



Unconfirmed Minutes
Burke Shire Council Ordinary Meeting
Wednesday 27 August 2025
9.00am Council Chambers

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01. Opening of Meeting

The Chair declared the meeting open at 9.06am.

02. Record of Attendance

**Cr Ernie Camp; Mayor – Chair
Cr John Clarke; Deputy Mayor
Cr Clinton Murray
Cr John Yanner
Cr Paul Poole**

**Dan McKinlay; Chief Executive Officer
Amir Akrami; Manager Project Management Office
Kimberly Chan; Economic and Community Development Manager
Jordan Marshall; Executive Assistant (Minutes)
Shannon Moren; Environmental Health, Local Laws and Facilities Manager
Shaun Jorgensen; Finance and Technology Manager
Gert Strydom; Project Manager**

**Apologies
Chris Wilson; Director of Engineering/ Deputy CEO
Ben Stephen; Works Manager
Chelsea Nelson; People and Culture Manager
Madison Marshall; Corporate Services and Governance Manager
Sarath Jayasekara; Infrastructure Engineer**

02.01 LGR 2012 Section 254K – Participating in meetings by audio link or visual audio link

That Council, in accordance with section 254K of the Local Government Regulation 2012, allows the following person/s to participate in the meeting by audio link or visual audio link:

- **Amir Akrami; Manager Project Management Office**
- **Shannon Moren; Environmental Health, Local Laws and Facilities Manager**
- **Shaun Jorgensen; Finance and Technology Manager**

**Moved: Cr Camp
Seconded: Cr Murray**

Carried 250827.01 5/0

03. Prayer

Led by Cr Murray.

04. Consideration of applications for leave of absence

That Council notes that no applications for leave of absence were received.

05. Confirmation of minutes of previous meeting(s)

05.01 Ordinary Meeting Thursday 31 July 2025 and Special Meeting Friday 15 August 2025

That the Minutes of the Ordinary Meeting of Council held on Thursday 31 July 2025 and the Special Meeting of Council held on Friday 15 August 2025 as presented be confirmed by Council.

Moved: Cr Yanner

Seconded: Cr Clarke

Carried 250827.02 5/0

06. Condolences

No condolences were noted for the meeting.

07. Declaration of Interests

That Council notes no declarations of interests were received for the meeting.

08. Registers of Interests

In accordance with the Local Government Regulation 2012, section 201B (2), The councillor or councillor advisor must, in the approved form, inform the chief executive officer of the particulars required to be included in a register of interests under a regulation for the new interest or the change to the particulars within 30 days after the interest is acquired or the change happens.

09. Consideration of Notice(s) of Motion and Petitions

09.01 Notices of Motion

09.02 Petitions

That Council notes no notices of motion or petitions were received for the meeting.

10. Engineering Services Reports

10.01 Engineering Department Monthly Report

DEPARTMENT:	Engineering Services
RESPONSIBLE OFFICER:	Chris Wilson; Director of Engineering/Deputy CEO
PREPARED BY:	Ben Stephen; Works Manager
DATE REPORT PREPARED:	19 August 2025
LINK TO COUNCIL PLAN/S:	Corporate Plan 2025-30

1. PURPOSE

This report is provided to Councillors for information and outlines the works carried out by the Engineering Department for the month of July 2025 and proposed works for the month ahead.

2. SUMMARY

The key items for noting are provided below with associated background detail.

An inspection of various projects was conducted with Councillors, QRA and Northlane.

2.1 Parks, Gardens and Cemetery

- Mowing of Parks/Council Facility grounds – Ongoing.
- Cleaning of Council amenities.
- Rubbish dump maintenance.
- Assisting with Rex and Community event; Gulf Footy Cluster/Rodeo
- Tidy town street

2.2 Roads Crew

- Assist with In-kind donations prep work.
 - Burketown hosted Rugby league cluster
 - Rodeo and Camp Draft.
- Stockpile gravel and sand (out from Armraynald pit)
- Maintenance grade water pipeline from Nicholson River to BWTP. (See appendix 1 – 4)
- Clearing heavy vegetation along water pipe line.
- Assist with water barricade section of Escott crossing for Northlane Engineers and Surveyor. (See device on appendix 5 – 7)

2.3 RMPC

Wills Development Road & 6801:

- Conduct inspection for surface correction
- Pothole patching
- Assisted road crew with donations prep work.

General:

- Local road inspections - Truganini Rd, Floraville Rd, West Moreland Rd & Nugaburra Rd
- Record defects on Reflect Database

2.4 Airport

Burketown Airport:

- Daily inspections – record and submit on safety champion.
- Contractors conduct surface correction on runway.
- Ongoing monitoring of surface integrity.
- Implement Fire Control Plan

Gregory Airport:

- Weekly inspections.
- Ground maintenance ongoing.
- Record and complete reports on safety champion.

2.5 Workshop and Fleet

- 607 – Gregory Depot Genset – Diagnosed and repaired electrical fault, serviced & Monitoring troubleshooting
- 583 – CAT 950K Loader – Replaced fuel filters, DPF fault (awaiting further action from Hastings) – Completed.
- 572 – Isuzu Rubbish truck – fitted new spare, quoted parts for camera system replacement/repairs. (Installed and completed by contractor)
- 599 – WMs Toyota Hilux – Serviced
- 529 – John Deere ride on – Welded deck brackets on (awaiting parts to finish)
- 480 – Western Star Prime Mover (Repairs nearing completion)
- 523 – CAT Grader 140M (Repairs in progress)
- 522 – CAT Grader 140M (Repairs in progress)

2.6 Stores

- Ongoing freight goods/items receipt
- Plan orders of store items accordingly
- Issuing of items per Job Cost request
- Issuing of staff PPE (on wear/tear basis)

2.7 Waste Management

- Weekly collection service ongoing
- Rubbish Truck Camera installation completed

2.8 Water and SewerageWater Network Production:

Monthly Reading WTP Burketown		
Previous Month	Current Month	Difference
June 12,225 kl	July 13,052 kl	+827 kl

Monthly Reading WTP Gregory		
Previous Month	Current Month	Difference
June 4,673 kl	July 4,687 kl	+14 kl

Burketown & Gregory High Priority Works:

- SCADA Defects list: MBS Water and Austek working on it.
- STP Blivet Upgrade: Currently working with MBS water. Ongoing.
- GWTP Filtration and Raw Reservoir upgrades are planned. MBS Water.
- MBS water to update SOPS.
- Visit by Auditors due in August.

Burketown And Gregory PROJECTS 24/25:

- Planning for de-silting of lagoons for 2025 -26 under way. Collaboration with QWRAP members. Ongoing. Site Visit to test depths and soil completed.
- Smart Water Meter installations 98% completed. DATA extraction issues.

Water Samples:

- Burketown and Gregory Monthly water samples have been completed with less than 1 E-coli detected in the Drinking water system.

Burketown Sewerage:

- Sewer Samples are continuously failing due to high pH and Suspended solids. pH needs to be below 8 for irrigation to land. Current pH test >9 – 10 ph. Ongoing. MBS Water investigating with new sewer test regime being done weekly. This is so that we can design the Blivet to suit our effluent treatment process.

Burketown Water Treatment Plant:

- Burketown res 1 Hatch has been repaired. Photos sent to DNRME.
- SOPs will be finalised when SCADA project is completed. Ongoing. MBS has visited the site. Found that the SCADA issues need to be repaired. P&ID needs to be fixed. Ongoing.
- ACDC license to be completed for weed management around the WTP/ NRPS/STP sites. Ongoing. Waiting on HR to organize.
- Staff shortage has been challenging.

Burketown Reticulation:

- Due to Staff shortages and higher priorities we had to concentrate on both Water Treatment Plant issues and have been repairing when we can or in Emergencies.
- Repairs to water leaks Ongoing. Currently repairing water service lines and Tapping Bands.
- Repairs to sprinkler system in MG Park ongoing.
- Request quote from Advanced Irrigation for solenoid parts.

Sewerage Treatment Plant:

- STP Blivet Upgrade. Currently working with MBS Water.
- Total flow for the month of July 1,267 kl.
- Sewer samples are continuously failing due to high pH and Suspended solids. pH needs to be below 8 for irrigation to land. Current pH test >9 – 10 ph. Ongoing. MBS Water looking at solutions.
- Vegetation removal around the Lagoons has been completed. Weeds and vegetation need to be poisoned.
- ACDC license to be completed in November due to trainers Scheduling. Not sure when the next training will occur as we currently need the license. Ongoing.
- Sewerage Irrigation will need to replacement pump. Currently bearing issue with one and the other is making screeching noises.

Gregory WTP:

- We will need to formalise training for the new starter.
- GWTP Filtration and Raw Reservoir upgrades are planned. MBS Water.
- SOPs will be finalised when SCADA project is completed. MBS Water to complete with site visit. Mark to visit for further training. This is ongoing as the defects have not been fixed.

Gregory Reticulation:

- Repairs to water leaks ongoing.
- Gregory Cemetery needs water to be connected. Completed.
- Kym Schaffer has identified new major water leaks at the Bidunggu reserve. We are unclear how we approach to repair.

3. PHOTOS



Woods Lake water pipeline road access (Southern side)



Grading West towards NWTP



Grading continues West towards NWTP



Grading continues West to NWTP



Refilling the water barrier tube



Road crew unrolling the 20m water barrier tube



Road crew prep work – Escott crossing works conducted under traffic signage

4. OFFICER'S RECOMMENDATION

That Council receive and note the Engineering Department monthly report progress from 1 to 31 July 2025.

10.01 Engineering Department Monthly Report

That Council receive and note the Engineering Department monthly report progress from 1 to 31 July 2025.

Moved: Cr Poole

Seconded: Cr Clarke

Carried 250827.03 5/0

Attendance

Kimberly Chan left the meeting from 9.36am to 9.39am.

10.02 Capital Works Projects Status Update Report

DEPARTMENT:	Engineering Services
RESPONSIBLE OFFICER:	Chris Wilson; Director of Engineering/Deputy CEO
PREPARED BY:	Amir Akrami; Manager Project Management Office
DATE REPORT PREPARED:	12 August 2025
LINK TO COUNCIL PLAN/S:	Goal- Asset Sustainability. Council makes appropriate infrastructure investments (operations, maintenance, renewals, upgrades, acquisitions, disposals) to ensure the delivery of appropriate levels of service. These decisions are made with reference to financial, asset and community sustainability.

1. PURPOSE

This report seeks to inform Council of the progress of the Shire's 2025/26 Capital Works Program, from 1 to 31 July 2025.

2. SUMMARY

The total 25-26 FY Capital Works Program budget is \$82,124,000. The lifetime budget for Capital Works program including the WIP for the carryover projects and 25-26 FY budget is \$86,566,000 including \$52,916,000 funding of carry over projects.

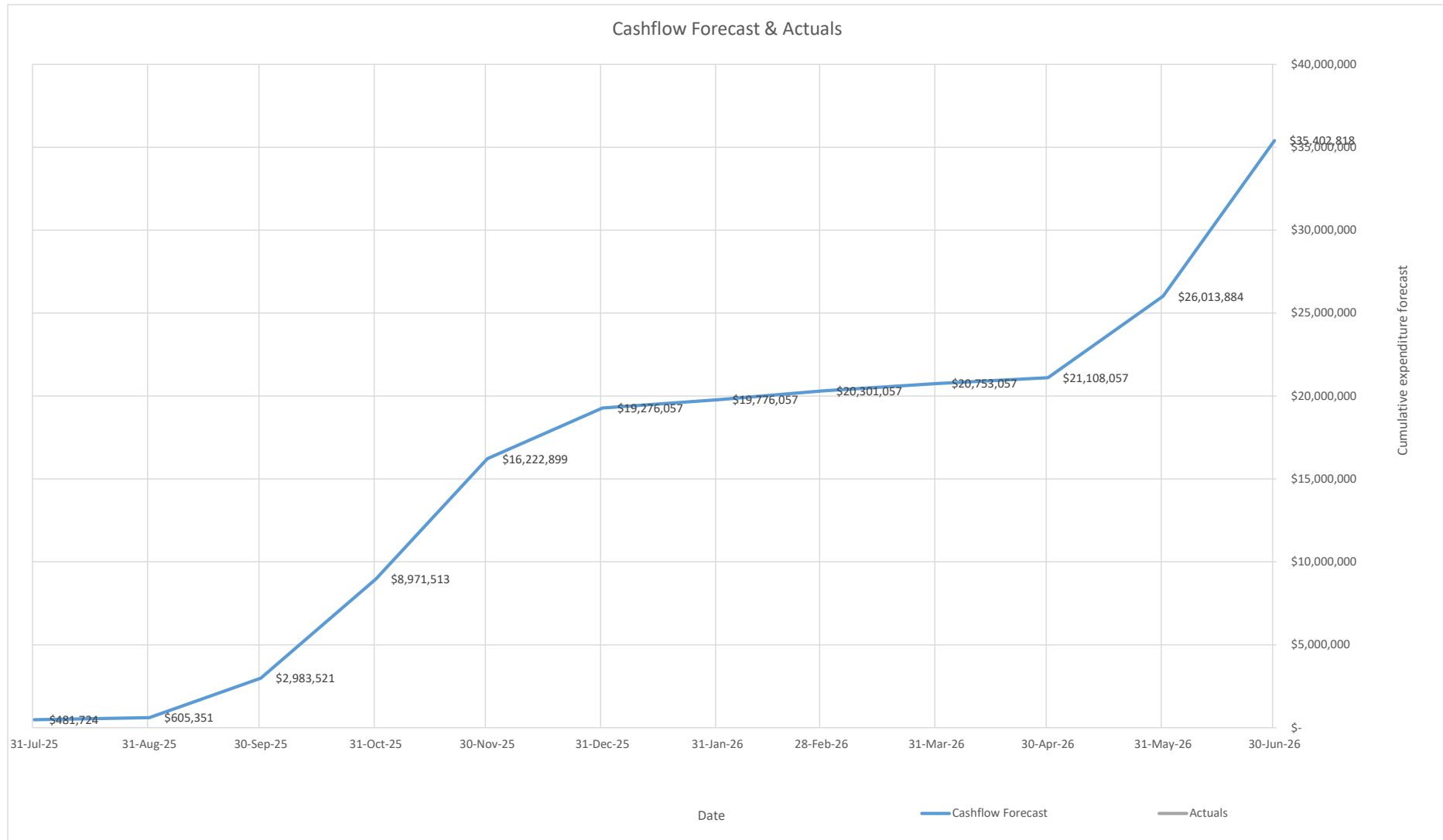
Below please find the summary of the Project and Financial progresses. The reason the progresses look high for the start of the financial year is mainly related to the progresses achieved from the previous financial year on the multi year projects.

- Average Capital Works Program Progress: 35%
- Average Capital Works Financial Progress: 27%

Attached please find a list of Capital Works Projects including details such as the description and status of each project.

3. CASHFLOW

Below please find the Cashflow Forecast baseline for this financial year. The forecast is \$35,400,000 expenditure for 25-26 FY. A great portion of the forecast is related to the DRFA (Betterment) projects. The details of the forecast for each project can be found in the attached spreadsheet, under "Forecasts, July 25" tab.



4. CAPITAL WORKS PROGRAM HIGHLIGHTS

- Program stats:
 - 48 projects including 25 Carry over projects and 23 New projects
 - 25-26 FY Capital Works budget for carryover projects is a total of \$48,474,000 and for new projects is total of \$33,650,000.
 - 25-26 FY Capital Works budget includes \$76,610,000 grants funding and \$5,514,000 Own source.
 - 25-26 FY Capital Works budget includes 18 Single-year projects and 30 multi-year projects.
- Burketown Health and Wellbeing, Stage 1, Splash Park Development Project
 - Construction of Plant Room concrete slab and underground plumbing completed.
 - Construction of Waterplay area concrete slab and underground plumbing completed.
 - Construction of Dry Play Area concrete slab completed.
 - Construction of Public Facilities (Amenities Building) concrete footings completed.
 - Delivery of splash park and dry play equipment start arrival 11 August 25
 - On track for delivery of the project by late October or early November.



Figure 1: Slab of the Splash Park (wet area) poured and painted

- Burketown Community Housing Program
 - Stage 2 funding application for LGGSP has been approved.
 - Contract signed with Oly Homes
- Gregory Water Treatment Plant Upgrade
 - RFQ for the plumbing works is being drafted.
 - The Clarifier has been ordered and is being manufactured.

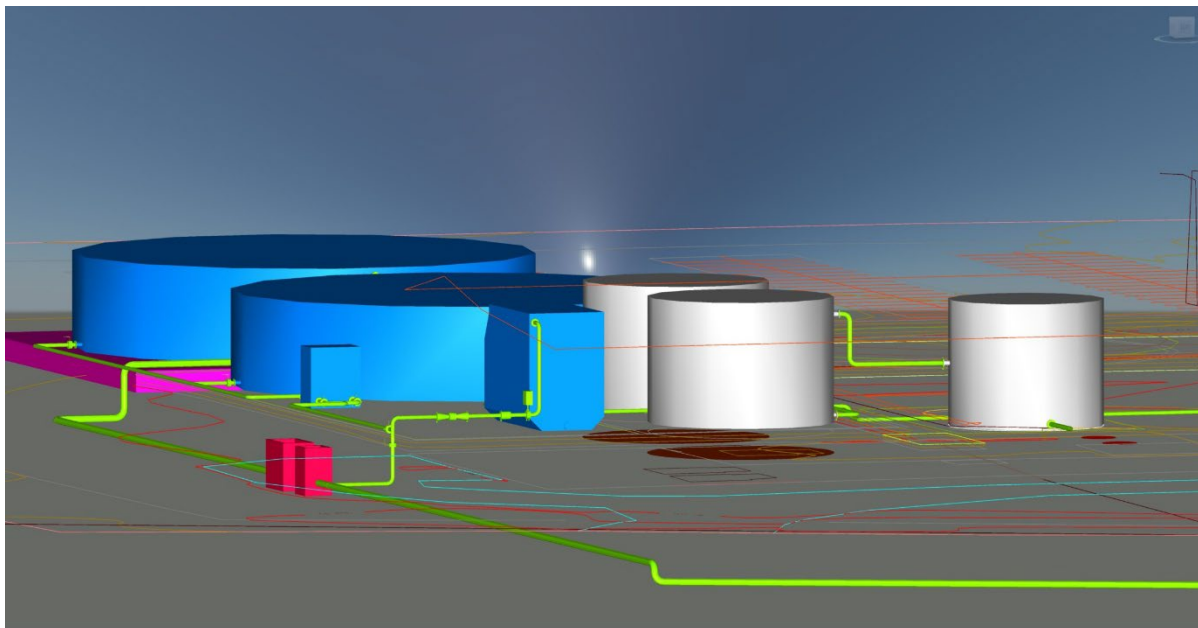


Figure 2: Illustrative design of Gregory Water Treatment Plant raw water plumbing within the water treatment plant block

5. OFFICER'S RECOMMENDATION

That Council notes the Capital Works Projects Report for the progress of Capital Works Program during the month of July 2025.

10.02 Capital Works Projects Status Update Report

That Council notes the Capital Works Projects Report for the progress of Capital Works Program during the month of July 2025.

Moved: Cr Poole

Seconded: Cr Clarke

Carried 250827.04 5/0

Attendance

Cr Murray left the meeting from 9.46am to 9.50am.

10.03 DRFA Works Project Status Report

DEPARTMENT:	Engineering Services
RESPONSIBLE OFFICER:	Chris Wilson; Director of Engineering/Deputy CEO
PREPARED BY:	Amir Akrami; Manager Project Management Office
DATE REPORT PREPARED:	15 August 2025
LINK TO COUNCIL PLAN/S:	Goal – Asset Sustainability Council makes appropriate infrastructure investments (operations, maintenance, renewals, upgrades, acquisitions, disposals) to ensure the delivery of appropriate levels of service. These decisions are made with reference to financial, asset and community sustainability.

1. PURPOSE

This report seeks to inform Council of the progress of the Shire’s ongoing Disaster Recovery Funding Arrangement (DRFA) Works Program.

2. SUMMARY

This report details the progress to date and forecasted cash flow for both the 2023/2024 DRFA restoration program for Northern Queensland Monsoon and Flooding 20 December 2022 – April 2023 and the Northern and Western Queensland Monsoon trough in January 2024.

Please note: All values described in this report are exclusive of GST unless specifically stated.

3. AWARDED FUNDING

3.1 2023 PROGRAM – Northern Queensland Monsoon and Flooding, 20 December 2022 – April 2023

Burke Shire Council’s approved restoration funding (REPA) for the 2022/2023 Northern Queensland Monsoon and Flooding event from December 2022 to April 2023, is \$158,793,000 with an additional \$40,138,000 in Betterment funding approved.

The works are divided into multiple packages with Council crews also undertaking work. Eleven of the packages have been awarded to contractors.

Burke Shire Council has reported approximately **\$47.57 million** in program expenditure to date for the delivery of the 2023 DRFA works, and scope rolled over from previous years.

Where required, Extensions of Time request has been made to QRA for all 2023 DRFA scopes to be completed by 30/06/2026; **EOT’s, where required, have been granted for relevant submissions.**

3.2 2024 PROGRAM – Northern and Western Queensland Monsoon, January 2024

Burke Shire Council's approved restoration funding (REPA) for the Northern and Western Queensland Monsoon, January 2024 event is \$157,126,000.

The works are divided into multiple packages with Council crews also undertaking work. Four of the packages have been awarded to contractors.

Burke Shire Council has reported approximately **\$8.65m** in program expenditure for the delivery of the 2024 DRFA works.

4. AWARDED CONTRACTS ONGOING, OR COMPLETE THIS MONTH

4.1 2023 Program Contracts (Ongoing)

2023 – Package 10 – Stabilised Pavement of Australia (S.P.A)

Contract 5601-3000-0002 includes flood recovery works on Gregory – Lawn Hill Road, including pavement stabilisation and seal, commencing from the Western end of the road. The contract value is \$6,159,532. The contract was awarded at the 31st March 2025 Special Meeting to S.P.A, with \$4,140,917.15 in expenditure claimed to date.

- The contractor continues to make good progress on this contract, with site works nearing completion. It is expected works will be complete mid-September.
- EOT Approved with QRA through to June 2026.

2023 – Package 11 – Durack Civil

Contract 5601-2000-0011 includes Stages 1a, 2, 3 and 4 of the restoration works on Floraville Road. The contract value is \$42,340,760. The contract was awarded at the 31st March 2025 Special Meeting to Durack Civil, with \$20,337,452.46 in expenditure claimed to date.

- The project is approximately 65% Complete.
- Over half the project is now fully complete - sealed, lines marked, and signage installed.
- Works are progressing well, and the crew is now nearing Armraynald Pit.
- The project remains ahead of the program, with target completion in October.
- EOT Approved with QRA through to December 2026.

2023 – Betterment Project 1 – Lohmans Contracting

Contract 5601-3000-0003 includes betterment works on Gregory – Lawn Hill Road, including concrete mattress reconstruction and new concrete road pavement floodways. The contract value is \$5,976,773.00.

- The contractor has mobilised to site and is presently preparing for works to commence.
- EOT Approved with QRA through to December 2026.

4.2 2024 Program Ongoing Contracts

2024 – Package 1 – Kenglen Civil

Contract 5603-3000-0001 includes flood recovery works on Gregory – Lawn Hill Road, Bowthorn Road and Doomadgee – Lawn Hill Road. Works include gravel resheeting and formation grading. The contract value is \$3,001,191. The contract was awarded at the 25th March 2025 Council Meeting to Kenglen Civil Pty Ltd, with \$105,539 in expenditure claimed to date.

- The contractor has now relocated to Gregory-Lawn Hill Road, after completing scope on Doomadgee Lawn Hill Road. They remain ahead of program.
- No QRA EOT required, Approved QRA completion date June 2026.

2024 – Package 2 – Halloran's

Contract 5603-5000-0001 includes flood recovery works on Doomadgee West Road. Works include gravel resheeting and formation grading. The contract value is \$3,493,332. The contract was awarded at the 25th March 2025 Council Meeting to Halloran & Sons Earth Moving Pty Ltd, with \$214,288.00 in expenditure claimed to date.

- The Contractor is currently underway on Doomadgee West Road, based at Hells Gate, working from the border east towards Doomadgee. They remain on track for completion in October.
- No QRA EOT required, Approved QRA completion date June 2026.

2024 – Package 3 – Saw Civil

Contract 5603-1000-1 includes flood recovery works on various sealed assets throughout the shire. Works include grading, shoulder works, pothole repair and patch repairs. The contract value is \$791,349.07. The contract was awarded at the 25th March 2025 Council Meeting to Saw Civil Pty Ltd, with \$773,527.44 expenditure claimed to date.

- Works Complete, PC Issued.
- No QRA EOT required, Approved QRA completion date June 2026.

2024 – Package 4 – Durack Civil

Contract 5603-4000-1 includes flood recovery works on Doomadgee East Road. Works include stabilisation, seal and other treatments between CH31.9 and CH67.3. The contract value is \$10,716,187. The contract was awarded at the 25th March 2025 Council Meeting to Durack Civil Pty Ltd, with \$8,616,469.54 in expenditure claimed to date.

- Site works are near complete – a finished works inspection is planned for the week of the 18th of August.
- Minor defects remain complete and closeout onsite.
- EOT Approved with QRA through to December 2026.

Forecast Cashflow for Awarded Contracts

The expenditure to date and the forecasted monthly program cash flow for the DRFA works are shown below. This figure displays the contract values for all packages currently awarded or completed under the DRFA funding.

Figure 1 – Monthly expenditure with cumulative costs

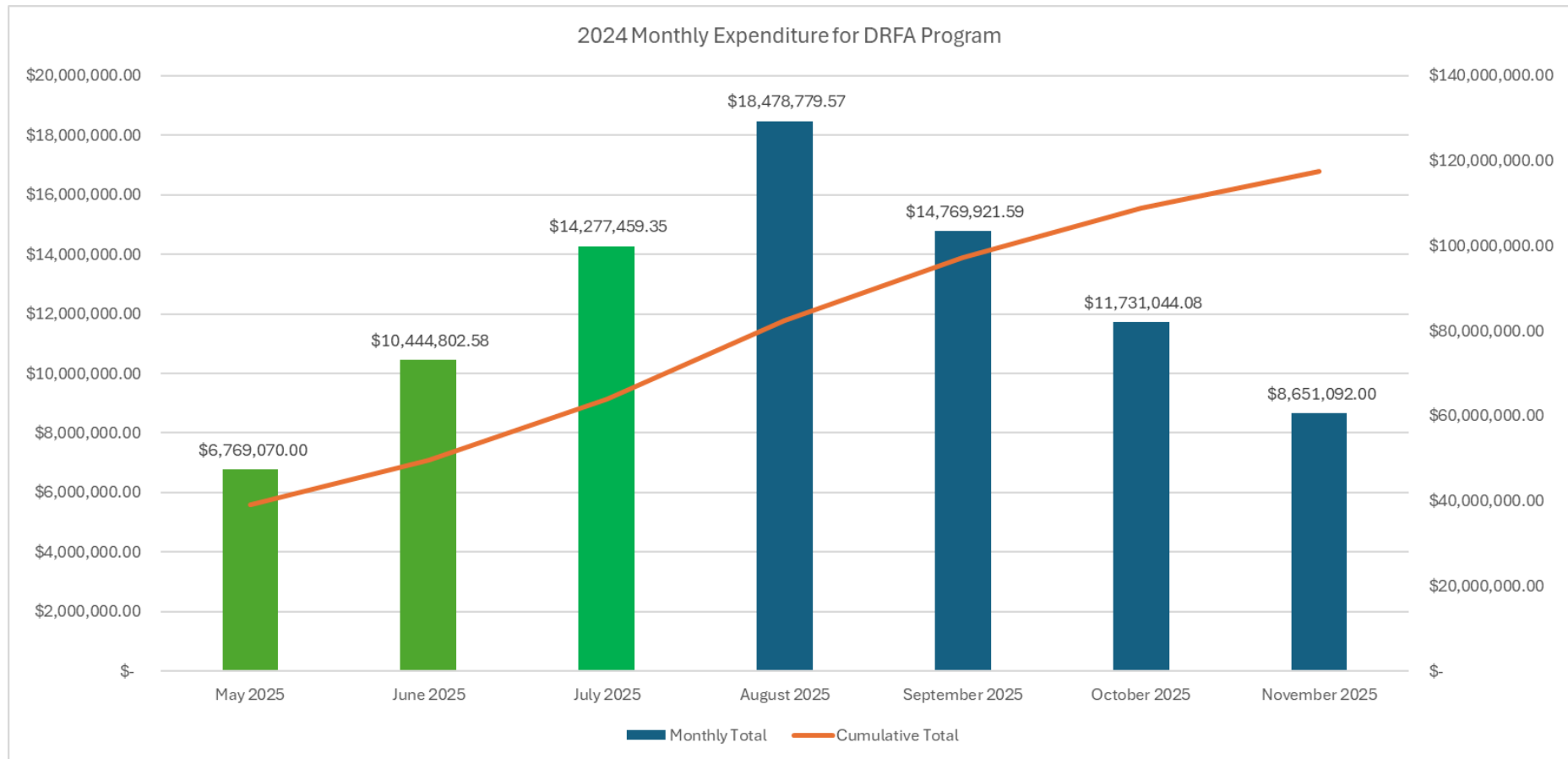
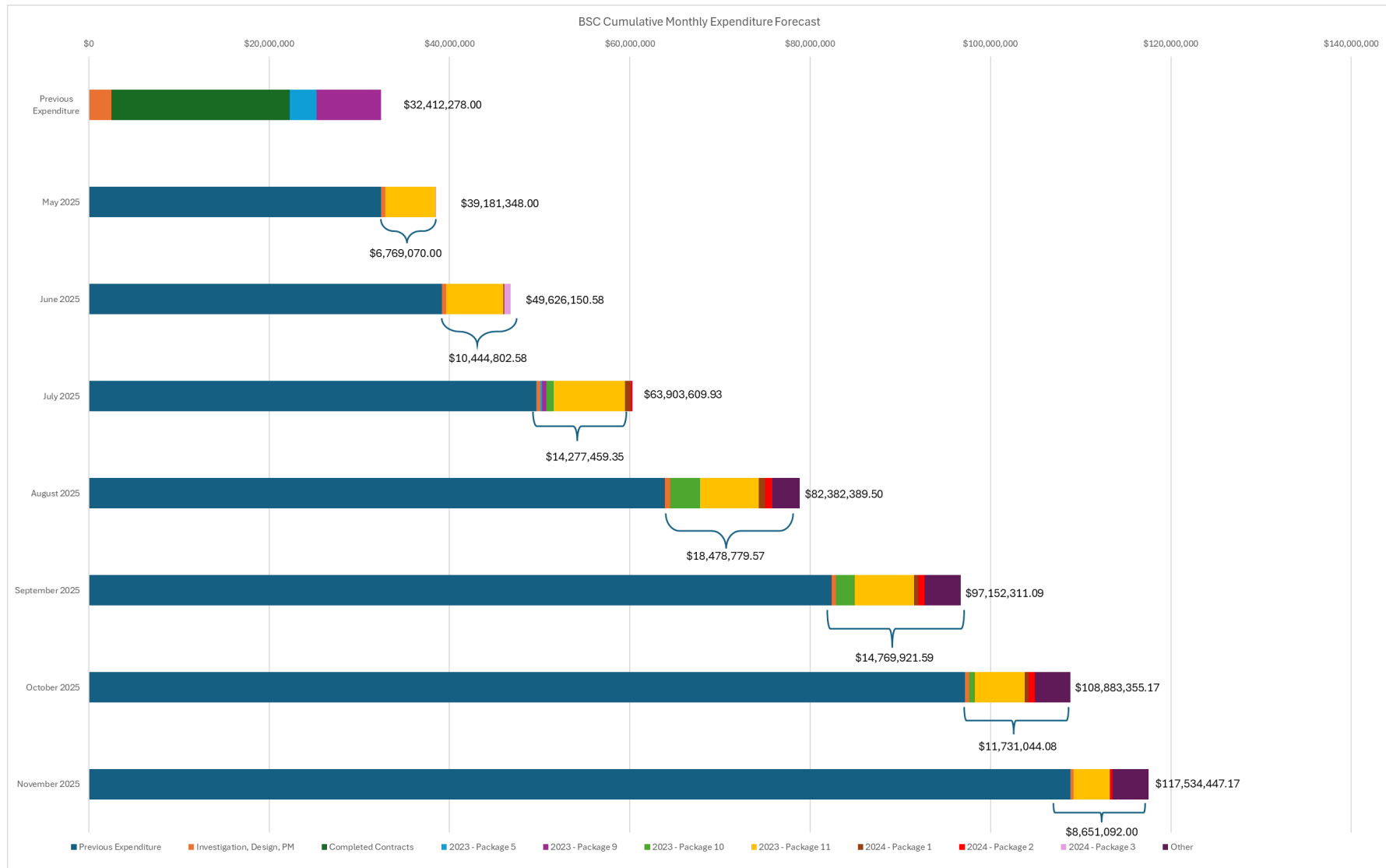


Figure 2 - Forecast monthly cashflow



5. PRE-AWARD CONTRACTS

2024/2025 DRFA Contracts

There remain several contracts yet to be put to market for 2023 and 2024 programs.

Betterment Project 1: Burketown Airport Runway

The Burketown Airport runway has been approved for REPA and betterment funding under the 2023 DRFA damage event.

The tender is being put forward to Council for award as part of Council August Meeting agenda.

EOT Approved with QRA through to December 2026.

Betterment Project 2: Lawn Hill Creek North Crossing Raised Causeway

The Lawn Hill Creek North Crossing has been approved for betterment and REPA funding.

Design and development of the proposed replacement structure is underway. Geotech and cultural heritage approvals are complete, with the design of the project now underway.

Goal to get the works to Tender in Q4 2025 for delivery in 2026.

EOT Approved with QRA through to December 2026.

Upcoming Project: Floraville – Stages 4a, 5, 6, 7

The final stage of the Floraville Project will be put to market in Q3 2025 for construction in 2026.

The project will complete the full reconstruction of Floraville Road, with the final section to include the works between Armraynald Pit and Burketown.

- EOT Approved with QRA through to December 2026.

Upcoming Project: Gregory River Crossing

The Gregory River Crossing project will be put to market in Q1 2026, for construction in 2026 and 2027. The project includes the construction of a new ~200m long bridge over the Gregory River near Tirranna Springs Roadhouse.

The project is currently under detailed design development, with geotechnical drilling activities completed this month onsite.

- EOT Approved with QRA through to September 2027
- An additional EOT will likely be required through to December 2027 – we have agreement with QRA that council should apply for this final EOT only after the works have been put to market, and we have a program from the successful contractor.

Upcoming Project: 2025 QRA Program

Burke Shire Council has been activated under the Western Queensland Surface Trough and Associated Rainfall and Flooding 21 March - 19 May 2025 event.

Council has complete damage pickup across the entire shire, with the first two of an expected five submissions issued to QRA for approval.

Funding details will be provided upon approval from QRA.

6. PHOTOS



Floraville Road – Completed Works



Floraville Road – Completed Works



Doomadgee West Road – Works Complete

7. OFFICER'S RECOMMENDATION

That Council notes the Disaster Recovery Funding Arrangement (DRFA) Status Update Report including the progress from 1 to 31 July 2025.

10.03 DRFA Works Project Status Report

That Council notes the Disaster Recovery Funding Arrangement (DRFA) Status Update Report including the progress from 1 to 31 July 2025.

Moved: Cr Camp

Seconded: Cr Poole

Carried 250827.05 5/0

Adjournment

That Council adjourned the meeting from 9.58am to 11.46am for morning tea, all were present at resumption.

11. Chief Executive Officer Reports

11.01 Status Report

Resolution Number – 240828.17 - Closed Session Report - Rating Sales Approval to Proceed and Authority for CEO to Negotiate Transfer for Land

That Council:

1. Delegates authority to the CEO to negotiate on behalf of council the transfer of land in return for the consideration of write-off of outstanding rating arrears for the assessments listed in the report.
2. Must obtain valuations for each of the listed assessments and council determine the fair value of each in accordance with section 137 of the Local Government Regulation.
3. Proceed with rating sale in accordance with the council Debt Recovery Policy and section 135 of the Local Government Regulation and in accordance with the advice provided by external debt collectors (Collection House) for the assessment listed in the report.
4. Ensure this rating sales process is carried out in accordance with section 140, section 141, section 142, section 143, section 145, and section 146 of the Local Government Regulation.

Status

In progress. Further briefing to Council.

Resolution Number – 250324.20 – Services Australia Agent

1. That Council note the contents of the report; and
2. Endorses Council becoming a Services Australia Agent; and
3. Delegate to the CEO the signing of the agreement and all relevant documents with Services Australia.

Status

Finalised.

Matter closed.

Resolution Number – 250625.06 – Assessment of Organic Waste Management Options at the Burketown Waste Facility

That Council:

1. Advise both proponents of the preferred proponent and enter a MOU arrangement with Finn Biogas
2. Confirm costs with Finn Biogas
3. Proceed with finding funding sources

Status

Ongoing.

Resolution Number – 250625.14 – 2025/26 Donation Requests

1. That Council note the contents of the report; and
2. That Council approves the donation requests for the 2025/26 financial year as follows:

Schedule of Recommended Donations 2025-2026

Group/ Organisation	Event Details & Date	Cash Donation/ Communit y Grant Request Received	In-Kind Donation / Communit y Grant Request Received	Total of Cash Donations/ Communit y Grant + In-kind Donations Requested for 2025/2026	In-Kind Donation/Community Grant Request Particulars	Donation/Co mmunity Grant and/or In-Kind Recommende d to Council for Endorsement
Burketown Childcare and Family Hub	Miscellaneous fundraising events	\$15,000.00	\$1,000.00	\$16,000.00	<ul style="list-style-type: none"> • Printing as needed • Matched donations for cash for cans up to \$10,000.00 	\$16,000.00

Moungibi Housing Co-operative Society Limited - Sports Club	Host Battle of the Gulf Football Cluster 12 July 2025, General use of Phillip Yanner Sports Oval Facilities Football Presentation and Fundraising Activities	NIL	\$10,000.00	\$10,000.00	<i>Battle of the Gulf Cluster (Burketown)</i> <ul style="list-style-type: none"> • Skip bin and 8 wheely bins • 2 x portable toilets • Use of showground/ rodeo ground area. (Toilets and bar shelter for camping) • 130 Chairs • Burke Shire Marquees • Rubbish Collection • 5 plastic folding tables • PA system and speakers <i>General use of Phillip Yanner Sports Oval Facilities (01.07.2025 – 30.06.2026)</i> <ul style="list-style-type: none"> • Use of ground facilities including toilets, shower, kitchen area and lights. <i>Fundraising events/presentation night</i> <ul style="list-style-type: none"> • Use of Nijinda Durlga Hall facilities 	\$10,000.00
	Burketown Rodeo & Sporting Association Burketown Campdraft and Rodeo 18 th – 20 th July 2025				<ul style="list-style-type: none"> • Amenities cleaned • Skip Bin use • Use of Council machinery • Printing flyers/programs • Advertising on Councils media platforms • Rubbish collection 	

Moungibi Housing Co-operative Society Limited	<p>Community Market & Fair</p> <p>Aims to feature a variety of market stalls from locals and businesses that want to sell their wares, concluding with an evening of meals and live entertainment</p> <p>Saturday 16 August 2025</p> <p>4pm – 10pm</p>	\$3,000.00	\$4,000.00	\$7,000.00	<ul style="list-style-type: none"> • Road closure (front of pub) - street barricades with netting and appropriate signage. • 130 chairs • 20 tables • Skip bin & 8 wheely bins • 1 porta loo • BSC Marquees • Support letter for the consumption of alcohol in the designated road closure area • Support to compile event programs • Rubbish collection 	\$7,000.00
QCWA Gregory Branch	<p>Gregory QCWA Horse Sports & Family Fun Day</p> <p>Date TBC - September 2024</p>	\$2,500.00	\$500.00	\$3,000.00	<ul style="list-style-type: none"> • Rubbish Collection • Erect Street Banners 	\$3,000.00

Burketown Barramundi Fishing Organisation	World Barramundi Fishing Championships 3 rd – 5 th April (Easter weekend)	\$5,000.00	\$2,500.00	\$7,500.00	<ul style="list-style-type: none"> • Hall Hire • Printing • Rubbish collection 	\$7,500.00
Gregory Downs Jockey Club	Gregory Saddles & Paddle 2 May 2026	\$6,000.00	\$3,000.00	\$9,000.00	<ul style="list-style-type: none"> • Printing of Booklets & Program • Slashing of Grounds • Rubbish Collection 	\$9,000.00
North West Canoe Club	Gregory Saddles and Paddles 3 May 2026	NIL	\$2,500.00	\$2,500.00	<ul style="list-style-type: none"> • Rubbish Bins/Skip bins - top bank at Mellish Park, little bridge, and one next to portaloo • Rubbish collection • Portaloo use 	\$2,500.00
Gregory District Sporting Association	Gregory Campdraft 19 th – 21 st June 2025	\$3,000.00	\$2,000.00	\$5,000.00	<ul style="list-style-type: none"> • Use of portaloo • Skip Bin use • Rubbish collection 	\$5,000.00
Royal Flying Doctors	Contribution decided by Council	\$5,000.00	NIL	\$5,000.00	NIL	\$5,000.00
LifeFlight	Contribution decided by Council	\$5,000.00	NIL	\$5,000.00	NIL	\$5,000.00

Mt Isa School of the Air	Magazine page sponsorship School camps	\$350.00	\$2,000.00	\$2,350.00	No request received however, based on previous figures, and events run by Mt Isa School of the Air from 2023/2024 financial year an estimation of costs have been calculated. Hall hire for annual school camps in Burketown and Gregory. Rubbish collection.	\$2,350.00
Sundry Donations	Donations requests to be approved at Council discretion – funerals, event support etc.	\$5,000.00	NIL	\$5,000.00	NIL	\$5,000.00
TOTAL		\$54,850.00	\$30,500.00	\$85,350.00	-	\$85,350.00

Status

Ongoing.

Resolution Number – 250731.08 – Combined Application for Preliminary Approval to Vary the Planning Scheme and Development Permit for a Transport Depot and Warehouse

That Council resolves:

In accordance with the Planning Act 2016, the applicant be notified that the Combined Application for:

- Preliminary Approval to Vary the Planning Scheme, to assess a development for a Transport Depot and a Warehouse against the relevant provisions of the Planning Scheme and, in particular the Township Zone Code, as if the site was not designated Residential Precinct; and
- Material Change of Use for a Development Permit for a Transport Depot and Warehouse.

on land located at 22 Gleeson Avenue and 56/57 Clarke Street, Gregory, and described as Lots 55, 56 & 57 RP743009, is approved subject to the conditions detailed below.

A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)**Variation of Local Planning Instrument – Preliminary Approval**

1. Pursuant to Section 61(3)(a) of the Planning Act 2016, this Variation Request- Preliminary Approval varies the effect of the Burke Shire Planning Scheme 2020 for the assessment of a Transport Depot and Warehouse development on the site, by designating the site, Township Zone - (No Precinct).
2. The Variation Approval is a Preliminary Approval and only applies to the assessment of the Material Change of Use (Development Permit) (MCU-DP) component of this Combined Application and does not apply to any other development proposed for the site.
3. Should the development of a Transport Depot and Warehouse on the site not proceed, within a Currency Period of 4 years, or if the MCU-DP of the Combined Application is formally withdrawn within the 4-year Currency Period, the Variation Request – Preliminary Approval lapses and the original Planning Scheme mapping designations on the site, of Township Zone – Residential Precinct, apply.

Material Change of Use – Development Permit**General**

1. The development shall be undertaken substantially in accordance with the Amended Site Plan, except as modified by this approval, to the satisfaction of the Chief Executive Officer or delegate:

Amended Site Plan, dated 22/4/2025, prepared by Gilvear Planning – Job No: J001724
--

2. An Amended Final Site Plan is to be lodged with Council and endorsed, prior to the issue of a Building Permit for the development. In particular, the Amended Final Site Plan shall show:
 - a. The resisting of the internal driveway site access boundary closest to both intersections, setback 6.0 metres from the truncation of Gleeson Avenue and the truncation of Clarke Street;
 - b. The location and width of internal driveways accesses to the Equipment Shed and the Bus Shed;

- c. A hard stand connection between the shed driveways and the adjacent designated car parking areas;
- d. The location of the septic tank and trenches on the site, in compliance with Condition 3, below;
- e. The location of the office and ablution facilities in one of the sheds;
- f. Landscaping and fencing/gates along all three (3) street frontages (excluding driveway accesses) in compliance with Conditions 12 & 13, below.

To the satisfaction of the Chief Executive Officer or delegate.

- 3. An Effluent Disposal Report, including a Site Plan showing the location of the septic tank and trenches, site 2.0 metre clear of any site boundary, is to be submitted and approved by Council, with the Amended Final Site Plan (Condition 1 above).

AND

Any future plumbing and building work on the site shall be carried out generally in accordance with any relevant Council's requirements and all regulatory controls, to the satisfaction of the Chief Executive Officer or delegate.

- 4. This development approval lapses four (4) years after the day that the development approval takes effect, unless extended under the Planning Act 2016.
- 5. Any re-profiling of the site to accommodate the buildings shall ensure stormwater and runoff from the site is drained to a street frontage, in such a way that it does not concentrate flow on any abutting properties or the roadway, nor does it create ground erosion problems on abutting properties or the roadway, to the satisfaction of the Chief Executive Officer or delegate.
- 6. Supply and install water service infrastructure to the development and/or meet the cost of any alterations to public utility mains, existing mains, services or installations and external road works required in connection with the approved development, to the satisfaction of the Chief Executive Officer or delegate
- 7. Prior to the issue of a Building Permit, provide written confirmation from Ergon Energy and Telstra that connections can be provided to the site; and provide the connections and/or meet the cost of any alterations to public utility services or installations and external road works required in make the connection, prior to commencement of the use, to the satisfaction of the Chief Executive Officer or delegate.
- 8. Two (2) Industrial crossovers are to be designed in accordance with the FNQROC Development Manual and sited in the location shown on the Amended Site Plan, to provide vehicular access to the development, to the satisfaction of the Chief Executive Officer or delegate.

9. Internal driveways and car parking areas, as shown on the Amended Final Site Plan, are required to be profiled to avoid ponding, hardstand and regularly maintained to minimise dust, to the satisfaction of the Chief Executive Officer or delegate.
10. Should any of the Council's assets be damaged during the construction of any new infrastructure or associated works, the cost of the reinstatement of all such assets shall be met by the applicant/proponent and to the satisfaction of the Chief Executive Officer or delegate.
11. The three (3) groups of two (2) car parking spaces are to be designated on site with coppers logs or similar and delineated and maintained with hard-stand material, to the satisfaction of the Chief Executive Officer or delegate.

AND

Should additional car parking spaces be required on site in the future, they are to be constructed to the same standard and sited clear of any site boundary by a distance of three (3.0) metres, to the satisfaction of the Chief Executive Officer or delegate.

12. Landscaping is required to be provided within the setback to all street frontages, excluding vehicle access ways, prior to commencement of the use. 1.0-metre-high trees at time of planting and 0.5-metre-high shrubs at time of planting, native/endemic to the local area are to be planted; with trees at 2.0 metre centres, with shrubs in between, to the satisfaction of the Chief Executive Officer or delegate.
13. 1.8-metre-high security fencing and gates are to be erected around the site, with the fence adjoining land in the Township Zone Residential Precinct being a 1.8 metre high screen fence, prior to commencement of the use, to the satisfaction of the Chief Executive Officer or Delegate.
14. The applicant shall ensure the site is maintained in a clean and tidy condition at all times to the satisfaction of the Chief Executive Officer or delegate.
15. Any signage proposed to identify the premises is limited to:
 - a. a non-illuminated wall sign with a maximum face area of 1.0m²; and
 - b. attached to the perimeter fence, in proximity to the main entrance gate.Any signage is to be erected prior to commencement of the use, to the satisfaction of the Chief Executive Officer or delegate.
16. An Application of Operational Work is to be lodged and approved by Council for all civil and site infrastructure works (e.g. stormwater, earthworks, access and services) to the satisfaction of the Chief Executive Officer or Delegate.

17. The Applicant is required to contribute, prior to commencement of the use, to the infrastructure upgrading works scheduled by Council for Gregory, in accordance with the Council's Infrastructure Charging Framework for Gregory, to the satisfaction of the Chief Executive Officer or delegate.
18. The three (3) lots that comprise the development site are to be amalgamated. A copy of the Plan of Survey creating the new lot is to be lodged with Council for endorsement, and lodged for registration in the State Titles Office, prior to the issue of building/plumbing permits, to the satisfaction of the Chief Executive Officer or delegate.

Status

In progress.

Resolution Number – 250731.10 – Register of Pre-qualified Suppliers (Trade Services, and Wet & Dry Plant and Equipment Hire)

That Council:

- A. Appoint the suppliers as identified in Figure 1 and Figure 2 as pre-qualified suppliers to Council's register of pre-qualified suppliers for tenders 0280-4202-0002-ADM-0225-01 and 0280-4202-0002-ADM-0225-02 subject to finalisation of any outstanding clarifications; and
- B. Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009, to negotiate and enter into contract, finalise, and execute any and all matters in relation to this procurement activity; and

For Late Submitted Tenders:

- A. That Council endorses the acceptance of a non-conforming tender submission from All Over Down Under for tender 0280-4202-0002-ADM-0225-01 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.
- B. That Council endorses the acceptance of a non-conforming tender submission from Wilson Mobile Contracting for tender 0280-4202-0002-ADM-0225-01 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.
- C. That Council endorses the acceptance of a non-conforming tender submission from Wattworx Pty Ltd for tender 0280-4202-0002-ADM-0225-01 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation

2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.

- D. That Council endorses the acceptance of a non-conforming tender submission from Derrick's Contracting Pty Ltd for tender 0280-4202-0002-ADM-0225-01 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.
- E. That Council endorses the acceptance of a non-conforming tender submission from Marwill Pty Ltd for tender 0280-4202-0002-ADM-0225-01 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.
- F. That Council endorses the acceptance of a non-conforming tender submission from Professional Pump and irrigation aka PLD Holdings for tender 0280-4202-0002-ADM-0225-02 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.

Amendment to motion

Move amendment to the motion.

Moved: Cr Camp

Seconded: Cr Clarke

Vote 5/0

Cr Camp moved an amendment to the Officer's Recommendation as follows:

That Council:

- A. Appoint the suppliers as identified in Figure 1 and Figure 2 as pre-qualified suppliers to Council's register of pre-qualified suppliers for tenders 0280-4202-0002-ADM-0225-01 and 0280-4202-0002-ADM-0225-02 subject to finalisation of any outstanding clarifications; and
- B. Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009, to negotiate and enter into contract, finalise, and execute any and all matters in relation to this procurement activity; and

For Late Submitted Tenders:

That the late submitted tenders below be rejected, but the late tenderers be invited to reapply when the Register of Pre-Qualified Suppliers is updated during the financial year:

- A. All Over Down Under for tender 0280-4202-0002-ADM-0225-01
- B. Wilson Mobile Contracting for tender 0280-4202-0002-ADM-0225-01
- C. Wattworx Pty Ltd for tender 0280-4202-0002-ADM-0225-01
- D. Derrick's Contracting Pty Ltd for tender 0280-4202-0002-ADM-0225-01
- E. Marwill Pty Ltd for tender 0280-4202-0002-ADM-0225-01
- F. Professional Pump and irrigation aka PLD Holdings for tender 0280-4202-0002-ADM-0225-02

That for future operations of engagement of Register of Pre-Qualified Suppliers:

- A. That Council endorses the quarterly opening and invitation for tender submission of the Burke Shire Council Register of Prequalified Suppliers (RoPS) in accordance with Section 232 of the Local Government Regulation 2012 (Qld) and the Burke Shire Council Procurement Policy, to allow for the regular addition of suitable suppliers and to ensure continued competitiveness, transparency, and operational flexibility in Council's procurement activities; and further authorises the Chief Executive Officer (or delegate) to manage the quarterly opening and assessment process in line with legislative and policy requirements.
- B. That Council permits, under special circumstances, the consideration of new suppliers who establish operations within the Burke Shire region outside the scheduled Register of Prequalified Suppliers (RoPS) opening periods, where it is deemed to be in the public interest and supports the principles of fairness, equity, and the promotion of local business; and further endorses that such consideration be undertaken in accordance with Section 232 of the Local Government Regulation 2012 (Qld), with the Chief Executive Officer (or delegate) authorised to assess eligibility and manage inclusion in a manner that maintains probity and transparency in procurement practices.

Status

Finalised.

Matter closed.

Resolution Number – 250731.11 – Gleeson White Hills Road

- 1. That Council endorses and authorises Cloncurry Shire Council to progress and conclude all processes required under relevant legislation to open and dedicate the approximately 1.977km section of the proposed Gleeson White Hills Road that passes through the Burke Shire Council local government area, noting that Cloncurry Shire Council will bear all costs in relation to this process.
- 2. That Council delegates authority to the CEO to enter into a Memorandum of Understanding with Cloncurry Shire Council that covers maintenance responsibilities relating to the Burke Shire Council controlled section of the proposed Gleeson White Hills Road.

Status

Finalised.

Matter closed.

Resolution Number – 250731.12 – Operational Plan 2024-2025 – June 2025 Quarter Review

That Council receives and notes the contents of this report and attachments regarding Council's progress towards the implementation of the 2024/2025 Operational Plan for the June 2025 Quarter.

Status

Finalised.

Matter closed.

Resolution Number – 250731.13 – Sport and Recreation Strategy 2019-2024 – June 2025 Quarter Update

That Council note and receive the Sport and Recreation Strategy 2019-24 update for the period April to June 2025.

Status

Finalised.

Matter closed.

Resolution Number – 250731.14 – 2025/26 Late Donation Request – Carpentaria Land Council Aboriginal Corporation

1. That Council note the contents of the report; and
2. That Council approves the late donation request for the 2025/26 financial year as listed below; and
3. That the appropriate bond be paid as per the Fees and Charges for the Hall Hire, and that the cleaning during the event is the responsibility of Carpentaria Land Council Aboriginal Corporation (the organisers).

Group/ Organisation	Event Details & Date	Cash Donation/ Community Grant Request Received	In-Kind Donation / Community Grant Request Received	Total of Cash Donations/ Community Grant + In-kind Donations Requested for 2025/2026	In-Kind Donation/Community Grant Request Particulars	Donation/ Community Grant and/or In-Kind Recommended to Council for Endorsement
Carpentaria Land Council Aboriginal Corporation	2025 Biennial Northern Australia Indigenous Biosecurity Ranger Forum Sept 2 nd to September 4 th	NIL	\$22,900.00	\$22,900.00	<ul style="list-style-type: none"> • General use of football oval and facilities • Use of rodeo ground covered area for dinners • Portaloo's x 2 • Septic pump out of rodeo grounds, football ground, Portaloo's, and trailer toilets as needed. • Water truck and operator to water road on salt pan and roads to football grounds • Hall Hire 9 days (includes 4 days prior to event and 2 days after event for set up and take down) • PA system hire 3 days • Lights Oval and Rodeo for four days • BSC tables and chairs • Water line marking • Use of marquees x 3 • Rubbish collection • Skip bin and ten rubbish bins 	\$22,900.00
Status Finalised. <div>Matter closed.</div>						

Resolution Number – 250731.17 – Closed Session – License to Occupy Agreement Between Burke Shire Council and Wilson Mobile Contracting Unit Trust – Part of Lot 54 – SP280661

That Council:

- A. Note the report
- B. Approve the issuing of a Temporary Licence to Occupy to Wilson Mobile Contracting Unit Trust as per the draft Licence to Occupy Agreement attached under Appendix 1.
- C. Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009, to negotiate the finalisation of the Licence to Occupy Agreement.

Status

In progress.

Resolution Number – 250815.02 – Repeal of Resolution to Adopted Register of Pre-qualified Suppliers (Trade Services, and Wet & Dry Plant and Equipment Hire)

That Council repeal resolution 250731.10 passed on 31 July 2025.

Status

Finalised.

Matter closed.

Resolution Number – 250815.03 – Register of Pre-qualified Suppliers (Trade Services, and Wet & Dry Plant and Equipment Hire)

That Council:

- A. Appoint the suppliers as identified in Figure 1 and Figure 2 as pre-qualified suppliers to Council's register of pre-qualified suppliers for tenders 0280-4202-0002-ADM-0225-01 and 0280-4202-0002-ADM-0225-02 subject to finalisation of any outstanding clarifications; and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009*, to negotiate and enter into contract, finalise, and execute any and all matters in relation to this procurement activity; and

For Late Submitted Tenders:

- C. That Council considers endorsing the acceptance of the following non-conforming tender submissions:
 - a) All Over Down Under,
 - b) Wilson Mobile Contracting,
 - c) Wattworx Pty Ltd,
 - d) Derrick's Contracting Pty Ltd,
 - e) Marwill Pty Ltd,
 - f) Professional Pump and irrigation aka PLD Holdings,

for tender 0280-4202-0002-ADM-0225-01, noting that while the submissions did not fully meet all specified requirements, it is considered they would provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012

(Qld), which permits the acceptance of a non-conforming tender where it is in the public interest; and

For future operations of engagement of Register of Pre-Qualified Suppliers:

- D. That Council endorses the quarterly opening and invitation for tender submission of the Burke Shire Council Register of Prequalified Suppliers (RoPS) in accordance with Section 232 of the Local Government Regulation 2012 (Qld) and the Burke Shire Council Procurement Policy, to allow for the regular addition of suitable suppliers and to ensure continued competitiveness, transparency, and operational flexibility in Council's procurement activities; and further authorises the Chief Executive Officer (or delegate) to manage the quarterly opening and assessment process in line with legislative and policy requirements; and
- E. That Council permits, under special circumstances, the consideration of new suppliers who establish operations within the Burke Shire region outside the scheduled Register of Prequalified Suppliers (RoPS) opening periods, where it is deemed to be in the public interest and supports the principles of fairness, equity, and the promotion of local business; and further endorses that such consideration be undertaken in accordance with Section 232 of the Local Government Regulation 2012 (Qld), with the Chief Executive Officer (or delegate) authorised to assess eligibility and manage inclusion in a manner that maintains probity and transparency in procurement practices.

Amendment to motion

Move amendment to the motion.

Moved: Cr Camp

Seconded: Cr Yanner

Vote 5/0

Cr Camp moved an amendment to the Officer's Recommendation as follows:

That Council:

- A. Appoint the suppliers as identified in Figure 1 and Figure 2 as pre-qualified suppliers to Council's register of pre-qualified suppliers for tenders 0280-4202-0002-ADM-0225-01 and 0280-4202-0002-ADM-0225-02 subject to finalisation of any outstanding clarifications; and
- B. Delegate authority to the Chief Executive Officer in accordance with the *Local Government Act 2009*, to negotiate and enter into contract, finalise, and execute any and all matters in relation to this procurement activity; and

For Late Submitted Tenders:

- C. That the late submitted tenders below be rejected, but the late tenderers be invited to reapply when the Register of Pre-Qualified Suppliers is updated during the financial year:
 - a) All Over Down Under,
 - b) Wilson Mobile Contracting,
 - c) Wattworx Pty Ltd,
 - d) Derrick's Contracting Pty Ltd,
 - e) Marwill Pty Ltd,
 - f) Professional Pump and irrigation aka PLD Holdings,for tender 0280-4202-0002-ADM-0225-01.

For future operations of engagement of Register of Pre-Qualified Suppliers:

- D. That Council endorses the quarterly opening and invitation for tender submission of the Burke Shire Council Register of Prequalified Suppliers (RoPS) in accordance with Section 232 of the Local Government Regulation 2012 (Qld) and the Burke Shire Council Procurement Policy, to allow for the regular addition of suitable suppliers and to ensure continued competitiveness, transparency, and operational flexibility in Council's procurement activities; and further authorises the Chief Executive Officer (or delegate) to manage the quarterly opening and assessment process in line with legislative and policy requirements; and
- E. That Council permits, under special circumstances, the consideration of new suppliers who establish operations within the Burke Shire region outside the scheduled Register of Prequalified Suppliers (RoPS) opening periods, where it is deemed to be in the public interest and supports the principles of fairness, equity, and the promotion of local business; and further endorses that such consideration be undertaken in accordance with Section 232 of the Local Government Regulation 2012 (Qld), with the Chief Executive Officer (or delegate) authorised to assess eligibility and manage inclusion in a manner that maintains probity and transparency in procurement practices.

Status

In progress.

1. OFFICER'S RECOMMENDATION

That Council receives and notes the contents of the Status Report as at 27 August 2025.

11.01 Status Report

That Council receives and notes the contents of the Status Report as at 27 August 2025.

Moved: Cr Poole

Seconded: Cr Yanner

Carried 250827.06 5/0

Attendance

Cr Murray left the meeting from 12.02pm to 12.05pm.

Natasha Williamson entered the meeting at 12.04pm.

Garry Jefferies entered the meeting at 12.10pm.

Kimberly Chan left the meeting from 12.15pm to 12.32pm.

11.02 Chief Executive Officer Report

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Dan McKinlay; Chief Executive Officer
PREPARED BY:	Dan McKinlay; Chief Executive Officer
DATE REPORT PREPARED:	22 August 2025
LINK TO COUNCIL PLAN/S:	Goal – Good Governance 1. Council develops implements and maintains an effective and compliant governance framework (governance, finance, risk).

1. PURPOSE

To summarise the key actions and updates within the Office of the CEO for the month of July 2025.

2. UPDATES

Chief Executive Officer

Renewal of Memorandum of Understanding's for Gregory Downs Jockey Club has commenced.
Review of Licence Agreement between Burke Shire Council and Gangalidda and Garawa Services Pty Ltd is well advanced in regard to the Visitor Information Centre.

The Housing Strategy implementation is progressing. Seven houses now sold to staff plus one house sold in Gregory. Further two sales started.

Various meetings as follows:

- Various staff issues, including Performance Appraisals
- Family Hub meetings
- Meeting with QPS Superintendent Tom Armitt. Mayor in attendance
- Meeting with Murrandoo along with Mayor and Cr Poole regarding ILUA negotiations and Geotechnical investigation of Gregory Crossing Bridge
- 2025/2026 Budget workshop
- EBA Negotiations
- Quarterly discussion with the Office of the Independent Assessor
- Special Council meeting
- Council briefings
- Discussion Housing Queensland
- Discussion Remote Area Board Program-GSD
- Advance Cairns productivity roundtable GSD and Gulf
- All energy visit

- QRA visit to Burketown-Road trip with Councillors and senior staff
- Discussion Dept Communities request for information re community Recovery program.
- LGAQ Elected Members update-Councillors and senior staff
- Meeting with JCU Councillor and support staff-Mayor and Councillor Poole

Financial Services and Information Technology

Major focus in July 2025 for Financial Services was as follows:

- Desktop indexations over Non-Current Assets – Reviewed
- RoPS Finalised – Adopted by Council in August 2025
- TPAR completed
- Quarterly BAS for June Completed
- Commenced EOFY working papers and audit facilitation
- Interim Audit Report – Nearly Finalisation (negotiated outstanding matters during the month)

Major focus in July 2025 for Technology Services was as follows:

- Pressing contractor to implement Burketown Wifi Project
- Attentis Smart AI Weather and Environmental Monitoring Stations workshopped with councillors; finalising placement with contractor – still in progress
- Inspected Starlink delivery on Scada sites; Gregory is now online; Burketown Scada to be linked in at next available date by Shaun
- Reviewing project scoping for 2025/2026 delivery priorities
- Progressing scoping Govt Frameworks Project Management Software delivery – project management
- \$50k grant award for AI CCTV solution from the IDF (LGAQ)
- Implementation of additional security layers over cloud servers (install in progress)

People and Culture

EBA related

- The fifth EBA Negotiations meeting took place on 17 July

Policies

- Recruitment Policy
- Timesheet Policy
- Leave Without Pay Policy

Positions advertised

- Labourer/ Machine Operator
- Water Operator
- Administration Officer

- Project Manager
- Graduate Engineer
- Housing and Facilities Officer
- Local Laws Officer

New employees

- Nil

Terminations

- Graham Edwards
- Jacqline MacNamara

Training and Professional Development

- Tafe Block – Cert III Heavy Vehicle
- Excel Training
- Time Management Training

Other

- Health and wellbeing
 - Gym: 185 uses in July

Economic and Community Development

Grants

Grants currently pursuing:

<i>Grant Name</i>	<i>Project Name</i>	<i>Amount of Funding Requested</i>
Australia Day National Committee Grants	Burke Shire Australia Day Celebrations	\$2,000.00

Awaiting Outcome:

<i>Grant Name</i>	<i>Project Name</i>	<i>Amount of Funding Requested</i>
Remote Airport Upgrade Program Round 11	Gregory Airport Reseal	\$985k (50% co-contribution required, but 25% co-contribution case submitted)
DRF Round 3	Emergency cyclone shelter planning	~\$500,000.00
DRF Round 3	Burketown Airport Access Road Pavement and Alignment Upgrade Project	TBC
Community Energy Upgrade Fund Round 2	Burketown Water and Sewerage Treatment Plant Solar Upgrades	\$168,663.00
Gambling Community Benefit Fund	Rodeo Grounds Amenities Block	\$100,000.00

Recently Unsuccessful:

Grant Name	Project Name	Amount of Funding
Remote Jobs Economic Development	For new roles in Council – Graduate Engineer and Housing Officer	~\$150,000.00
Seniors Day Funding	Funding for Seniors Day	\$2,000.00
Country Roads Connect Program	Doomadgee West Road	\$3,696,300.00
Regional Precincts and Partnerships Program Stream One	Industrial Estate Planning and Design	\$793,200.00
Regional Precincts and Partnerships Program Stream Two	Health and Wellbeing Precinct Stage 1	\$5,340,392.00

Recently Successful:

Grant Name	Project Name	Amount of Funding
Northwest Queensland Tourism Signage Program	<ul style="list-style-type: none"> Burke Shire Tourism Signage Program 	\$71,875.00

Currently Holding Funding:

Grant Name	Project Name	Amount of Funding
Betterment Funding	<ul style="list-style-type: none"> Gregory Lawn Hill Road Concrete Running Surface site 4 and 7 Airport runway pavement remediation Lawn Hill Creek Betterment – raised culvert crossing 	\$18,000,000.00
LGGSP Infrastructure Project	Burke Shire Housing Project	\$2.04 million in funding
Residential Activation Fund	Firefly Street Servicing	\$6.5 million in funding
Supply Scheme Fund	Planning Scheme Review	\$100,000.00
Move it NQ Program	Gregory Move it Program	\$7,000.00
FRRR Strengthening Rural Communities	Community Garden for Burketown Residents	\$25,000.00
Industry Development Fund	Vendor Simplification Project for Remote Councils	\$59,390.00
SES Support Grant 2024-25	Gregory SES Administration and Training Building	\$85,000.00
Active Women's and Girls Program	Boxing and Fitness Sessions	\$25,000.00
Local Government Sun Safety Grant	Sun Safety Incentive	\$5,000.00
Tackling Regional Adversity through Connected Communities	Burke Shire Mental Health Events	\$66,000.00
Disaster Resilience Funding NEMA	Attentis Disaster Ready Intelligence Network	\$224,000.00
Disaster Ready Fund 24-25	Disaster Resilience Master Planning Report	\$100,000.00

Grant Name	Project Name	Amount of Funding
Local Government Grants and Subsidies Program (LGGSP) 24-28 - PLANNING STREAM	Burketown Industrial Estate – Planning and Design	\$519,000.00 funded (total project cost \$650,000.00)
GRP Round 2	Health and Wellbeing Precinct Stage 1	\$4,096,737
NWQMP Tourism Infrastructure Grant	Progressing	\$200,000.00
Age-friendly community development program	Grey legends funding	\$35,000.00

Community Projects:

Project Name	Status	Funding Amount
SES Support Grant 2024-25 Gregory SES Administration and Training Building	Planning ongoing. Working with SES coordinator	\$85,000.00
Active Women's and Girls Program Boxing and Fitness Sessions	in the process of getting an extension to use remaining funds	\$25,000.00
Local Government Sun Safety Grant Sun Safety Incentive	Progressing – with WHS	\$5,000.00
Tackling Regional Adversity through Connected Communities Burke Shire Mental Health Events	Acquittal date extended until the end of 2025	\$66,000.00
Move it NQ Program – Gregory Move it Program	Near completion	\$7,000.00
FRRR Strengthening Rural Communities Community Garden for Burketown Residents	Variation approved. Shade sails have arrived to be installed – awaiting contractor.	\$25,000.00
RADF 2024 – 2025	Clinic holding one application. Council to execute another project. Next round open	\$15,000.00
Age-friendly community development program - Grey legends funding	Working on organising an excursion for October in line with senior's month.	\$35,000.00

- Council Website now updated with community grants. To be updated monthly – ongoing.

Small Business

- Drafting a business investment prospectus document to entice people to come to the shire and start a business – ongoing. Awaiting industrial land to be finalised.
- Business digital uptake policy and Business façade improvement policy – Communications released and emails sent to local businesses. No new applications.
- Attend Small Business friendly catch up.
- Small Business Friendly Action Plan completed.

Tourism

- Signage audit underway.
 - Currently looking at putting in a new welcome to Burketown Sign at the airport and Hell's Gate Roadhouse – Action Graphics working on this – currently with designer
 - Working on funding received from State Development ~\$72k.
 - Burketown Airport Sign
 - Information Bays – Burketown and Gregory
 - Bird information signage in the park x10
- Tourism Data (Provided by the Visitor Information Centre) No new numbers for July due to no staff.
- Banners for Boodjamulla NP Received and currently displayed.
- Banner audit underway – looking at ordering a suite of new banners, replacing old ones.

Economic Development

- Currently focusing on tourism related action items.

EventsCouncil Events:

- Senior's monthly meetings occurring. Chris Wilson and Cr Poole in attendance.
- Leathercraft workshop schedule for 2nd August 2025 in Gregory



- Photo comp flyer released.
- Kids bean competition organised to start early September.
- Tidy yards competition to begin shortly.
- Organisation for the health and wellbeing afternoons underway.

DonationsCompleted Donations:

Group/Organisation	Donation and Date
Moungibi Housing Co-operative Society Ltd (Football Club) – Battle of the Gulf Football Cluster	12 th July 2025 In kind – chairs, toilets, bins and rubbish collection, use of marquees, use of rodeo ground facilities, portable toilets
Burketown Rodeo and Sporting Association – Burketown Rodeo and Campdraft	18 – 20 July 2025 Cash - \$5,000.00 In kind – bins and rubbish collection, printing, cleaning of bathrooms, marquees, use of Council machinery
Burketown Kindy Incorporated	\$5,000.00 cash donation (cash for cans matching and printing ongoing)
Moungibi Housing Co-operative Society Ltd Community Market and Fair	16 th August 2025 4pm – 10pm Road closure at front of pub, chairs and tables, bins and rubbish collection, portaloos, BSC marquees, letter of support for alcohol consumption, support to compile event programs, rubbish collection

2025 Donations (to be completed):

Group/Organisation	Donation and Date
QCWA Gregory Branch Date TBC September 2025	Cash \$2,500. Rubbish Collection, Erect street banners
Burketown Barramundi Fishing Organisation (October 2025 – donation carried over from 2024 - 2025)	3 rd – 5 th October – \$5,000.00 cash. Hall Hire, Printing, rubbish collection
Burketown Barramundi Fishing Organisation – World Barramundi Fishing Championships	3 rd – 5 th April (Easter Weekend) \$5,000.00 cash. Hall hire, printing, rubbish collection
Gregory Downs Jockey Club – Gregory Saddles and Paddles	2 nd May 2026 \$6,000.00 cash Printing of booklets and program Slashing of grounds Rubbish collection
Northwest Canoe Club – Gregory Saddles and Paddles	3 rd May 2026 Cash \$2,500.00 cash Rubbish bins/skip bins, rubbish collection, portaloos use
Gregory District Sporting Association – Gregory Campdraft	19 th – 21 st June 2025 Cash \$3,000.00 Use of portaloos, skip bin use, rubbish collection
Royal Flying Doctors	\$5,000.00 cash
LifeFlight	\$5,000.00 cash
Mount Isa School of the Air	Cash \$350.00 Hall hire and rubbish collection for mini school.

Community General

- RADF Community funding round – currently working with Clinic to execute their project.
- Attended Developing Northern Australia Conference
- In-kind use of hall granted to NAIDOC event – 21st July 2025.

Environmental Health, Locals Laws, and Facilities**Building, Facilities and Maintenance**

- Property Summary:
 - Sloman Street Units – Currently booked by staff & contractors.
 - House 12 Lot 96 Anthony Street, Burketown - Lease ends 5th September 2025
 - House 15 Lot 408 Bowen Street, Burketown – James Aitkens (Water Operator) will commence tenancy 22nd August 2025.
 - RFQ's to be released for Gregory St property demolition.
- Maintenance:
 - Currently putting together scope for annual maintenance tasks to be put out to tender for FY 25/26.
 - Currently sourcing quotes to finalise repairs to House 2, Lot 170 Sloman Street Burketown in preparation for sale.
 - Solar lights installed at the Gregory Park BBQ area
 - Renovations/Repairs for Gregory Depot to be completed in 25/26 FY.
 - SES Shed – Roller & Sliding door works to be completed FY 25/26.
 - Contractor engaged to clean and dispose of chemicals in poison shed. Once complete, shed will be re-purposed for use by Road Crew.

Local Laws

- Position currently advertised.
- 9 Compliance Notices issued in relation to Overgrown Allotments in Burketown to date. 2 rectified. Follow ups to occur on remaining blocks.
- Dog audit to be carried out. Dates to be determined. Investigating engagement of Carpentaria Shire Council LLO to assist.
- Illegal Dumping – 1 report of illegal dumping – GP 52 on 1 SP217472 (Westmoreland Rd). Currently being cleaned up by BSC Road Crew.

Environmental Health

- Food Licensing Inspector completed inspections from 23rd June – 26th June. 9 Licences issued in total (1 temporary). 2 businesses identified as requiring a new licence.
- Progressing with action to clean/dispose of contaminated 40ft shipping container located Lot 178 B1364 48 Musgrave Street, Burketown.

Planning & Building

- Currently working on Land Use Survey.
- Audit to be organised for Gregory Township – Town Planner, Surveyor & Engineer

Other

- Investigating property/maintenance management app
- Currently working on Pest Bounty Policy

Corporate Services and Governance

- Library
 - State Library annual report submitted.
 - Planning library activities for 25-26FY.
 - First 5 Forever story time sessions locked in for Burketown – 21 August, 18 September, 23 October.
- Services Australia
 - Services commended on 7 July.
 - Services were interrupted by internet outage a few days after commencement.
- Get Ready
 - Planning underway for 25-26 Get Ready.

3. OFFICER'S RECOMMENDATION

That Council receives and notes the contents of the Chief Executive Officer's Report for July 2025.

11.02 Chief Executive Officer Report

- 1. That Council receives and notes the contents of the Chief Executive Officer's Report for July 2025; and**
- 2. That Council:**
 - i. Commits to delivering the Burke Shire Tourism Project, funded under the North West Queensland Tourism Signage Program;**
 - ii. Acknowledges its responsibility for funding the project exceeding the awarded grant amount; and**
 - iii. Commits to maintaining the signage for its operational lifetime.**

Moved: Cr Poole

Seconded: Cr Murray

Carried 250827.07 5/0

Adjournment

That Council adjourned the meeting from 12.42pm to 1.12pm for lunch, all were present at resumption.

11.03 Work Health & Safety (WHS) Policy Statement

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Dan McKinlay: Chief Executive Officer
PREPARED BY:	Dan McKinlay: Chief Executive Officer
DATE REPORT PREPARED:	22 August 2025
LINK TO COUNCIL PLAN/S:	Goal Good Governance Council is an equal opportunity employer and provides a safe working environment for all employees. a. KPI: implementation and review of Work Health and Safety Management System

1. PURPOSE

To readopt the WH&S Policy Statement.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The overarching WH&S Policy Statement is due for readoption. This is a high level document reaffirming Burke Shire Council's commitment to providing a safe and healthy working environment for our employees, contractors, volunteers and visitors to the workplace.

3. PROPOSAL

The proposal is to adopt the policy.

4. FINANCIAL & RESOURCE IMPLICATIONS

Nil direct cost concerning this report.

5. RISK

Risks for WH&S are identified in the Strategic Operational Risk register.

6. POLICY & LEGAL IMPLICATIONS

Instrument	Reference	Details
WH&S Act 2011	All sections	The Work Health and Safety Act 2011 provides a framework to protect the health, safety and welfare of all workers at work. It also protects the health and safety of all other people who might be affected by the work.

Instrument	Reference	Details
WH&S Regulation 2011	All sections	Provides detailed information on how to prevent or minimise risks in your place of work.
Operational risk Register	WH&S section	Provides key risks pertaining to WH&S.

7. CRITICAL DATES & IMPLICATIONS

Due for update.

8. CONSULTATION

Dan McKinlay: CEO

Chris Wilson: Director Engineering Services/ Deputy CEO

Natasha Williamson: Workplace Health & Safety Training Officer.

9. CONCLUSION

The WH&S Policy Statement is Councils overarching document reaffirming that Burke Shire Council is committed to providing a safe and healthy working environment for our employees, contractors, volunteers and visitors to the workplace.

10. OFFICER'S RECOMMENDATION

That Council notes and readopts the Work Health & Safety (WHS) Policy Statement.

11.03 Work Health & Safety (WHS) Policy Statement

That Council notes and readopts the Work Health & Safety (WHS) Policy Statement.

Moved: Cr Camp

Seconded: Cr Poole

Carried 250827.08 5/0

11.04 Work Health & Safety (WHS) Management System

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Dan McKinlay; Chief Executive Officer
PREPARED BY:	Natasha Williamson; Workplace Health & Safety Training Officer
DATE REPORT PREPARED:	21 August 2025
LINK TO COUNCIL PLAN/S:	Goal Good Governance Council is an equal opportunity employer and provides a safe working environment for all employees. a. KPI: implementation and review of Work Health and Safety Management System

1. PURPOSE

To note and receive the significantly reviewed Work Health & Safety (WHS) Management System document. This document was prepared by Brendon Braithwaite: Principal Compliance Consultant total Workplace Compliance.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Burke Shire Council is committed to implementing a structured approach to Workplace Health and Safety to achieve a consistently high standard of safety performance and implementation.

This plan will assist Burke Shire Council in meeting its obligations in accordance and as required with the Work Health and Safety Act 2011 (the Act) QLD.

This Plan applies to all Burke Shire Council, employees and workers and to other persons at risk from work carried out at all Burke Shire workplaces. Failure to comply with the requirements of this plan may lead to disciplinary action and possible termination of any agreement, contract, employment held with Burke Shire.

3. PROPOSAL

The Statement of Commitment and the Implementation of Policy Commitment provide the overarching direction for Burke Shire Council and will follow in pursuit of workplace health and safety outcomes. As prescribed in Burke Shires WHS Policy endorsed by Council.

Burke Shire Council is committed to providing a workplace that enables all work activities to be carried out safely. We will take all reasonably practicable measures to eliminate or minimise risks to the health, safety and welfare of workers, contractors, visitors, and anyone else who may be affected by our operations.

Burke Shire is committed to ensuring, so far as is reasonably practicable, the health and safety of its workers (employees, contractors, labour hire workers, outworkers, apprentices, students, or volunteers) while they are at work, and that the health and safety of other persons (e.g., visitors) is not put at risk from our operations. This will be achieved by:

- providing and maintaining a healthy and safe work environment through the implementation of safe work practices, safe systems of work and the provision of safe plant and equipment.
- ensuring that workplaces under the control of Burke Shire are safe, without risk to health, and have safe means of access and egress.
- routinely consulting to maintain effective and co-operative relationships between its workers, and with other duty holders, on health and safety matters in the workplace; and
- reviewing, through appropriate mechanisms, the effectiveness of the safety measures taken.

4. FINANCIAL & RESOURCE IMPLICATIONS

Nil direct cost concerning this report.

5. RISK

Risks for WH&S are identified in the Strategic Operational Risk register.

6. POLICY & LEGAL IMPLICATIONS

Instrument	Reference	Details
WH&S Act 2011	All sections	The Work Health and Safety Act 2011 provides a framework to protect the health, safety and welfare of all workers at work. It also protects the health and safety of all other people who might be affected by the work.
WH&S Regulation 2011	All sections	Provides detailed information on how to prevent or minimise risks in your place of work.
Operational risk Register	WH&S section	Provides key risks pertaining to WH&S.

7. CRITICAL DATES & IMPLICATIONS

Due for update.

8. CONSULTATION

Brendon Braithwaite: Principal Compliance Consultant total Workplace Compliance

EMT and Supervisors

WH&S Committee

9. CONCLUSION

The significant update of this policy reaffirms Councils commitment to WH&S and ensures an effective health and safety management system is in place.

The following supporting documents are currently under review and, once finalised, will be linked within the WHS Management System:

- Managing Psychosocial Hazards in the Workplace (Under Review & Consultation)
- Working Alone & Remote Work Policy (Under Review & Consultation)
- Disease Management & Vaccination Policy (Draft – Under Review)
- Drug & Alcohol Policy (Under Review & Consultation)
- Sexual Harassment Policy (Under Review & Consultation)

10. OFFICER'S RECOMMENDATION

That Council notes and receives the revised Work Health & Safety (WHS) Management System.

11.04 Work Health & Safety (WHS) Management System

That Council notes and receives the revised Work Health & Safety (WHS) Management System.

Moved: Cr Yanner

Seconded: Cr Poole

Carried 250827.09 5/0

Attendance

Natash Williamson left the meeting at 1.20pm.

11.05 Finance Monthly Update Report

DEPARTMENT:	Chief Executive Officer
RESPONSIBLE OFFICER:	Dan McKinlay; Chief Executive Officer
PREPARED BY:	Shaun Jorgensen; Finance and Technology
DATE REPORT PREPARED:	18 August 2025
LINK TO COUNCIL PLAN/S:	Operational Plan 2025-26 Council Budget 2025-26

1. PURPOSE OF REPORT

This report has been constructed to provide a snapshot of the progress of council's operations (financial) against budget targets at 30 June 2026 as adopted by the council budget. The below report will focus on providing information to key decision makers in regards to key metrics, trends and actuals for the month ended July 2025.

2. SUMMARY

Council's cash was down by \$2.49mill by the end of July 2025.

Overall council's reporting shows a budget position of 17.81% expended to date; however this is due to a delay in the processing of end of financial year accruals considering the very material impact DRFA on financial reporting. These figures will be better represented in the August 2025 report once the majority of EOFY period end adjustments have been concluded for external audit and financial reporting purposes.

The following report will cover off on the following key areas (in order) of the list:

1. Overall Operating Summary (Actual v Budget)
2. Statement of Cash Flows
3. Statement of Income and Expenditure
4. Organisational Services Performance
5. Statement of Financial Position
6. Rating Arrears Summary
7. Exercise of Delegations
8. Officer's Recommendations

3. OVERALL OPERATING SUMMARY (ACTUAL V BUDGET)

The below summary shows a brief snapshot of how council is tracking in the current year against the budget for the year as adopted by council for the 30 June 2026.

Overall Financial Performance	Note Ref	Year To Date Actual	Annual Budget (Target)	YTD Progress %
Operating Revenue	(1)	553,794	103,715,000	1%
Operating Expenses	(2)	18,932,510	106,304,700	18%
Operating Result (Profit/Loss)	-	18,378,716	2,589,700	710%
Capital Revenue	(3)	88,182	76,650,000	0%
Net Result	-	18,290,534	74,060,300	-25%

Assets & Liabilities		Year To Date Actual	Annual Budget (Target)
Cash & Cash Equivalents	(4)	67,279,557	45,794,426
Other Current Assets	(5)	5,204,646	1,402,000
Non Current Assets	(6)	172,786,559	247,495,054
Total Assets		245,270,762	294,691,480
Liabilities (Current)	(7)	85,095,492	40,190,000
Liabilities (Non Current)	(8)	1,073,619	957,710
Total Liabilities		86,169,111	41,147,710
Net Community Assets		159,101,651	253,543,770

Sustainability Outlook¹

*Financial Sustainability Ratios and Measures of Sustainability	Target	Current Month YTD	Prior Month
¹ Operating Surplus Ratio (%)	Between 0% and 10%	-3319%	0%
² Working Capital Ratio	Greater than 1:1	0.9	1.1
³ Net Financial Liabilities Ratio	Less than 60%	2277%	-14%

*Ratios are currently distorted as accruals represent significant distortions in reporting figures.

Notes:

(1) Operating Revenues – Minimal amounts recognised in July 2025 due to this being the first month of operations for the new financial year.

(2) Operating Expenses – Noted a majority of expenditure was incurred for DRFA flood damage works relating to the 2025FY and hence represents a reporting distortion. The amount accrued to 30 June 2025 was \$18.3mil and will be represented in the August 2025 financial report as a corrected figure at this stage. Approximately \$600k was the operational costs incurred for July 2025.

(3) Capital Revenue – Minimal revenue was recognised during the month.

(4,5,6,7,8) – Accounts relate to balance sheet movements, all of which will move in correlation to Council operating movements; as such no items by exception to report at this stage.

¹Definitions

¹ The working capital ratio: measures council's ability to offset short term obligations with current assets.

² The net financial liabilities ratio: measures council's ability to increase borrowings where necessary.

³ The operating surplus ratio: measures council's ability to cover operational costs through operational revenues.

4. STATEMENT OF CASH FLOWS

The below statement shows a comparison between the cashflow of July 2024 in the previous year v July 2025 actuals v the budgeted estimated cashflow for 30 June 2025.

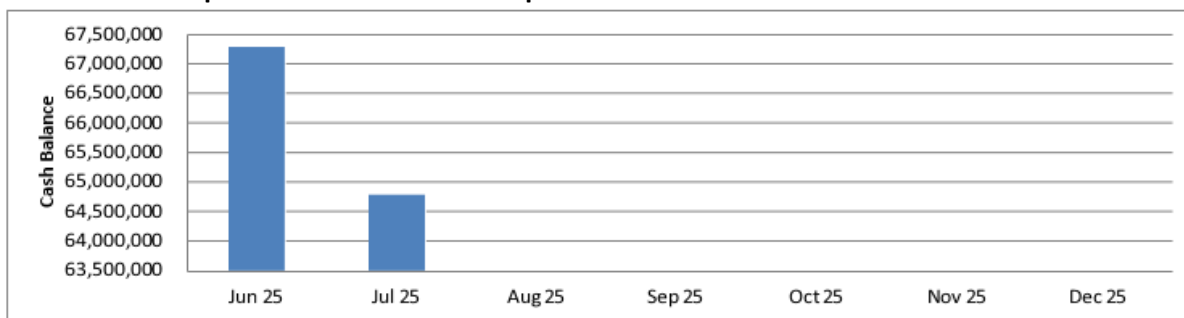
For the month ended 31 July 2025

	Note Ref	31 July 2024 \$	31 July 2025 \$	2025-26 Annual Budget \$	YTD Progress %
Cash flows from operating activities:					
Receipts from customers	(1)	332,221	(2,080,135)	6,177,219	-34%
Payments to suppliers and employees	(2)	(2,514,513)	(17,804,764)	(141,029,508)	13%
		(2,182,292)	(19,884,899)	(134,852,289)	15%
Rental Income	(3)	21,754	22,098	218,000	10%
Interest Received	(4)	262,049	214,559	1,688,000	16%
Operating Grants and Contributions	(5)	12,027,067	15,000	96,574,000	0%
Finance Costs		0	0	-	0%
Net cash inflow (outflow) from operating activities		10,128,577	(19,573,243)	98,480,000	20%
Cash flows from investing activities:					
Payments for Property, Plant and Equipment	(6)	(95,323)	(876,096)	(82,124,000)	1%
Net movement on loans and advances		-	-	-	0%
Proceeds from Sale of Property, Plant and Equipment		0	0	40,000	0%
Capital Grants and Subsidies	(7)	0	88,182	76,610,000	0%
Net cash inflow (outflow) from investing activities		(95,323)	(787,915)	(5,474,000)	14%
Cash flows from financing activities:					
Proceeds from Borrowings		-	-	-	0%
Repayment of Borrowings		-	-	-	0%
Net cash inflow (outflow) from financing activities		-	-	-	0%
Net increase (decrease) in cash held	(8)	10,033,254	(20,361,157)	(41,846,289)	49%
Cash at beginning of reporting period		54,749,881	87,640,714	87,640,715	100%
Cash at end of reporting period	(8)	64,783,135	67,279,557	45,794,425	147%

Cash and Cash Equivalents Summary

Cash & Cash Equivalents	Effective Interest Rate	YTD Interest Earnings	Cash Balance
QTC Cash Fund	4.36%	274,559	65,996,461
Westpac General Fund - Trust	-	-	1,282,858
Cash Floats	-	-	238
Total			67,279,557

Cash and Cash Equivalents Movement Comparison Chart



Cash and Cash Equivalents - Restricted Cash (IAS 7)

Total Cash on hand	\$ 67,279,556.91	%
Restricted Cash - DRFA Operating Grants	\$ 43,246,889.35	64.28%
Restricted Cash - Non-DRFA Operating Grants	\$ 361,460.06	0.54%
Restricted Cash - Capital Grants	\$ 15,826,245.96	23.52%
GST Payable	-\$ 324,500.76	-0.48%
Adjustments for 30 June Contract Liab Journals	\$ 4,337,621.34	-6.45%
Unrestricted Cash	\$ 12,507,083.64	18.59%
Contract Assets - Cash to be received by 30 June 2025		
LRCI 2 and 3	\$ 323,000.00	<i>Pending final approval</i>
Insurance	\$ 250,000.00	<i>Pending final approval</i>
Projected Unrestricted Cash	\$ 13,080,083.64	
Prior Month Unrestricted Cash Balance	\$ 4,151,622.85	
Explanation for Movement:	\$ 8,355,460.79	
Movement is due to council progressing projects and rates/FA grant funded operational spend as per the annual budget. This is in line with expectations for capital project spend and operational budget spend during the year. These remaining funds are required for maintaining operations for the remainder of the financial year.		

Notes to the Statement of Cashflows:

- (1) **Receipts from customers** – The movement is due to accrual movement impacting the mapped balance sheet balances. This will be adjusted for the August 2025 management reporting at this stage.
- (2) **Payments to suppliers and employees** – Distorted due to timing of payment of accrued DRFA works being in 2025/2026. This will represent a carried timing impact from a cash reporting position for the year due to the material sum required to be paid - these costs are fully funded.
- (3) **Rental Income** – Rental income is on track with budget.
- (4) **Interest Received** – Interest is on track with budget with an effective interest rate provided by the QTC (4.36%). Decrease from 4.66% in June 2025. This shows council will become progressively less reliant on surplus bank interests over time to fund shortfalls; this has been anticipated as part of the annual budget planning conducted.
- (5) **Operating Grants and Contributions** – Minimal movements for the month.
- (6) **Payments for Property, Plant and Equipment** – Noted an increase in expenditure by approximately \$876k for the month of July 2025. Adjustments are still pending to account for further unearned revenues for 30 June 2025 which may pose an impact on this balance.
- (7) **Capital Grants and Subsidies** – Body Minimal movements for the month.
- (8) **Net Cash Movement** – Council's cash holdings were down by \$2.49mil by the end of July 2025.

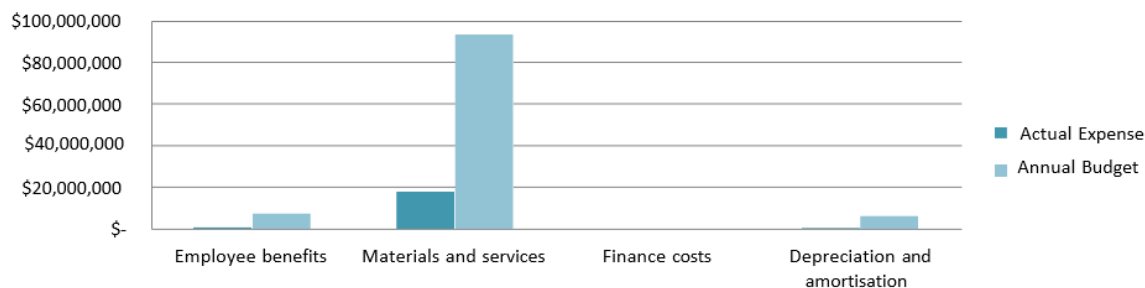
5. STATEMENT OF INCOME AND EXPENDITURE

The below statement shows a comparison between the income and expense statement of July 2024 in the previous year v July 2025 actuals v the budgeted income and expenditure for 30 June 2026.

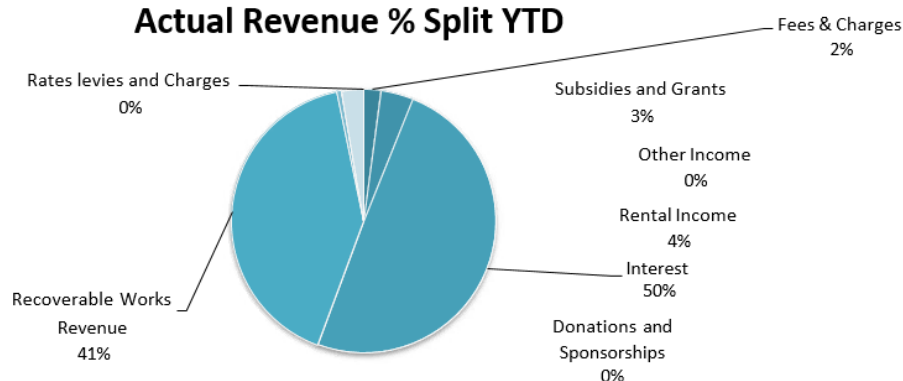
For the month ended 31 July 2025

	Note Ref	31 July 2024 \$	31 July 2025 \$	2025-26 Annual Budget \$	YTD Progress %
Recurrent Revenue					
Rates levies and Charges		-	-	3,628,000	0%
Fees & Charges	(1)	1,150	11,614	147,000	8%
Rental Income	(2)	21,754	22,098	218,000	10%
Interest	(3)	262,049	274,559	1,688,000	16%
Recoverable Works Revenue	(4)	116,547	227,410	1,151,000	20%
Other Income	(5)	589	3,113	304,000	1%
Donations and Sponsorships	(12)	-	-	5,000	0%
Developer Contributions		-	-	-	0%
Subsidies and Grants	(6)	6,709,921	15,000	96,574,000	0%
Total Recurrent Revenue		6,878,916	553,794	103,715,000	1%
Capital Revenue					
Sale of non-current assets	(13)	-	-	40,000	0%
Contributions		-	-	-	0%
Subsidies and Grants	(7)	-	88,182	76,610,000	0%
Total Capital Revenue		-	88,182	76,650,000	0%
TOTAL INCOME		6,878,916	641,976	180,365,000	0%
Recurrent Expenses					
Employee benefits	(8)	503,924	662,160	7,245,409	9%
Materials and services	(9)	116,004	17,873,236	92,891,291	19%
Finance costs	(10)	6,033	7,697	70,000	11%
Depreciation and amortisation	(11)	470,537	389,417	6,098,000	6%
TOTAL RECURRENT EXPENSES		1,096,498	18,932,510	106,304,700	18%
NET RESULT		5,782,418	18,290,534	74,060,300	-25%

Expenditure Actual v Budget



Actual Revenue % Split YTD



Notes to the Statement of Income and Expenditure:

- (1) **Fees & Charges** – This amount is on track with budget.
- (2) **Rental Income** – Rental income is on track against budget.
- (3) **Interest** - Interest is on track with budget with an effective interest rate provided by the QTC (4.36%). Decrease from 4.66% in June 2025. This shows council will become progressively less reliant on surplus bank interests over time to fund shortfalls; this has been anticipated as part of the annual budget planning conducted.
- (4) **Recoverable Works Revenue** – It is expected accruals will adjust this figure accordingly for 30 June 2025. This will be updated for the August 2025 financial reporting to council.
- (5) **Other Income** – Minimal movement to report for the month.
- (6) **Subsidies and Grants (operating)** - Minimal movement to report for the month.
- (7) **Subsidies and Grants (capital)** – Minimal movement to report for the month.
- (8) **Employee benefits** – In relation to employee benefits costs against the budget, we have currently expended \$662k against a budget of \$7.245 mil for the year; this is an actual spend of 9.14% year to date.
- (9) **Materials and services** – Refer to the cost disaggregation in the operating statement. Currently on track with budget overall.
- (10) **Finance costs** – On track with budget.
- (11) **Depreciation and amortisation** – On track with budget.
- (12) **Donations and Sponsorship Revenue** – No movement year to date.
- (13) **Sale of non-current assets** – No movement year to date.

6. BURKE SHIRE COUNCIL FINANCIAL PERFORMANCE

The below report shows the expenditure split between the various organisational departments of council.

It is expected that movements should be no more than 8.33% month on month (100% divided by 12 months). Benchmark for July 2025 8.33%					% YTD Actual expense v Annual Budget YTD actual v budget is on track YTD actual v budget is unfavourable (1%-5% movement larger than expected) YTD actual v budget requires review (>5% movement larger than expected)	
Organisational Services						
	31 July 2024	31 July 2025	2023-26 Annual Budget	YTD Progress	Comments	
	\$	\$	\$	%		
Recurrent Expenses						
Corporate Governance Costs	121,274	125,784	1,219,000	10.32%	Includes amounts to be accrued to 30 June 2025 - will be corrected in August 2025 Financial Report to Council as EOFY 2025 adjustment are in progress.	
Administration Costs	229,807	391,022	4,414,900	8.88%	Includes amounts to be accrued to 30 June 2025 - will be corrected in August 2025 Financial Report to Council as EOFY 2025 adjustment are in progress.	
Recoverable Works Expenses	186,853	935,668	925,000	101.15%	Includes amounts to be accrued to 30 June 2025 - will be corrected in August 2025 Financial Report to Council as EOFY 2025 adjustment are in progress.	
Engineering Services	225,467	16,818,526	90,841,000	18.51%	Includes amounts to be accrued to 30 June 2025 - will be corrected in August 2025 Financial Report to Council as EOFY 2025 adjustment are in progress.	
Utility Services Costs	60,987	142,166	994,000	14.30%	Includes amounts to be accrued to 30 June 2025 - will be corrected in August 2025 Financial Report to Council as EOFY 2025 adjustment are in progress.	
Net Plant Operating Costs	- 256,322 -	100,322 -	565,000	17.76%	Includes amounts to be accrued to 30 June 2025 - will be corrected in August 2025 Financial Report to Council as EOFY 2025 adjustment are in progress.	
Planning and Environmental Expenses	404	18,221	458,000	3.98%	On track with budget.	
Community Services Costs	71,459	204,330	1,849,800	11.05%	Includes amounts to be accrued to 30 June 2025 - will be corrected in August 2025 Financial Report to Council as EOFY 2025 adjustment are in progress.	
Finance Costs	6,033	7,697	70,000	11.00%	On track with budget.	
Depreciation	470,537	389,417	6,098,000	6.39%	On track with budget.	
Other Expenses	-	-	-	0.00%	On track with budget.	
TOTAL RECURRENT EXPENSES	1,096,499	18,932,509	106,304,700	17.81%	Includes amounts to be accrued to 30 June 2025 - this will be corrected in August 2025 Financial Report to Council as EOFY 2025 adjustment are in progress.	
Capitalised Wages	-	41,729	501,000	8%	On track with budget.	

7. STATEMENT OF FINANCIAL POSITION

For the month ended 31 July 2025

	31 July 2025	2025-26 Annual Budget
	\$	\$
Current Assets		
Cash and cash equivalents	67,279,557	45,794,426
Trade and other receivables	3,897,409	1,000,000
Inventories	478,798	300,000
Other financial assets	828,439	102,000
Non-current assets classified as held for sale	-	-
Total current assets	72,484,203	47,196,426
Non-current Assets		
Receivables	-	-
Property, plant and equipment	293,090,068	372,930,519
Accumulated Depreciation	- 120,303,509	- 125,435,465
Intangible assets	-	-
Total non-current assets	172,786,559	247,495,054
TOTAL ASSETS	245,270,762	294,691,480
Current Liabilities		
Trade and other payables	84,820,961	40,000,000
Borrowings	-	-
Provisions	274,531	190,000
Other	-	-
Total current liabilities	85,095,492	40,190,000
Non-current Liabilities		
Trade and other payables	55,410	27,710
Interest bearing liabilities	-	-
Provisions	1,018,209	930,000
Other	-	-
Total non-current liabilities	1,073,619	957,710
TOTAL LIABILITIES	86,169,111	41,147,710
NET COMMUNITY ASSETS	159,101,651	253,543,770
Community Equity		
Shire capital	39,529,889	116,179,889
Asset revaluation reserve	103,541,131	103,541,131
Retained surplus/(deficiency)	16,030,629	33,822,750
Other reserves	-	-
TOTAL COMMUNITY EQUITY	159,101,651	253,543,770

8. RATING ARREARS SUMMARY

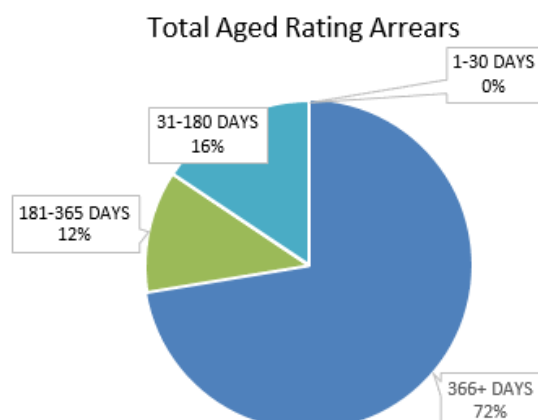
The below report shows the outstanding aged rating arrears as at 30 June 2025.

Rating Type	366+ DAYS	181-365 DAYS	31-180 DAYS	1-30 DAYS	Total
	\$	\$	\$	\$	\$
GENERAL	94,403	23,007	39,305	-	156,715
SEWERAGE	8,512	4,403	6,234	-	19,149
GARBAGE	7,637	3,903	5,821	-	17,360
WATER	117,929	21,329	24,987	-	164,245
WATER CONSUMPTION	149,825	9,667	5,331	-	164,823
STATE GOVT EMERGENCY	5,016	1,522	2,289	-	8,826
LEGAL FEES	4,928	-	-	-	4,928
Total	388,249	63,831	83,967	-	536,046

Prior Month (March)	388,942	60,395	103,834	7,890	561,061
Movt \$	- 693	3,436	- 19,868	- 7,890	- 25,015
Movt %	-0.18%	5.69%	-19.13%	1	-4.46%

Debt Collection Actions Executed for May 2025:

	Number of assessments	Amount Outstanding
<i>Ratepayers subject to further legal rectification</i>	1	\$ 211,563.27
<i>Assessments in Active legal resolution progress</i>	1	\$ 47,639.64
<i>Assessments to progress to Rating Sale</i>	3	\$ 83,754.65
(\$) Sum of Debt Actions in progress		\$ 342,957.56
(%) of Total Rating Arrears		64%
Remaining Arrears Adjusted for On-going Matters		\$ 193,088.69



9. EXERCISE OF DELEGATIONS

Clause 9 of Council's Rate Debt Recovery Policy determines how debtors can enter into a plan to pay their outstanding debts (rates and charges and other receivables) to Council. Clause 11 delegate's authority to negotiate payment plans to the CEO. The following delegations were exercised.

Debt Write off (Amount written off)	Payment arrangement and repayment term	Authorising officer (CEO)
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Nil

Debt Write off requested > \$1,000

Nil

10. OFFICER'S RECOMMENDATION

That the financial report for the 31 July 2025 be received and noted.

11.05 Finance Monthly Update Report

That the financial report for the 31 July 2025 be received and noted.

Moved: Cr Camp

Seconded: Cr Clarke

Carried 250827.10 5/0

Attendance

NorthLane Consulting Engineers entered the meeting at 1.31pm.

10. Engineering Services Reports

10.04 2023 DRFA Restoration Works – Burketown Airport – Reconstruction and Remediation Works

DEPARTMENT:	Engineering Services
RESPONSIBLE OFFICER:	Chris Wilson; Director of Engineering/Deputy CEO
PREPARED BY:	Northlane Consulting Engineers
DATE REPORT PREPARED:	19 August 2025

1. PURPOSE

This report provides Council with recommendations to appoint the Principal Contractor to carry out the works designated under this Contract for the tendered price as per **Section 3** – Proposal.

It is noted that the overall project budget is provided for under the QRA Restoration Works, Betterment Works, and Future Program funding. The budget includes preliminaries, consulting services, internal costs and construction costs for restoration works.

The details of the project budget are provided in **Section 4** – Financial and Resource Implications.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

As a part of the State Government's Disaster Recovery Funding Arrangements (DRFA) for the 2023/2024 flood events, the reconstruction and remediation of Burketown Airport was approved under Restoration and Betterment Works.

The Tender

The tender for the 2024 DRFA Restoration Works – Burketown Airport – Reconstruction and Remediation Works was released via VendorPanel on the 22nd of May and closed on the 14th of July.

The practical completion date for this tender is to be no later than the 31st of October 2026.

The evaluation panel reviewed each tender in accordance with the probity and evaluation plan and undertook a tender evaluation meeting on 31st July 2025 to discuss and agree on the consensus scoring.

Table No. 1 – Summary of Tender and Responses

Tender Package	Scope of Work	Number of Tenders Received	Non-conforming Tenders
RFT 0280-4613-0001 BURKETOWN AIRPORT RECONSTRUCTION AND REMEDIATION WORKS	1. Albert River Embankment Rehabilitation Works (Provisional, if ordered) - embankment scour protection through placement of approximately 1800 4-tonne HPDE Rock Filter Bag Units. 2. Burketown Airport Pavement. Rehabilitation and Remediation Works – runway, taxiway and apron pavement reconstruction & lift 525mm, including a temporary runway for construction staging 3. Stage 2 of the Airport Road Upgrade Sealed pavement and concrete batter construction (Provisional, if ordered)	10	0

3. PROPOSAL

That Council, having referenced the Tender Evaluation Report, endorses the recommendations of the Tender Evaluation Panel to the extent that the Contract is, in principle, awarded to Durack Civil Pty Ltd to the amount of \$27,398,189.58 (ex GST), inclusive of select provisional items likely to be required to facilitate the works.

4. FINANCIAL & RESOURCE IMPLICATIONS

The project budget allocated for this tender is \$30,522,588.78 (Excl. GST) including contingency.

- DRFA Restoration Works funding
 - Airfield and River Embankment Restoration works construction funding;
\$19,808,955.30
- DRFA Betterment funding
 - Airfield Betterment Construction Funding;
\$5,633,244.56
- Future Funding
 - Airport Road Stage 2;
\$2,305,608.12
- Plus \$2,774,780.80 contingency

5. RISK

Risk	Possible Consequence	Mitigation
Contract variation – due to wet weather, latent conditions	Increase in Contract Sum	<ul style="list-style-type: none"> Contingency in the order of 10% allowed. Project Management “on the ground” available at most times.
Local Contractor non-award	<ul style="list-style-type: none"> Criticism of Council Requested review of procurement methodology 	<ul style="list-style-type: none"> De-brief with the local business who tendered. Council briefing on procurement methodology.
Delays to the completion of the project	Not meeting the funding requirements	<ul style="list-style-type: none"> Monitor progress closely with Project Management “on the ground” overview. Seek a time extension from the funding authority if necessary.

6. POLICY & LEGAL IMPLICATIONS

The Council is required to meet all the requirements of the QRA funding guidelines.

The Council must also meet all relevant local government procurement requirements outlined in the Local Government Act 2009, Local Government Regulation 2012, and Council's Procurement Policy. These requirements have been met through the tender process involved with these projects.

7. CONSULTATION

Consultation has taken place with:

- Queensland Reconstruction Authority
- NorthLane Consulting Engineers Pty Ltd
- Council

8. OFFICER'S RECOMMENDATION

That Council:

1. Receive and note the contents of this report, and
2. Awards Contract 0280-4613-0001 - BURKETOWN AIRPORT RECONSTRUCTION AND REMEDIATION WORKS to Durack Civil Pty Ltd for \$27,398,189.58 (ex GST), and
3. Delegates authority to the CEO to enter into negotiations regarding any and all matters associated with executing the Contract to the maximum value of the Project Budget of \$30,523,000.00 (ex GST)

10.04 2023 DRFA Restoration Works – Burketown Airport – Reconstruction and Remediation Works**That Council:**

- 1. Receive and note the contents of this report, and**
- 2. Awards Contract 0280-4613-0001 - BURKETOWN AIRPORT RECONSTRUCTION AND REMEDIATION WORKS to Durack Civil Pty Ltd for \$27,398,189.58 (ex GST), and**
- 3. Delegates authority to the CEO to enter into negotiations regarding any and all matters associated with executing the Contract to the maximum value of the Project Budget of \$30,523,000.00 (ex GST)**

Moved: Cr Camp

Seconded: Cr Poole

Carried 250827.11 5/0

Attendance

NorthLane Consulting Engineers left the meeting at 2.19pm.

11. Chief Executive Officer Reports

11.06 Business Innovation Scheme Policy Review

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Dan McKinlay; Chief Executive Officer
PREPARED BY:	Kimberly Chan; Economic and Community Development Manager
DATE REPORT PREPARED:	20 August 2025
LINK TO COUNCIL PLAN/S:	Corporate Plan – Goal – A diverse, strong and sustainable economy that provides employment and business opportunities for current and future generations.

1. PURPOSE

The purpose of this report is to review the Burke Shire Business Innovation Scheme Policy.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Burke Shire Council adopted this policy in 2022 and was aimed to support new or expanding businesses in Burke Shire. The scheme aims to provide targeted assistance that will result in employment and investment opportunities. The scheme incorporates the offsetting of some costs associated with establishing a new business which may include, but is not limited to, rates, permits, rent and fee concessions. The scheme is aimed at creating healthy, sustainable, strong and growing businesses in the shire.

3. FINANCIAL & RESOURCE IMPLICATIONS

Council allocates an annual budget to our small business policy schemes and subsidies. It is anticipated that the financial implications for this scheme will be minimal.

4. RISK

Risk Type	What could happen	Possible consequence
Compliance	<ul style="list-style-type: none">The endorsement of these policies ensures Council is complying with legislation and that Council policies are up to date.	<ul style="list-style-type: none">Greater assurance that these policies are fit for purpose.

5. POLICY & LEGAL IMPLICATIONS

Council reviews policies and in line with mandated legislative and regulatory review requirements.

6. CRITICAL DATES & IMPLICATIONS

Reviewed Policy will apply from date of Council resolution.

7. CONSULTATION

CEO

Economic and Community Development Manager

8. CONCLUSION

The changes to the Policy include:

- Change to role title on page 4.

9. OFFICER'S RECOMMENDATION

That Council approves the updated Business Innovation Scheme Policy.

11.06 Business Innovation Scheme Policy Review

That Council approves the updated Business Innovation Scheme Policy.

Moved: Cr Poole

Seconded: Cr Yanner

Carried 250827.12 5/0

12. Closed Session Reports

Council notes no closed session reports were received for the meeting.

13. Mayoral Report

I attended the following:

- WQAC in St George – with Cr Poole and DCEO Chris Wilson. I was part of a panel on the first day - **“The Bush hath Moods and Changes, as the Seasons Rise and Fall, And the people who know the bush-land -- they are loyal through it all” (AB Paterson 1892) - Protecting the Mental Health of Western Queensland Communities**
- Meeting with Minister Leahy and CEO LGAQ – whilst in St George – various matters
- NWQROC Zoom Meeting – introduced to new CEO – Joshua Dyke.
- Special Council Meeting – with Councillors and relevant BSC Team Members
- Online Meeting – Councillors, Dept Environment Staff, relevant BSC Staff – various matters

GSD:

- Port of Karumba Steering Committee meeting – online
- Registered to attend Meeting of the Mines Conference in Cloncurry to represent GSD on a panel to discuss Port of Karumba
- Informal Catchups/Board Meetings – occurring regularly
- Recruiting for Community Recovery Officer/s Positions

Media:

- Spoke with ABC NWQ re budget
- Spoke with Resonate Regional News re budget

That Council notes the contents of the written report provided by Councillor Camp.

Moved: Cr Poole

Seconded: Cr Yanner

Carried 250827.13 5/0

14. Councillor Reports

That Council notes the contents of the verbal reports provided by Councillors Clarke, Murray, Poole and Yanner.

Moved: Cr Camp

Seconded: Cr Yanner

Carried 250827.14 5/0

15. Late Business

That Council notes no late business received for the meeting.

16. Deputations and presentation scheduled for meeting

That Council notes no deputations or presentations were scheduled for the meeting.

17. Closure of meeting

The Chair declared the meeting closed at 2.30pm.