



Unconfirmed Minutes Burke Shire Council Ordinary Meeting Wednesday 24 June 2026 9.00am Council Chambers

01. Opening of Meeting	3
02. Record of Attendance	3
02.01 LGR 2012 Section 254K – Participating in meetings by audio link or visual audio link.....	3
03. Prayer	3
04. Consideration of applications for leave of absence	4
05. Confirmation of minutes of previous meeting(s)	4
05.01 Ordinary Meeting Friday 29 May 2026	4
06. Condolences.....	4
07. Declaration of Interests	4
08. Registers of Interests	4
09. Consideration of Notice(s) of Motion and Petitions.....	4
09.01 Notices of Motion	4
09.02 Petitions	4
10. Engineering Services Reports.....	5
10.01 Engineering Department Monthly Report	5
10.02 Capital Works Projects Status Update Report	9
10.03 DRFA Works Project Status Report	13
10.04 Revision of Local Resilience Action Plan (LRAP).....	24
11. Chief Executive Officer Reports	27
11.01 Status Report	27
11.02 Chief Executive Officer Report.....	42
11.03 Finance Monthly Update Report	60
11.04 Budget Review for 11 month to the end of 31 May 2026	70
11.05 Adoption of Audit Committee Meeting Minutes March 2026	74
11.06 Revision of Procurement Policy (Statutory).....	77

11.07 Establishment of Strategic Procurement Framework.....	79
11.08 ADM-POL-011 Grants to Community Organisations Policy 2026-2027 Revision	82
11.09 2026/27 Grants to Community Organisation Requests.....	84
11.10 Operational Plan 2026-2027	107
12. Closed Session Reports	111
12.01 Closed Session Report – Debt Write-off – Rates Assessment 00019-00000-000	111
13. Mayoral Report	112
14. Councillor Reports.....	112
15. Late Business.....	113
16. Deputations and presentation scheduled for meeting	113
17. Closure of meeting.....	113

01. Opening of Meeting

The Chair declared the meeting open at 9.13am.

02. Record of Attendance

**Cr Ernie Camp; Mayor – Chair
Cr John Clarke; Deputy Mayor
Cr Clinton Murray
Cr John Yanner
Cr Paul Poole**

**Zachary Revere; Chief Executive Officer
Chris Wilson; Director of Engineering/Deputy CEO
Shaun Jorgensen; Director of Finance and Technology
Amir Akrami; Manager Project Management Office
Chelsea Nelson; People and Culture Manager
Jordan Marshall; Executive Assistant (Minutes)
Leonard Locke; Graduate Engineer
Madison Marshall; Corporate Services and Governance Manager
Sarath Jayasekara; Infrastructure Engineer
Shelly Holland; Community, Economic Development and Communications Manager**

Apologies:

**Ben Stephen; Works Manager
Shannon Moren; Environmental Health, Local Laws and Facilities Manager**

02.01 LGR 2012 Section 254K – Participating in meetings by audio link or visual audio link

That Council, in accordance with section 254K of the Local Government Regulation 2012, allows the following person/s to participate in the meeting by audio link or visual audio link:

- **Amir Akrami; Manager Project Management Office**
- **Chelsea Nelson; People and Culture Manager**
- **Leonard Locke; Graduate Engineer**
- **Sarath Jayasekara; Infrastructure Engineer**
- **Shaun Jorgensen; Director of Finance and Technology**

Moved: Cr Camp

Seconded: Cr Murray

Carried 260624.01 5/0

03. Prayer

Led by Cr Clarke.

04. Consideration of applications for leave of absence

That Council notes that no applications for leave of absence were received.

05. Confirmation of minutes of previous meeting(s)

05.01 Ordinary Meeting Friday 29 May 2026

That the Minutes of the Ordinary Meeting of Council held on Friday 29 May 2026 as presented be confirmed by Council.

Moved: Cr Yanner

Seconded: Cr Clarke

Carried 260624.02 5/0

06. Condolences

Council notes the passing of Alfred Kum Sing and expresses their condolences to the family.

07. Declaration of Interests

08. Registers of Interests

In accordance with the Local Government Regulation 2012, section 201B (2), The councillor or councillor advisor must, in the approved form, inform the chief executive officer of the particulars required to be included in a register of interests under a regulation for the new interest or the change to the particulars within 30 days after the interest is acquired or the change happens.

09. Consideration of Notice(s) of Motion and Petitions

09.01 Notices of Motion

09.02 Petitions

That Council notes no notices of motion or petitions were received for the meeting.

10. Engineering Services Reports

10.01 Engineering Department Monthly Report

DEPARTMENT:	Engineering Services
RESPONSIBLE OFFICER:	Ben Stephen; Works Manager
PREPARED BY:	Ben Stephen; Works Manager
DATE REPORT PREPARED:	17 June 2026
LINK TO COUNCIL PLAN/S:	Corporate Plan 2025-30

1. PURPOSE

This report is provided to Councillors for information and outlines the works carried out by the Engineering Department for the month of May 2026 and proposed works for the month ahead.

2. SUMMARY

The key items for noting are provided below with associated background detail.

2.1 Parks, Gardens and Cemetery

- Maintenance of council facilities and amenities – ongoing
- Community gardens maintenance
- Mowing town streets and parks
- Grounds maintenance of cemetery
- Rubbish collection from Gregory is now being brought back to Burketown Rubbish Dump – Ongoing
- Regular trips to skip bins – Gregory Crossing, Burketown Wharf, Leichhardt Falls.
- Splash Park maintenance – Ongoing
- Landfill tidy up – Weekly
- Septic pump out in Burketown and Gregory – Ongoing

2.2 Roads Crew

Wills Development Road:

- Degrassing and preparing lay down pads along WDR.
- Cart road base material onto worksite pads.
- Combine works with RMPC crew; Heavy shoulder grading

2.3 RMPC

Wills Development Road:

- Set up temp signs for heavy shoulder grade work
- Record emergent works on TMR Radar software
- Combine works with Road Crew; Heavy shoulder grading
- Inspections – Logging of defects and entering data onto Civica Reflect software (Ongoing)
- Pothole patching (Ongoing)

Local Roads:

- Road Inspections

2.4 AirportBurketown Airport:

- Conduct daily serviceability inspections
- DRFA REPA Airport Reconstruction project maintenance
- Weekly meetings with airport safety officer

Gregory Airport:

- Slashing and mowing of airport

2.5 Workshop and Fleet

- Repair plant 532
- Repair plant 535
- Repair plant 549
- Repair plant 615
- Repair plant 534
- Repair plant 546
- Private works

2.6 Stores

- Order various store items and equipment for work crew and workshop.
- Ongoing issuing of Items, PPE, materials etc

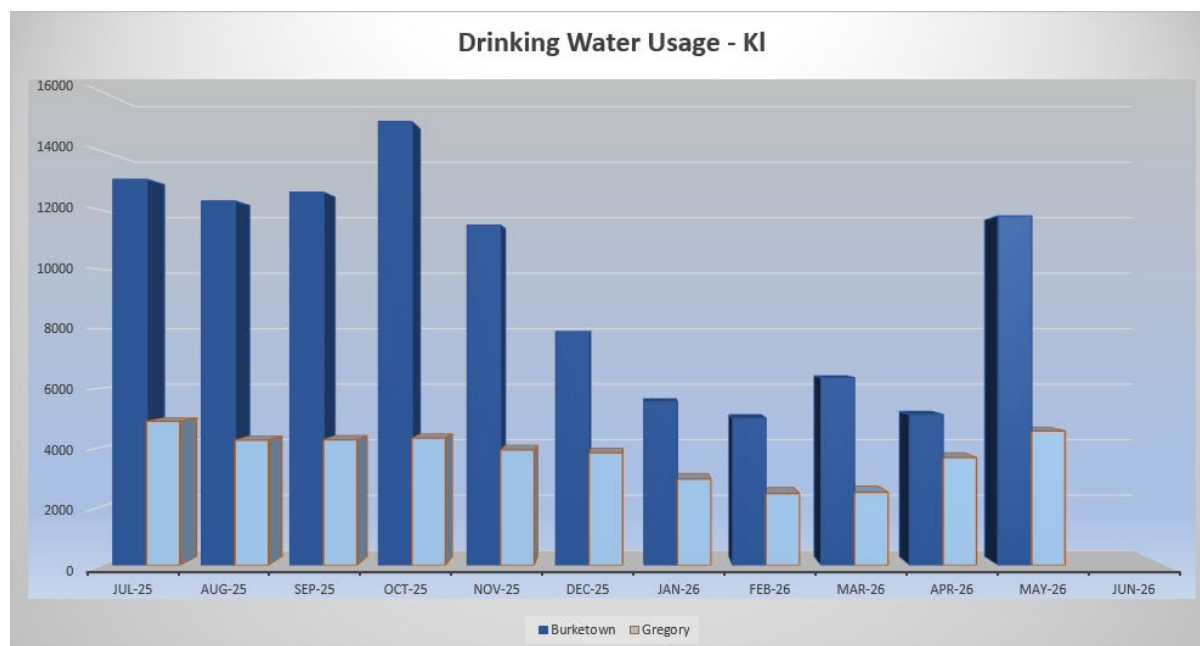
2.7 Waste Management

- Weekly collection service ongoing

2.8 Water and SewerageWater Network Production:

Monthly Reading WTP Burketown		
Previous Month	Current Month	Difference
Apr – 5095 kl	May – 11810 kl	+ 6715 kl

Monthly Reading WTP Gregory		
Previous Month	Current Month	Difference
Apr – 3641 kl	May – 4539 kl	+ 898 kl



Burketown & Gregory Projects:

- Planning for de-silting of lagoons for 2025 – 26 under way. Collaboration with QWRAP members - Ongoing.
- Extension of Time letter to Water Regulator sent by DOE.

Water Samples:

- Burketown and Gregory Monthly water samples:
- Double up samples were taken for Burketown and Gregory due to missed February samples.
- Gregory samples had a failure with the Turbidity at the pub. o 14 NTU – Flushing of mains in Gregory commenced on 2nd March. o Raw water samples at the following locations:
*Please note that Raw water samples are not reportable failure. NRPS and Gregory raw water intake well.

Burketown Sewerage:

- Sewer Samples are continuously failing due to high pH and Suspended solids. pH needs to be below 8 for irrigation to land. Current pH test >9 – 10 ph. Ongoing.

Burketown Water Treatment Plant:

- SOPs will be finalised when SCADA project is completed. Ongoing.
- ACDC license to be completed for weed management around WTP/NRPS/STP sites. Ongoing.

Burketown Reticulation:

- Due to staff shortages and higher priorities we had to concentrate on both Water Treatment Plant issues and have been repairing when we can or in Emergencies. Local buy contractor engaged to complete some of the water leaks.
- Repairs to water leaks Ongoing.
- High priority:
 1. Internal E-coli samples to be taken – Completed.
 2. Extra NATA samples to be sent in March for each plant - Completed.
 3. NATA E coli Samples and in-house testing were completed for Gregory with <1 for all samples.
 4. Extra monitoring and testing of reticulation systems were completed due to noncompliance drinking water with no parameters.

Sewerage Treatment Plant:

- STP Blivet Upgrade. Currently working with MBS Water.
- Upgrade works being carried out by Local Contractor on Sewer Station 3. Ongoing as they are waiting Parts to arrive. Ladder needs to be installed.
- Caution Hot Surface signs need to be installed.
- Unwanted weeds and vegetation management needed.
- Sewerage Irrigation pumps have arrived and need to be installed.

Gregory WTP:

- SWTP Supervisor to formalise training for the new starter as we have now implemented the new Spreadsheets for GWTP and Reticulation.
- Staff was transferred to site to manage and has done an excellent job to get the water quality back on track with JAR Testing, Chlorine Testing, and maintenance.
- GWTP Filtration and Raw Reservoir upgrades are planned MBS Water.
- Maintenance on the GWTP:
 1. Calibrating equipment.
 2. Clarifier Maintenance.
 3. Chlorine pump maintenance.
 4. New ABLE generator not compatible with the GWTP solar.

Gregory Reticulation:

- Internal E-coli samples have been taken results <1.

Burketown Splash Park:

- SOPs and the new batch of Tablets arrived.
- Issues:
 1. Power outages have been quite frequent here in Burketown and we have been attending site to reset the fault. Low balance fault. Adjusted the settings to rectify.
 2. Supervisor conducted onsite maintenance training with the RMPC and Parks and Gardens crew.

3. OFFICER'S RECOMMENDATION

That Council receive and note the Engineering Department Works and Services monthly report for May 2026.

10.01 Engineering Department Monthly Report

That Council receive and note the Engineering Department Works and Services monthly report for May 2026.

Moved: Cr Clarke

Seconded: Cr Poole

Carried 260624.03 5/0

10.02 Capital Works Projects Status Update Report

DEPARTMENT:	Engineering Services
RESPONSIBLE OFFICER:	Chris Wilson; Director of Engineering/Deputy CEO
PREPARED BY:	Aidan El Majda; Project Admin and Support Officer
DATE REPORT PREPARED:	11 June 2026
LINK TO COUNCIL PLAN/S:	Goal- Asset Sustainability. Council makes appropriate infrastructure investments (operations, maintenance, renewals, upgrades, acquisitions, disposals) to ensure the delivery of appropriate levels of service. These decisions are made with reference to financial, asset and community sustainability.

1. PURPOSE

This report seeks to inform Council of the progress of the Shire's 2025/26 Capital Works Program, from 1 to 31 May 2026.

2. SUMMARY

The total 25-26 FY Capital Works Program budget is \$78,582,000. The lifetime budget for Capital Works program including the WIP for the carryover projects and 25-26 FY budget is \$82,323,368 including \$45,507,000 funding of carry over projects.

Below please find the summary of the Project and Financial progresses.

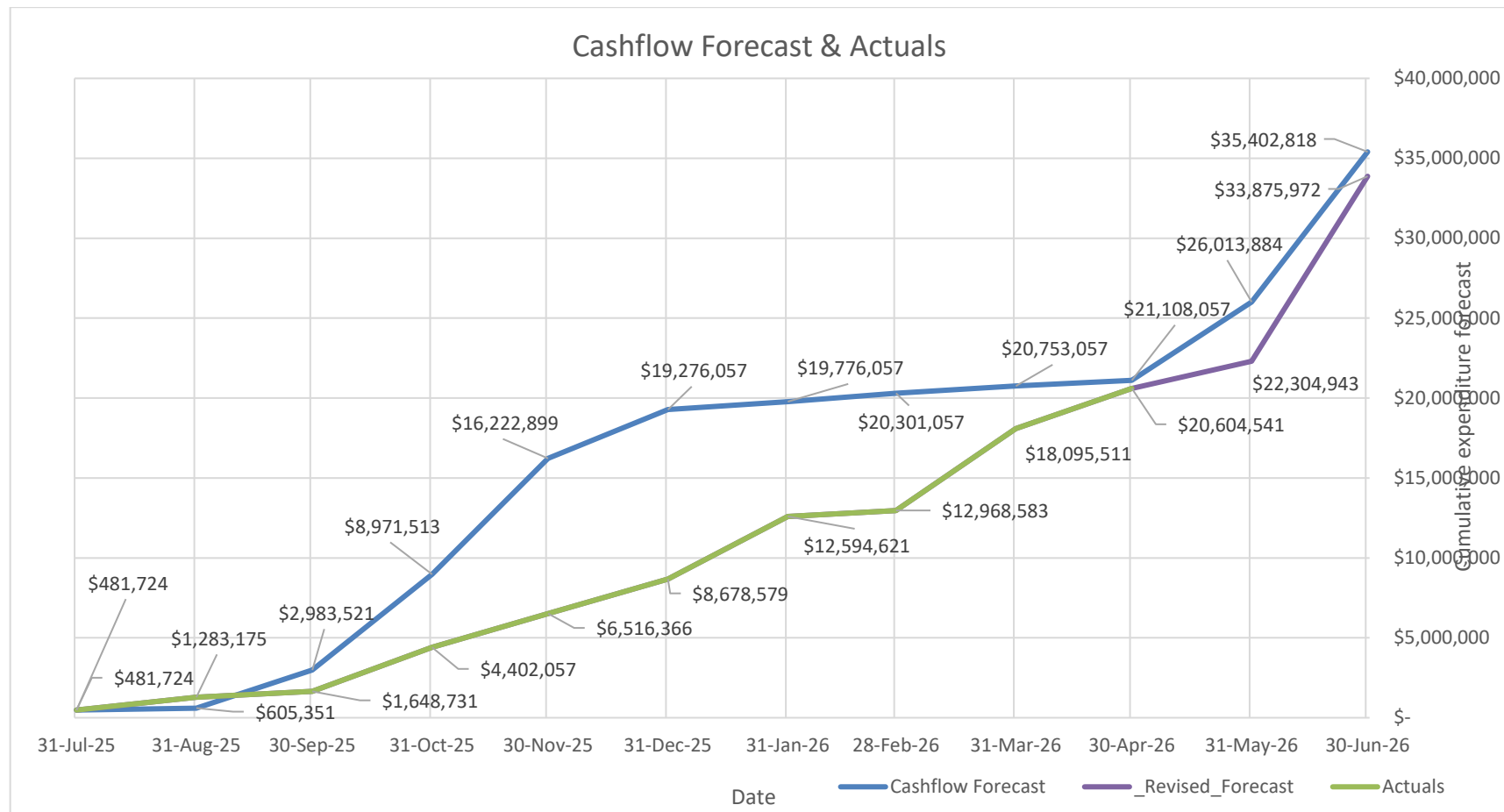
- Average Capital Works Program Progress for Carry over projects: 60%
- Average Capital Works Program Progress for 25-26 added projects (excluding projects awaiting funds): 42%
- Average Capital Works Financial Progress for Carry over projects: 56%
- Average Capital Works Financial Progress for 25-26 added projects (excluding projects awaiting funds): 40%

Attached please find a list of Capital Works Projects including details such as the description and status of each project.

3. CASHFLOW

Below please find the Cashflow Forecast baseline, Actuals, and the revised forecast for this financial year. The revised forecast is \$33,900,000 (rounded up) expenditure for 25-26 FY, the difference comes from underspend in projects forecasted for the month of May.

The actual expenditure for the month of May is approximately \$4.3m less than the baseline. The revised actual expenditure is expected to stay below the baseline in June 2026 by approximately \$1.6m which are mainly related to shifting the expenditure of Burketown Airport to July and August 2026.



4. CAPITAL WORKS PROGRAM HIGHLIGHTS

- Burketown Archive Container Project
 - The archival containers have been installed on site by the contractor and the decking has been connected to the Admin Building, final steps include the power connection to the aircon's.
 - Electrical works expected to be completed by 12th June.



Figure 1: The two archive containers connected to the Admin Building.

- Gregory SES Admin and Training Donga Installation
 - The contract has been executed and the purchase order for the works has been raised.
 - The building is currently in transit to Gregory where the contractor is ready to take delivery of it.



Figure 2: 3D for construction drawings of the proposed Gregory SES.

- GWTP Clarifier Installation
 - Clarifier was installed successfully.
 - Awaiting pipework connection in June/July.



Figure 3: The Clarifier unit being installed at the GWTP.

5. OFFICER'S RECOMMENDATION

That Council accepts and notes the Capital Works Projects Report for the progress of Capital Works Program during the month of May 2026.

10.02 Capital Works Projects Status Update Report

That Council accepts and notes the Capital Works Projects Report for the progress of Capital Works Program during the month of May 2026.

Moved: Cr Camp

Seconded: Cr Yanner

Carried 260624.04 5/0

Attendance

Cr Camp left the meeting at 9.32am.

Cr Clarke (Deputy Mayor) assumed the role of meeting Chair.

Cr Camp entered the meeting at 9.34am.

Cr Camp (Mayor) resumed in the role of meeting Chair.

10.03 DRFA Works Project Status Report

DEPARTMENT:	Engineering Services
RESPONSIBLE OFFICER:	Chris Wilson; Director of Engineering/Deputy CEO
PREPARED BY:	Amir Akrami; Manager Project Management Office
DATE REPORT PREPARED:	10 June 2026
LINK TO COUNCIL PLAN/S:	Goal – Asset Sustainability Council makes appropriate infrastructure investments (operations, maintenance, renewals, upgrades, acquisitions, disposals) to ensure the delivery of appropriate levels of service. These decisions are made with reference to financial, asset and community sustainability.

1. PURPOSE

This report seeks to inform Council of the progress of the Shire's ongoing Disaster Recovery Funding Arrangement (DRFA) Works Program.

2. SUMMARY

This report details the progress to date and forecasted cash flow for the following disaster events Burke Shire have activated programs associated under:

- 2023 DRFA – Northern and Central Queensland Monsoon and Flooding, 20 December 2022 - 30 April 2023
- 2024 DRFA – Tropical Cyclone Kirrily, Associated Rainfall and Flooding, 25 January - 26 February 2024
- 2025 DRFA – Western Queensland Surface Trough and Associated Rainfall and Flooding, 21 March - 19 May 2025
- 2026 DRFA – North Queensland Monsoon Trough, Associated Tropical Cyclone Koji and Severe Weather, commencing 24 December 2025

The table below provides a high-level summary of the status of all contracts and procurement activities as at the date of this report. All projects are currently on track.

Contract / Package	Contractor	Value	Expenditure to Date	Completion Forecast	Status
2023 DRFA Burketown Airport Reconstruction	Durack Civil	\$27,398,190	\$11,810,012	Nov 2026	ON TRACK
2023 DRFA Gregory Lawn Hill Road (Sites 1–4)	Lohman's Contracting	\$4,278,978	\$28,651	Nov 2026	ON TRACK

Contract / Package	Contractor	Value	Expenditure to Date	Completion Forecast	Status
2023 DRFA Floraville Road Stages 4a–7	Durack Civil	\$35,566,625	\$6,018,039.68	Nov 2026	ON TRACK
2023 DRFA Lawn Hill Creek N. Crossing (Betterment)	Durack Civil	\$10,282,605	Nil	TBC	ON TRACK
2024 DRFA Gregory River Crossing	Tender Under Evaluation	TBC – Tender Under Evaluation	—	Dec 2027	UNDER REVIEW
2025 DRFA Package 1	Kenglen Civil	\$3,315,427	Nil	Oct 2026	ON TRACK
2025 DRFA Package 2	Saw Civil	\$2,022,571	Nil	Oct 2026	ON TRACK
2025 DRFA Package 3	GOS Constructions	\$3,561,734	Nil	Oct 2026	ON TRACK
2024 DRFA Doomadgee East Rd Ch 0–30	Durack Civil	\$21,493,846	Nil	Nov 2026	ON TRACK

3. AWARDED FUNDING

The following table summarises the approved restoration funding across all active DRFA programs:

DRFA Event	Activation Period	Approved REPA	Betterment	Total Approved Funding	Expenditure to Date
2023 DRFA	20 Dec 2022 – 30 Apr 2023	\$158,793,000	\$40,138,000	\$198,931,000	\$95.87m
2024 DRFA	25 Jan – 26 Feb 2024	\$156,862,000	—	\$156,862,000	\$21.6m
2025 DRFA	21 Mar – 19 May 2025	\$18,700,000	—	\$18,700,000	\$5,000
2026 DRFA	From 24 Dec 2025	TBC — Submissions in progress	—	TBC	—

3.1 2023 PROGRAM – Northern and Central Queensland Monsoon and Flooding, 20 December 2022 - 30 April 2023

Burke Shire Council's approved restoration funding (REPA) for the 2022/2023 Northern Queensland Monsoon and Flooding event from December 2022 to April 2023 is \$158,793,000, with an additional \$40,138,000 in Betterment funding approved.

The works are divided into multiple packages with Council crews also undertaking work. Eleven packages have been awarded to contractors.

Burke Shire Council has reported approximately \$95.87 million in program expenditure to date for the delivery of the 2023 DRFA works, and scope rolled over from previous years.

Where required, Extension of Time requests have been made to QRA for the 2023 program with overall program completion scheduled for 31/12/2026. EOTs, where required, have been granted for relevant submissions.

3.2 2024 PROGRAM – Tropical Cyclone Kirrily, Associated Rainfall and Flooding, 25 January - 26 February 2024

Burke Shire Council's approved restoration funding (REPA) for the Northern and Western Queensland Monsoon, January 2024 event is \$156,862,000.

Burke Shire Council has reported approximately \$20.99 million in program expenditure for the delivery of the 2024 DRFA works.

3.3 2025 PROGRAM – Western Queensland Surface Trough and Associated Rainfall and Flooding, 21 March – 19 May 2025

Burke Shire Council's approved restoration funding (REPA) for the Western Queensland Surface Trough and Associated Rainfall and Flooding 21 March – 19 May 2025 event is \$18,700,000.

There are four submissions under this event. One submission is in design, three contract packages have been awarded to external contractors for delivery and one package assigned for Council crew delivery.

All three external contracts have now been executed, with prestart meetings completed with each contractor.

GOS Constructions (Package 3) has mobilised and commenced works at the Archie and Dinner Creek crossings on Gregory–Lawn Hill Road. Kenglen Civil (Package 1) and Saw Civil (Package 2) are finalising pre-start documentation ahead of mobilisation. Weekly progress reporting on these packages will commence as works ramp up onsite.

3.4 2026 PROGRAM – North Queensland Monsoon Trough, Associated Tropical Cyclone Koji and Severe Weather, commencing 24 December 2025

Following the accumulative flooding events commencing from late-December, Burke Shire Council was activated under the associated Tropical Cyclone Koji event.

Damage data field collection is complete and submission preparation remains in progress, with submissions to be lodged with the QRA once finalised.

4. AWARDED CONTRACTS ONGOING, OR COMPLETE THIS MONTH

4.1 2023 Program Contracts (Ongoing)

2023 – Betterment Project 2 – Burketown Airport Runway Reconstruction

Contract	0280-4613-0001
Contractor	Durack Civil
Contract Value	\$27,398,189.58
Expenditure to Date	\$11,810,012
Forecast Completion	November 2026
EOT Status	EOT Approved with QRA through to December 2026

Contract 0280-4613-0001 includes betterment works on the Burketown Airport, including full reconstruction of the main runway and aprons. Council approved the award of construction contract to Durack Civil at the 27th of August 2025 Council meeting.

Progress this month:

- Burketown Airport remains closed for the reconstruction works, with the replacement bus service continuing to transit passengers through to Doomadgee Airport to link with Rex services.
- Lime stabilisation of the interim runway, taxiway and apron is complete. Base course placement, mechanical mixing and proof rolling are progressing on the interim runway, and the Temporary Apron has passed proof roll with gravel installation now underway.
- Cement stabilisation of the Main/Temporary Runway crossover subgrade is complete, and the NQ Petro fuel bowser setup on the interim runway is complete. Survey pick-ups of completed works are progressing in parallel.
- Changeover to the temporary runway alignment is scheduled for 10 June 2026 — a major project milestone enabling main runway alignment works to commence.
- Stakeholder engagement during the period included a site meeting with Council representatives and a site tour with QRA on the interim runway.



Figure 1 —Base course proof rolling (MARCO roller) on the interim runway, June 2026



Figure 2 —Cement stabilisation remediation of the Main Runway southern node, May 2026



Figure 3 — Temporary Apron following passing proof roll, May 2026

2023 – Betterment Project 3 – Gregory Lawn Hill Road Concrete Mattresses

Contract	5601-3000-003 and 5601-3000-004
Contractor	Lohman's Contracting
Scope	Replacement of failed concrete betterers and installation of new concrete floodway
Forecast Completion	November 2026

Contracts 5601-3000-003 and 5601-3000-004 include betterment and REPA works on Gregory–Lawn Hill Road. Works include replacement of failed concrete betterers and installation of new concrete floodway works as part of the betterment project.

Progress this month:

- Works remain focused on Site 5 (Gregory–Lawn Hill Road), with Sites 8, 7 and 6 complete.
- Preparation of batters for concrete placement has continued, with a significant area of reinforcement placed and approved for pour by Northlane.
- The contractor's concrete batch plant has been established and commissioned at the laydown area near Site 5 — the first production run of this new plant.
- The concrete trial mix was completed and approved by Northlane against specification.
- First production concrete pours commenced in early June under Northlane oversight, with routine batch plant compliance testing continuing through the early production period.



Figure 4 — GLH Site 5: First production concrete pour, June 2026



Figure 5 — Concrete batch plant established, May 2026

2023 – DRFA – Floraville Road Stages 4a–7

Contract	5601-2000-12
Contractor	Durack Civil
Scope	Construction of final stages of the Floraville Road project between Armraynald Gravel Pit and Burketown
Forecast Completion	November 2026

Contract 5601-2000-12 includes construction of the final stages of the Floraville Road project. Works have accelerated through May and into June 2026, with overall completion stepping from approximately 5% in early May to 20.4% as at 7 June 2026.

Progress this month:

- Zones 1 and 3: lime stabilisation, cement stabilisation, base course placement and pavement spray seal complete - the project's first sealed sections.
- Stage 4 concrete floodway complete — the first major concrete works milestone on the project — with Zone 4 floodway edge beams formed and poured.
- Zones 2 and 4: excavation and embankment placement complete; in-situ lime stabilisation underway, with cement stabilisation commenced in Zone 2.
- Stage 4A Pavement Resilience treatments complete; Site 3 resilience beams poured and Site 1 excavated.
- Culvert works progressing: RCBC base slabs poured in Stage 5, culvert units landed on Culvert 4, and headwall and apron reinforcement underway.
- Material throughput to date: approximately 1,253 tonnes of lime, 294 tonnes of cement, 20,435 tonnes of Type 2.5 sub-base and 28,940 tonnes of Type 2.1 base course delivered. Cultural Heritage monitor (CH) inspections completed prior to clearing and new work fronts.
- Emerging risk — gravel supply: access required to the next section of Armraynald Pit within the surveyed boundary.



Figure 6 — Floraville Road: Zone 1 pavement spray seal complete, June 2026



Figure 7 — Floraville Road: Stage 4 concrete floodway pour, May 2026



Figure 8 — Floraville Road: Zone 2 cement stabilisation, June 2026



Figure 9 — Floraville Road: Culvert 4 headwall and apron reinforcement, June 2026

4.2 Pre-Construction Contracts

2023/2024 DRFA — Lawn Hill Creek North Crossing Raised Causeway (Durack Civil)

The Lawn Hill Creek North Crossing has been approved for betterment funding. The works include the installation of a new culvert crossing structure over Lawn Hill Creek and associated realignment works. This contract was awarded to Durack Civil. Early site preparation works have commenced, with geotechnical test-pitting completed onsite in late May attended by Durack, Northlane and Waanyi representatives. Procurement of long-lead items and finalisation of preliminary documents continues.

2025 DRFA — Packages 1, 2 and 3 (Kenglen Civil, Saw Civil, GOS Constructions)

Three construction packages have been awarded under the 2025 DRFA program. All three contracts have now been executed and prestart meetings have been completed with each contractor.

- Package 1 — Kenglen Civil: Contract executed. Finalising pre-start documentation ahead of mobilisation.
- Package 2 — Saw Civil: Contract executed. Finalising pre-start documentation ahead of mobilisation.
- Package 3 — GOS Constructions: Onsite at the Archie/Dinner Creek crossings on Gregory–Lawn Hill Road.

2024 DRFA — Gregory River Crossing

The Gregory River Crossing project includes the construction of a new ~200m long bridge over the Gregory River near Tirranna Springs Roadhouse.

Tenders closed on 25 May 2026 and are currently under evaluation.

2024 DRFA — Doomadgee East Road, Chainage 0–30 (Durack Civil)

The Doomadgee East Road Ch 0–30km project has been awarded to Durack Civil. All preliminary documentation, insurances and supplier agreements are now in place, and Durack Civil mobilised to site on 5 June 2026, with gravel pit testing completed during early mobilisation.

5. COMMUNITY BENEFIT

The Burke Shire DRFA Works Program delivers significant and tangible community benefits across the following areas.

5.1 Safety and Operation

The reconstruction and restoration works being undertaken under the DRFA program deliver immediate and lasting improvements to road safety and network operability across Burke Shire.

- Floraville Road (Stages 4a–7) is a primary road link east of Burketown. Its reconstruction removes an extended section of deteriorated road surface that posed ongoing risks to motorists, freight operators and emergency services.
- The Burketown Airport reconstruction, when complete, will ensure aviation access is reliably available to the Burketown community — a critical lifeline for our remote community dependent on-air services for medical, freight, and passenger connectivity.
- Gregory–Lawn Hill Road betterment works ensure pavement protection is restored to withstand future flood events, reducing the frequency of road closures following significant rainfall events.

5.2 Economic

The DRFA program is delivering substantial economic benefit to the Burke Shire region and broader Queensland economy.

- The combined approved funding across all four DRFA programs exceeds \$400 million, representing a significant injection of construction activity into the region.
- Local workforce engagement: 115 personnel have been inducted across all project sites as at 7 June 2026. The Contractor's workforce includes locally engaged staff where possible.

- The recently awarded 2025 DRFA packages (Kenglen Civil, Saw Civil, GOS Constructions) and Doomadgee East Road (Durack Civil) represent additional construction activity in the region, with GOS Constructions now onsite at Archie/Dinner Creek and Durack Civil mobilised to Doomadgee East Road on 5 June.

5.3 Community and Cultural

Council, Northlane and the delivery contractors are committed to respectful engagement with the local Indigenous community and broader Burke Shire community throughout all project works.

- Cultural Heritage (CH) monitors are actively engaged on both Floraville Road and Burketown Airport projects. CH inspections were completed prior to all clearing activities and at new work fronts throughout the reporting period, in compliance with the Cultural Heritage Management Plan.
- Geotechnical test-pitting at the Lawn Hill Creek Crossing was conducted under Waanyi supervision in late May, with Durack, Northlane and Waanyi representatives onsite — continuing respectful, collaborative engagement with Traditional Owners across the program.
- Council and Northlane are committed to ensuring that road network improvements translate to safer, more reliable access to services, schools, and essential infrastructure for all residents of Burke Shire.



Figure 10 - Test-pitting at Lawn Hill Creek Crossing under Waanyi supervision, May 2026

6. QUALITY, SAFETY AND ENVIRONMENTAL



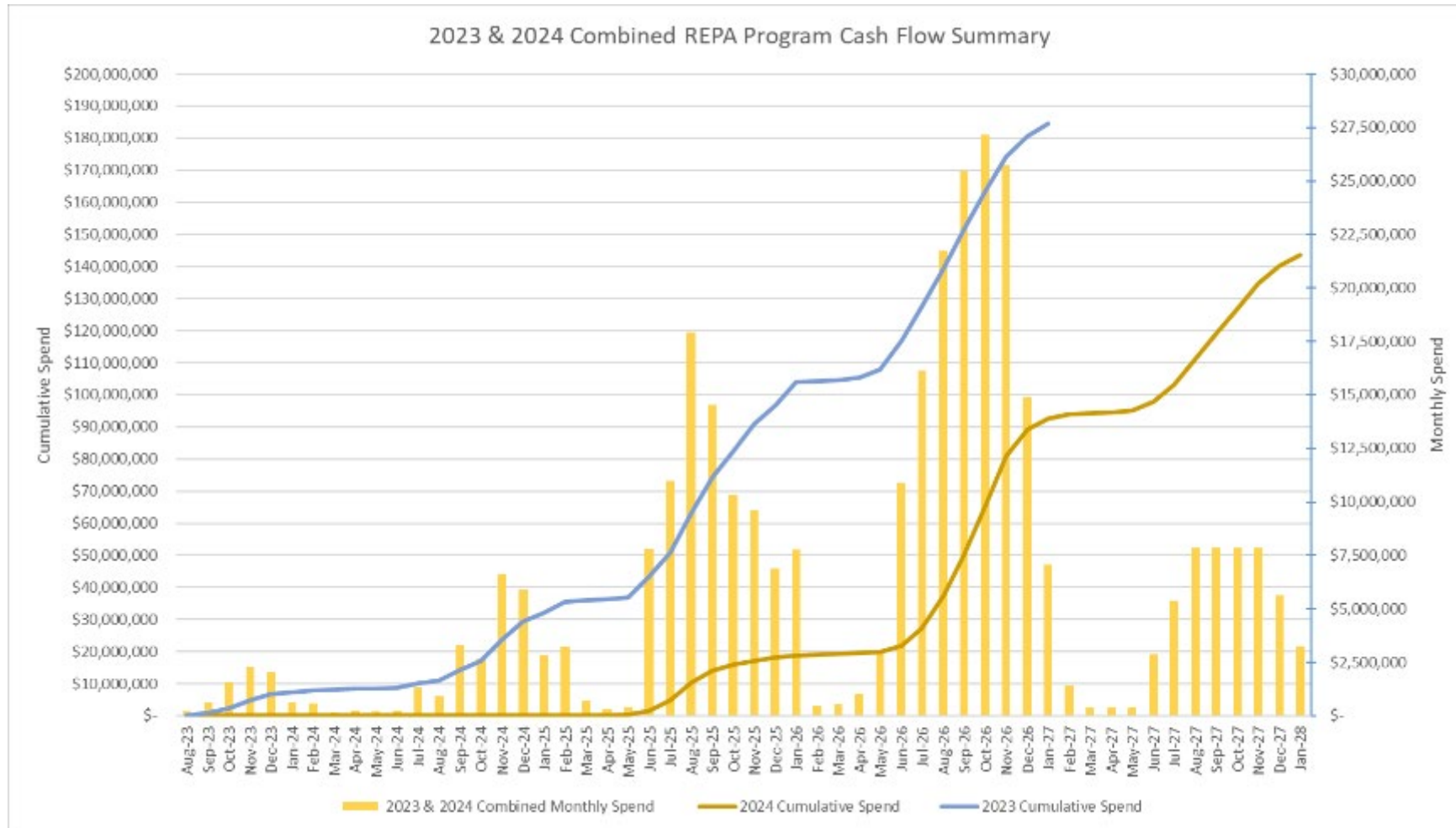
Figure 11 — Floraville Road: Pre-pour QA inspection, June 2026



Figure 12 — Burketown Airport: Proof-roll inspection on the interim runway, June 2026

7. FORECAST CASHFLOW

The expenditure to date and forecasted monthly program cash flow for the DRFA works are shown below. This figure displays the contract values for all packages currently awarded or completed under the DRFA funding.



8. OFFICER'S RECOMMENDATION

That Council accepts and notes the Disaster Recovery Funding Arrangement (DRFA) Status Update Report for the progress during the month of May 2026.

10.03 DRFA Works Project Status Report

That Council accepts and notes the Disaster Recovery Funding Arrangement (DRFA) Status Update Report for the progress during the month of May 2026.

Moved: Cr Clarke

Seconded: Cr Poole

Carried 260624.05 5/0

10.04 Revision of Local Resilience Action Plan (LRAP)

DEPARTMENT:	Engineering Services
RESPONSIBLE OFFICER:	Chris Wilson; Director of Engineering/Deputy CEO
PREPARED BY:	Chris Wilson; Director of Engineering/Deputy CEO
DATE REPORT PREPARED:	12 June 2026
LINK TO COUNCIL PLAN/S:	Goal - Asset Sustainability. Council makes appropriate infrastructure investments (operations, maintenance, renewals, upgrades, acquisitions, disposals) to ensure the delivery of appropriate levels of service. These decisions are made with reference to financial, asset and community sustainability.

1. PURPOSE

To present a revision of Council's Local Resilience Action Plan (LRAP) for consideration and endorsement by councillors.

2. BACKGROUND

A Local Resilience Action Plan (LRAP) is a strategic tool that captures and prioritises resilience-building projects based on local needs, aligns them with broader strategies, and provides a pathway to seek and secure resilience funding.

The Queensland Reconstruction Authority (QRA) has redesigned the Local Resilience Action Plan (LRAP) template for 2026.

This initiative aims to:

- Improve consistency across local government planning;
- Strengthen strategic alignment with State and Federal resilience funding programs; and
- Ensure resilience actions are informed by local risks, priorities, and community needs.

Councils are now entering a transition period (Aug 2025 – July 2026) to review and update their LRAPs using the new template.

The new LRAP is essential for councils to ensure their resilience projects are visible in the State's decision-making processes for funding. LRAPs can play a strategic role in state planning by informing state-level investment and policy decisions by identifying local priorities and gaps. For targeted funding programs, the Queensland Government will select projects that best align with the intent of the funding program. The LRAPs provide visibility of each LGA's priorities, enabling the government to make informed decisions in line with strategic priorities.

3. PROPOSAL

Council's Local Resilience Action Plan (LRAP) is one of the key documents that council officers' will be required to reference when applying for project funding grants.

Many project funding grants such as the Disaster ready Funding (DRF) will now only consider projects that are included in council's LRAP.

The LRAP is also referenced when developing the annual budget.

The new LRAP has been reviewed by the various officers and councillors noted in Section 7 below. The document has also been updated to reflect officer feedback over the course of the past year.

The draft LRAP was presented to councillors for comment at the briefing session after the May council meeting. Project priority and feedback was received from councillors and this document reflects those responses.

The intent of the LRAPs is to provide visibility of each LGA's priorities to the State. This ensures that funding decisions are made in an informed and equitable manner, aligned with strategic priorities.

4. FINANCIAL & RESOURCE IMPLICATIONS

There are no financial or resource implications associated with this report other than the inability for future grants to be considered for funding if council does not maintain an LRAP.

5. POLICY & LEGAL IMPLICATIONS

Strategic Alignment: LRAPs must demonstrate how local actions align with the Queensland Strategy for Disaster Resilience (QSDR) and national frameworks.

Risk-Informed Planning: Councils are required to base their LRAPs on localized data. This often incorporates outputs from the Queensland Hazard and Risk Assessment Framework (QHRAF) to pinpoint hazards and risks.

Funding Eligibility: Updating and endorsing an LRAP acts as a critical prerequisite for councils to access future state and federal disaster mitigation streams, such as the Queensland Resilience and Risk Reduction Program (QRRRP).

Governance: The QRA oversees these initiatives under the Queensland Reconstruction Authority Act 2011, with expanded functions formalised following recent emergency management reforms.

Endorsement: Draft LRAPs must undergo rigorous governance endorsement (often including the Local Disaster Management Group (LDMG) and CEO/Council approval) prior to QRA submission.

6. RISK

Risk Type	What could happen	Possible Consequences
Compliance	The endorsement of the document identifies the key projects council wishes to pursue for grant funding. It should also increase staff awareness and understanding of the key council projects.	Decreased likelihood of inconsistency in Council grant funding projects.

7. CRITICAL DATES & IMPLICATIONS

The next scheduled review of this plan will be May/June 2027. This plan must be reviewed and adopted by council and submitted to QRA before 30 June 2026.

8. CONSULTATION

Councillors

Chief Executive Officer

Director of Engineering

Infrastructure Engineer

Project Management Office Manager

Corporate Services and Governance Manager

9. CONCLUSION

The LRAP been reviewed to ensure compliance with current QRA and state government requirements, QLD regulations and the relevant legislation. The changes provide a prioritised list of resilience projects council wishes to secure through grant funding.

10. OFFICER'S RECOMMENDATION

That Council adopts the revised Local Resilience Action Plan 2026.

10.04 Revision of Local Resilience Action Plan (LRAP)

That Council adopts the revised Local Resilience Action Plan 2026.

Moved: Cr Clarke

Seconded: Cr Camp

Carried 260624.06 5/0

11. Chief Executive Officer Reports

11.01 Status Report

Resolution Number – 250625.06 – Assessment of Organic Waste Management Options at the Burketown Waste Facility

That Council:

1. Advise both proponents of the preferred proponent and enter a MOU arrangement with Finn Biogas
2. Confirm costs with Finn Biogas
3. Proceed with finding funding sources

Status

Ongoing. Awaiting funding.

Resolution Number – 250625.14 – 2025/26 Donation Requests

1. That Council note the contents of the report; and
2. That Council approves the donation requests for the 2025/26 financial year as follows:

Schedule of Recommended Donations 2025-2026

Group/ Organisation	Event Details & Date	Cash Donation/ Community Grant Request Received	In-Kind Donation Community Grant Request Received	Total of Cash Donations/ Community Grant + In- kind Donations Requested for 2025/2026	In-Kind Donation/ Community Grant Request Particulars	Donation/ Community Grant and/or In-Kind Recommend ed to Council for Endorsement
Burketown Childcare and Family Hub	Miscellaneous fundraising events	\$15,000.00	\$1,000.00	\$16,000.00	• Printing as needed • Matched donations for cash for cans up to \$10,000.00	\$16,000.00
Moungibi Housing Co- operative Society Limited - Sports Club	Host Battle of the Gulf Football Cluster 12 July 2025, General use of Phillip Yanner Sports Oval Facilities Football Presentation and Fundraising Activities	NIL	\$10,000.00	\$10,000.00	<i>Battle of the Gulf Cluster (Burketown)</i> • Skip bin and 8 wheely bins • 2 x portable toilets • Use of showground/ rodeo ground area. (Toilets and bar shelter for camping) • 130 Chairs • Burke Shire Marquees • Rubbish Collection • 5 plastic folding tables • PA system and speakers <i>General use of Phillip Yanner Sports Oval Facilities (01.07.2025 – 30.06.2026)</i> • Use of ground facilities including toilets, shower, kitchen area and lights. <i>Fundraising events/presentation night</i> • Use of Nijinda Durlga Hall facilities	\$10,000.00

Burketown Rodeo & Sporting Association	Burketown Campdraft and Rodeo 18 th – 20 th July 2025	\$5,000.00	\$3,000.00	\$8,000.00	• Amenities cleaned • Skip Bin use • Use of Council machinery • Printing flyers/programs • Advertising on Councils media platforms • Rubbish collection	\$8,000.00
Moungibi Housing Co-operative Society Limited	Community Market & Fair Aims to feature a variety of market stalls from locals and businesses that want to sell their wares, concluding with an evening of meals and live entertainment. Saturday 16 August 2025 4pm – 10pm	\$3,000.00	\$4,000.00	\$7,000.00	• Road closure (front of pub) - street barricades with netting and appropriate signage. • 130 chairs • 20 tables • Skip bin & 8 wheely bins • 1 porta loo • BSC Marquees • Support letter for the consumption of alcohol in the designated road closure area • Support to compile event programs • Rubbish collection	\$7,000.00

QCWA Gregory Branch	Gregory QCWA Horse Sports & Family Fun Day Date TBC - September 2024	\$2,500.00	\$500.00	\$3,000.00	• Rubbish Collection • Erect Street Banners	\$3,000.00
Burketown Barramundi Fishing Organisation	World Barramundi Fishing Championships 3 rd – 5 th April (Easter weekend)	\$5,000.00	\$2,500.00	\$7,500.00	• Hall Hire • Printing • Rubbish collection	\$7,500.00
Gregory Downs Jockey Club	Gregory Saddles & Paddle 2 May 2026	\$6,000.00	\$3,000.00	\$9,000.00	• Printing of Booklets & Program • Slashing of Grounds • Rubbish Collection	\$9,000.00
North West Canoe Club	Gregory Saddles and Paddles 3 May 2026	NIL	\$2,500.00	\$2,500.00	• Rubbish Bins/Skip bins - top bank at Mellish Park, little bridge, and one next to portaloo • Rubbish collection • Portaloo use	\$2,500.00
Gregory District Sporting Association	Gregory Campdraft 19 th – 21 st June 2025	\$3,000.00	\$2,000.00	\$5,000.00	• Use of portaloo • Skip Bin use • Rubbish collection	\$5,000.00

Royal Flying Doctors	Contribution decided by Council	\$5,000.00	NIL	\$5,000.00	NIL	\$5,000.00
LifeFlight	Contribution decided by Council	\$5,000.00	NIL	\$5,000.00	NIL	\$5,000.00
Mt Isa School of the Air	Magazine page sponsorship School camps	\$350.00	\$2,000.00	\$2,350.00	No request received however, based on previous figures, and events run by Mt Isa School of the Air from 2023/2024 financial year an estimation of costs have been calculated. Hall hire for annual school camps in Burketown and Gregory. Rubbish collection.	\$2,350.00
Sundry Donations	Donations requests to be approved at Council discretion – funerals, event support etc.	\$5,000.00	NIL	\$5,000.00	NIL	\$5,000.00
TOTAL		\$54,850.00	\$30,500.00	\$85,350.00	-	\$85,350.00
Status						
Ongoing.						

Resolution Number – 251015.09 – Queensland Scheme Supply Fund Project

That:

1. To commence the Queensland Scheme Supply Fund project, Council resolve to undertake a Planning Scheme Amendment in accordance with Section 18 of the Planning Act 2016; and the Chief Executive Officer be delegated authority to give notice of the Planning Scheme Amendment to the Chief Executive in accordance with section 18(2) of the Planning Act 2016; and
2. The Chief Executive Officer be delegated authority to enter into any necessary contracts/agreements to procure the services of suitable consultants to progress the Queensland Scheme Supply Fund project to an expedient and satisfactory conclusion.

Status

Ongoing.

Resolution Number – 251120.18 – Closed Session Report – Approval for Council to Sell Land for Overdue Rates or Charges

That this report lay on the table for further investigation.

Status

Ongoing.

Resolution Number – 251212.18 – Late Business – Council Housing

That the CEO review the possibility of funding an additional three bedroom house in Burketown similar to the current houses being constructed by Oly Homes.

Status

Ongoing.

Resolution Number – 260128.21 – Closed Session Report – Northlane Civil Engineering Consultancy - 3 Year (+1) Services Agreement

That Council:

1. Receive and note the contents of this report
2. Approves the renewal of a 3 year service arrangement with Northlane Consulting Engineers Pty Ltd with the possibility of a further 1 year extension from the date of 31 January 2026.
3. Delegates authority to the CEO to enter into negotiations regarding any and all matters associated with executing the Service Agreement Contract.

Status

Progressing.

Resolution Number – 260227.07 – Burketown Rodeo Amenity Block Upgrade Contract No.: 0280-4329-0000

That Council:

1. Receive and note the contents of this report; and
2. Awards the Contract 0280-4329-0000 –Burketown Rodeo Amenity Upgrade to TJ Wilson Construction Pty Ltd up to \$437,057.20 ex GST; and
3. Delegates authority to the CEO to enter negotiations regarding all matters associated with executing the Contract to the maximum value of the Project Budget as follows:
 - a. Burketown Rodeo Amenity Upgrade: \$542,058.00 ex GST + 10% contingency.

Status

Ongoing.

Resolution Number – 260227.11 – Tender for Proposed Sand Extraction Under Quarry Management Allocation QMAN –100674

That Council:

1. note the contents of this report;
2. resolves pursuant to section 227 of the *Local Government Regulation 2012* to invite written tenders for a contract for the proposed sand extraction under Quarry Management Allocation MA-100674;
3. resolves to delegate to the Chief Executive Officer, pursuant to section 257(1)(b) of the *Local Government Act 2009*, the power to negotiate and finalise all matters associated with advertising the request for tender on behalf of Council (including by signing necessary documents on behalf of Council), and otherwise deal with all matters that arise in connection with the request for tender; and
4. ensure the following are finalised as part of the process:
 - a Quarry Management Plan (QMP);
 - Environmental Authority approval through DETSI;
 - Development Approval through SARA, including assistance from Council's Town Planning Consultant.

Status

Ongoing.

Resolution Number – 260227.12 – Council Property to Tender – Lot 607, Block B1361, 22 Gregory Street Burketown (sale as is or alternative option to remove house from block)

- 1) That Council note the contents of the report.
- 2) That Council invite tenders for:
 - the sale Lot 607, block B1361 22 Gregory Street Burketown; or
 - alternatively, the removal of the house from the block.

3) That the following Special conditions of sale apply.

Required Works:

- Replacement of veranda structure.
- Installation of compliant balustrades/handrails
- Any other works required to obtain lawful occupation

Certification Requirements:

- Building approval
- Final Inspection Certificate
- Evidence veranda complies with NCC.

In addition, the purchaser to provide a \$40,000 bank guarantee.

Status

Ongoing.

Resolution Number – 260227.13 – Draft User Agreement between Burke Shire Council and the Burketown Rodeo and Sporting Association Inc.

Officer's Recommendation

That Council:

1. note the contents of this report.
2. approve the attached user agreement between Burke Shire Council and Burketown Rodeo and Sporting Association Inc.
3. resolves to delegate authority of the Chief Executive Officer the finalisation of the User Agreement between Burke Shire Council and Burketown Rodeo and Sporting Association Inc.

Councillors Recommendation

That the matter be deferred to the March Council Meeting.

Status

Ongoing.

Resolution Number – 260331.16 – Council Properties to Tender for Leasing

That Council:

1. Notes the contents of the report and relevant attachments; and
2. Approves the invitation of public tenders for the lease of the following vacant land parcels, subject to the conditions and requirements outlined in the above report and included in the tender documentation (which is to be developed and approved by Council at a future meeting):
 - a. Lot 11 on SP2877787 (Gregory)
 - b. Lot 1 on SP287783 (Gregory)

Status

Ongoing.

Resolution Number – 260422.09 – 2023 DRFA Lawn Hill Creek Crossing Contract No.: 0280-4612-2

That Council:

1. Receive and note the contents of this report;
2. Awards Contract 0280-4612-2 – 2023 DRFA Restoration Works – Lawn Hill Creek Crossing to Durack Civil Pty Ltd for \$10,282,605.57 (ex GST); and
3. Delegates authority to the CEO to enter into negotiations regarding any and all matters associated with executing the Contract to the maximum value of the Project Budget as follows:
 - a. 2023 DRFA Restoration Works – Lawn Hill Creek Crossing: \$10,485,754.86

Status

Completed.

Matter closed.

Resolution Number – 260422.11 – 2024/2025 DRFA Restoration Works – Doomadgee East Road Contract No.: 5603-4000-2

That Council:

1. Receive and note the contents of this report;
2. Awards Contract 5603-4000-2 – 2024/2025 DRFA Restoration Works – Doomadgee East Road (Stage 2) to Symal Infrastructure Pty Ltd for \$21,403,514.27 (ex GST); and
3. Delegates authority to the CEO to enter into negotiations regarding any and all matters associated with executing the Contract to the maximum value of the Project Budget as follows:
 - a. 2024/2025 DRFA Restoration Works – Doomadgee East Road (Stage 2): \$23,543,865.70

Amendment to motion

Move amendment to motion.

Moved: Cr Camp

Seconded: Cr Poole

Carried 260422.10 Vote 5/0

The amendment was proposed as:

- i. Council identified that the preferred tenderer demonstrates a stronger contribution to the local economy, a higher level of established operational presence within the region, and had regard to its demonstrated performance under previous contracts and in comparable operating environments.
- ii. Council formed the view that the reduced delivery risk associated with an established contractor with demonstrated performance in comparable conditions, including greater confidence in mobilisation, workforce availability, and continuity of delivery, outweighs the marginal scoring advantage of the alternative tender.

- iii. Council considered the risks associated with delivery of DRFA-funded works, including the importance of timely completion to maintain funding eligibility and minimise exposure to delay and program disruption.
- iv. Council determined that the preferred tenderer represents the lower overall risk when assessed against the sound contracting principles and Procurement Process Conditions.

COUNCILLORS RECOMMENDATION

That Council:

1. Receive and note the contents of this report;
2. Awards Contract 5603-4000-2 – 2024/2025 DRFA Restoration Works – Doomadgee East Road (Stage 2) to Durack Civil Pty Ltd for \$21,493,846.79 (ex GST); and
3. Delegates authority to the CEO to enter into negotiations regarding any and all matters associated with executing the Contract to the maximum value of the Project Budget as follows:
 - a. 2024/2025 DRFA Restoration Works – Doomadgee East Road (Stage 2):
\$23,543,865.70

Status

Completed.

Matter closed.

Resolution Number – 260422.12 – 2025 DRFA Restoration Works – Package 1 Contract No.: 5605-4250-1

That Council:

1. Receive and note the contents of this report;
2. Awards Contract 5605-4250-1 – 2025 DRFA Restoration Works Package 1 to Kenglen Civil Pty Ltd for \$3,014,024.84 ex GST; and
3. Delegates authority to the CEO to enter into negotiations regarding any and all matters associated with executing the Contract to the maximum value of the Project Budget as follows:
 - a. 2025 DRFA Restoration Works Package 1: \$3,315,427.32

Status

Completed.

Matter closed.

Resolution Number – 260422.13 – 2025 DRFA Restoration Works – Package 2 Contract No.: 5605-6800-1

That Council:

1. Receive and note the contents of this report;
2. Awards Contract 5605-6800-1 – 2025 DRFA Restoration Works Package 2 to Saw Civil Pty Ltd for \$1,838,701.35 ex GST; and
3. Delegates authority to the CEO to enter into negotiations regarding any and all matters associated with executing the Contract to the maximum value of the Project Budget as follows:
 - a. 2025 DRFA Restoration Works Package 2: \$2,022,571.49

Status

Completed.

Matter closed.

Resolution Number – 260422.14 – 2025 DRFA Restoration Works – Package 3 Contract No.: 5605-5100-1

That Council:

1. Receive and note the contents of this report;
2. Awards Contract 5605-5100-1 – 2025 DRFA Restoration Works Package 3 to GOS Constructions QLD Pty Ltd for \$3,237,940.49 ex GST; and
3. Delegates authority to the CEO to enter into negotiations regarding any and all matters associated with executing the Contract to the maximum value of the Project Budget as follows:
 - a. 2025 DRFA Restoration Works Package 3: \$3,561,734.54.

Status

Completed.

Matter closed.

Resolution Number – 260422.15 – 0280-4623 Burketown and Gregory Drainage Phase 1 RFT

That Council:

1. Receive and note the contents of this report;
2. Not proceed with any of the current Tenders; and
3. Delegates to the CEO to enter into a contract for the supply of the culvert units for Gregory Drainage Project up to the project budget of \$905,000.

Status

Ongoing.

Resolution Number – 260422.31 – Late Business – Closed Session Report – Gregory Crossing ILUA

Council resolves as follows:-

1. Council notes the contents of this Report.
2. Council resolves to validate the Gregory Crossing Project by way of an indigenous land use agreement and authorises the Mayor and the Chief Executive Officer to enter into ILUA negotiations with the Gangalidda and Garawa People to consent to the construction and all other necessary future acts in order to construct the Gregory River Crossing.
3. Council agrees subject to negotiations with Gangalidda and Garawa and compliance with the Local Government Regulations, to offer non-monetary compensation to Gangalidda and Garawa People comprising the transfer of Lot 96 on B1364, Lot 88 on B 1364 and 50% of part of Lot 10 on 13620 in return for native title consent for the Project.
4. The Mayor and Chief Executive Officer are authorised to sign the final Gregory Crossing ILUA subject to completion of negotiations with Gangalidda and Garawa on behalf of Council.

Status

Ongoing.

Resolution Number – 260529.07 – 0280-4057 – Gregory WTP – UV Installation

That Council:

1. Receive and note the contents of this report;
2. Progress with the quotation presented by Aquatec Maxcon to the limit of the full amounts identified in their quotations - \$354,049.00 + GST; and
3. Delegates authority to the Chief Executive Officer to enter into and execute a contract; and approve and execute any necessary variations to the contract, for the supply and installation of the inline UV system, to enable procurement of long lead-time components prior to site mobilisation and support achievement of the required regulatory deadlines.

Status

Ongoing.

Resolution Number – 260529.11 – General Policy - Accommodation Policy

That Council re-adopts the amended Accommodation Policy.

Status

Policy adopted.

Matter closed.

Resolution Number – 260529.12 – Small Business Incentive Grants Policy Applications

1. That Council note the contents of the report; and
2. That Council approves financial co-contribution of \$3,000.00 under the Small Business Façade Improvements and Upgrades Grants Policy towards the beautification project proposed by Tirranna Springs Roadhouse; and
3. That Council approves the financial contribution up to \$350.00 under the Small Business Incentive Grants Policy towards the Gregory Downs Hotel website and domain subscription.

Status

Ongoing.

Resolution Number – 260529.13 – Queensland Audit Office Roads to Recovery Annual Report 2025

That the audited Roads to Recovery Annual Report 2025 and 2025 Representation Letter presented to Council be received.

Status

Finalised.

Matter closed.

Resolution Number – 260529.14 – 2026-2027 Fees and Charges

That Council resolves to adopt the attached Fees and Charges for 2026/2027 with an effective date of 1 July 2026.

Status

Adopted.

Matter closed.

Resolution Number – 260529.15 – Review of Annual Policies 2026 - Statutory

That Council adopts the following policies as part of the annual review carried out by officers:

- ADM-POL-010 Advertising Expenditure Policy
- ADM-POL-011 Grants to Community Organisations Policy
- ADM-POL-012 Entertainment Hospitality Expend Policy

Status

Policies adopted.

Matter closed.

Resolution Number – 260529.16 – Investment Policy 2026/2027

That the attached Investment policy be adopted.

Status

Policy adopted.

Matter closed.

Resolution Number – 260529.17 – 2026/2027 Revenue Policy

That Council resolves to adopt, pursuant to Section 193 of the Local Government Regulation 2012, the 2026/2027 Revenue Policy (Attachment 1) for inclusion in the 2026/2027 Budget.

Status

Policy adopted.

Matter closed.

Resolution Number – 260529.18 – Review of Business Activities Policy

That Council re-adopts the Business Activities Policy as part of the annual review carried out by officers.

Status

Policy adopted.

Matter closed.

Resolution Number – 260529.19 – Reimbursement of Expenses and Provision of Facilities for Mayor and Councillors Policy

That Council adopt and implement the amended Burke Shire Council Reimbursement of Expenses and Provision of Facilities for Mayor and Councillors Policy as attached.

Status

Policy adopted.

Matter closed.

Resolution Number – 260529.20 – Adoption of New Organisational Structure

1. That Council note the contents of the report; and
2. That Council adopts the revised organisational structure as submitted.

Status

Adopted.

Matter closed.

Resolution Number – 260529.24 – Late Business – Request for Tender and Lease – Part of Lot 1 on SP287783

That Council:

1. Approves the invitation of public tenders for the lease of part of Lot 1 on SP287783 on the terms of the Request for Tender and Lease.
2. Delegates the CEO the power to commence the tender process and invite written tenders in accordance with the Local Government Regulation 2012.

Status

Ongoing.

Resolution Number – 260529.26 – Late Business – LGAQ Annual Conference Delegates and Observers 19-21 October 2026

That Council endorse the following delegates and observers to attend the 2026 LGAQ Annual Conference to be held in Cairns on Monday 19 October to Wednesday 21 October 2026.

Attendance as follows:

- a. Mayor Ernie Camp and Deputy Mayor John Clarke as delegates; and
- b. Cr Clinton Murray, Cr Paul Poole and Chief Executive Officer Zachary Revere as observers.

Amendment to motion

Move amendment to motion.

Move: Cr Camp

Second: Cr Yanner

Carried 260529.25 Vote: 4/0

COUNCILLORS RECOMMENDATION

That Council endorse the following delegates and observers to attend the 2026 LGAQ Annual Conference to be held in Cairns on Monday 19 October to Wednesday 21 October 2026.

Attendance as follows:

- a. Mayor Ernie Camp and Deputy Mayor John Clarke as delegates; and
- b. Cr Clinton Murray, Cr John Yanner, Cr Paul Poole and Chief Executive Officer Zachary Revere as observers.

Status

Finalised.

Matter closed.

1. OFFICER'S RECOMMENDATION

That Council receives and notes the contents of the Status Report as at 24 June 2026.

11.01 Status Report

That Council receives and notes the contents of the Status Report as at 24 June 2026.

Moved: Cr Camp

Seconded: Cr Poole

Carried 260624.07 5/0

Attendance

Cr Poole left the meeting from 10.35am to 10.37am.

11.02 Chief Executive Officer Report

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Zachary Revere; Chief Executive Officer
PREPARED BY:	Zachary Revere; Chief Executive Officer
DATE REPORT PREPARED:	19 June 2026
LINK TO COUNCIL PLAN/S:	Goal – Good Governance Council develops implements and maintains an effective and compliant governance framework (governance, finance, risk).

1. PURPOSE

To summarise the key actions and updates within the Office of the CEO for the month of May 2026.

2. UPDATES

Chief Executive Officer

Strategic Advocacy and Regional Collaboration

Planning has commenced for future State, Federal and regional delegations to support advocacy priorities for Burke Shire and the broader Gulf region.

Action Topic	Actions to Date	Status	Next Steps
Canberra Delegation Planning	Discussions commenced regarding a targeted Burke Shire delegation model focused on post-2023 flood recovery advocacy and Federal engagement.	In Progress	Coordinate with Anne Pleash (depending on Lobbying Register), identify priority advocacy matters and confirm strategic delegation participants.
NLGA Canberra and Cross Border Commissioner Breakfast	Position identified that attendance is not supported where the format involves too many voices and limited direct value for Burke Shire advocacy.	Not Proceeding	No further action unless a more targeted advocacy opportunity arises.
Darwin Delegation	Initial discussions held regarding a delegation involving the Cross Border Commissioner, Gulf Savannah Development, Frank Shadforth from Seven Emu, and relevant Northern Territory local governments regarding Savannah Way and Highway 1 advocacy.	In Progress	Engage relevant stakeholders and develop draft delegation agenda and advocacy objectives.

Action Topic	Actions to Date	Status	Next Steps
Federal Senator Engagement	Potential engagement identified with Senator Price and Senator MacDonald to assist with broader delegation facilitation and involvement.	Early Planning	Seek introductory engagement and test support for Savannah Way and cross-border infrastructure advocacy.
Brisbane Delegations Pre-2026/27 Budget	Early planning discussions commenced regarding future State Government engagement opportunities.	In Progress	Engage with relevant stakeholders and develop a delegation schedule aligned priorities.
Brisbane Delegations Pre-2027/28 Budget	Listed for future action.	Not Proceeding	Listed for future action.

Economic Development

Council discussions have focused on long-term regional economic opportunities, tourism activation opportunities and strategic land development considerations.

Action Topic	Actions to Date	Status	Next Steps
Century Mine Engagement	Discussions held regarding a potential future site visit and regional engagement opportunity. Gulf Savannah Development CEO involvement may add value.	In Progress	Consider inclusion within the post-budget regional road trip and clarify intended outcomes from the engagement.
Burketown North Expansion	Initial discussions commenced internally regarding acquisition opportunities in the cemetery area on the western side of the road.	Early Planning	Investigate land tenure, acquisition pathways and strategic development constraints.
Burketown South Development	Discussions commenced internally regarding revisiting development opportunities.	Early Planning	Review previous proposals and test State appetite for development facilitation.
Burketown Cross-Strip Development	Discussions commenced internally regarding development opportunities, including potential low-impact tourism accommodation such as glamping and caravanning.	Early Planning	Review previous proposals and test State appetite for development facilitation.

Action Topic	Actions to Date	Status	Next Steps
Housing and Population Strategy Development	Initial discussions commenced regarding development of a long-term Housing and Population Strategy for Burke Shire. CEO has engaged directly with the relevant State Government department. The assigned departmental officer is currently on leave and is expected to return shortly to assist in coordinating early strategic discussions ahead of the July Budget process.	In Progress	Re-engage with the department on return of the assigned officer, commence preparation of preliminary scoping and quotation documentation, and develop early-stage framework for inclusion in future strategic planning and budget discussions.
Economic Development, Community and Communications Manager Recruitment	Recruitment process has progressed to interview stage, with several high-quality candidates identified through the recruitment process.	In Progress	Undertake in-community interview round and progress appointment process with the intention of commencing the successful candidate as soon as practicable.
Burketown and Gregory Master Planning	Initial works commenced regarding future master planning activities for both Burketown and Gregory to identify future residential, tourism and commercial development opportunities and to better guide long-term infrastructure and land use planning outcomes.	Early Planning	Commence scoping investigations, identify potential funding opportunities, prepare framework for future master planning processes and stakeholder engagement.

Airport and Aviation Operations

Council continues planning for long-term airport sustainability, aviation service delivery and future infrastructure requirements at Burketown and Gregory.

Action Topic	Actions to Date	Status	Next Steps
Burketown Airport Office and Hangars	Discussions commenced regarding future office and hangar infrastructure opportunities.	Early Planning	Seek funding pathways for design, concept development and construction planning.
REX Air Services Agreement Renewal and Negotiation	Initial review completed regarding the upcoming July renewal period for the REX air services agreement. Early steps include preparing notification to REX, engaging solicitors to identify and prepare preliminary negotiation grounds.	In Progress	Notify REX of Council's intention to renegotiate the agreement ahead of renewal, obtain legal review of the current agreement and commence preliminary negotiations regarding future service arrangements and operational outcomes.

Energy Resilience and Sustainability

Council has continued discussions regarding improving local energy resilience, reducing operational power costs and exploring renewable energy opportunities across Council facilities and communities.

Action Topic	Actions to Date	Status	Next Steps
Solar on Council Assets	Preliminary discussions held regarding rooftop solar opportunities on Council facilities.	Early Planning	Identify priority sites and grant funding opportunities. Inclusion within 2026/27 Budget.
Gregory Power Resilience	Discussions held regarding small-cell solar and community battery options for Gregory.	In Progress	Seek technical advice, identify grant funding opportunities and develop a preliminary concept. Locate archival records and review findings for relevance to current energy and tourism opportunities.
Burketown Community Battery	Community battery opportunity identified for Burketown.	Early Planning	Undertake preliminary investigations and test alignment with energy resilience funding.

Disaster Management and Resilience

Significant focus continues to be placed on strengthening disaster preparedness, flood resilience, supply chain continuity and operational readiness ahead of future wet seasons.

Action Topic	Actions to Date	Status	Next Steps
Albert River Flood Study	Discussions held regarding the need to secure funding for a flood study to consider changes to Albert River approaches to reduce flooding impacts.	Early Planning	Investigate opportunities and define the study scope. Prepare for Bush Council Delegation and future delegation efforts.
River Gauge Technology	Discussions commenced regarding sonar or radar river gauge options, including potential trials on creeks along Floraville Road.	In Progress	Investigate technical feasibility, trial sites and supplier options. LGAQ Innovation Manager potential to be involved.
DDMG Wet Season Debrief Response	Need identified to understand what did and did not work well during the 2025/26 wet season, including fuel availability for aviation and power generation. Opportunity identified to run a pre-wet season workshop for local businesses and rural properties on how resupply works.	In Progress	Finalise Council feedback and identify practical recommendations for future disaster planning. Work with Ernie as DDMG Chair and develop workshop agenda, stakeholder list and communications plan for workshop.

Action Topic	Actions to Date	Status	Next Steps
Gregory Emergency Storage	Need identified for storage at Gregory to support disaster and operational resilience. Cold storage options discussed, noting private business opportunities but also risks associated with energy reliability. Council may be able to seek funding for purchase and solar power to reduce running costs.	Early Planning	Define storage requirements, location options and funding pathways. Investigate feasibility, funding options and operational risks.

Budget and Strategic Planning

Council has continued progressing budget-linked planning, priority project development and post-budget engagement preparations.

Action Topic	Actions to Date	Status	Next Steps
Cliffdale Station Information	Action identified to provide Cliffdale Station information to Sean Dillon MP as raised through LGAQ communication.	In Progress	Prepare and provide relevant information to support advocacy or follow-up.
Post-Budget Road Trip	Post-budget road trip remains a key engagement mechanism following adoption of the 2026/27 Budget.	Planned	Finalise itinerary, community touchpoints and supporting budget communication material.
Priority Projects List 2026-2027	Early draft completed. Project prioritisation tool early stage implemented behind the document.	In Progress	Finalise draft and take to the May Council meeting for councillor input.
Health and Wellbeing Precinct – Stage 2	Council has commenced reviewing the future staging approach for the Health and Wellbeing Precinct project, including separating the existing Stage 2 concept into revised Stage 2 and Stage 3 delivery phases. Current discussions recognise the gym component as a higher short-term priority, with aquatic infrastructure and pool delivery identified as a longer-term strategic objective requiring separate planning and funding pathways.	In Progress	Finalise revised staging framework, identify priority funding opportunities for gym delivery and commence longer-term planning investigations for future aquatic infrastructure delivery.

Roads and Operational Infrastructure

Operational discussions have continued regarding Floraville Road works, local material utilisation opportunities and road safety improvements.

Action Topic	Actions to Date	Status	Next Steps
Creek and Crossing QR Code Storytelling Initiative	Initial concept discussions commenced regarding the installation of QR codes on creek and crossing name signage throughout Burke Shire to provide historical, cultural and community information explaining how individual creeks, crossings and locations received their names. The initiative is intended to support tourism storytelling, local history preservation and broader visitor engagement across the Shire road network.	Early Planning	Identify priority creek and crossing locations, commence collection of local historical and cultural information, and investigate signage design and QR code implementation opportunities.
Works Depot 6-Month Works Plans - July to December 2026	Early implementation commenced for the development of departmental six-month works plans across Works Depot operations. Supervisors have commenced drafting departmental plans for collation by the Works Manager into a consolidated July to December 2026 Works Plan.	In Progress	Finalise consolidated Works Depot Works Plan and present to Council for review, approval and adoption alongside the 2026/27 Budget process.
Tirranna Crossing Warning Lights and Road Status Signage	Council has continued operational review of the temporary warning lights and road status signage arrangements at the Tirranna Crossing area following concerns regarding reliability and potential public confusion associated with the automated signage programming and status triggers. Discussions have included ensuring that public-facing road condition information remains accurate and operationally reliable during flood and crossing events.	In Progress	Temporarily disable the automated road status sign until programming and operational testing can confirm the system accurately reflects real-time crossing conditions and reduces the risk of public confusion or misinformation.

Waste Management and Landfill Operations

Council has continued progressing strategic waste management planning, including redevelopment planning for the Gregory Unsupervised Bin Site and preliminary regional waste collaboration discussions with Cloncurry Shire Council.

Action Topic	Actions to Date	Status	Next Steps
Gregory Unsupervised Bin Site Redevelopment	Early redesign and scoping work commenced to transition the site into a formal unsupervised bin site. Initial project management responsibilities assigned to relevant project and operational staff. Early stage quotations, concept designs and planning investigations are underway for future Council consideration and inclusion in the 2026-2027 Budget.	In Progress	Finalise preliminary concepts, quotations and scope of works for future Council presentation and budget consideration.
Cans for Kindy Recycling Initiative	Initial concept discussions commenced regarding a community fundraising initiative involving the installation and branding of recycling bins across the Shire to support local kindergarten fundraising efforts. Early discussions have also included development of a public-facing where to donate map identifying participating recycling bin locations throughout Burke Shire.	Early Planning	Develop campaign branding, identify bin locations and prepare concept materials for rollout and community engagement opportunities.

Organisational Development

Council has commenced a structured response to the organisational culture audit and is progressing steps towards a new organisational culture program.

Action Topic	Actions to Date	Status	Next Steps
Response to Organisational Culture Audit	Attended Audit Committee to respond to the culture audit. Drafted and prepared response report, including an outline of implementation steps for a new organisational culture program.	Complete	Hold an all-staff meeting to review organisational culture, organisational values and results of the organisational culture review. Present the response report to the June Audit Committee.

Action Topic	Actions to Date	Status	Next Steps
Organisational Structure Review and Sustainability Planning	Council has commenced forward planning regarding the future organisational structure of Burke Shire Council, with early discussions identifying inefficiencies and structural overlap within the current operational model. Initial strategic work has focused on developing a more sustainable, efficient and long-term organisational structure capable of supporting operational delivery, workforce retention, leadership accountability and future growth across the organisation. This work is being considered alongside broader organisational culture reforms, operational planning improvements and future workforce capability requirements.	In Progress	Continue organisational structure review, identify opportunities for operational efficiencies and role alignment. Phase 1 amendments approved in May Council Meeting. Phase 2 amendments to be approved in June Council Meeting. Development of a long-term organisational structure framework for 2029/30 underway.
Management Team Development and Leadership Upskilling	Early organisational development discussions have identified the need for increased mentoring, leadership development and professional capability building across Council's management team. Initial planning has included consideration of targeted leadership mentoring, executive coaching, operational planning training, governance capability development and broader professional development opportunities to strengthen management performance and organisational culture outcomes.	In Progress	Develop a structured management development and mentoring program, identify suitable external training and leadership development opportunities, and integrate leadership capability building into broader organisational development planning.

Financial Services and Information Technology

Major focus in May 2026 for Financial Services was as follows:

- Currently revising council FBT and updating FBT returns with EIJ Accounting.
- Strategic Procurement Framework in progress – Completion set for June 2026 council meeting with procurement Policy review.
- Audit Committee held.
- QAO external audit interim finalised – no new audit matters to note.

- Asset Val is current finalising comprehensive valuations.
- 2026/2027 budget – detailed line by line budget session held and rates increase agreed with councillors
- Commenced scoping and implementation planning for migration of accounting and council ERP system due to the information received about the future of PCS from provider – a more detailed overview of the matter will be addressed in due course. \$250k budgeted for 2026/2027 to commence process from July 2026.
- Preparation of year end rollover commenced with finance team in Burketown for physical stocktake in late June/July.

Major focus in May 2026 for Technology Services was as follows:

- AI Weather and Environmental Monitoring Stations – relationship terminated with provided via Telstra – alternative solution now be sought and variation to be completed with NEMA. Grant variation to be sought.
- Gregory Starlink SD-WAN deployment in progress – mounting system was misplaced, currently re-ordering for installation ASAP.
- Implementing Gearbelt cloud fleet management system/software with a further investigation into Work Department workflow software.
- \$50k grant award for AI CCTV solution from the IDF (LGAQ) – in progress.
- Review of all ICT Policies and Framework completed.
- Investigating options for the delivery of an AI readiness Assessment – to be included in a larger IDF grant submission involving the implementation of Co-Pilot Developer.
- Commenced rolling out Co-Pilot licenses.
- Investigating options for further Vendor Cyber-risk training based on QAO prescriptions due to recently reported industry breaches.

People and Culture

EBA related

- The next JCC Meeting is scheduled for 16 July

Policies

- Nil

Positions advertised

- Community, Economic Development and Communications Manager
- Project Manager
- DRFA Project Manager
- General Operators and Labourers
- Water Operator

New employees

- Anthony Macnamara
- Kayne Slann

Terminations

- Kimberly Chan

Training and Professional Development

- Effective Communication Training
- CPR Training
- Bush Councils Convention attendance
- HR Induction
- Basics of Business Finance training
- Microsoft Excel training

Economic and Community Development**Grants**Considering Applications:

<i>Grant Name</i>	<i>Project Name</i>	<i>Amount of Funding Requested</i>
Residential Activation Fund Round 2	Gregory Servicing – sewerage, roads and stormwater	TBD

Awaiting Outcome:

<i>Grant Name</i>	<i>Project Name</i>	<i>Amount of Funding Requested</i>
Great Artesian Basin Rehabilitation Program	Burketown Bore Project	\$515,492.56
SES Funding 2026 – 2027	Upgrades to Burketown SES Area – access to shed, generator fence etc. TBC	\$150,000.00
Queensland Biosecurity Boost Education Grants	Biosecurity Mapping Project for Rural Properties	~\$8,000.00
Seniors Month Grants	Seniors Activities for 2026 – 2027	\$12,000.00
Fighting Illegal Dumping Partnership Program	Burke Shire Council Illegal Dumping Works	\$106,500.00

Unsuccessful:

<i>Grant Name</i>	<i>Project Name</i>	<i>Amount of Funding Requested</i>
Queensland Small Business Month Funding	Small business month activity	\$2,500
Resource Recovery Boost Fund – Stream 1 Small Projects	Burketown Waste Transfer Station	\$2million

Currently Holding Funding:

Grant Name	Project Name	Amount of Funding
Betterment Funding	- Gregory Lawn Hill Road Concrete Running Surface site 4 and 7 - Airport runway pavement remediation - Lawn Hill Creek Betterment – raised culvert crossing	\$18,000,000.00
LGGSP Infrastructure Project	Burke Shire Housing Project	\$2.04 million in funding
Residential Activation Fund	Firefly Street Servicing	\$6.5 million in funding
Supply Scheme Fund	Planning Scheme Review	\$100,000.00
Industry Development Fund	Vendor Simplification Project for Remote Councils	\$59,390.00
SES Support Grant 2024-25	Gregory SES Administration and Training Building	\$85,000.00
Local Government Sun Safety Grant	Sun Safety Incentive	\$5,000.00
Disaster Resilience Funding NEMA	Attentis Disaster Ready Intelligence Network	\$224,000.00
Disaster Ready Fund 24-25	Disaster Resilience Master Planning Report	\$100,000.00
Local Government Grants and Subsidies Program (LGGSP) 24-28 - PLANNING STREAM	Burketown Industrial Estate – Planning and Design	\$519,000.00 funded (total project cost \$650,000.00)
NWQMP Tourism Infrastructure Grant	Progressing	\$200,000.00
Age-friendly community development program	Grey legends funding	\$35,000.00
Northwest Queensland Tourism Signage Program	Burke Shire Tourism Signage Program	\$71,875.00
Remote Airport Upgrade Program Round 11	Gregory Airport Reseal	\$985k (50% co-contribution required, but 25% co-contribution case submitted)
DRF Round 3	Emergency cyclone shelter planning	~\$414,000.00
Community Energy Upgrade Fund Round 2	Burketown Water and Sewerage Treatment Plant Solar Upgrades	~\$85k
Gambling Community Benefit Fund	Burketown Rodeo Ground Amenities Block	\$100,000.00

Community Projects:

Project Name	Status	Funding Amount
SES Support Grant 2024-25 Gregory SES Administration and Training Building	Building fabrication commenced. Extension requested and granted.	\$85,000.00
Local Government Sun Safety Grant Sun Safety Incentive	Progressing – with WHS	\$5,000.00

Project Name	Status	Funding Amount
RADF 2026 – 2027	Working on opening community grant funding for 2026 – 2027. Working on expending remaining funds from previous financial year.	\$15,000.00
Age-friendly community development program - Grey legends funding	Seniors' health sessions planning underway. Further digital skills workshops planning underway – supplier found. Hell's gate trip pencilled for May	\$35,000.00

Events

Council Events:

- May Mates Day – Friday, 8th of May 2026
- Seniors Monthly – Wednesday, 3rd of June 2026

Donations

- Donations closed. Report complete – to go up to June meeting.

Completed Donations:

Group/Organisation	Donation and Date
Moungibi Housing Co-operative Society Ltd (Football Club) – Battle of the Gulf Football Cluster	12 th July 2025 In kind – chairs, toilets, bins and rubbish collection, use of marquees, use of rodeo ground facilities, portable toilets
Burketown Rodeo and Sporting Association – Burketown Rodeo and Campdraft	18 – 20 July 2025 Cash - \$5,000.00 In kind – bins and rubbish collection, printing, cleaning of bathrooms, marquees, use of Council machinery
Burketown Kindy Incorporated	\$5,000.00 cash donation (cash for cans matching and printing ongoing)
Moungibi Housing Co-operative Society Ltd Community Market and Fair	16 th August 2025 4pm – 10pm Road closure at front of pub, chairs and tables, bins and rubbish collection, portaloos, BSC marquees, letter of support for alcohol consumption, support to compile event programs, rubbish collection
Mount Isa School of the Air	Cash \$350.00 Hall hire and rubbish collection for mini school.

Group/Organisation	Donation and Date
Carpentaria Land Council – DAFF Ranger Forum	• General use of football oval and facilities • Use of rodeo ground covered area for dinners • Portaloo's x 2 for dinner on saltpans • Septic pump out of rodeo grounds, football ground, Portaloo's, and trailer toilets as needed. • Water truck and operator to water road on salt pan and roads to football grounds • Hall Hire 9 days (includes 4 days prior to event and 2 days after event for set up and take down) – a bond for hall hire must be paid prior to event • PA system hire 3 days • Lights and amenities use at Oval and Rodeo for four days • BSC tables and chairs • Water line marking • Use of marquees x 3 • Rubbish collection • Skip bin and ten rubbish bins
QCWA Gregory Branch Date 21 September 2025	Cash \$2,500. Rubbish Collection, Erect street banners
Burketown Barramundi Fishing Organisation (October 2025 – donation carried over from 2024 - 2025)	3 rd – 5 th October – \$5,000.00 cash. Hall Hire, Printing, rubbish collection
Royal Flying Doctors	\$5,000.00 cash
LifeFlight	\$5,000.00 cash

Actual Spend on Donations:

Group/Organisation	Donation and Date	Budgeted spend	Actual spend	Notes
Moungibi Housing Co-operative Society Ltd (Football Club) – Battle of the Gulf Football Cluster	12 th July 2025 • In kind – chairs, toilets, bins and rubbish collection, use of marquees, use of rodeo ground facilities, portable toilets • General use of facilities • Use of Nijinda Durlga hall for presentation	• \$10,000.00 in kind	• ~\$4,500.00 for the football cluster	• Unable to obtain the cost of lights for the football general use. • Have not yet done a football presentation
Burketown Rodeo and Sporting Association – Burketown Rodeo and Campdraft	18 – 20 July 2025 Cash - \$5,000.00 In kind – bins and rubbish collection, printing, cleaning of bathrooms, marquees, use of Council machinery	• \$5,000.00 Cash • \$3,000.00 In kind	• \$5,000.00 cash payment made • ~\$4,100.00 in kind work completed	• May need to increase the in-kind budget for next year.

Group/Organisation	Donation and Date	Budgeted spend	Actual spend	Notes
Burketown Kindy Incorporated	\$5,000.00 cash donation (cash for cans matching and printing ongoing)	• \$5,000.00 Cash • Up to \$10,000 for cash for cans	• \$5,000.00 Cash • \$1,027.90 cash for cans	• Printed around 400 pages - \$55.68
Moungibi Housing Co-operative Society Ltd Community Market and Fair	16 th August 2025 4pm – 10pm Road closure at front of pub, chairs and tables, bins and rubbish collection, portaloo use, BSC marquees, letter of support for alcohol consumption, support to compile event programs, rubbish collection	• \$3,000.00 Cash • \$4,000.00 In-kind	• \$3,000.00 Cash • ~\$2,500.00 In kind	• Can maybe drop the in-kind costs
Carpentaria Land Council – DAFF Ranger Forum	• General use of football oval and facilities • Use of rodeo ground covered area for dinners • Portaloo's x 2 for dinner on saltpans • Septic pump out of rodeo grounds, football ground, Portaloo's, and trailer toilets as needed. • Water truck and operator to water road on salt pan and roads to football grounds • Hall Hire 9 days (includes 4 days prior to event and 2 days after event for set up and take down) – a bond for hall hire must be paid prior to event • PA system hire 3 days • Lights and amenities use at Oval and Rodeo for four days • BSC tables and chairs • Water line marking • Use of marquees x 3 • Rubbish collection • Skip bin and ten rubbish bins	• \$22,900.00	• \$7,848.75 + hall hire (air con not operational for a couple of days)	• Some high staff charging. Additional cleaning not included.

Group/Organisation	Donation and Date	Budgeted spend	Actual spend	Notes
QCWA Gregory Branch Date 21 September 2025	Cash \$2,500. Rubbish Collection, Erect street banners	• \$3,000.00	• \$2,208.00 Works + \$2,500.00 Cash	• 24hrs charged payroll – likely overcharged.
Burketown Barramundi Fishing Organisation (October 2025 – donation carried over from 2024 - 2025)	3 rd – 5 th October – \$5,000.00 cash. Hall Hire, Printing, rubbish collection	• \$5,500.00	• \$1,500.00 works +\$5,000.00	• Predominantly cleaning – no septic pump for rodeo grounds charged. Minor use of hall.

2025 Donations (to be completed):

Group/Organisation	Donation and Date
Gregory Downs Jockey Club – Gregory Saddles and Paddles – complete awaiting spend to come through system	2 nd May 2026 \$6,000.00 cash Printing of booklets and program Slashing of grounds Rubbish collection
Northwest Canoe Club – Gregory Saddles and Paddles – complete awaiting spend to come through system	3 rd May 2026 Cash \$2,500.00 cash Rubbish bins/skip bins, rubbish collection, portaloo use
Gregory District Sporting Association – Gregory Campdraft	19 th – 21 st June 2026 Cash \$3,000.00 Use of portaloo, skip bin use, rubbish collection

Community General

- ‘Your Budget, Your Say’ Survey completed 1 June 2026. The 2026/27 Burke Shire Budget Survey received 14 completed responses, providing a clear insight into community spending priorities. Overall, the results show a strong and consistent preference for core infrastructure, with road maintenance and upgrades identified as the top priority, followed by water, sewer, and essential infrastructure, and drainage and flood mitigation. These three areas dominate both first-choice rankings and overall top-three placements, indicating a clear “essentials first” sentiment across respondents. Secondary areas such as tourism, events, and community facilities were generally ranked lower, reinforcing that residents want Council to focus on practical, visible improvements to basic services before expanding discretionary spending.
- Food van – finalising food manual documents. Lawyers have reviewed hire forms. Issues with electrical appliances to be addressed. – with the CEO - Ongoing
- Drafting Community Engagement Framework.

- Community Communications Plan 2026/27 – Draft Phase - Council has commenced early-stage drafting of a Community Communications Plan for 2026/27, designed to align with and support the Position Description of the incoming Manager Economic, Community Development and Communications. The plan aims to streamline internal and external communications processes, ensuring a more coordinated and efficient approach across all service areas. A key focus is establishing a consistent digital voice to improve clarity, professionalism, and public engagement across online platforms. In addition, the framework will strengthen Council's capacity to respond effectively to crisis and emergency situations through clear protocols and timely, accurate messaging. As development progresses, the plan will provide a structured foundation for proactive communication, stakeholder engagement, and community confidence in Council operations.

Project Works

Action Topic	Actions to Date	Status	Next Steps
Burketown Information Centre Reactivation	Following confirmation that Council will resume operation of the Burketown Information Centre, the Economic Development, Community and Communications Manager prepared a detailed reactivation and commercialisation plan for the facility. The proposal includes establishment of an automated and unstaffed visitor information hub, reactivation of tourism services, implementation of a commercial tenancy Expression of Interest process, development of a flexible co-working space, and activation of broader tourism and economic development opportunities associated with the site. The plan also identifies required maintenance, compliance works, cleaning and building preparation activities necessary to return the facility to operational use.	In Progress	Progress implementation of the reactivation plan, undertake required maintenance and compliance works, establish the automated visitor information hub, prepare the facility for commercial occupation, and commence an Expression of Interest process to secure a suitable tenant or operator for the site.

Environmental Health, Locals Laws, and Facilities

Building, Facilities and Maintenance

- Property Summary:
 - Sloman Street Units – Currently booked by staff
 - House 12, 96 Anthony - Emergency Housing
 - House 14, Bowen Street - New tenant, Shelley Holland
 - 2 x 2 BR Unit, 153 Musgrave St Burketown – landingscaping & power outstanding.
 - House 19 – Firefly St, Burketown – landscaping outstanding.
 - House 20 – Murray Ave, Gregory – landscaping outstanding.

- Maintenance:
 - Inspections of Burke Shire Council Housing & Facilities complete.
 - MPDT Tree Lopping postponed. DTBA:
 - Wills Development Road – Tree Trimming & Herbicide Treatment of Crossings & Grids
 - Doomadgee East – Tree Trimming of Crossings
 - Escott Road & Crossing – Tree Trimming
 - Burketown & Gregory Communities – Tree Trimming & Removal

Local Laws

- VET Visit – Final stage of procurement. Clinic date to be advised.
- 31 Overgrown Allotment Notices Issued – Burketown and Gregory – Follow up inspections to be completed on 17th & 18th June 2026
- Keeping Our Community Clean & Safe Campaign – May Focus – Overgrown Allotments, June Focus - Kerbside/road reserve dumping.
- Battery Recycling Campaign to commence July 2026.
- Policies currently in draft/under review – Firearms Policy (brief to be provided July 2026), Cat Bounty Policy (new)
- Grants –
 - Submission on 16th February for the Queensland Biosecurity Boost Education Grant. Awaiting outcome.
 - Application submitted for 'Fighting Illegal Dumping Partnership Program – Round 1A. Awaiting Outcome
 - Southern Gulf NRM Project (22/23 Flood Event) – Weed management and aerial feral pig eradication. To be completed by August 2027.

Environmental Health

- Food Business Licences – Renewal Notices issued for FY 26/27.
- Food Business Inspections – Contractor engaged. DTBC
- Clean up of Unsupervised bin site commenced 16th June 2026.

Planning & Building

- 2 Potential unlawful developments identified. Further investigation required.
- Lease Agreements:
 - MOU/Lease (Burketown Rodeo & Sporting Association) - in draft
- 21st May - Waste Workshop with Griffith University, Mt Isa
- 26th & 27th May – EDPG Forum, Mt Isa

Corporate Services and Governance

- Assisted events team with Mates Day event and working on the Order of the Outback ball.
- Working on Operational Plan and Local Resilience Action Plan.
- Attended Child Safe Policies and Procedures training in Mount Isa.

3. OFFICER’S RECOMMENDATION

That Council receives and notes the contents of the Chief Executive Officer’s Report for May 2026.

11.02 Chief Executive Officer Report

That Council receives and notes the contents of the Chief Executive Officer’s Report for May 2026.

Moved: Cr Poole

Seconded: Cr Murray

Carried 260624.08 5/0

Adjournment

That Council adjourned the meeting from 11.00am to 11.19am for morning tea, all were present at resumption.

11.03 Finance Monthly Update Report

DEPARTMENT:	Finance and Technology
RESPONSIBLE OFFICER:	Shaun Jorgensen; Director of Finance and Technology
PREPARED BY:	Shaun Jorgensen; Director of Finance and Technology
DATE REPORT PREPARED:	12 June 2026
LINK TO COUNCIL PLAN/S:	Operational Plan 2025-26 Council Budget 2025-26

1. PURPOSE OF REPORT

This report has been constructed to provide a snapshot of the progress of council's operations (financial) against budget targets at 30 June 2026 as adopted by the council budget. The below report will focus on providing information to key decision makers in regards to key metrics, trends and actuals for the month ended May 2026.

2. SUMMARY

Council's cash was up by \$3.486mil by the end of May 2026.

Overall council's reporting shows a budget position of 72.17% expended to date; this is below budget expectations overall by 19.50%. At this stage it appears cost phase has been caught up tentatively year to date however works on QRA REPA has been slowed due to flooding. It is expected this spend will increase by 30 June 2026 as budgeted.

The following report will cover off on the following key areas (in order) of the list:

1. Overall Operating Summary (Actual v Budget)
2. Statement of Cash Flows
3. Statement of Income and Expenditure
4. Organisational Services Performance
5. Statement of Financial Position
6. Rating Arrears Summary
7. Exercise of Delegations
8. Officer's Recommendations

3. OVERALL OPERATING SUMMARY (ACTUAL V BUDGET)

The below summary shows a brief snapshot of how council is tracking in the current year against the budget for the year as adopted by council for the 30 June 2026.

Overall Financial Performance	Note Ref	Year To Date Actual	Annual Budget (Target)	YTD Progress %
Operating Revenue	(1)	75,623,942	107,674,000	70%
Operating Expenses	(2)	78,107,400	108,233,700	72%
Operating Result (Profit/Loss)	-	2,483,459	559,700	444%
Capital Revenue	(3)	6,283,612	76,650,000	8%
Net Result		3,800,154	76,090,300	5%

Assets & Liabilities		Year To Date Actual	Annual Budget (Target)
Cash & Cash Equivalents	(4)	56,855,741	47,903,426
Other Current Assets	(5)	4,685,713	1,402,000
Non Current Assets	(6)	175,702,975	247,630,054
Total Assets		237,244,429	296,935,480
Liabilities (Current)	(7)	54,728,229	40,190,000
Liabilities (Non Current)	(8)	1,226,827	957,710
Total Liabilities		55,955,056	41,147,710
Net Community Assets		181,289,373	255,787,770

Sustainability Outlook¹

*Financial Sustainability Ratios and Measures of Sustainability	Target	Current Month YTD	Prior Month
¹ Operating Surplus Ratio (%)	Between 0% and 10%	-3%	0%
² Working Capital Ratio	Greater than 1:1	1.1	1.2
³ Net Financial Liabilities Ratio	Less than 60%	-9%	-12%

*Ratios are currently distorted as accruals represent significant distortions in reporting figures.

Notes:

- (1) **Operating Revenues** - Noted that primary grant revenue recognition was from \$1.132mil 2022/2023 DRFA funding recorded during the month.
- (2) **Operating Expenses** - Refer to the operational cost dissection per section of this report. Overall council is under budget by 19.50% however this is distorted due to works being under performed in QRA REPA projects due to the recent flooding period. It is expect costs to catch up to budgeted expectations by 30 June 2026.
- (3) **Capital Revenue** - \$340k was recognised in capital revenue for the month ended 31 May 2026.
- (4,5,6,7,8) - Accounts relate to balance sheet movements, all of which will move in correlation to Council operating movements; as such no items by exception to report at this stage.

¹Definitions

¹ The working capital ratio: measures council's ability to offset short term obligations with current assets.

² The net financial liabilities ratio: measures council's ability to increase borrowings where necessary.

³ The operating surplus ratio: measures council's ability to cover operational costs through operational revenues.

4. STATEMENT OF CASH FLOWS

The below statement shows a comparison between the cashflow of May 2025 in the previous year v May 2026 actuals v the budgeted estimated cashflow for 30 June 2026.

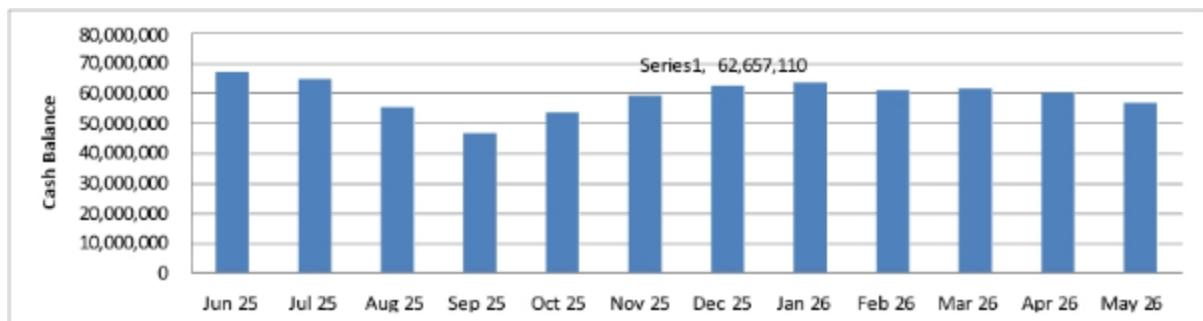
For the month ended 31 May 2026

	Note Ref	31 May 2025 \$	31 May 2026 \$	2025-26 Annual Budget \$	YTD Progress %
Cash flows from operating activities:					
Receipts from customers	(1)	5,937,865	8,871,483	10,136,219	88%
Payments to suppliers and employees	(2)	(40,606,573)	(94,467,008)	(142,958,508)	66%
		(34,669,008)	(85,595,525)	(132,822,289)	64%
Rental Income	(3)	203,922	196,154	218,000	90%
Interest Received	(4)	2,531,413	2,282,045	1,888,000	135%
Operating Grants and Contributions	(5)	60,115,886	59,700,016	96,574,000	62%
Finance Costs		0	0	-	0%
Net cash inflow (outflow) from operating activities		28,182,212	(23,417,310)	98,480,000	28%
Cash flows from investing activities:					
Payments for Property, Plant and Equipment	(6)	(7,115,197)	(13,651,318)	(82,259,000)	17%
Net movement on loans and advances		0	0	0	0%
Proceeds from Sale of Property, Plant and Equipment		10,483	0	184,000	0%
Capital Grants and Subsidies	(7)	5,019,231	6,283,612	76,680,000	8%
Net cash inflow (outflow) from investing activities		(2,085,482)	(7,367,705)	(5,395,000)	137%
Cash flows from financing activities:					
Proceeds from Borrowings		0	0	0	0%
Repayment of Borrowings		0	0	0	0%
Net cash inflow (outflow) from financing activities		0	0	0	0%
Net increase (decrease) in cash held	(8)	26,096,730	(30,785,015)	(39,737,289)	77%
Cash at beginning of reporting period		54,749,881	87,640,757	87,640,715	100%
Cash at end of reporting period	(8)	80,846,611	56,855,741	47,903,425	119%

Cash and Cash Equivalents Summary

Cash & Cash Equivalents	Effective Interest Rate	YTD Interest Earnings	Cash Balance
QTC Cash Fund	5.03%	2,282,045	55,141,461
Westpac General Fund - Trust	-	-	1,713,997
Cash Floats	-	-	283
Total			56,855,741

Cash and Cash Equivalents Movement Comparison Chart



Cash and Cash Equivalents - Restricted Cash (IAS 7)

Total Cash on hand	\$ 56,855,741.18	%
Restricted Cash - DRFA Operating Grants	\$ 33,959,799.85	59.73%
Restricted Cash - Non-DRFA Operating Grants	\$ 321,209.12	0.56%
Restricted Cash - Capital Grants	\$ 18,775,771.47	33.02%
GST Payable	-\$ 601,649.59	-1.06%
Unrestricted Cash	\$ 4,400,610.33	7.74%
Contract Assets - Cash to be received by 30 June 2026		
LRCI 2 and 3	\$ 323,000.00	<i>With QAO to finalise</i>
Insurance	\$ 250,000.00	<i>In query with LGM</i>
Projected Unrestricted Cash	\$ 4,973,610.33	
Prior Month Projected Unrestricted Cash Balance	\$ 7,002,957.22	
Explanation for Movement:	-\$ 2,029,346.89	
Movement month to month is a result of betterment project expenditure & ongoing operation expenditure during the month. Currently Finance and Projects are reviewing restricted balances of \$10.551mil to which a proportion will be allocated for 30 June 2026 to revenues as a result of betterment works expensed via capital.		

Notes to the Statement of Cashflows:

- (1) **Receipts from customers** - On track with budget.
- (2) **Payments to suppliers and employees** - Significant amounts spend on DRFA funded works during the month for the 22/23 and 23/24 flood damage program makes up the predominant amount of the monthly movement.
- (3) **Rental Income** - Rental income is on track with budget.
- (4) **Interest Received** - Interest is on track with budget with an effective interest rate provided by the QTC (5.03%). No change from the previous month. Council will become progressively less reliant on surplus bank interests over time to fund shortfalls; this has been anticipated as part of the annual budget planning conducted.
- (5) **Operating Grants and Contributions** - Noted that primary grant revenue recognition was from \$1.132mil 2022/2023 DRFA funding recorded during the month.
- (6) **Payments for Property, Plant and Equipment** - Noted an increase in expenditure by approximately \$571k for the month of May 2026. Projects staff are currently in the process of seeking milestone claims to continue to return this cash to council reserves.
- (7) **Capital Grants and Subsidies** - No movement noted for the month.
- (8) **Net Cash Movement** - Council's cash holdings was down by \$3.486mil by the end of May 2026.

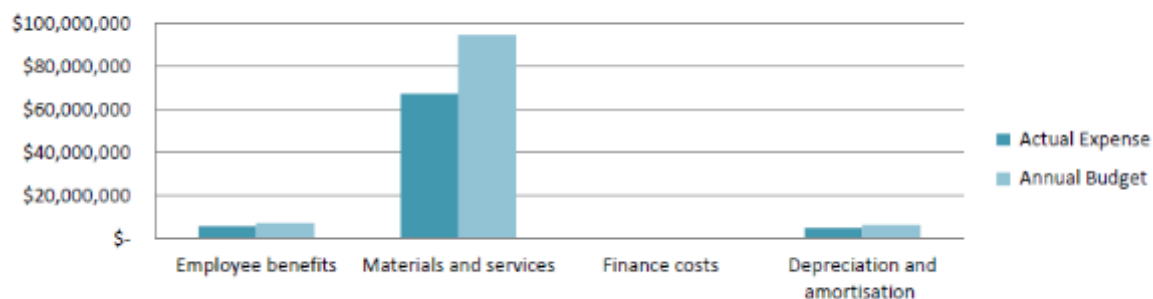
5. STATEMENT OF INCOME AND EXPENDITURE

The below statement shows a comparison between the income and expense statement of May 2025 in the previous year v May 2026 actuals v the budgeted income and expenditure for 30 June 2026.

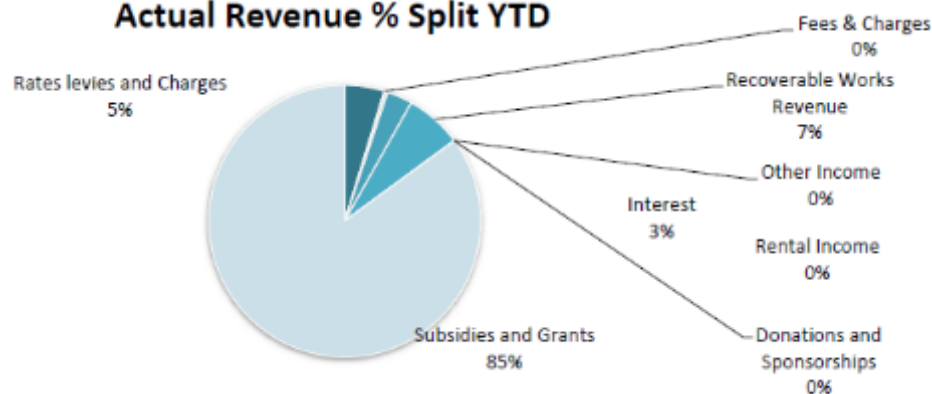
For the month ended 31 May 2026

	Note Ref	31 May 2025 \$	31 May 2026 \$	2025-26 Annual Budget \$	YTD Progress %
Recurrent Revenue					
Rates levies and Charges		3,467,598	3,551,153	3,628,000	98%
Fees & Charges	(1)	110,365	143,094	147,000	97%
Rental Income	(2)	203,922	196,154	218,000	90%
Interest	(3)	2,531,413	2,282,045	1,688,000	135%
Recoverable Works Revenue	(4)	547,273	5,112,757	5,110,000	100%
Other Income	(5)	46,626	34,331	304,000	11%
Donations and Sponsorships	(12)	-	4,495	5,000	90%
Developer Contributions		-	-	-	0%
Subsidies and Grants	(6)	36,889,189	64,299,912	96,574,000	67%
Total Recurrent Revenue		43,796,387	75,623,942	107,674,000	70%
Capital Revenue					
Sale of non-current assets	(13)	-	-	40,000	0%
Contributions		-	-	-	0%
Subsidies and Grants	(7)	4,587,231	6,283,612	76,610,000	8%
Total Capital Revenue		4,587,231	6,283,612	76,650,000	8%
TOTAL INCOME		48,383,618	81,907,554	184,324,000	44%
Recurrent Expenses					
Employee benefits	(8)	5,185,771	5,706,296	7,245,409	79%
Materials and services	(9)	32,173,643	67,409,682	94,820,291	71%
Finance costs	(10)	61,594	63,585	70,000	91%
Depreciation and amortisation	(11)	5,065,442	4,927,837	6,098,000	81%
TOTAL RECURRENT EXPENSES		42,486,450	78,107,400	108,233,700	72%
NET RESULT		5,897,168	3,800,154	76,090,300	5%

Expenditure Actual v Budget



Actual Revenue % Split YTD



Notes to the Statement of Income and Expenditure:

- (1) **Fees & Charges** - This amount is on track with budget.
- (2) **Rental Income** - Rental income is on track against budget.
- (3) **Interest** - Interest is on track with budget with an effective interest rate provided by the QTC (5.03%). No change from the previous month. Council will become progressively less reliant on surplus bank interests over time to fund shortfalls; this has been anticipated as part of the annual budget planning conducted.
- (4) **Recoverable Works Revenue** - This amount is on track with budget.
- (5) **Other Income** - Minimal movement to report for the month.
- (6) **Subsidies and Grants (operating)** - \$340k was recognised in capital grant revenue for the month ended 31 May 2026.
- (7) **Subsidies and Grants (capital)** - No movement noted for the month.
- (8) **Employee benefits** - In relation to employee benefits costs against the budget, we have currently expended \$5.706mil against a budget of \$7.245mil for the year; this is an actual spend of 78.78% year to date.
- (9) **Materials and services** - Refer to the cost disaggregation in the operating statement. Currently on track with budget overall.
- (10) **Finance costs** - On track with budget.
- (11) **Depreciation and amortisation** - On track with budget.
- (12) **Donations and Sponsorship Revenue** - No movement year to date.
- (13) **Sale of non-current assets** - Minimal movement year to date.

6. BURKE SHIRE COUNCIL FINANCIAL PERFORMANCE

The below report shows the expenditure split between the various organisational departments of council.

It is expected that movements should be no more than 8.33% month on month (100% divided by 12 months).
Benchmark for May 2026 91.67%

% YTD Actual expense v Annual Budget
YTD actual v budget is on track
YTD actual v budget is unfavourable (1%-5% movement larger than expected)
YTD actual v budget requires review (>5% movement larger than expected)

Organisational Services					Comments
31 May 2025	31 May 2026	2025-26 Annual Budget	YTD Progress %		
\$	\$	\$	%		
Recurrent Expenses					
Corporate Governance Costs	814,533	1,039,828	1,153,000	90.18%	On track with budget.
Administration Costs	3,846,167	3,949,425	4,474,900	88.28%	On track with budget.
Recoverable Works Expenses	531,082	2,763,565	925,000	298.76%	Council is currently doing significantly elevated REPA works for TMR. This was reflected in the budget review for Q2 however was allocated to Engineering Services; this will be corrected in the 30 June 2026 accounts at this stage and amended for the 2026/2027 reporting year.
Engineering Services	30,790,655	62,568,493	92,656,000	67.53%	On track with budget. Currently distorted by DRFA budget.
Utility Services Costs	773,980	1,003,054	994,000	100.91%	Currently above budget and subject to Finance and Engineering to investigate.
Net Plant Operating Costs	-	739,330	255,604	45.24%	This balance is expected to fluctuate during the year based on works completed with the final recovery being reached by 30 June 2026. This will also be lower due to less plant usage during the recent flood season up to March/April 2026.
Planning and Environmental Expenses	70,299	167,283	458,900	40.89%	On track with budget.
Community Services Costs	1,467,977	1,629,933	1,929,800	94.83%	On track with budget.
Finance Costs	61,564	63,585	70,000	90.84%	On track with budget.
Depreciation	5,065,442	4,927,837	6,098,000	80.81%	On track with budget.
Other Expenses	-	-	-	0.00%	On track with budget.
TOTAL RECURRENT EXPENSES	42,482,490	75,107,409	108,235,790	72.17%	On track with budget however this is distorted by QRA funded works being slowed during the recent flooding period across the Burke Shire region.
Recoverable Wages (Capital and DRFA)	-	659,125	501,000	92%	On track with budget.

7. STATEMENT OF FINANCIAL POSITION

For the month ended 31 May 2026

	31 May 2026	2025-26 Annual Budget
	\$	\$
Current Assets		
Cash and cash equivalents	56,855,741	47,903,426
Trade and other receivables	3,418,536	1,000,000
Inventories	507,301	300,000
Other financial assets	759,876	102,000
Non-current assets classified as held for sale	-	-
Total current assets	61,541,455	49,305,426
Non-current Assets		
Receivables	-	-
Property, plant and equipment	304,828,648	373,065,519
Accumulated Depreciation	- 129,125,673	- 125,435,465
Intangible assets	-	-
Total non-current assets	175,702,975	247,630,054
TOTAL ASSETS	237,244,429	296,935,480
Current Liabilities		
Trade and other payables	54,483,256	40,000,000
Borrowings	-	-
Provisions	244,973	190,000
Other	-	-
Total current liabilities	54,728,229	40,190,000
Non-current Liabilities		
Trade and other payables	27,705	27,710
Interest bearing liabilities	-	-
Provisions	1,199,122	930,000
Other	-	-
Total non-current liabilities	1,226,827	957,710
TOTAL LIABILITIES	55,955,056	41,147,710
NET COMMUNITY ASSETS	181,289,374	255,787,770
Community Equity		
Shire capital	39,529,889	116,393,889
Asset revaluation reserve	103,541,131	103,541,131
Retained surplus/(deficiency)	38,218,351	35,852,750
Other reserves	-	-
TOTAL COMMUNITY EQUITY	181,289,374	255,787,770

8. RATING ARREARS SUMMARY

The below report shows the outstanding aged rating arrears as at 12 June 2026.

Rating Type	366+ DAYS	181-365 DAYS	31-180 DAYS	1-30 DAYS	Total
	\$	\$	\$	\$	\$
GENERAL	72,352	21,209	42,453	1,743	137,757
SEWERAGE	11,717	4,784	15,486	520	32,506
GARBAGE	9,071	4,127	11,174	314	24,686
WATER	102,156	20,263	38,934	2,000	163,352
WATER CONSUMPTION	162,256	7,840	4,893	2,047	177,037
STATE GOVT EMERGENCY	3,502	1,175	3,025	102	7,803
LEGAL FEES	1,683	-	-	-	1,683
Rating Sale Adjustment	- 39,346	-	-	-	-
Total	323,391	59,397	115,964	6,725	505,478

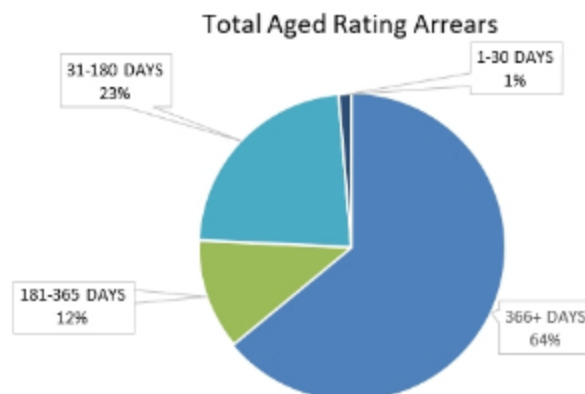
Prior Month (March)	324,905	84,982	14,970	201,749	626,606
Movt \$	- 1,514	- 25,585	100,994	- 195,024	- 121,129
Movt %	0%	-30%	675%	100%	-19%

Debt Collection Actions Executed for May 2026:

	Number of assessments	Amount Outstanding	Previous Month	Movement
<i>Ratepayers subject to further legal rectification</i>	1	\$ 228,847.30	\$ 226,204.57	\$ 2,642.73
<i>Assessments to progress to Rating Sale</i>	2	\$ 54,917.91	\$ 53,897.30	\$ 1,020.61
(\$) Sum of Debt Actions in progress		\$ 283,765.21	\$ 280,101.87	\$ 3,663.34
(%) of Total Rating Arrears		56%	45%	11%

**Remaining Arrears
Adjusted for On-going
Matters**

\$ 221,712.46



9. EXERCISE OF DELEGATIONS

Clause 9 of Council's Rate Debt Recovery Policy determines how debtors can enter into a plan to pay their outstanding debts (rates and charges and other receivables) to Council. Clause 11 delegate's authority to negotiate payment plans to the CEO. The following delegations were exercised.

Debt Write off (Amount written off)	Payment arrangement and repayment term	Authorising officer (CEO)
Nil	Nil	Nil

Debt Write off requested > \$1,000

Nil

10. OFFICER'S RECOMMENDATION

That the financial report for the 31 May 2026 be received and noted.

11.03 Finance Monthly Update Report

That the financial report for the 31 May 2026 be received and noted.

Moved: Cr Poole

Seconded: Cr Yanner

Carried 260624.09 5/0

Attendance

Cr Murray left the meeting from 11.47am to 11.51am.

Cr Poole left the meeting from 11.52am to 11.58am.

Cr Murray left the meeting at 12.00pm.

11.04 Budget Review for 11 month to the end of 31 May 2026

DEPARTMENT:	Finance and Technology
RESPONSIBLE OFFICER:	Shaun Jorgenson; Director of Finance and Technology
PREPARED BY:	Shaun Jorgenson; Director of Finance and Technology
DATE REPORT PREPARED:	15 June 2026
LINK TO COUNCIL PLAN/S:	Operational Plan/Budget

1. PURPOSE

The purpose of the following budget review is to establish any significant or tentative deviations of actuals costs against the original budget set for the 2025/26 financial year and to advise of any amendments to its budget pursuant to section 170(1) of the Local Government Regulation 2012. These review items will be separated into the categories of 'Operating' and 'Capital'.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council adopted the budget for the 2025/26 financial year on the 16th of July 2025. Council's actual year to date revenue and expenditure is reviewed on a monthly basis. Any significant variances between year-to-date financial performance and budget estimates are investigated and reported. Section 170 (3) of the Local Government Regulation 2012 provides that a Local Government may by resolution amend the budget for the financial year at anytime before the end of the financial year. Year to date financial performance has been assessed against original budget estimates and the follow review will outline any amendments required in accordance to the Local Government Regulation 2012. A budget review was conducted for the 4 months to the end of October 2025 noting a total annual surplus of \$281k. This budget review will cover the period of the 7 months to the end of 31 January 2026 and report a surplus of \$1.461mil less \$1mil reserved for a Provision of Future Sustainability Reserve (Total Surplus \$2.461 mil). A final budget review as subject of this report has been prepared for the 11 month to the end of 31 May 2026 with a final proposed surplus of \$1.361mil (Total Surplus \$2.361 mil).

3. PROPOSAL

That Council acknowledges and endorses revised changes to the 2025/26 Budget. Please note these changes per the below table:

Summary of Proposed Budget Amendments			
To the end of January 2026			
Proposed Amendments			
	Oct Movt	Oct Movt	Total
	\$	\$	\$
Opening 2025/2026 Budget Surplus			352,300.00
October 2025 Budget Proposed Amendments			(71,000.00)
January 2026 Budget Proposed Amendments (Surplus)			2,180,000.00
June 2026 Budget Proposed Amendments			
Expenses			
Budget for Gregory Bin Site Cleanup	(100,000.00)		
TOTAL Engineering Services Expense Budget		(100,000.00)	
Total Expenses			(100,000.00)
January 2026 Budget Proposed Amendments (Surplus)			(100,000.00)
<i>Less: Provision for Future Sustainability Reserve</i>			<i>1,000,000.00</i>
Closing 2025/2026 Budget Surplus			1,361,300.00

4. FINANCIAL & RESOURCE IMPLICATIONS

This recommendation requires changes to the current year budget as follows:

Gregory Unsupervised Bin Site

It was identified that a budget we required to clean up materials within the Gregory unsupervised bin site. As such \$100k is requested from the budget surplus to address this matter to ensure council is compliant in carrying out adequate measures to ensure public health and safety in the Gregory Township.

5. POLICY & LEGAL IMPLICATIONS

Compliance with the Local Government Act 2009 and Section 170 of the Local Government Regulation 2012.

6. CRITICAL DATES & IMPLICATIONS

Section 170 (3) of the Local Government Regulation 2012 defines Council's ability to amend its budget. The local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

7. CONSULTATION

- Executive Management Team; and
- Council.

8. CONCLUSION

A total surplus of \$2.361mil will be reported for the 11 month to the end of 31 May 2026. \$1mil of this balance is recommended to remain held as a Provision for Future Sustainability Reserve.

9. OFFICER'S RECOMMENDATION

That the following resolution be endorsed by council:

1. In accordance with section 170(3) of the Local Government Regulation 2012, council is to revise and amend the Burke Shire Council budget adopted for the financial year 2025/2026 as follows.

Summary of Proposed Budget Amendments			
To the end of January 2026			
Proposed Amendments			
	Oct Movt	Oct Movt	Total
	\$	\$	\$
Opening 2025/2026 Budget Surplus			352,300.00
October 2025 Budget Proposed Amendments			(71,000.00)
January 2026 Budget Proposed Amendments (Surplus)			2,180,000.00
June 2026 Budget Proposed Amendments			
Expenses			
Budget for Gregory Bin Site Cleanup	(100,000.00)		
TOTAL Engineering Services Expense Budget		(100,000.00)	
Total Expenses			(100,000.00)
January 2026 Budget Proposed Amendments (Surplus)			(100,000.00)
<i>Less: Provision for Future Sustainability Reserve</i>			<i>1,000,000.00</i>
Closing 2025/2026 Budget Surplus			1,361,300.00

11.04 Budget Review for 11 month to the end of 31 May 2026

That the following resolution be endorsed by council:

1. In accordance with section 170(3) of the Local Government Regulation 2012, council is to revise and amend the Burke Shire Council budget adopted for the financial year 2025/2026 as follows.

Summary of Proposed Budget Amendments			
To the end of January 2026			
Proposed Amendments			
	Oct Movt	Oct Movt	Total
	\$	\$	\$
Opening 2025/2026 Budget Surplus			352,300.00
October 2025 Budget Proposed Amendments			(71,000.00)
January 2026 Budget Proposed Amendments (Surplus)			2,180,000.00
June 2026 Budget Proposed Amendments			
Expenses			
Budget for Gregory Bin Site Cleanup	(100,000.00)		
TOTAL Engineering Services Expense Budget		(100,000.00)	
Total Expenses			(100,000.00)
January 2026 Budget Proposed Amendments (Surplus)			(100,000.00)
<i>Less: Provision for Future Sustainability Reserve</i>			<i>1,000,000.00</i>
Closing 2025/2026 Budget Surplus			1,361,300.00

Moved: Cr Camp

Seconded: Cr Yanner

Carried 260624.10 4/0

Attendance

Cr Murray entered the meeting at 12.03pm.

11.05 Adoption of Audit Committee Meeting Minutes March 2026

DEPARTMENT:	Finance and Technology
RESPONSIBLE OFFICER:	Shaun Jorgensen; Director of Finance and Technology
PREPARED BY:	Shaun Jorgensen; Director of Finance and Technology
DATE REPORT PREPARED:	10 June 2026
LINK TO COUNCIL PLAN/S:	Corporate Plan. Good Governance - external, internal audit and Audit Committee requirements are satisfied.

1. PURPOSE

The purpose of this report is to recommend the adoption of the Burke Shire Council Audit Committee meeting minutes for the March 2026 Audit Committee meeting.

2. BACKGROUND

Section 211 of the Local government Regulations 2012 states that the audit committee of a local government must—

(1)(c) as soon as practicable after a meeting of the committee, give the local government a written report about the matters reviewed at the meeting and the committee's recommendations about the matters.

The committee convened on the 12th March 2026 to facilitate council's audit committee function as outlined by the Local Government Regulation 2012 to discuss the following matters:

- BSC Review of organisational culture and communications – internal audit 1
- Annual Review of Audit Committee Plan
- Annual Review of Audit Committee Charter
- Draft External Audit Plan
- Budget Review Q2

These minutes were approved at the Audit Committee meeting on the 2nd June 2026.

3. FINANCIAL & RESOURCE IMPLICATIONS

That council must ensure compliance with the Local Government Regulation 2012. There are no financial or resource implications associated with this report.

Instrument	Reference	Details
Local Government Regulation 2012.	Section 211	(1) The audit committee of a local government must— (a) meet at least twice each financial year; and (b) review each of the following matters— (i) the internal audit plan for the internal audit for the current financial year; (ii) the internal audit progress report for the internal audit for the preceding financial year including the recommendations in the report and the actions to which the recommendations relate; (iii) a draft of the local government's financial statements for the preceding financial year before the statements are certified and given to the auditor-general under section 212; (iv) the auditor-general's audit report and auditor-general's observation report about the local government's financial statements for the preceding financial year; and (c) as soon as practicable after a meeting of the committee, give the local government a written report about the matters reviewed at the meeting and the committee's recommendations about the matters.
Audit Committee Charter		These minutes must comply with the Audit Committee Charter.

5. RISK

Risk Type	What could happen	Possible Consequences
Financial	The audit committee does not meet.	There is no oversight of internal and external audit functions of council by key representatives to ensure the transparency and review of such functions.

6. CRITICAL DATES & IMPLICATIONS

Nil, but minutes should be received and noted by Council on the timely basis.

7. CONSULTATION

Tony Walsh (Chairman Audit Committee).

Mayor.

Chief Executive Officer.

Director of Finance and Technology.

8. CONCLUSION

It is appropriate for Council to receive, note and acknowledge the recommendations and actions from the Audit Committee.

9. OFFICER'S RECOMMENDATION

That Council receive, accept and acknowledge the Minutes from the Audit Committee Meeting held on 12 March 2026.

11.05 Adoption of Audit Committee Meeting Minutes March 2026

That Council receive, accept and acknowledge the Minutes from the Audit Committee Meeting held on 12 March 2026.

Moved: Cr Poole

Seconded: Cr Camp

Carried 260624.11 5/0

11.06 Revision of Procurement Policy (Statutory)

DEPARTMENT:	Finance and Technology
RESPONSIBLE OFFICER:	Shaun Jorgensen; Director of Finance and Technology
PREPARED BY:	Shaun Jorgensen; Director of Finance and Technology
DATE REPORT PREPARED:	12 June 2026
LINK TO COUNCIL PLAN/S:	Goal - Good Governance 1. Council develops implements and maintains an effective and compliant governance framework (governance, finance, risk)

1. PURPOSE

To present a revision of Council's Procurement Policy for consideration and endorsement by councillors.

2. BACKGROUND

In accordance with the Local Government Regulation 2012 section 198, the Burke Shire Council is required to prepare and adopt a policy about procurement (a Procurement Policy), and review this Procurement Policy annually. This policy takes the form of a Statutory council policy.

As part of the annual budget process, management has deemed it appropriate to amend this policy in line with this process annually to inform budgetary decision making.

3. PROPOSAL

The current Procurement Policy has been reviewed by the Executive Management Team and has been updated per the below changes to reflect officer feedback over the course of the past year.

Re-introduction of Sought Quotation Requirement to Section 6 (Purchasing Thresholds and Requirements):

It has been advised that due to a change made in 2022 to remove the sought requirement as part of the purchasing thresholds and requirements section; this has placed limitation on council which has required an increased need to seek single supplier arrangements and has created an inflexible process for all officers.

To address this issue, the requirement to seek quotations has been re-introduced into the policy. This amendment provides greater flexibility for officers to undertake procurement activities while still maintaining compliance with the Sound Contracting Principles contained within the Local Government Regulation 2012. The re-introduction of the sought quotation requirement will encourage broader market engagement, improve procurement efficiency, reduce unnecessary administrative burden, and provide a more practical procurement framework for operating within remote and regional environments where supplier availability may be limited.

4. FINANCIAL & RESOURCE IMPLICATIONS

There are no financial or resource implications associated with this report. Ongoing improvements to the Procurement Policy will enhance procurement accountability.

5. POLICY & LEGAL IMPLICATIONS

Instrument / Policy / Details	
Local Government Regulation 2012	• Section 104 Sound Contracting principles • Section 198 - Adoption of Procurement Policy • Section 223-238 - The default contracting procedures

6. RISK

Risk Type	What could happen	Possible Consequences
Compliance	The endorsement of the policy clarifies the procurement processes to be followed, reducing the risk of compliance. It should also increase staff awareness and understanding with regards to procurement practices.	Decreased likelihood of inconsistency in Council procurement practice.

7. CRITICAL DATES & IMPLICATIONS

The next scheduled review of this policy will be June 2027. This policy must be reviewed annually as required by the Local Government Regulation 2012.

8. CONSULTATION

Councillors

Chief Executive Officer

Executive Management Team

9. CONCLUSION

The Procurement Policy has been reviewed to ensure compliance with current accounting standards, QLD regulations and the relevant legislation. The changes made provide greater clarity around governance and procurement and ensure at all times the council has clear mandates around the exercise of the sound procurement principles.

10. OFFICER'S RECOMMENDATION

That Council adopts the revised Procurement Policy.

11.06 Revision of Procurement Policy (Statutory)

That Council adopts the revised Procurement Policy.

Moved: Cr Camp

Seconded: Cr Murray

Carried 260624.12 5/0

Attendance

Cr Murray left the meeting from 12.13pm to 12.14pm.

Cr Murray left the meeting at 12.16pm.

11.07 Establishment of Strategic Procurement Framework

DEPARTMENT:	Finance and Technology
RESPONSIBLE OFFICER:	Shaun Jorgensen; Director of Finance and Technology
PREPARED BY:	Shaun Jorgensen; Director of Finance and Technology
DATE REPORT PREPARED:	12 June 2026
LINK TO COUNCIL PLAN/S:	Goal - Good Governance 1. Council develops implements and maintains an effective and compliant governance framework (governance, finance, risk)

1. PURPOSE

To present the Burke Shire Council Strategic Procurement Framework (FIN-STR-001) for consideration and adoption by Council.

2. BACKGROUND

Burke Shire Council undertakes a significant volume of procurement activities each year to support the delivery of essential services, infrastructure projects, asset management activities and operational functions.

While Council maintains a Procurement Policy in accordance with section 198 of the Local Government Regulation 2012, it has been identified that a strategic governance document is required to provide officers with a practical framework for the planning, management, monitoring and administration of procurement activities.

The Strategic Procurement Framework has been developed following internal reviews of Council's procurement function, operational feedback from officers, recommendations arising from governance reviews and continuous improvement initiatives. The Framework is intended to complement, rather than replace, the Procurement Policy and provides a strategic and operational structure to guide procurement activities across the organisation.

The Framework recognises the unique operating environment of Burke Shire Council, including its remote location, limited supplier market, reliance on specialised contractors and exposure to supply chain constraints. The Framework has therefore been designed to support practical, risk-based and defensible procurement decision-making while maintaining compliance with legislative obligations.

3. PROPOSAL

Management proposes that Council adopt the Strategic Procurement Framework (FIN-STR-001).

The Strategic Procurement Framework establishes a structured approach to procurement governance and introduces the following key components:

- Strategic procurement objectives aligned to Council's Corporate Plan, Long-Term Financial Forecast, Asset Management Plans and annual budget processes.
- Defined governance roles and responsibilities for Councillors, the Chief Executive Officer, Executive Management and operational officers.
- Formal procurement planning and category management requirements to improve procurement outcomes and long-term value for money.
- Standardised procurement processes for Requests for Quotation (RFQs), Requests for Tender (RFTs), Expressions of Interest (EOIs), contract management and supplier engagement.
- Mandatory probity, evaluation planning and conflict of interest requirements for procurement activities.
- Structured contract management requirements including contract variations, publication of contracts and contract performance monitoring.
- Governance arrangements for Registers of Pre-Qualified Suppliers (RoPS), including establishment, refresh and ongoing management processes.
- Procurement performance measurement and compliance monitoring processes designed to support continuous improvement.

The adoption of the Framework will provide officers with a consistent and transparent procurement methodology while strengthening governance, accountability, compliance and procurement capability across the organisation.

4. FINANCIAL & RESOURCE IMPLICATIONS

There are no direct financial implications associated with the adoption of the Strategic Procurement Framework.

The Framework is expected to improve procurement planning, contract management and procurement governance practices, resulting in improved procurement outcomes, enhanced value for money and reduced procurement risk over time.

5. POLICY & LEGAL IMPLICATIONS

Instrument / Policy / Details	
Local Government Regulation 2012	• Section 104 Sound Contracting principles • Section 198 - Adoption of Procurement Policy • Section 223-238 - The default contracting procedures

6. RISK

Risk Type	What could happen	Possible Consequences
Compliance	The endorsement of the framework clarifies the procurement processes to be followed, reducing the risk of compliance. It should also increase staff awareness and understanding with regards to procurement practices.	Decreased likelihood of inconsistency in Council procurement practice.

7. CRITICAL DATES & IMPLICATIONS

The next scheduled review of this framework will be June 2027. This framework must be reviewed annually as required by the Local Government Regulation 2012.

8. CONSULTATION

Councillors

Chief Executive Officer

Executive Management Team

9. CONCLUSION

The Strategic Procurement Framework establishes a comprehensive governance structure for procurement activities undertaken by Burke Shire Council.

The Framework strengthens procurement governance, provides clear guidance to officers, supports compliance with legislative requirements and promotes continuous improvement in procurement practices. Adoption of the Framework will provide Council with a consistent, transparent and defensible approach to procurement that is aligned with the unique operating environment of Burke Shire Council.

10. OFFICER'S RECOMMENDATION

That Council adopts the Burke Shire Council Strategic Procurement Framework (FIN-STR-001).

11.07 Establishment of Strategic Procurement Framework

That Council adopts the Burke Shire Council Strategic Procurement Framework (FIN-STR-001).

Moved: Cr Poole

Seconded: Cr Yanner

Carried 260624.13 4/0

Attendance

Cr Murray entered the meeting at 12.17pm.

11.08 ADM-POL-011 Grants to Community Organisations Policy 2026-2027 Revision

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Cheryl Portch; Community Development and Administration Officer
PREPARED BY:	Shaun Jorgensen; Director of Finance and Technology
DATE REPORT PREPARED:	14 June 2026
LINK TO COUNCIL PLAN/S:	Goal – Healthy, Inclusive, Sustainable Communities- Council acts, directly or through facilitation or advocacy, to promote healthy, inclusive and sustainable communities in the Burke Shire.

1. PURPOSE

The purpose of this report is to readopt the Grants to Community Organisations Policy for 2026/2027.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council provides donations/grants to various community groups and organisations on an annual basis. The purpose of the Burke Shire Council Grants to Community Organisations Policy is to provide a structure for making grants to community organisations which is open, transparent, legal, equitable, and furthers the objectives of Council.

3. PROPOSAL

The purpose of the revised Grants to Community Organisations Policy is to establish a transparent, equitable, and legislatively compliant framework for the provision of financial and non-financial assistance to community organisations within the Burke Shire. The policy outlines the eligibility requirements, assessment criteria, approval processes, funding conditions, and acquittal obligations associated with Council grants, donations, concessions, and in-kind support. The policy ensures compliance with Sections 194 and 195 of the Local Government Regulation 2012, promotes accountability in the use of public funds, and supports Council's strategic objective of fostering community development, participation, wellbeing, and economic outcomes through targeted assistance to eligible community organisations.

- Establishes a transparent and consistent framework for the assessment, approval, management, and acquittal of community grants and assistance.
- Defines eligible forms of support, including cash grants, in-kind assistance, Council assets, facility usage, and concessions.
- Outlines eligibility requirements and assessment criteria to ensure funding delivers a clear community benefit and aligns with Council's strategic objectives.
- Introduces governance, accountability, and reporting requirements to ensure public funds are used appropriately and for their intended purpose.

- Ensures compliance with the Local Government Regulation 2012 while supporting community development, participation, wellbeing, and local economic outcomes across the Burke Shire.

4. FINANCIAL & RESOURCE IMPLICATIONS

Council allocates an annual budget to Grants to Community Organisations. Approved requests will be allowed for in the budget.

5. RISK

Risk Type	What could happen	Possible consequence
Compliance	▪ The endorsement of these policies ensures Council is complying with legislation and that Council policies are up to date.	▪ Greater assurance that these policies are fit for purpose.

6. POLICY & LEGAL IMPLICATIONS

Council reviews policies and in line with mandated legislative and regulatory review requirements.

7. CRITICAL DATES & IMPLICATIONS

Reviewed Policy will apply from date of Council resolution.

8. CONSULTATION

Councillors

Chief Executive Officer

Director of Finance and Technology

Economic and Community Development Manager

9. CONCLUSION

The Grants to Community Organisations Policy is to be adopted annually in accordance with the Local Government Act 2009.

10. OFFICER'S RECOMMENDATION

That Council re-adopts the revised Grants to Community Organisations Policy as part of the annual review carried out by officers.

11.08 ADM-POL-011 Grants to Community Organisations Policy 2026-2027 Revision

That Council re-adopts the revised Grants to Community Organisations Policy as part of the annual review carried out by officers.

Moved: Cr Camp

Seconded: Cr Poole

Carried 260624.14 5/0

11.09 2026/27 Grants to Community Organisation Requests

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Shaun Jorgensen; Director of Finance and Technology
REPORT PREPARED BY:	Cheryl Portch; Community Development and Administration Officer
DATE REPORT PREPARED:	17 June 2026
LINK TO COUNCIL PLAN/S:	Corporate Plan - Healthy, Inclusive, Sustainable Communities. Council acts, directly or through facilitation or advocacy, to promote healthy, inclusive and sustainable communities in the Burke Shire.

1. PURPOSE

To provide information to Council regarding the Grants to Community Organisation requests received for the 2026/27 financial year from various community groups and organisations.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Under section 194 of the Local Government Regulation 2012, a local government may provide a grant or donation to a community organisation where it is satisfied that the funding will be applied for a purpose that is in the public interest and that the organisation meets the eligibility requirements contained within Council's Community Grants Policy (ADM-POL-011).

Community grants are an important mechanism through which Council supports local initiatives, community development, social inclusion, recreation, cultural activities, and projects that deliver measurable benefits to residents and visitors. The provision of grant funding enables Council to partner with community organisations to achieve outcomes that align with the objectives of the Corporate Plan and Operational Plan, while fostering community capacity, resilience, and wellbeing.

In assessing grant applications, Council must ensure that funding is allocated in a transparent, equitable, and accountable manner, with consideration given to the demonstrated community benefit, organisational capability, value for money, and alignment with Council's strategic priorities. Approval of grant funding under this framework ensures compliance with legislative requirements and supports Council's commitment to strengthening local communities through sustainable and targeted investment.

3. PROPOSAL

It is proposed that Council provide in-kind and financial assistance as per the table below:

Group/ Organisation	2025/2026 Request - Cash and In-kind	Adopted Council Budget 2025/2026	Event/Activities Details Date for 2026/2027	Particulars of grant request Received 2026/2027	Total of monetary value of grant request for 2026/2027
Burketown Childcare and Family Hub	Miscellaneous fundraising events \$5,000 cash - Printing - Matched donations for cash for cans up to \$10,000.00	\$15,000.00 Cash + \$1,000.00 in-kind <i>Total: \$16,000.00</i>	Miscellaneous fundraising events	\$15,000.00 Cash + \$1,000.00 in-kind \$5,000 cash - Printing - Matched donations for cash for cans up to \$10,000.00	\$15,000.00 Cash + \$1,000.00 in-kind <i>Total: \$16,000.00</i>

Group/ Organisation	2025/2026 Request - Cash and In-kind	Adopted Council Budget 2025/2026	Event/Activities Details Date for 2026/2027	Particulars of grant request Received 2026/2027	Total of monetary value of grant request for 2026/2027
Moungibi Housing Co-operative Society Ltd - Football Club	Host Battle of the Gulf Football Cluster June 2027 • Bins, portable toilets, use of rodeo grounds, 130 chairs, marquees, rubbish collection, folding tables, PA system. General use of Phillip Yanner Sports Oval Facilities - general use of facilities. Football Presentation and Fundraising Activities – use of Nijinda Durlga Permission to put 20ft container at the Phillip Yanner precinct to house club equipment.	\$0 Cash + \$10,000.00 in-kind <i>Total: \$10,000.00</i>	Host Battle of the Gulf Football Cluster June 2027, and ongoing support	\$0 Cash + \$10,000.00 in-kind • Skip bin & wheelie bins, portable toilets, use of rodeo grounds including shelter, 50 chairs, marquees, rubbish collection, folding tables, PA system. • General use of Phillip Yanner Sports Oval Facilities - general use of facilities. • Football Presentation and Fundraising Activities – use of Nijinda Durlga	\$0 Cash + \$10,000.00 in-kind <i>Total \$10,000.00</i>

Group/ Organisation	2025/2026 Request - Cash and In-kind	Adopted Council Budget 2025/2026	Event/Activities Details Date for 2026/2027	Particulars of grant request Received 2026/2027	Total of monetary value of grant request for 2026/2027
Burketown Rodeo & Sporting Association	Burketown Campdraft and Rodeo, 18 th – 20 th July 2025 • Cleaning, skip bin, use of council machinery, printing, advertising, rubbish collection • Use of big generator for vendors	\$5,000.00 Cash + \$3,000.00 in-kind <i>Total: \$8,000.00</i>	Burketown Campdraft and Rodeo, 17 th – 19 th July 2026	\$5,000.00 Cash + \$4,000.00 in-kind Cleaning of amenities before and after event, skip bin use and rubbish collection, use of council machinery, printing, advertising,	\$5,000.00 Cash + \$4,000.00 in-kind <i>Total: \$9,000.00</i>
Moungibi Housing Co-operative Society Limited	Community Market & Fair - Saturday 16 August 2025 • \$3,000.00 Cash • Road closure, 130 chairs, 20 tables, bins, portaloo, marquees, letter of support for alcohol consumption, support to compile event programs, rubbish collection	\$3,000.00 Cash + \$4,000.00 in-kind <i>Total: \$7,000.00</i>	Community Market & Fair - Saturday 15 August 2026, 4.00PM – 10.00PM	\$5,000.00 Cash + \$3,500.00 in-kind Road closure, support to set up road closure, 130 chairs, 20 tables, skip bin and wheely bins, portaloo, marquees, letter of support for alcohol consumption, support to compile event programs, rubbish collection	\$5,000.00 Cash + \$3,500.00 in-kind <i>Total: \$8,500.00</i>

Group/ Organisation	2025/2026 Request - Cash and In-kind	Adopted Council Budget 2025/2026	Event/Activities Details Date for 2026/2027	Particulars of grant request Received 2026/2027	Total of monetary value of grant request for 2026/2027
QCWA Gregory Branch	Gregory QCWA Horse Sports & Family Fun Day • Rubbish Collection • Erect street banners	\$2,500.00 Cash + \$500.00 in-kind <i>Total: \$3,000.00</i>	Gregory QCWA Horse Sports and Family Fun Day – September School Holidays 2026	\$2,500.00 Cash + \$1,000.00 in-kind • Rubbish Collection • Erect Street Banners	\$2,500.00 Cash + \$1,000.00 in-kind <i>Total \$3,500.00</i>
Burketown Barramundi Fishing Organisation	World Barramundi Fishing Championships • \$5,000.00 Cash • Hall hire • Printing • Rubbish collection	\$5,000.00 Cash + \$2,500.00 in-kind <i>Total: \$7,500.00</i>	Burketown Barramundi Fishing Organisation World Barramundi Fishing Championships – 2 nd – 4 th October	\$5,000.00 Cash + \$3,000.00 in-kind • Hall Hire for event including kitchen • Extra bins at wharf and hall • Printing	\$5,000.00 Cash + \$3,000.00 in-kind <i>Total: \$8,000.00</i>
Gregory Downs Jockey Club	Gregory Saddles & Paddle - 2 May 2026 • Cash \$6,000.00 • Printing of booklets and program • Slashing of grounds • Rubbish collection	\$6,000.00 Cash + \$3,000.00 in-kind <i>Total: \$9,000.00</i>	Gregory Saddles & Paddle - 1 May 2027	\$6,000.00 Cash + \$3,000.00 in-kind • Printing of advertising • Printing of race- books • 2 skip bins / rubbish collection • Slashing of grounds	\$6,000.00 Cash + \$3,000.00 in-kind <i>Total: \$9,000.00</i>

Group/ Organisation	2025/2026 Request - Cash and In-kind	Adopted Council Budget 2025/2026	Event/Activities Details Date for 2026/2027	Particulars of grant request Received 2026/2027	Total of monetary value of grant request for 2026/2027
North West Canoe Club	Gregory Saddles and Paddles - 3 May 2026 • Rubbish bins • Portaloo • Rubbish collection	\$0.00 Cash + \$2,500.00 in-kind <i>Total: \$2,500.00</i>	Gregory Saddles and Paddles - 2 May 2027	\$0.00 Cash + \$2,500.00 in-kind • Rubbish bins and skip bins • Portaloo • Rubbish collection	\$0.00 Cash + \$2,500.00 in-kind <i>Total: \$2,500.00</i>
Gregory District Sporting Association	Gregory Campdraft 19 th – 21 st June 2026 • Cash \$3,000.00 • Use of portaloo • Skip bin use • Rubbish collection	\$3,000.00 Cash + \$2,000.00 in-kind <i>Total: \$5,000.00</i>	Gregory Campdraft 2027 – 18 th to 20 th June 2027	\$3,000.00 Cash + \$2,000.00 in-kind • Use of portaloo • Skip bin use • Rubbish collection	\$3,000.00 Cash + \$2,000.00 in-kind <i>Total: \$5,000.00</i>
Royal Flying Doctors	Cash Donation	\$5,000.00 Cash + \$0 in-kind <i>Total: \$5,000.00</i>	Annual Donation	\$5,000.00 Cash + \$0 in-kind	\$5,000.00 Cash + \$0 in-kind <i>Total: \$5,000.00</i>
LifeFlight	Cash Donation	\$5,000.00 Cash + \$0 in-kind <i>Total: \$5,000.00</i>	Annual Donation	\$5,000.00 Cash + \$0 in-kind	\$5,000.00 Cash + \$0 in-kind <i>Total: \$5,000.00</i>

Group/ Organisation	2025/2026 Request - Cash and In-kind	Adopted Council Budget 2025/2026	Event/Activities Details Date for 2026/2027	Particulars of grant request Received 2026/2027	Total of monetary value of grant request for 2026/2027
Mt Isa School of the Air	• Magazine page sponsorship • Hall hire for annual camps • Rubbish collection	\$350.00 Cash + \$2,000.00 in-kind <i>Total: \$2,350.00</i>	Mt Isa School of the Air Camp and Magazine	Application not yet received. Amount determined by previous years contribution. • Magazine page sponsorship • Hall hire for annual camps • Rubbish collection	\$350.00 Cash + \$2,000.00 in-kind <i>Total: \$2,350.00</i>
Burketown Rodeo and Sporting Association (Auspicing funds for Community Cricket)	N/A	N/A	Community Cricket Grounds – application from the community, to auspice funds through BRSA to fix the cricket pitch near the old pools with the aim to revitalise social competitions. Letter of support provided from BRSA with application.	• Cash \$5,000.00 – purchase cricket mat, glue & freight • Use of the oval behind the school • Watering and mowing of the oval when needed. • Sikaflex and sand to fix pitch • Use of Councils grader	\$5,000.00 Cash + \$3,500.00 in-kind

Group/ Organisation	2025/2026 Request - Cash and In-kind	Adopted Council Budget 2025/2026	Event/Activities Details Date for 2026/2027	Particulars of grant request Received 2026/2027	Total of monetary value of grant request for 2026/2027
Burketown State School	School activities	Nil – no request received	School activities	Nil – no request received	Nil
Sundry Grants	Grant requests to be approved at Council discretion – funerals, event support etc.	<i>Total: \$5,000.00</i>	Grant requests to be approved at Council discretion – funerals, event support etc.	Budget: \$5,000.00	<i>Total: \$5,000.00</i>
TOTAL		\$182,250		\$61,850.00 cash + \$35,500.00 in-kind	Total \$97,350.00

4. FINANCIAL & RESOURCE IMPLICATIONS

The requests received for the FY2026/27 are as follows:

	FY 2026/27
Cash	\$61,850.00
In-Kind	\$35,500.00
Total Expenditure	\$97,350.00
Total Budgeted	\$97,350.00

5. POLICY & LEGAL IMPLICATIONS

Local Government Regulation 2012	s189 Expenditure on grants to community organisations The annual report for a financial year must contain a summary of— (a) the local government’s expenditure for the financial year on grants to community organisations; and (b) expenditure from each councillor’s discretionary fund, including— (i) the name of each community organisation to which an amount was allocated from the fund; and (ii) the amount and purpose of the allocation. s194 Grants to community organisations A local government may give a grant to a community organisation only— (a) if the local government is satisfied— (i) the grant will be used for a purpose that is in the public interest; and (ii) the community organisation meets the criteria stated in the local government’s community grants policy; and (b) in a way that is consistent with the local government’s community grants policy. s195 Community grants policy A local government must prepare and adopt a policy about local government grants to community organisations (a "community grants policy"), which includes the criteria for a community organisation to be eligible for a grant from the local government.
ADM-POL-011 Grants to Community Organisations Policy	Under Council’s Grants to Community Organisations Policy, applications for \$1,000 or more – cash contribution, will require provision of set of audited financial statements.

6. CRITICAL DATES & IMPLICATIONS

The donation request relates to events scheduled to be held in the 2026/27 financial year.

7. CONSULTATION

Consultations (if needed) will take place closer to the events.

8. CONCLUSION

The provision of financial support from Council, by way of grants to community organisations, is a vital contribution to numerous local groups to deliver events and services for the Burke Shire community.

One of the requirements for stipulated under the grants to community organisations is that a set of Audited Financial Statements must be received by Council where the value of Donation is over \$1,000. All financials have been received.

9. OFFICER'S RECOMMENDATION

That Council:

1. Notes the contents of the report; and
2. Approves the donation requests received for the 2026/27 financial year as follows:

Schedule of Recommended Grants to Community Organisations 2026/2027

Group/ Organisation	2025/2026 Request - Cash and In-kind	Adopted Council Budget 2025/2026	Event/Activities Details Date for 2026/2027	Particulars of grant request Received 2026/2027	Total of monetary value of grant request for 2026/2027
Burketown Childcare and Family Hub	Miscellaneous fundraising events • \$5,000 cash • Printing • Matched donations for cash for cans up to \$10,000.00	\$15,000.00 Cash + \$1,000.00 in-kind <i>Total: \$16,000.00</i>	Miscellaneous fundraising events	\$15,000.00 Cash + \$1,000.00 in-kind • \$5,000 cash • Printing • Matched donations for cash for cans up to \$10,000.00	\$15,000.00 Cash + \$1,000.00 in-kind <i>Total: \$16,000.00</i>

Group/ Organisation	2025/2026 Request - Cash and In-kind	Adopted Council Budget 2025/2026	Event/Activities Details Date for 2026/2027	Particulars of grant request Received 2026/2027	Total of monetary value of grant request for 2026/2027
Moungibi Housing Co-operative Society Ltd - Football Club	Host Battle of the Gulf Football Cluster June 2027 • Bins, portable toilets, use of rodeo grounds, 130 chairs, marquees, rubbish collection, folding tables, PA system. General use of Phillip Yanner Sports Oval Facilities - general use of facilities. Football Presentation and Fundraising Activities – use of Nijinda Durlga Permission to put 20ft container at the Phillip Yanner precinct to house club equipment.	\$0 Cash + \$10,000.00 in-kind <i>Total: \$10,000.00</i>	Host Battle of the Gulf Football Cluster June 2027, and ongoing support	\$0 Cash + \$10,000.00 in-kind • Skip bin & wheelie bins, portable toilets, use of rodeo grounds including shelter, 50 chairs, marquees, rubbish collection, folding tables, PA system. • General use of Phillip Yanner Sports Oval Facilities - general use of facilities. • Football Presentation and Fundraising Activities – use of Nijinda Durlga	\$0 Cash + \$10,000.00 in-kind <i>Total \$10,000.00</i>

Group/ Organisation	2025/2026 Request - Cash and In-kind	Adopted Council Budget 2025/2026	Event/Activities Details Date for 2026/2027	Particulars of grant request Received 2026/2027	Total of monetary value of grant request for 2026/2027
Burketown Rodeo & Sporting Association	Burketown Campdraft and Rodeo, 18 th – 20 th July 2025 • Cleaning, skip bin, use of council machinery, printing, advertising, rubbish collection • Use of big generator for vendors	\$5,000.00 Cash + \$3,000.00 in-kind <i>Total: \$8,000.00</i>	Burketown Campdraft and Rodeo, 17 th – 19 th July 2026	\$5,000.00 Cash + \$4,000.00 in-kind Cleaning of amenities before and after event, skip bin use and rubbish collection, use of council machinery, printing, advertising,	\$5,000.00 Cash + \$4,000.00 in-kind <i>Total: \$9,000.00</i>
Moungibi Housing Co-operative Society Limited	Community Market & Fair - Saturday 16 August 2025 • \$3,000.00 Cash • Road closure, 130 chairs, 20 tables, bins, portaloo, marquees, letter of support for alcohol consumption, support to compile event programs, rubbish collection	\$3,000.00 Cash + \$4,000.00 in-kind <i>Total: \$7,000.00</i>	Community Market & Fair - Saturday 15 August 2026, 4.00PM – 10.00PM	\$5,000.00 Cash + \$3,500.00 in-kind Road closure, support to set up road closure, 130 chairs, 20 tables, skip bin and wheely bins, portaloo, marquees, letter of support for alcohol consumption, support to compile event programs, rubbish collection	\$5,000.00 Cash + \$3,500.00 in-kind <i>Total: \$8,500.00</i>

Group/ Organisation	2025/2026 Request - Cash and In-kind	Adopted Council Budget 2025/2026	Event/Activities Details Date for 2026/2027	Particulars of grant request Received 2026/2027	Total of monetary value of grant request for 2026/2027
QCWA Gregory Branch	Gregory QCWA Horse Sports & Family Fun Day • Rubbish Collection • Erect street banners	\$2,500.00 Cash + \$500.00 in-kind <i>Total: \$3,000.00</i>	Gregory QCWA Horse Sports and Family Fun Day – September School Holidays 2026	\$2,500.00 Cash + \$1,000.00 in-kind • Rubbish Collection • Erect Street Banners	\$2,500.00 Cash + \$1,000.00 in-kind <i>Total \$3,500.00</i>
Burketown Barramundi Fishing Organisation	World Barramundi Fishing Championships • \$5,000.00 Cash • Hall hire • Printing • Rubbish collection	\$5,000.00 Cash + \$2,500.00 in-kind <i>Total: \$7,500.00</i>	Burketown Barramundi Fishing Organisation World Barramundi Fishing Championships – 2 nd – 4 th October	\$5,000.00 Cash + \$3,000.00 in-kind • Hall Hire for event including kitchen • Extra bins at wharf and hall • Printing	\$5,000.00 Cash + \$3,000.00 in-kind <i>Total: \$8,000.00</i>
Gregory Downs Jockey Club	Gregory Saddles & Paddle - 2 May 2026 • Cash \$6,000.00 • Printing of booklets and program • Slashing of grounds • Rubbish collection	\$6,000.00 Cash + \$3,000.00 in-kind <i>Total: \$9,000.00</i>	Gregory Saddles & Paddle - 1 May 2027	\$6,000.00 Cash + \$3,000.00 in-kind • Printing of advertising • Printing of race- books • 2 skip bins / rubbish collection • Slashing of grounds	\$6,000.00 Cash + \$3,000.00 in-kind <i>Total: \$9,000.00</i>

Group/ Organisation	2025/2026 Request - Cash and In-kind	Adopted Council Budget 2025/2026	Event/Activities Details Date for 2026/2027	Particulars of grant request Received 2026/2027	Total of monetary value of grant request for 2026/2027
North West Canoe Club	Gregory Saddles and Paddles - 3 May 2026 • Rubbish bins • Portaloo • Rubbish collection	\$0.00 Cash + \$2,500.00 in-kind <i>Total: \$2,500.00</i>	Gregory Saddles and Paddles - 2 May 2027	\$0.00 Cash + \$2,500.00 in-kind • Rubbish bins and skip bins • Portaloo • Rubbish collection	\$0.00 Cash + \$2,500.00 in-kind <i>Total: \$2,500.00</i>
Gregory District Sporting Association	Gregory Campdraft 19 th – 21 st June 2026 • Cash \$3,000.00 • Use of portaloo • Skip bin use • Rubbish collection	\$3,000.00 Cash + \$2,000.00 in-kind <i>Total: \$5,000.00</i>	Gregory Campdraft 2027 – 18 th to 20 th June 2027	\$3,000.00 Cash + \$2,000.00 in-kind • Use of portaloo • Skip bin use • Rubbish collection	\$3,000.00 Cash + \$2,000.00 in-kind <i>Total: \$5,000.00</i>
Royal Flying Doctors	Cash Donation	\$5,000.00 Cash + \$0 in-kind <i>Total: \$5,000.00</i>	Annual Donation	\$5,000.00 Cash + \$0 in-kind	\$5,000.00 Cash + \$0 in-kind <i>Total: \$5,000.00</i>
LifeFlight	Cash Donation	\$5,000.00 Cash + \$0 in-kind <i>Total: \$5,000.00</i>	Annual Donation	\$5,000.00 Cash + \$0 in-kind	\$5,000.00 Cash + \$0 in-kind <i>Total: \$5,000.00</i>

Group/ Organisation	2025/2026 Request - Cash and In-kind	Adopted Council Budget 2025/2026	Event/Activities Details Date for 2026/2027	Particulars of grant request Received 2026/2027	Total of monetary value of grant request for 2026/2027
Mt Isa School of the Air	• Magazine page sponsorship • Hall hire for annual camps • Rubbish collection	\$350.00 Cash + \$2,000.00 in-kind <i>Total: \$2,350.00</i>	Mt Isa School of the Air Camp and Magazine	Application not yet received. Amount determined by previous years contribution. • Magazine page sponsorship • Hall hire for annual camps • Rubbish collection	\$350.00 Cash + \$2,000.00 in-kind <i>Total: \$2,350.00</i>
Burketown Rodeo and Sporting Association (Auspicing funds for Community Cricket)	N/A	N/A	Community Cricket Grounds – application from the community, to auspice funds through BRSA to fix the cricket pitch near the old pools with the aim to revitalise social competitions. Letter of support provided from BRSA with application.	• Cash \$5,000.00 – purchase cricket mat, glue & freight • Use of the oval behind the school • Watering and mowing of the oval when needed. • Sikaflex and sand to fix pitch • Use of Councils grader	\$5,000.00 Cash + \$3,500.00 in-kind

Group/ Organisation	2025/2026 Request - Cash and In-kind	Adopted Council Budget 2025/2026	Event/Activities Details Date for 2026/2027	Particulars of grant request Received 2026/2027	Total of monetary value of grant request for 2026/2027
Burketown State School	School activities	Nil – no request received	School activities	Nil – no request received	Nil
Sundry Grants	Grant requests to be approved at Council discretion – funerals, event support etc.	<i>Total: \$5,000.00</i>	Grant requests to be approved at Council discretion – funerals, event support etc.	Budget: \$5,000.00	<i>Total: \$5,000.00</i>
TOTAL		\$182,250		\$61,850.00 cash + \$35,500.00 in-kind	Total \$97,350.00

11.09 2026/27 Grants to Community Organisation Requests

That Council:

1. Notes the contents of the report; and
2. Approves the donation requests received for the 2026/27 financial year as follows:

Schedule of Recommended Grants to Community Organisations 2026/2027					
Group/ Organisation	2025/2026 Request - Cash and In-kind	Adopted Council Budget 2025/2026	Event/Activities Details Date for 2026/2027	Particulars of grant request Received 2026/2027	Total of monetary value of grant request for 2026/2027
Burketown Childcare and Family Hub	Miscellaneous fundraising events \$5,000 cash - Printing - Matched donations for cash for cans up to \$10,000.00	\$15,000.00 Cash + \$1,000.00 in-kind <i>Total: \$16,000.00</i>	Miscellaneous fundraising events	\$15,000.00 Cash + \$1,000.00 in-kind \$5,000 cash - Printing - Matched donations for cash for cans up to \$10,000.00	\$15,000.00 Cash + \$1,000.00 in-kind <i>Total: \$16,000.00</i>
Moungibi Housing Co-operative Society Ltd - Football Club	Host Battle of the Gulf Football Cluster June 2027 Bins, portable toilets, use of rodeo grounds, 130 chairs, marquees, rubbish collection, folding tables, PA system. General use of Phillip Yanner Sports Oval Facilities - general use of facilities. Football Presentation and Fundraising	\$0 Cash + \$10,000.00 in-kind <i>Total: \$10,000.00</i>	Host Battle of the Gulf Football Cluster June 2027, and ongoing support	\$0 Cash + \$10,000.00 in-kind - Skip bin & wheelie bins, portable toilets, use of rodeo grounds including shelter, 50 chairs, marquees, rubbish collection, folding tables, PA system. - General use of Phillip Yanner Sports Oval Facilities - general use of facilities.	\$0 Cash + \$10,000.00 in-kind <i>Total \$10,000.00</i>

	Activities – use of Nijinda Durlga Permission to put 20ft container at the Phillip Yanner precinct to house club equipment.			Football Presentation and Fundraising Activities – use of Nijinda Durlga	
Burketown Rodeo & Sporting Association	Burketown Campdraft and Rodeo, 18th – 20th July 2025 - Cleaning, skip bin, use of council machinery, printing, advertising, rubbish collection - Use of big generator for vendors	\$5,000.00 Cash + \$3,000.00 in-kind <i>Total: \$8,000.00</i>	Burketown Campdraft and Rodeo, 17th – 19th July 2026	\$5,000.00 Cash + \$4,000.00 in-kind Cleaning of amenities before and after event, skip bin use and rubbish collection, use of council machinery, printing, advertising,	\$5,000.00 Cash + \$4,000.00 in-kind <i>Total: \$9,000.00</i>

Moungibi Housing Co-operative Society Limited	Community Market & Fair - Saturday 16 August 2025 • \$3,000.00 Cash • Road closure, 130 chairs, 20 tables, bins, portaloo, marquees, letter of support for alcohol consumption, support to compile event programs, rubbish collection	\$3,000.00 Cash + \$4,000.00 in-kind <i>Total: \$7,000.00</i>	Community Market & Fair - Saturday 15 August 2026, 4.00PM – 10.00PM	\$5,000.00 Cash + \$3,500.00 in-kind Road closure, support to set up road closure, 130 chairs, 20 tables, skip bin and wheely bins, portaloo, marquees, letter of support for alcohol consumption, support to compile event programs, rubbish collection	\$5,000.00 Cash + \$3,500.00 in-kind <i>Total: \$8,500.00</i>
QCWA Gregory Branch	Gregory QCWA Horse Sports & Family Fun Day • Rubbish Collection • Erect street banners	\$2,500.00 Cash + \$500.00 in-kind <i>Total: \$3,000.00</i>	Gregory QCWA Horse Sports and Family Fun Day – September School Holidays 2026	\$2,500.00 Cash + \$1,000.00 in-kind • Rubbish Collection • Erect Street Banners	\$2,500.00 Cash + \$1,000.00 in-kind <i>Total \$3,500.00</i>
Burketown Barramundi Fishing Organisation	World Barramundi Fishing Championships • \$5,000.00 Cash • Hall hire • Printing • Rubbish collection	\$5,000.00 Cash + \$2,500.00 in-kind <i>Total: \$7,500.00</i>	Burketown Barramundi Fishing Organisation World Barramundi Fishing Championships – 2 nd – 4 th October	\$5,000.00 Cash + \$3,000.00 in-kind • Hall Hire for event including kitchen • Extra bins at wharf and hall	\$5,000.00 Cash + \$3,000.00 in-kind <i>Total: \$8,000.00</i>

				• Printing	
Gregory Downs Jockey Club	Gregory Saddles & Paddle - 2 May 2026 • Cash \$6,000.00 • Printing of booklets and program • Slashing of grounds • Rubbish collection	\$6,000.00 Cash + \$3,000.00 in-kind <i>Total: \$9,000.00</i>	Gregory Saddles & Paddle - 1 May 2027	\$6,000.00 Cash + \$3,000.00 in-kind • Printing of advertising • Printing of race-books • 2 skip bins / rubbish collection • Slashing of grounds	\$6,000.00 Cash + \$3,000.00 in-kind <i>Total: \$9,000.00</i>
North West Canoe Club	Gregory Saddles and Paddles - 3 May 2026 • Rubbish bins • Portaloo • Rubbish collection	\$0.00 Cash + \$2,500.00 in-kind <i>Total: \$2,500.00</i>	Gregory Saddles and Paddles - 2 May 2027	\$0.00 Cash + \$2,500.00 in-kind • Rubbish bins and skip bins • Portaloo • Rubbish collection	\$0.00 Cash + \$2,500.00 in-kind <i>Total: \$2,500.00</i>

Gregory District Sporting Association	Gregory Campdraft 19 th – 21 st June 2026 • Cash \$3,000.00 • Use of portaloo • Skip bin use • Rubbish collection	\$3,000.00 Cash + \$2,000.00 in-kind <i>Total: \$5,000.00</i>	Gregory Campdraft 2027 – 18 th to 20 th June 2027	\$3,000.00 Cash + \$2,000.00 in-kind • Use of portaloo • Skip bin use • Rubbish collection	\$3,000.00 Cash + \$2,000.00 in-kind <i>Total: \$5,000.00</i>
Royal Flying Doctors	Cash Donation	\$5,000.00 Cash + \$0 in-kind <i>Total: \$5,000.00</i>	Annual Donation	\$5,000.00 Cash + \$0 in-kind	\$5,000.00 Cash + \$0 in-kind <i>Total: \$5,000.00</i>
LifeFlight	Cash Donation	\$5,000.00 Cash + \$0 in-kind <i>Total: \$5,000.00</i>	Annual Donation	\$5,000.00 Cash + \$0 in-kind	\$5,000.00 Cash + \$0 in-kind <i>Total: \$5,000.00</i>
Mt Isa School of the Air	• Magazine page sponsorship • Hall hire for annual camps • Rubbish collection	\$350.00 Cash + \$2,000.00 in-kind <i>Total: \$2,350.00</i>	Mt Isa School of the Air Camp and Magazine	Application not yet received. Amount determined by previous years contribution. • Magazine page sponsorship • Hall hire for annual camps • Rubbish collection	\$350.00 Cash + \$2,000.00 in-kind <i>Total: \$2,350.00</i>

Burketown Rodeo and Sporting Association (Auspicing funds for Community Cricket)	N/A	N/A	Community Cricket Grounds – application from the community, to auspice funds through BRSA to fix the cricket pitch near the old pools with the aim to revitalise social competitions. Letter of support provided from BRSA with application.	• Cash \$5,000.00 – purchase cricket mat, glue & freight • Use of the oval behind the school • Watering and mowing of the oval when needed. • Sikaflex and sand to fix pitch • Use of Councils grader	\$5,000.00 Cash + \$3,500.00 in-kind
Burketown State School	School activities	Nil – no request received	School activities	Nil – no request received	Nil
Sundry Grants	Grant requests to be approved at Council discretion – funerals, event support etc.	<i>Total: \$5,000.00</i>	Grant requests to be approved at Council discretion – funerals, event support etc.	Budget: \$5,000.00	<i>Total: \$5,000.00</i>
TOTAL		\$182,250		\$61,850.00 cash + \$35,500.00 in-kind	Total \$97,350.00

Moved: Cr Poole
 Seconded: Cr Yanner

Carried 260624.15 5/0

11.10 Operational Plan 2026-2027

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Zachary Revere; Chief Executive Officer
PREPARED BY:	Madison Marshall; Corporate Services and Governance Manager
DATE REPORT PREPARED:	17 June 2026
LINK TO COUNCIL PLAN/S:	Corporate Plan 2025-2030

1. PURPOSE

The Local Government Act 2009 and Local Government Regulation 2012 require Council to prepare and adopt an operational plan for each financial year. The operational plan identifies planned activities for the organisation, consistent with the Corporate Plan 2025-2030 and the annual Budget.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council prepares an Operational Plan for each financial year. The Operational Plan is consistent with the Corporate Plan 2025-2030.

Key Goals of the Corporate Plan

- **Good Governance:**
Council is committed to financial, asset, environmental and community sustainability, achieved through efficient and effective decision-making. This, in turn, promotes community confidence, employee pride and stakeholder satisfaction with the organisation.
- **Communities:**
Council acts, directly or through facilitation or advocacy, to promote healthy, inclusive and sustainable communities in the Burke Shire.
- **Assets:**
Council invests in infrastructure—operations, maintenance, renewals, upgrades, acquisitions and disposals—to ensure the delivery of appropriate levels of service to the community. These decisions are guided by financial, asset and community sustainability.
- **Environment:**
Council acts—directly or through facilitation and advocacy—to promote positive environmental outcomes for the benefit of current and future generations.
- **Economy:**
Council supports a diverse, strong and sustainable economy that provides employment and business opportunities for current and future generations.

3. PROPOSAL

The annual Operational Plan 2026-2027 (as attached) is a key financial planning and corporate performance reporting document for Council and is presented in accordance with the legislative requirement of the Local Government Act 2009 and the Local Government Regulation 2012 for adoption.

4. FINANCIAL & RESOURCE IMPLICATIONS

In accordance with the Section 175 of the Local government Regulation 2012 the Operational Plan must be consistent with the annual budget.

5. RISK

Risk Type	What could happen	Possible consequence
Strategic and operational alignment	Non-alignment between Corporate Plan, Operational Plan and Budget.	Ineffective, inefficient and noncompliant operations.
Compliance	Content requirements of Operational Plan 2026-27 not met.	Plan prepared with reference to regulatory requirements.

6. POLICY & LEGAL IMPLICATIONS

Instrument	Reference	Details
Local Government Act 2009	Section 104 Financial management systems.	(5) (a) (v) The system of financial management established by a local government must include an annual operational plan. (5) (b) (vi) financial accountability documents must include a report on the results of an annual review of the implementation of the annual operational plan. (7) A local government must carry out a review of the implementation of the annual operational plan annually

Instrument	Reference	Details
Local Government Regulation 2012	Division 4 Annual Operational Plan	Section 174 Preparation and adoption of the annual operational plan (1) A local government must prepare and adopt an annual operational plan for each financial year. (2) The local government may, but need not, adopt the annual operation plan for a financial year at the same time the local government adopts its budget for the financial year. (3) The chief executive officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months. (4) A local government may, by resolution, amend its annual operational plan at any time before the end of the financial year. (5) A local government must discharge its responsibilities in a way that is consistent with its annual operational plan. Section 175 Annual operational plan contents (1) (1) The annual operational plan for a local government must— a. be consistent with its annual budget; and b. state how the local government will— i. progress the implementation of the 5-year corporate plan during the period of the annual operational plan; and ii. manage operational risks

7. CRITICAL DATES & IMPLICATIONS

In accordance with the Local Government Regulation 2012, a local government must prepare and adopt an annual operational plan for each financial year and may choose to adopt the annual operation plan at the same time as the budget.

The Chief Executive Officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.

8. CONSULTATION

Consultation on the Operational Plan 2026-27 has been held with both the Executive Management Team and Councillors as part of the 2026-27 budget considerations.

9. CONCLUSION

The Operational Plan has been developed with reference to the objectives, strategies and key performance indicators of the 2025-2030 Corporate Plan.

Key Operational Plan KPI's are included in Management KPI's for the financial year.

10. OFFICER'S RECOMMENDATION

1. That Council note the contents of the report.
2. That Council adopts the Operational Plan 2026-27, as presented, in accordance with sections 174-175 of the Local Government Regulation 2012.
3. That Council publishes the Operational Plan 2026-27 on Council's website.

11.10 Operational Plan 2026-2027

- 1. That Council note the contents of the report.**
- 2. That Council adopts the Operational Plan 2026-27, as presented, in accordance with sections 174-175 of the Local Government Regulation 2012.**
- 3. That Council publishes the Operational Plan 2026-27 on Council's website.**

Moved: Cr Camp

Seconded: Cr Poole

Carried 260624.16 5/0

12. Closed Session Reports

That Council will move into a closed session to discuss confidential items as defined in the Local Government Regulation 2012 in Chapter 8 Administration, Part 2 Local government meetings and committees, under Sections 254 J (3) (d).

(d) rating concessions

Council moved into closed session at 12.34pm.

Moved: Cr Poole

Seconded: Cr Clarke

Carried 260624.17 5/0

Attendance

Amir Akrami, Chelsea Nelson and Sarath Jayasekara left the meeting at 12.34pm.

Chris Wilson, Jordan Marshall, Leonard Locke, Madison Marshall and Shelly Holland left the meeting from 12.34pm to 12.51pm.

Move into Open Session

That the meeting resume in open session to consider recommendations arising out of the closed session.

Council resumed open session at 12.51pm.

Moved: Cr Camp

Seconded: Cr Yanner

Carried 260624.18 5/0

12.01 Closed Session Report – Debt Write-off – Rates Assessment 00019-00000-000

That the council approve the following:

- 1. The write-off of the rates arrears and interest owed to council of \$13,855.48 for Rates Assessment 00019-00000-000 conditional to receipt of payment from the ratepayer.**
- 2. And to delegate authority to the CEO to negotiate on council behalf a payment arrangement with the ratepayer for the balance remaining with a view that full payment is finalised by no later than 31 December 2026.**

Moved: Cr Clarke

Seconded: Cr Poole

Carried 260624.19 5/0

Attendance

Cr Poole left the meeting from 12.53pm to 12.54pm.

Amir Akrami entered the meeting at 12.59pm.

13. Mayoral Report

I attended the following:

- Budget Workshop – with Councillors and relevant Council team members
- BSC Audit Committee Meeting
- Informal Catchup BSC Audit Chairman
- Meeting with CEO and Finance Manager – discuss upcoming Budget and Strategic Planning
- Meeting with Ergon Energy Representative, Charlie Casa and CEO – re outages in Burketown
- Meeting with QRA Film Crew and Dinner in Burketown
- GSD Board Meeting
- Teleconference between Carpentaria, Doomadgee and Burke regarding DFRA changes announced by Federal Government
- Meetings with CEO
- Critical Minerals Qld Representatives, Dept Regional and Rural Development Representative and Council – follow up to meeting with Minister Last
- Meetings regarding various matters – relevant Councillors and Council staff
- NNWQ RDA Regional Roadshow – attended with Councillors and relevant staff
- EMU – attended with Councillors and relevant staff, including dinner with LGAQ staff the night before

GSD:

- Fortnightly meetings
- Meeting with Community Recovery Officer in Burke Shire
- Tourism Recovery Funding Programme ending 30/06

That Council notes the contents of the written report provided by Councillor Camp.

Moved: Cr Murray

Seconded: Cr Yanner

Carried 260624.20 5/0

14. Councillor Reports

That Council notes the contents of the verbal reports provided by Councillors Clarke, Murray, Poole and Yanner.

Moved: Cr Murray

Seconded: Cr Poole

Carried 260624.21 5/0

Attendance

Sarath Jayasekara entered the meeting at 1.04pm.

15. Late Business

That Council notes no late business reports were received for the meeting.

16. Deputations and presentation scheduled for meeting

That Council notes no deputations or presentations were scheduled for the meeting.

17. Closure of meeting

The Chair declared the meeting closed at 1.05pm.