



Confirmed Minutes
Burke Shire Council Ordinary Meeting
Thursday 31 July 2025
9.00am Council Chambers

01. Opening of Meeting	3
02. Record of Attendance	3
02.01 LGR 2012 Section 254K – Participating in meetings by audio link or visual audio link.....	3
03. Prayer	3
04. Consideration of applications for leave of absence	4
05. Confirmation of minutes of previous meeting(s)	4
05.01 Ordinary Meeting Wednesday 25 June 2025 and Special Meeting Wednesday 16 July 2025 .	4
06. Condolences.....	4
07. Declaration of Interests	4
08. Registers of Interests	4
09. Consideration of Notice(s) of Motion and Petitions.....	4
09.01 Notices of Motion	4
09.02 Petitions	4
10. Engineering Services Reports.....	5
10.01 Engineering Department Monthly Report	5
10.02 Capital Works Projects Status Update Report	12
10.03 DRFA Works Project Status Report	16
11. Chief Executive Officer Reports	25
11.01 Status Report	25
11.02 Chief Executive Officer Report.....	50
11.08 Combined Application for Preliminary Approval to Vary the Planning Scheme and Development Permit for a Transport Depot and Warehouse	59
11.03 Finance Monthly Update Report	79
11.04 Register of Pre-qualified Suppliers (Trade Services, and Wet & Dry Plant and Equipment Hire)	89

Signed.....

Inclusion | Integrity | Innovation | Infrastructure

11.09 Gleeson White Hills Road.....	99
11.05 Operational Plan 2024-2025 – June 2025 Quarter Review	103
11.06 Sport and Recreation Strategy 2019-2024 – June 2025 Quarter Update.....	106
11.07 2025/26 Late Donation Request – Carpentaria Land Council Aboriginal Corporation.....	109
12. Closed Session Reports	117
12.01 Closed Session – License to Occupy Agreement Between Burke Shire Council and Wilson Mobile Contracting Unit Trust – Part of Lot 54 – SP280661.....	117
13. Mayoral Report	118
14. Councillor Reports.....	119
15. Late Business.....	119
16. Deputations and presentation scheduled for meeting	119
17. Closure of meeting.....	119

01. Opening of Meeting

The Chair declared the meeting open at 9:02am.

02. Record of Attendance

**Cr Ernie Camp; Mayor – Chair
Cr John Clarke; Deputy Mayor
Cr Clinton Murray
Cr John Yanner
Cr Paul Poole – as indicated**

**Dan McKinlay; Chief Executive Officer
Chris Wilson; Director of Engineering/ Deputy CEO
Amir Akrami; Manager Project Management Office
Ben Stephen; Works Manager
Chelsea Nelson; People and Culture Manager
Kimberly Chan; Economic and Community Development Manager – as indicated
Jordan Marshall; Executive Assistant (Minutes)
Shaun Jorgensen; Finance and Technology Manager**

Apologies:

Madison Marshall; Corporate Services and Governance Manager

02.01 LGR 2012 Section 254K – Participating in meetings by audio link or visual audio link

That Council, in accordance with section 254K of the Local Government Regulation 2012, allows the following person/s to participate in the meeting by audio link or visual audio link:

- **Amir Akrami; Manager Project Management Office**
- **Chelsea Nelson; People and Culture Manager**
- **Shaun Jorgensen; Finance and Technology Manager**
- **Elizabeth Taylor; Town Planner**

Moved: Cr Camp

Seconded: Cr Murray

Carried 250731.01 4/0

03. Prayer

Led by Cr Clarke.

04. Consideration of applications for leave of absence

That Council notes no applications for leave of absence were received.

05. Confirmation of minutes of previous meeting(s)

05.01 Ordinary Meeting Wednesday 25 June 2025 and Special Meeting Wednesday 16 July 2025

That the Minutes of the Ordinary Meeting of Council held on Wednesday 25 June 2025 and the Special Meeting of Council held on Wednesday 16 July 2025 as presented be confirmed by Council.

Moved: Cr Yanner

Seconded: Cr Murray

Carried 250731.02 4/0

06. Condolences

Council notes the passing of Vanessa Bettles and expresses their condolences to the family.

07. Declaration of Interests

That Council notes no declarations of interests were received for the meeting.

08. Registers of Interests

In accordance with the Local Government Regulation 2012, section 201B (2), The councillor or councillor advisor must, in the approved form, inform the chief executive officer of the particulars required to be included in a register of interests under a regulation for the new interest or the change to the particulars within 30 days after the interest is acquired or the change happens.

09. Consideration of Notice(s) of Motion and Petitions

09.01 Notices of Motion

09.02 Petitions

That Council notes no notices of motion or petitions were received for the meeting.

Attendance

Kimberly Chan entered the meeting at 9:06am.

Dan McKinlay left the meeting from 9:15am to 9:17am.

10. Engineering Services Reports

10.01 Engineering Department Monthly Report

DEPARTMENT:	Engineering Services
RESPONSIBLE OFFICER:	Chris Wilson; Director of Engineering/Deputy CEO
PREPARED BY:	Ben Stephen; Works Manager
DATE REPORT PREPARED:	22 July 2025
LINK TO COUNCIL PLAN/S:	Corporate Plan 2019-24

1. PURPOSE

This report is provided to Councillors for information and outlines the works carried out by the Engineering Department for the month of June 2025 and proposed works for the month ahead.

2. SUMMARY

The key items for noting are provided below with associated background detail.

An inspection of various projects was conducted with Councillors, QRA and Northlane.

2.1 Parks, Gardens and Cemetery (Incl Gregory Services)

Burketown:

- Undertaking the day-to-day program, which has been difficult with staff absences and back-to-back events, which puts a lot of pressure on parks and garden staff
- The workload has increased due to increased tourist numbers. An increase in regular trips are needed to empty skip bins from Gregory, Leichhardt Falls and around town and septic pump outs have increased
- Assisted with the Footy Carnival before and after the event
- An increase in rubbish around town being picked up
- On going assistance with Rex
- Preparing units for use
- Assisted with Rodeo/Camp draft before and after the event
- Cleaning of the wharf area (keeping the BBQ cleaned is the biggest challenge)
- Mowing and tidy up council blocks
- Trip to Mt Isa to do playground inspections. Staff took advantage of this trip to take a couple of cars that were recalls
- More plants have arrived for the community garden, just waiting on shade sails to be placed so as we can put the planter boxes in and plant the rest of the plants
- Assisted with annual stores stock take

Gregory:

- Conduct daily WTP checks
- Mow and water parks
- Ground maintenance: RFDS clinic, streets, and facilities
- Clean and maintain public amenities

2.2 RoadsCouncil:

7801 – WDR

- Completing shoulder grading works before EOFY
- Record necessary data for TMR lodgement process

RMPC:

6801 & W.D.R

- General Inspections
- Works needed to be done before end of financial year
- Pothole Patching
- Assisted Roadcrew with some sections of heavy shoulder grade
- Marking out sections for REPA Works
- Marking out Stockpile pads that need clearing as apart of reseal preparation
- Reseal preparations in sections from CH: 314 to CH: 401. This included reseal prep, pothole patching, surface correction and clearing of the edge line.

General:

- Lawn Hills road inspections
- Town streets (Burketown) general Maintenance – signage
- Rubbish Tip Maintenance Burketown
- Moved VMS board to Leichardt Crossing
- Most of June was reseal preparation and finalising works before end of financial year

2.3 AirportsBurketown:

- Road crew to Fill in Large Scouring top end RWY21, with stockpiles of old waste materials laying around town
- Grader to cut fire breaks in and around Airport
- Airport burn off, Controlled Fire plan ready, Fire Permit good to go, waiting for fire break on the far side of perimeter fence around Weather station, Windsock and Towers
- Old and Temporary fence line will be taken down to fill in Large Scouring and when finished put back up until new fence line is sort out by Airport
- Clearing area for our visiting Gliders in September

- Other side of Apron will be cleared and smoothed out, may sort Exit and Taxiway off Runway for Gliders when landing

Gregory:

- Outside areas of landing and approach to be trimmed down (waiting on council to sort our contractors)
- Perimeter fence line to be cleared and trimmed back of prickly bush on either side for Road Crew to clear and do fire breaks and controlled fire burn
- Fire plan ready and fire permit to be sorted out so all involved will be notified
- Runway and apron surface depressions to be filled in and levelled

2.4 Workshop and Fleet

- 562 – Skid steer – hyd hose repairs/ service
- 600 – Workshop truck – fit 7 new tyres
- Minor plant – Various whipper snipper repairs, chainsaw repairs/ check overs, mower repairs and check over, flex drive pump prep/ check over
- 588 – 10T truck – EGR fault repairs
- 592 – Water truck – Steering fault repairs, greasing and air leak repairs
- 811 – Cat GENSET – Servicing, exhaust pipe installation, power generation fault repairs and cleaning
- 607 -Gregory depot GENSET – Servicing, exhaust pipe installation, fuel line routing and repositioned generator, power generation issues repairs and cleaning
- 572 – Rubbish truck – Service, tyres, pto fault, camera faults
- 614 – Zero turn - Inspection, grease, and blades
- 548 – Excavator – Belts replacement
- 608 – GWTP GENSET – Inspection/ belt retention, service
- 604 – Gregory Zero turn – Service, belt replacement, blades
- 544 – WTP ranger – inspection
- 602 – WTP truck – inspection
- 503 – Airport GENSET – inspection
- 520 – NRPS GENSET – Inspection
- 585 – Roadcrew truck – Fuel tank breather installation, compressor repairs, fuel bowser repairs, tyres
- 532 – P&G ranger - Inspection
- 534 – P&G ranger - inspection
- 535 – P&G ranger - Inspection, ladder rack removal
- 589 – RMPC truck – PTO faults repairs, compressor installation / repairs, tyres
- 601 – Float – Tyres
- 583 – Loader – DPF removal, Auto grease repairs, tyre replacement

- 554 – Road train assembly – damaged axle fault, weld repairs on door hinges, hyd fault repairs, tyres
- 599 – Works manager Hilux – Service and door striker repair
- 560 – Standpipe – Pull start repairs, priming fault repairs
- 551 – Prime mover – steering fault repair
- 615 – Grader – electrical fault repair, A/C intake repair, door glass repair, work light repairs
- Workshop cleaning and surrounding areas

2.5 Stores

- Had a stocktake early in the month all went well, assisted by other crew members ie P&G, WM & HSO
- All machines have been moved from front of store just in the process of cleaning it up now
- Starting to clean up inside as well sorting of boxes etc so to make stocktake quicker as well & sorting of old stuff that doesn't get used much as well
- 2 trucks with freight this month

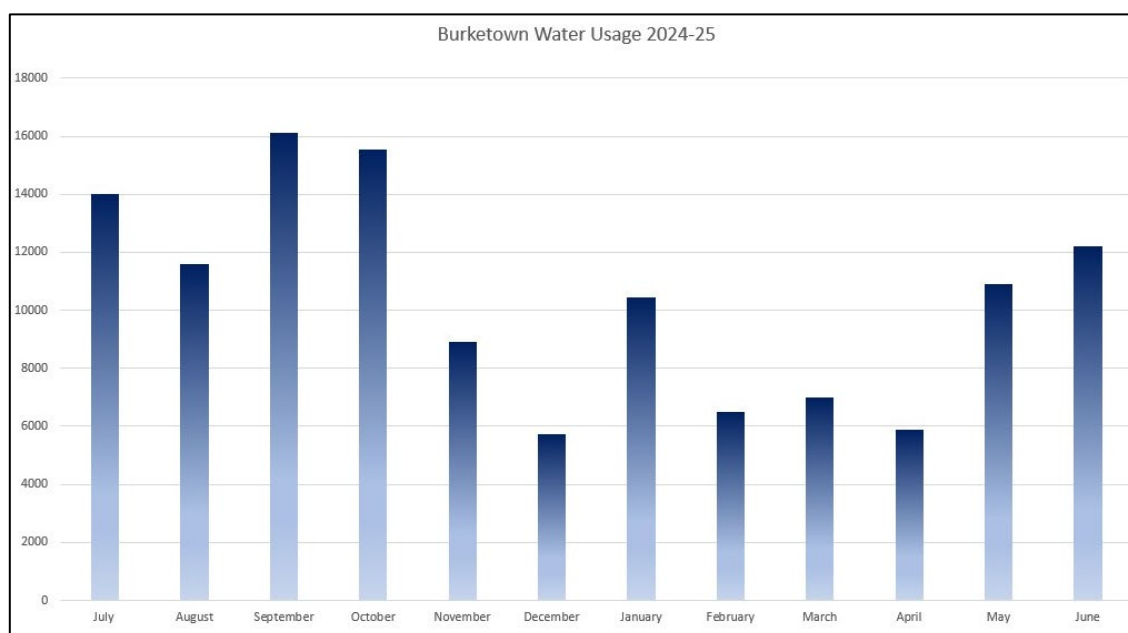
2.6 Waste Management

- Weekly collection service ongoing.
- Garbage truck camera – Installation to be finalised soon.

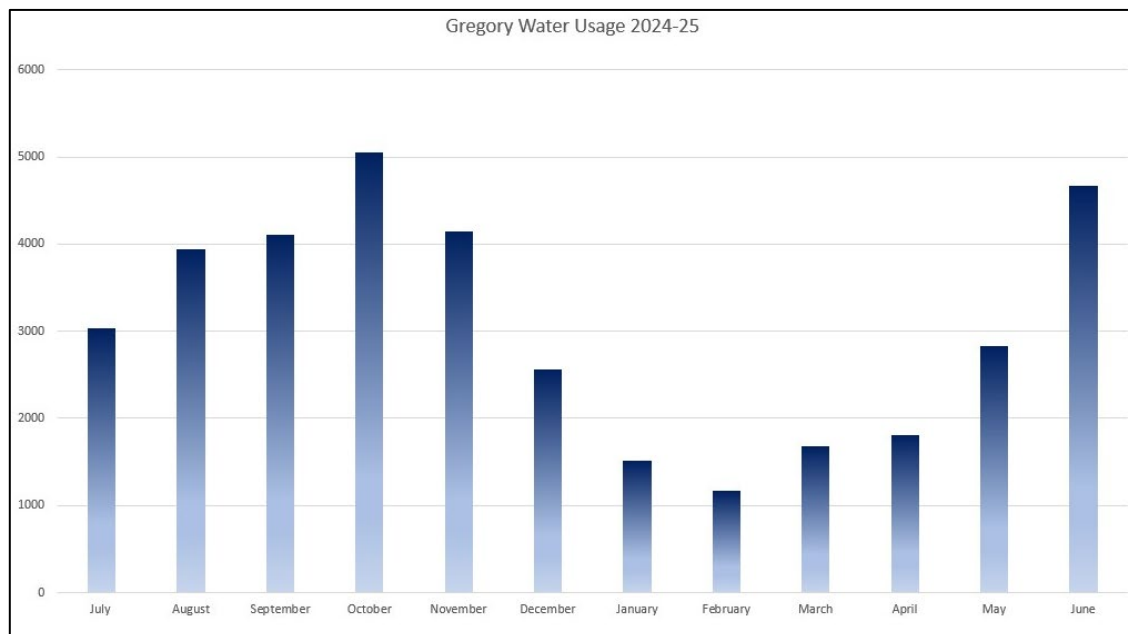
2.7 Water and Sewerage

Water Network Production:

Monthly Reading WTP Burketown		
Previous Month	Current Month	Difference
May 10919 kl	June 12225 kl	+1306 Kl



Monthly Reading WTP Gregory		
Previous Month	Current Month	Difference
May 2830 kl	June 4673 kl	+1843 kl



Burketown And Gregory High Priority Works:

- Scada Defects list: MBS water and I had completed a defects list in October 2024. Since Burke Shire has changed the Project manager from GHD to MBS. We have now found that the defects list was not passed onto Austek and not sure if this has happened since. November 2024 was 12 months since they handed the sites back to Burke Shire Council. Because the 12-month warranty period is over this may require extra expenditures on our side to remedy the defects.
- Burketown reservoir 1 need work to be repair the entrance hatch as it has been identified from a site visit by Brad Wheeler who is the Water Regulator for our AREA. Waiting on quotes to be sent by Mi-Tech and Shane Adorini. CONTRACT AWARDED. Still waiting on parts.
- STP Blivet upgrade. Currently working with MBS water. Ongoing.
- GWTP Filtration and Raw Reservoir upgrades are planned. MBS Water.

Burketown And Gregory Projects 24/25:

- Planning for de-silting of lagoons for 2025 -26 under way. Collaboration with QWRAP members. Ongoing. Site Visit to test depths and soil completed.
- Smart Water Meter installations 98% completed. Meter installed at Brandon Goldstein and Council dongas near police station. Gregory Cemetery to be installed when we have the equipment onsite. PO has been approved for Marc Adamson to install.

Water Samples:

- Burketown and Gregory Monthly water samples have been completed with less than 1 E-coli detected in the Drinking water system.

Burketown Sewerage:

- Sewer Sample are continuously failing due to high pH and Suspended solids. pH needs to be below 8 for irrigation to land. Current pH test >9 – 10 ph. ONGOING. MBS water investigating with new sewer test regime being done weekly. This is so that we can design the Blivet to suit our effluent treatment process.

Burketown Water Treatment Plant:

- Burketown reservoir 1 needs repair the entrance hatch. It has been identified from a site visit by the Water Regulator for our area. Shane Adorini has been awarded the contract. He is waiting on materials to arrive.
- SOPs will be finalized when Scada project is completed. Ongoing. MBS has visited the site. Found that the SCADA issues need to be repaired. P&ID needs to be fixed.
- Need to organize a SCADA meeting to rectify some of the issues. This has been sent to Austek.
- ACDC license to be completed for weed management around the WTP/NRPS/STP sites. HR to organize.

Burketown Reticulation:

- Due to Staff shortages and higher priorities we had to concentrate on both Water Treatment Plant issues and have been repairing when we can or in Emergencies.
- Repairs to water leaks ongoing. Currently repairing water service lines and Tapping Bands.
- Repairs to sprinkler system in MG Park ongoing.
- Requested quote from Advanced Irrigation for solenoid parts.

Sewerage Treatment Plant:

- STP Blivet UPGRADE. Currently working with MBS water.
- Total flow for the month of May 2179 kl.
- Sewer Sample are continuously failing due to high pH and Suspended solids. pH needs to be below 8 for irrigation to land. Current pH test >9 – 10 ph. MBS water looking at solutions.
- Vegetation removal around the Lagoons is ongoing as we need to poison vegetation. Removed most but still need to poison.
- ACDC license to be completed in November due to trainers Scheduling. Not sure when the next training will occur as we currently need the license. Ongoing.

Gregory WTP:

- Need to formalise training for the new starter. I haven't been able to make it to Gregory WTP due to Staff shortages.
- Scada Project Austek: Ongoing issues with GWTP and Burketown with dosing pumps locking out. Austek has been on site and changed the solenoid valves. We have replaced the filtered water line and changed the chemical dosing lines due to not enough separation between chemicals and Grey Schedule 80 pipe splitting. This line was installed in 2004.
- GWTP Filtration and Raw Reservoir upgrades are planned. MBS Water.
- SOPs will be finalized when Scada project is completed. MBS water to complete with site visit. Mark to visit for further training. This is ongoing as the defects have not been fixed.

Gregory Reticulation:

- Repairs to water leaks ongoing.
- Gregory cemetery needs water to be connected. I have tried to hire contractors to complete the job having no response from them.
- Town Officer has identified new major water leaks at the Bidunggu reserve.
- Investigating options on how to repair.

3. OFFICER'S RECOMMENDATION

That Council receive and note the Engineering Department monthly report for June 2025.

10.01 Engineering Department Monthly Report

That Council receive and note the Engineering Department monthly report for June 2025.

Moved: Cr Murray

Seconded: Cr Clarke

Carried 250731.03 4/0

10.02 Capital Works Projects Status Update Report

DEPARTMENT:	Engineering Services
RESPONSIBLE OFFICER:	Chris Wilson; Director of Engineering/Deputy CEO
PREPARED BY:	Amir Akrami; Manager Project Management Office
DATE REPORT PREPARED:	20 July 2025
LINK TO COUNCIL PLAN/S:	Goal- Asset Sustainability. Council makes appropriate infrastructure investments (operations, maintenance, renewals, upgrades, acquisitions, disposals) to ensure the delivery of appropriate levels of service. These decisions are made with reference to financial, asset and community sustainability.

1. PURPOSE

This report seeks to inform Council of the progress of the Shire's 2024/25 Capital Works Program, from 1 to 30 June 2025.

2. SUMMARY

The total 24-25 FY Capital Works Program budget is \$65,484,921. The total funding for Capital Works program including the WIP for the carryover projects and 24-25 FY budget is \$68,584,000 including \$11,946,000 funding of carry over projects.

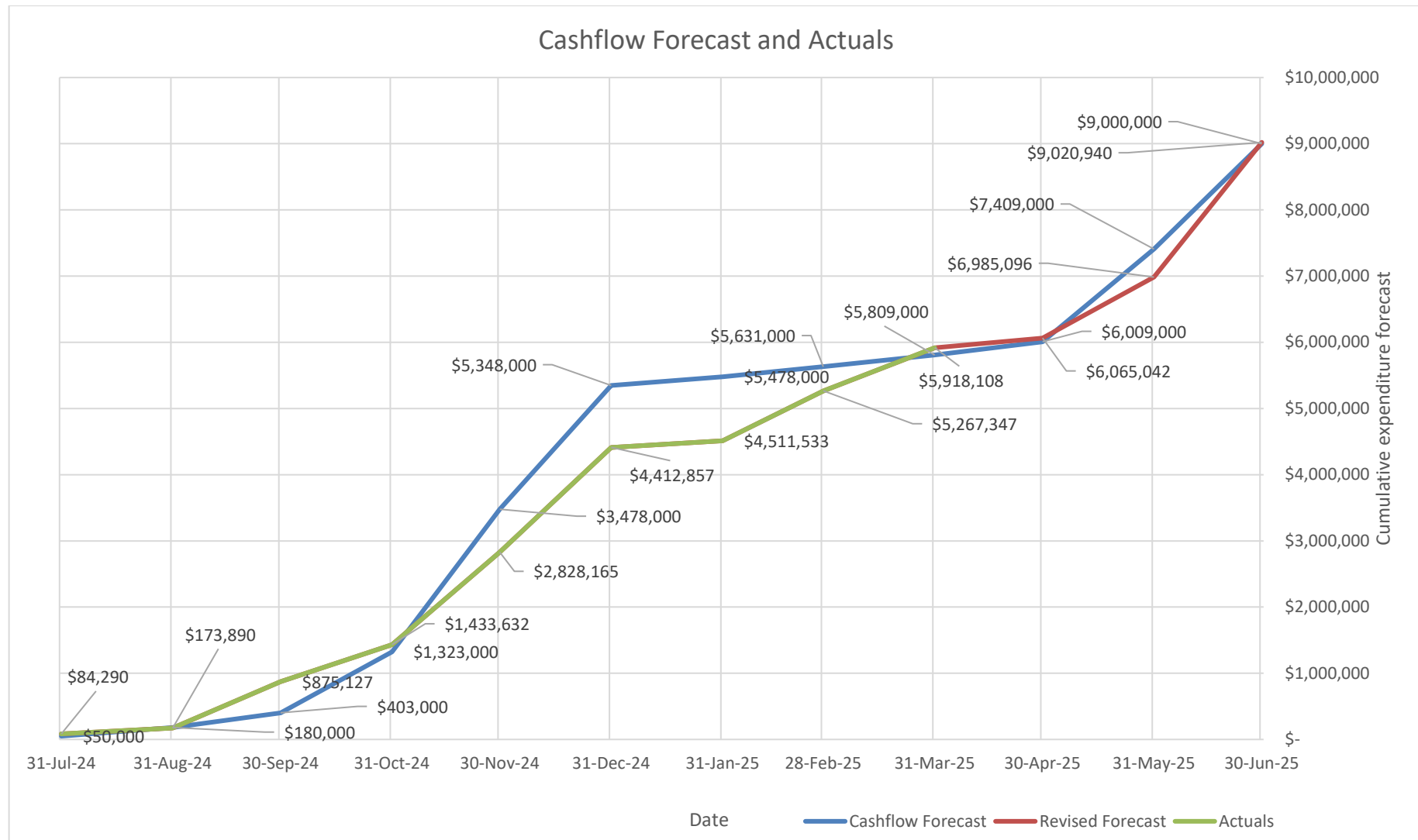
Below please find the summary of the Project and Financial progresses:

- Average Capital Works Program Progress: 57%
- Average Capital Works Financial Progress: 43%

Attached please find a list of Capital Works Projects including details such as the description and status of each project.

3. CASHFLOW

Below please find the Cashflow Forecast baseline (the blue line), for this financial year. The actuals are approx. \$9,021k. This is only \$21k more than the forecast that was done in July 2024. The financial goal has been met. Out of 46 projects, 17 projects have been completed, 25 projects (mostly multi-year) have been carried over, and the remaining projects were cancelled (mostly due to no external funds).



4. CAPITAL WORKS PROGRAM HIGHLIGHTS

Below please find the list of completed projects:

- Gregory and Burketown Intelligent Water Network & Smart Water Meter Upgrade Project
- Burketown Wharf Recreational Grounds Development Project
- Savannah Way Arts Trail - Burketown Footing
- Burketown, Beames St, and Musgrave St Revitalisation Design Project
- Shire Entry Statements Upgrade Project
- Animal Rangers Vehicle Purchase
- Gregory Public Amenities - Installation
- Flood Warning Infrastructure - Doomadgee West Road (Lagoon and Branch Creeks)
- Shire Fleet Renewals 2024-25 Project
- Burketown Airport Road Upgrade
- Burketown Truganini Culvert Upgrade Project
- Burketown and Gregory Depot Fences Renewal Project
- Burketown Drainage Upgrade Project
- Burketown Town streets Sealing Upgrade Project
- Shire Mobile Community Canteen - Procurement
- Burketown Community Garden Upgrade Project
- Gregory Town Streets Rehabilitation Design



Figure 1: Burketown Wharf Recreational Ground

5. OFFICER'S RECOMMENDATION

That Council notes and accepts the Capital Works Projects Report for the progress of Capital Works Program for the month of June 2025.

10.02 Capital Works Projects Status Update Report

That Council notes and accepts the Capital Works Projects Report for the progress of Capital Works Program for the month of June 2025.

Moved: Cr Camp

Seconded: Cr Yanner

Carried 250731.04 4/0

10.03 DRFA Works Project Status Report

DEPARTMENT:	Engineering Services
RESPONSIBLE OFFICER:	Chris Wilson; Director of Engineering/Deputy CEO
PREPARED BY:	Amir Akrami; Manager Project Management Office
DATE REPORT PREPARED:	21 July 2025
LINK TO COUNCIL PLAN/S:	Goal – Asset Sustainability. Council makes appropriate infrastructure investments (operations, maintenance, renewals, upgrades, acquisitions, disposals) to ensure the delivery of appropriate levels of service. These decisions are made with reference to financial, asset and community sustainability.

1. PURPOSE

This report seeks to inform Council of the progress of the Shire's ongoing Disaster Recovery Funding Arrangement (DRFA) Works Program for the month of July 2025.

2. SUMMARY

This report details the progress to date and forecasted cash flow for both the 2023/2024 DRFA restoration program for Northern Queensland Monsoon and Flooding 20 December 2022 – April 2023 and the Northern and Western Queensland Monsoon trough in January 2024.

Please note: All values described in this report are exclusive of GST unless specifically stated.

3. AWARDED FUNDING

3.1 2023 PROGRAM – Northern Queensland Monsoon and Flooding, 20 December 2022 – April 2023

Burke Shire Council's approved restoration funding (REPA) for the 2022/2023 Northern Queensland Monsoon and Flooding event from December 2022 to April 2023, is \$158,793,000 with an additional \$40,138,000 in Betterment funding approved.

The works are divided into multiple packages with Council crews also undertaking work. Eleven of the packages have been awarded to contractors.

Burke Shire Council has reported approximately **\$40.29 million** in program expenditure to date for the delivery of the 2023 DRFA works, and scope rolled over from previous years.

Where required, Extensions of Time request has been made to QRA for all 2023 DRFA scopes to be completed by 30/06/2026; **EOT's, where required, have been granted for relevant submissions.**

3.2 2024 PROGRAM – Northern and Western Queensland Monsoon, January 2024

Burke Shire Council's approved restoration funding (REPA) for the Northern and Western Queensland Monsoon, January 2024 event is \$157,126,000.

The works are divided into multiple packages with Council crews also undertaking work. Four of the packages have been awarded to contractors.

Burke Shire Council has reported approximately **\$2.29m** in program expenditure for the delivery of the 2024 DRFA works.

4. AWARDED CONTRACTS ONGOING, OR COMPLETE THIS MONTH

4.1 2023 Program Contracts (Ongoing)

2023 – Package 5 – Kenglen Civil

Contract: 5601-4250-0001 has been awarded to Kenglen Civil Pty Ltd. The contract value is \$2,841,391.81 excluding GST, with an additional \$263,801.16 in approved variations. There has been \$2,473,209.71 in expenditure claimed to date.

- Contract works on Doomadgee Lawn Hill Road are complete – the contractor will make a final claim on this asset in late July.

2023 – Package 8 – Stabilised Pavement of Australia (S.P.A)

Contract 5601-5000-0002 has been awarded to Stabilised Pavements of Australia Pty Ltd. The contract value is \$6,810,756.75, with an additional \$95,813.67 in approved variations. There has been \$6,906,570.42 in expenditure claimed to date.

- The project is now complete, with Practical Completion Issued.

2023 – Package 9 – Durack Civil

Contract 5601-2000-0002 includes Stage 1 of the restoration works on the first 6km of Floraville Road. The contract value is \$7,787,071.67 inclusive of \$689,997.00 in variations, with \$7,139,850.22 in expenditure claimed to date.

- The site works are now largely complete – final linemarking is to be installed on 24th July, with a final claim also to be made in late July to close the project out.

2023 – Package 10 – Stabilised Pavement of Australia (S.P.A)

Contract 5601-3000-0002 includes flood recovery works on Gregory – Lawn Hill Road, including pavement stabilisation and seal, commencing from the Western end of the road. The contract value is \$6,159,532. The contract was awarded at the 31st March 2025 Special Meeting to S.P.A, with \$820,216.43 expenditure claimed to date.

- Site works are well underway, with the contractor making their way west from Gregory.

2023 – Package 11 – Durack Civil

Contract 5601-2000-0011 includes Stages 1a, 2, 3 and 4 of the restoration works on Floraville Road. The contract value is \$42,340,760. The contract was awarded at the 31st March 2025 Special Meeting to Durack Civil, with \$12,422,622.09 in expenditure claimed to date.

- The project is approximately 45% Complete
- Zones 6 and 8 were sealed this month.
- The crew has now moved into lime stabilisation of zones 5 and 7
- The project remains on program for completion in October.

4.2 2024 Program Ongoing Contracts

2024 – Package 1 – Kenglen Civil

Contract 5603-3000-0001 includes flood recovery works on Gregory – Lawn Hill Road, Bowthorn Road and Doomadgee – Lawn Hill Road. Works include gravel resheeting and formation grading. The contract value is \$3,001,191. The contract was awarded at the 25th March 2025 Council Meeting to Kenglen Civil Pty Ltd, with \$105,539 in expenditure claimed to date.

- The Contractor is underway on Doomadgee-Lawn Hill Road, completing the scope, then mobilise to Gregory Lawn Hill Road.

2024 – Package 2 – Halloran's

Contract 5603-5000-0001 includes flood recovery works on Doomadgee West Road. Works include gravel resheeting and formation grading. The contract value is \$3,493,332. The contract was awarded at the 25th March 2025 Council Meeting to Halloran & Sons Earth Moving Pty Ltd, with \$17,500 in expenditure claimed to date.

- The Contractor is currently underway on Doomadgee West Road, based at Hells Gate, working from the border east towards Doomadgee.

2024 – Package 3 – Saw Civil

Contract 5603-1000-1 includes flood recovery works on various sealed assets throughout the shire. Works include grading, shoulder works, pothole repair and patch repairs. The contract value is \$791,349.07. The contract was awarded at the 25th March 2025 Council Meeting to Saw Civil Pty Ltd, with \$773,527.44 expenditure claimed to date.

- Saw Civil have now completed all scope under this package – a PC walkthrough occurred this month, with three defects identified, to be rectified before end of July.

2024 – Package 4 – Durack Civil

Contract 5603-4000-1 includes flood recovery works on Doomadgee East Road. Works include stabilisation, seal and other treatments between CH31.9 and CH67.3. The contract value is \$10,716,187. The contract was awarded at the 25th March 2025 Council Meeting to Durack Civil Pty Ltd, with \$3,508,276.30 in expenditure claimed to date.

- Stabilisation works are well underway, with the contractor working from Chainage 30, back towards Doomadgee.
- The Contractor has completed a total of three seal runs on this project and is progressing rapidly through the scope.
- The works are forecast to be complete next month.

Forecast Cashflow for Awarded Contracts

The expenditure to date and the forecasted monthly program cash flow for the DRFA works are shown below. This figure displays the contract values for all packages currently awarded or completed under the DRFA funding.

Figure 1 – Monthly expenditure with cumulative costs

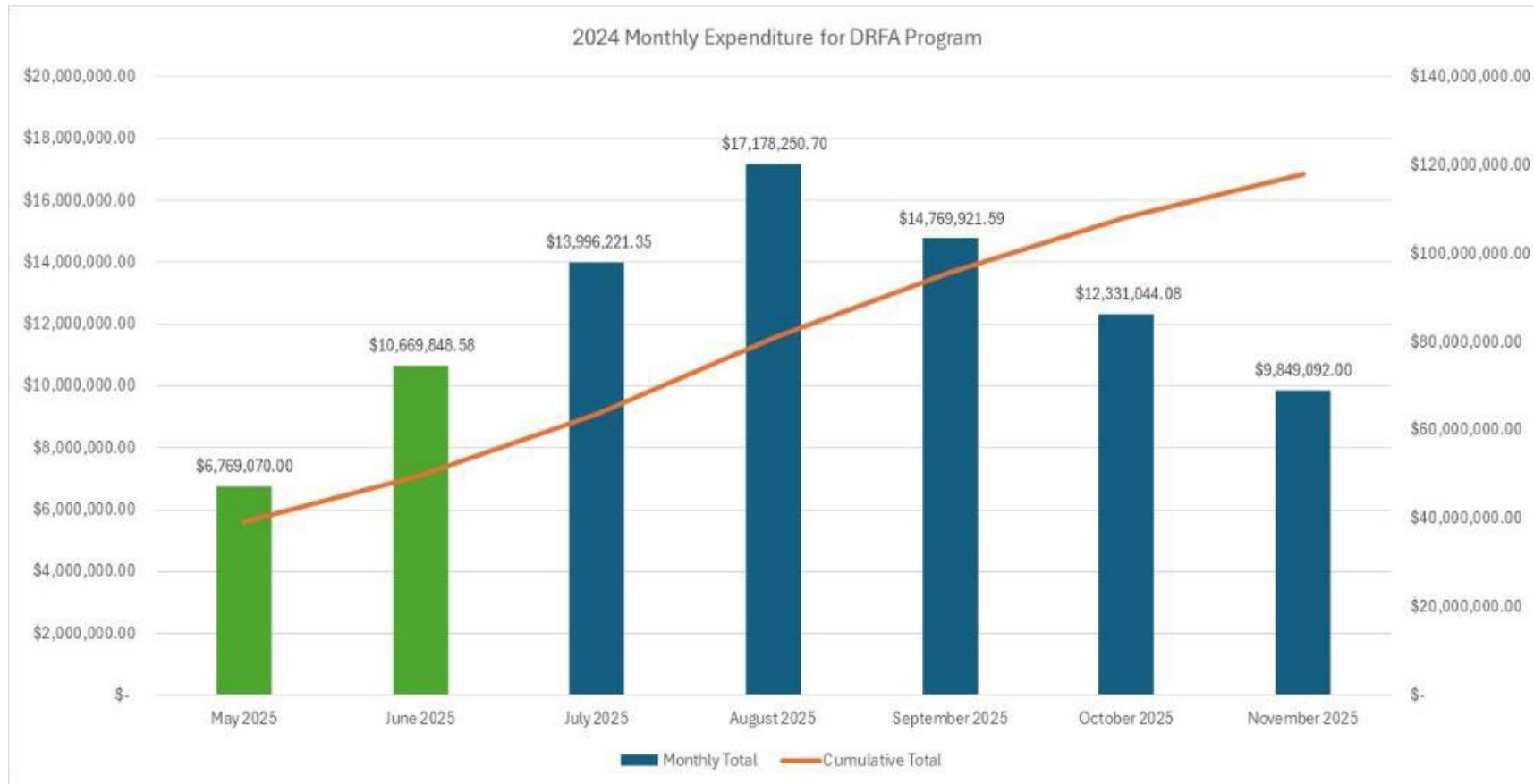
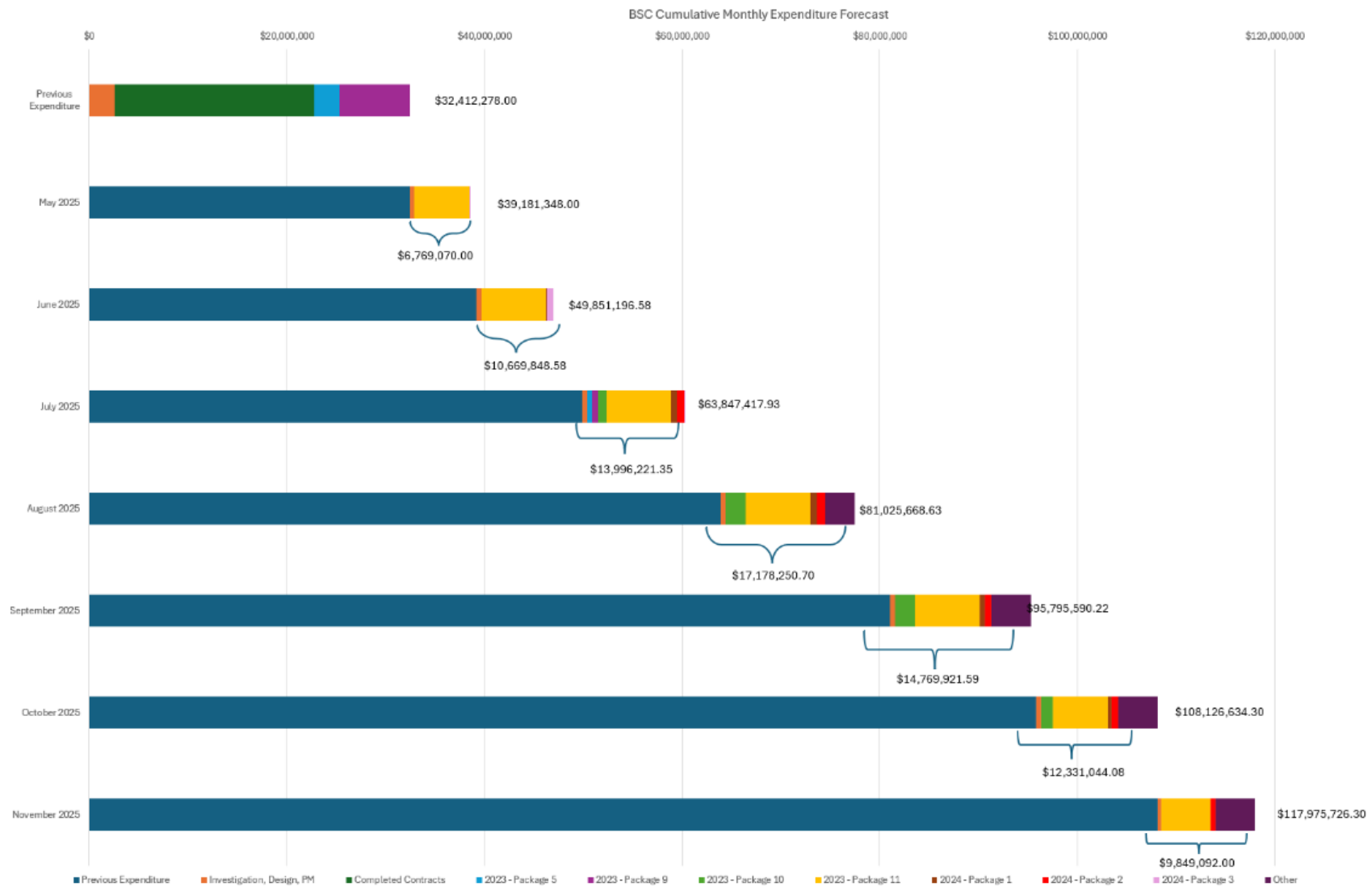


Figure 2 - Forecast monthly cashflow



5. PRE-AWARD CONTRACTS

2024/2025 DRFA Contracts

There remain several contracts yet to be put to market for 2023 and 2024 programs.

Betterment Project 1: Burketown Airport Runway

The Burketown Airport runway has been approved for REPA and betterment funding under the 2023 DRFA damage event.

The tender for this project has now closed. Evaluation of tenders is underway, with contract award anticipated in August.

Betterment Project 2: Lawn Hill Creek North Crossing Raised Causeway

The Lawn Hill Creek North Crossing has been approved for betterment funding. Project scoping is currently underway, with design and Construction to follow.

Design and development of the proposed replacement structure is underway. Design of this project (including Geotech, survey etc.) will take approximately 6 months to complete.

Goal to get the works to Tender in Q4 2025 for delivery in 2026.

Betterment Project 3: Gregory Lawn Road Concrete Mattresses

Council awarded SP1 of this contract to Lohman Contracting at the 11th June Special Meeting.

The contractor is currently working through preliminary documents, with a start onsite due by end of July.

Upcoming Project: Floraville – Stages 4a, 5, 6, 7

The final stage of the Floraville Project will be put to market in Q3 2025 for construction in 2026.

The project will complete the full reconstruction of Floraville Road, with the final section to include the works between Armraynald Pit and Burketown.

6. PHOTOS



Floraville Road – Subbase Works



Floraville Road – Seal installed, Concrete Works



Doomadgee East Road – Seal installed



Truganini Road – Patch Repair, Seal installed

7. OFFICER'S RECOMMENDATION

That Council notes and accepts the Disaster Recovery Funding Arrangement (DRFA) Status Update Report for the progress during the month of June 2025.

10.03 DRFA Works Project Status Report

That Council notes and accepts the Disaster Recovery Funding Arrangement (DRFA) Status Update Report for the progress during the month of June 2025.

Moved: Cr Clarke

Seconded: Cr Camp

Carried 250731.05 4/0

11. Chief Executive Officer Reports

11.01 Status Report

Resolution Number – 240619.17 – 2024/2025 Donation Requests

1. That Council note the contents of the report; and
2. That Council approves the donation requests for the 2024/25 financial year as follows:

Schedule of Recommended Donations 2024- 2025

Group/ Organisation	Event Details Date	Cash Donation/ Community Grant Request Received	In-Kind Donation / Community Grant Request Received	Total of Cash Donations/ Community Grant + In- kind Donations Requested for 2024/2025	In-Kind Donation/ Community Grant Request Particulars	Donation/Community Grant and/or In-Kind Recommended to Council for Endorsement
Burketown Rodeo & Sporting Association	Burketown Campdraft 19-21 July 2024	\$5,000.00	\$2,500.00	\$7,500.00	One large skip bin and rubbish collection Cleaning and use of bathrooms Advertising and printing of flyers and programs Use of Council machinery	\$6,500.00

Burketown Rodeo & Sporting Association	Burketown Rodeo & Gymkhana Date TBC	\$3,500.00	\$2,500.00	\$6,000.00	Printing of program (5 x A3 approx. \$13) Use of Council machinery Skip Bin & green bins Cleaning of bathrooms and provision of supplies for use.	\$5,000.00
QCWA Gregory Branch	Gregory QCWA Horse Sports & Family Fun Day Date TBC - September 2024	\$2,500.00	\$300.00	\$2,800.00	Erect the street banners to advertise the event Rubbish Collection	\$2,800.00
Burketown Barramundi Fishing Organisation	World Barramundi Fishing Championships Easter Weekend	\$5,000.00	\$500.00	\$5,500.00	Rubbish collection Banner Signage	\$5,500.00
Gregory District Sporting Association	Gregory Camp draft & Children's Horse Sports 21-22 June 2025	\$3,000.00	\$2,000.00	\$5,000.00	Use of portaloo Skip Bin use	\$5,000.00
Gregory Downs Jockey Club	Gregory Saddles & Paddles Date TBC	\$6,000.00	\$2,500	\$8,500.00	Printing race books & program Support to slash the grounds	\$8,500.00

Moungibi Housing Co-operative Society Ltd-Football Club	Host Battle of the Gulf Football Cluster 27 July 2024, General use of Phillip Yanner Sports Oval Facilities	NIL	\$10,000.00	\$10,000.00	<i>Battle of the Gulf 27 July 2024</i> 130 chairs Skip bin and 8 wheely bins 2 x portable toilets Use of Council marquees Use of showground/ rodeo ground area. <i>General use of Phillip Yanner Sports Oval Facilities</i> Use of ground facilities including toilets, shower, kitchen area and lights.	\$10,000.00
Mt Isa School of the Air	Magazine page sponsorship Annual contribution	NIL	\$2,350.00	\$2,350.00	No request received however, based on previous figures, and events run by Mt Isa School of the Air from 2023/2024 financial year an estimation of costs have been calculated. Hall hire for annual school camps in Burketown and Gregory. Rubbish collection	\$2,350.00 (Pending Application to be received)
Royal Flying Doctors	Contribution decided by Council previous years	\$5,000.00	NIL	\$5,000.00	NIL	\$5,000.00
North West Canoe Club	Gregory Saddles and Paddles Date TBC	NIL	\$2,500.00	\$2,500.00	No request received for 2024/2025 however in-kind estimation is based on previous years. 3 skip bins – Check point 3, 4 and at finish line Portaloo use	\$2,500.00

Burketown Kindergarten	Miscellaneous events	NIL	\$400.00	\$400.00	No request received for 2024/2025 however in-kind estimation is based on previous years. Printing as needed.	\$400.00
Burketown State School	School activities	NIL	\$4,000.00	\$4,000.00	No request received for 2024/2025 however in-kind estimation is based on cost of waterslide use. Use of the Water slide four times a year.	\$4,000.00
Sundry Donations	Donations requests to be approved at Council discretion – funerals, event support etc.	\$5,000.00	NIL	\$5,000.00	NIL	\$5,000.00
CareFlight	Contribution decided by Council	\$1,500.00	NIL	\$1,500.00	NIL	\$1,500.00
TOTAL		\$36,500.00	\$29,550.00	\$66,050.00	-	\$66,050.00
Status Completed. <div style="text-align: right;">Matter closed.</div>						

Resolution Number – 240828.17 - Closed Session Report - Rating Sales Approval to Proceed and Authority for CEO to Negotiate Transfer for Land

That Council:

1. Delegates authority to the CEO to negotiate on behalf of council the transfer of land in return for the consideration of write-off of outstanding rating arrears for the assessments listed in the report.
2. Must obtain valuations for each of the listed assessments and council determine the fair value of each in accordance with section 137 of the Local Government Regulation.
3. Proceed with rating sale in accordance with the council Debt Recovery Policy and section 135 of the Local Government Regulation and in accordance with the advice provided by external debt collectors (Collection House) for the assessment listed in the report.
4. Ensure this rating sales process is carried out in accordance with section 140, section 141, section 142, section 143, section 145, and section 146 of the Local Government Regulation.

Status

In progress. Further briefing to Council.

Resolution Number – 250324.20 – Services Australia Agent

1. That Council note the contents of the report; and
2. Endorses Council becoming a Services Australia Agent; and
3. Delegate to the CEO the signing of the agreement and all relevant documents with Services Australia.

Status

In final stages.

Resolution Number – 250423.05 – Reconfiguring a Lot – (1 lot into 7 Industrial lots, and a balance lot containing Easements A & B)

That the Council resolve:

In accordance with the Planning Act 2016 as amended, the applicant be notified that the application for a Development Permit for Reconfiguring a Lot – (1 Lot into 8 Lots), on a site with frontage to an Unnamed Road (known as Burketown Utilities Service Road), Burketown, being Lot 54 SP280661, is approved subject to the conditions detailed below.

A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)

1. The development shall be undertaken substantially in accordance with the submitted Proposal Plans of Reconfiguration, prepared by AUSNORTH Consultants, Drawing No: 17061/ROL/01 - Revision C, dated 14/01/2025, Sheets 1, 2 & 3, except as modified by this approval.

Should Council proceed to seek expressions of interest in relation to the proposed development, any proposal from a potential purchaser to amalgamate any of the 7 lots to create a larger lot, will be considered to be development substantially in accordance with

the submitted Proposal Plans of Reconfiguration, provided the potential purchaser has entered into a written agreement with Council to purchase.

2. Any future building work on the lots shall be carried out generally in accordance with any relevant Council requirements and State legislation and to the satisfaction of the Chief Executive Officer or delegate.
3. If unactioned, this development approval lapses six (6) years after the day that the development approval takes effect, unless extended under the Planning Act 2016.
4. The boundaries of Lots 1 to 7, and the boundary of each Development Footprint are required to be pegged in situ, prior to the Council signing and sealing the Plan of Survey, to the satisfaction of the Chief Executive office or delegate.
5. Each lot is to contain a septic system to be connected to the reticulated sewerage system, water service, electricity and telecommunications infrastructure, to the satisfaction of the Chief Executive office or delegate.
6. An Operational Works Application is to be lodged with Council for approval and incorporate detailed Plans of the following:
 - a. The new stormwater channel on Lot 8, designed in accordance with specifications outlined in the Engeny Report dated 13/03/2024; and
 - b. The internal local road upgrades, designed in accordance with specifications outlined in the Cambray Consulting Report, dated 23 February 2024; and
 - c. The local road/SCR intersection upgrade, specified in the State Decision Notice, dated 03 April 2025;
 - d. The connection between each septic system on each lot and the reticulated sewerage system.

to the satisfaction of the Chief Executive Officer or delegate.

All work is to be constructed prior to Council signing and sealing the new Plan of Survey creating the new Industrial Estate.

7. Should any of the Council's assets be damaged during the construction of any new infrastructure or associated works the cost of the reinstatement of all such assets shall be met by the applicant/proponent, to the satisfaction of the Chief Executive Officer or delegate.
8. The lots are to be maintained in a clean and tidy condition, to the satisfaction of the Chief Executive Officer or delegate.
9. Council endorsement of the Plan of Survey relies on compliance with Conditions 1 to 8 outlined above, to the satisfaction of the Chief Executive Officer or delegate and compliance with Condition 1 and 2 of the State Decision Notice.
10. Following the creation of proposed Lots 1 to 7, the following notation is to be included on the Council Rates Notice for each new lot, to the satisfaction of the Chief Executive Officer or delegate:

This lot *(insert new real property description here)* is located within the Township Zone – Industrial Precinct under the Burke Shire Planning Scheme 2020.

This lot contains a Development Footprint (DF) ofm². *(insert DF area for the new lot here)*

All development, other than perimeter security fencing/gates, vehicular access driveway and reticulated services, are required to be sited within the DF, to the satisfaction of the Chief Executive Officer or delegate.

NOTE: Compliance with the design requirements for Industrial development, outlined in the Burke Shire Planning Scheme 2020, is also required.

Status

Finalised.

Matter closed.

Resolution Number – 250530.06 - Burke Shire Council Staff Housing Project Contract No.: 0280-4210-0002

That Council:

1. Accepts and notes the contents of this report and associated Tender Evaluation Report.
2. Awards Contract No. 0280-4210-0002 to Oly Homes Pty Ltd for \$2,394,380 (ex GST) for four units including three in Burketown (2x two bedroom and a three bedroom) and one three-bedroom house in Gregory, and
3. Increases council's contribution by \$248,000 to cover the additional project cost, and
4. Delegates authority to the CEO to enter into negotiations regarding any and all matters associated with executing the Contract to the maximum value of the Project Budget of \$2,552,000.

Status

Finalised.

Matter closed.

Resolution Number – 250625.06 – Assessment of Organic Waste Management Options at the Burketown Waste Facility

That Council:

1. Advise both proponents of the preferred proponent and enter a MOU arrangement with Finn Biogas
2. Confirm costs with Finn Biogas
3. Proceed with finding funding sources

Status

In progress.

Resolution Number – 250625.10 – Burke Shire Special Holiday 2026

1. That Council note the contents of the report; and
2. That Council nominates Tuesday 3 November 2026 as the Special Holiday date for the Burke Shire Local Government Area.

Status

Finalised.

Matter closed.

Resolution Number – 250625.11 – Adoption of the Burke Shire Corporate Plan 2025-2030

1. That Council note the contents of the report; and
2. That Council adopts the Corporate Plan 2025-2030, as presented, in accordance with the Local Government Act 2009 and the Local Government Regulation 2012.
3. That Council publishes the Corporate Plan 2025-2030 on Council's website.

Status

Adopted and on Council website.

Matter closed.

Resolution Number – 250625.12 – Adoption of New Organisational Structure

1. That Council note the contents of the report; and
2. That Council adopts the revised organisational structure as submitted.

Status

Approved.

Matter closed.

Resolution Number – 250625.13 – Adoption of Burke Shire Council Workforce Plan 2025-30

1. That Council note the contents of the report; and
2. That Council adopts the Workforce Plan 2025-30 as attached.

Status

Adopted.

Matter closed.

Resolution Number – 250625.14 – 2025/26 Donation Requests

1. That Council note the contents of the report; and
2. That Council approves the donation requests for the 2025/26 financial year as follows:

Schedule of Recommended Donations 2025-2026

Group/ Organisation	Event Details & Date	Cash Donation/ Community Grant Request Received	In-Kind Donation / Community Grant Request Received	Total of Cash Donations/ Community Grant + In-kind Donations Requested for 2025/2026	In-Kind Donation/Community Grant Request Particulars	Donation/Community Grant and/or In-Kind Recommended to Council for Endorsement
Burketown Childcare and Family Hub	Miscellaneous fundraising events	\$15,000.00	\$1,000.00	\$16,000.00	<ul style="list-style-type: none"> • Printing as needed • Matched donations for cash for cans up to \$10,000.00 	\$16,000.00

Moungibi Housing Co-operative Society Limited - Sports Club	<p>Host Battle of the Gulf Football Cluster 12 July 2025,</p> <p>General use of Phillip Yanner Sports Oval Facilities</p> <p>Football Presentation and Fundraising Activities</p>	NIL	\$10,000.00	\$10,000.00	<p><i>Battle of the Gulf Cluster (Burketown)</i></p> <ul style="list-style-type: none"> • Skip bin and 8 wheely bins • 2 x portable toilets • Use of showground/ rodeo ground area. (Toilets and bar shelter for camping) • 130 Chairs • Burke Shire Marquees • Rubbish Collection • 5 plastic folding tables • PA system and speakers <p><i>General use of Phillip Yanner Sports Oval Facilities (01.07.2025 – 30.06.2026)</i></p> <ul style="list-style-type: none"> • Use of ground facilities including toilets, shower, kitchen area and lights. <p><i>Fundraising events/presentation night</i></p> <ul style="list-style-type: none"> • Use of Nijinda Durlga Hall facilities 	\$10,000.00
Burketown Rodeo & Sporting Association	<p>Burketown Campdraft and Rodeo</p> <p>18th – 20th July 2025</p>	\$5,000.00	\$3,000.00	\$8,000.00	<ul style="list-style-type: none"> • Amenities cleaned • Skip Bin use • Use of Council machinery • Printing flyers/programs • Advertising on Councils media platforms • Rubbish collection 	\$8,000.00

Moungibi Housing Co-operative Society Limited	Community Market & Fair Aims to feature a variety of market stalls from locals and businesses that want to sell their wares, concluding with an evening of meals and live entertainment. Saturday 16 August 2025 4pm – 10pm	\$3,000.00	\$4,000.00	\$7,000.00	<ul style="list-style-type: none"> • Road closure (front of pub) - street barricades with netting and appropriate signage. • 130 chairs • 20 tables • Skip bin & 8 wheely bins • 1 porta loo • BSC Marquees • Support letter for the consumption of alcohol in the designated road closure area • Support to compile event programs • Rubbish collection 	\$7,000.00
QCWA Gregory Branch	Gregory QCWA Horse Sports & Family Fun Day Date TBC - September 2024	\$2,500.00	\$500.00	\$3,000.00	<ul style="list-style-type: none"> • Rubbish Collection • Erect Street Banners 	\$3,000.00
Burketown Barramundi Fishing Organisation	World Barramundi Fishing Championships 3 rd – 5 th April (Easter weekend)	\$5,000.00	\$2,500.00	\$7,500.00	<ul style="list-style-type: none"> • Hall Hire • Printing • Rubbish collection 	\$7,500.00

Gregory Downs Jockey Club	Gregory Saddles & Paddle 2 May 2026	\$6,000.00	\$3,000.00	\$9,000.00	<ul style="list-style-type: none"> • Printing of Booklets & Program • Slashing of Grounds • Rubbish Collection 	\$9,000.00
North West Canoe Club	Gregory Saddles and Paddles 3 May 2026	NIL	\$2,500.00	\$2,500.00	<ul style="list-style-type: none"> • Rubbish Bins/Skip bins - top bank at Mellish Park, little bridge, and one next to portaloo • Rubbish collection • Portaloo use 	\$2,500.00
Gregory District Sporting Association	Gregory Campdraft 19 th – 21 st June 2025	\$3,000.00	\$2,000.00	\$5,000.00	<ul style="list-style-type: none"> • Use of portaloo • Skip Bin use • Rubbish collection 	\$5,000.00
Royal Flying Doctors	Contribution decided by Council	\$5,000.00	NIL	\$5,000.00	NIL	\$5,000.00
LifeFlight	Contribution decided by Council	\$5,000.00	NIL	\$5,000.00	NIL	\$5,000.00
Mt Isa School of the Air	Magazine page sponsorship School camps	\$350.00	\$2,000.00	\$2,350.00	<p>No request received however, based on previous figures, and events run by Mt Isa School of the Air from 2023/2024 financial year an estimation of costs have been calculated.</p> <p>Hall hire for annual school camps in Burketown and Gregory.</p> <p>Rubbish collection.</p>	\$2,350.00

Sundry Donations	Donations requests to be approved at Council discretion – funerals, event support etc.	\$5,000.00	NIL	\$5,000.00	NIL	\$5,000.00
TOTAL		\$54,850.00	\$30,500.00	\$85,350.00	-	\$85,350.00
Status Ongoing.						

Resolution Number – 250625.15 – Burke Shire Sport and Recreation Strategy 2025–2030

1. That the Council notes the contents of the report; and
2. That Council adopts the Sport and Recreation Strategy 2025-2030.

Status

Adopted.

Matter closed.

Resolution Number – 250625.16 – Burke Shire Council Economic Development Strategy 2025–2030

1. That Council notes the contents of the report; and
2. That Council adopts the Burke Shire Council Economic Development Strategy 2025 – 2030

Status

Adopted.

Matter closed.

Resolution Number – 250625.17 – Councillor Remuneration 2025/26 Financial Year

1. That Council receive the attached Local Government Remuneration Commission's Annual Report 2024; and
2. That Council adopt the Local Government Remuneration Commission's Remuneration Schedule effective from 1 July 2025 for the Mayor, Deputy Mayor and Councillors.

Status

Adopted.

Matter closed.

Resolution Number – 250625.18 – 2025-2026 Fees and Charges

That Council resolves to adopt the attached Fees and Charges for 2025/2026 with an effective date of 1 July 2025.

Status

Adopted.

Matter closed.

Resolution Number – 250625.19 – Revenue Policy 2025-2026

That Council resolves to adopt, pursuant to Section 193 of the Local Government Regulation 2012, the 2025/2026 Revenue Policy (Attachment 1) for inclusion in the 2025/2026 Budget.

Status

Adopted.

Matter closed.

Resolution Number – 250625.20 – Investment Policy 2025/2026

That the attached Investment Policy be adopted.

Status

Adopted.

Matter closed.

Resolution Number – 250625.21 – Review of Business Activities Policy

That Council re-adopts the Business Activities Policy as part of the annual review carried out by officers.

Status

Adopted.

Matter closed.

Resolution Number – 250625.22 – Revision of Procurement Policy (Statutory)

That Council adopts the revised Procurement Policy.

Status

Adopted.

Matter closed.

Resolution Number – 250625.23 – Review of Annual Policies

That Council adopts the following policies as part of the annual review carried out by officers:

1. Competitive Neutrality Complaints Policy; and
2. Advertising Expenditure Policy.

Status

Adopted.

Matter closed.

Resolution Number – 250625.24 – Reimbursement of Expenses and Provision of Facilities for Mayor and Councillors Policy

That Council adopt and implement the amended Burke Shire Council Reimbursement of Expenses and Provision of Facilities for Mayor and Councillors Policy as attached.

Status

Adopted.

Matter closed.

Resolution Number – 250625.27 – Review of Debt Policy 2025-2026

That Council re-adopts the Debt Policy as part of the annual review carried out by officers.

Status

Adopted.

Matter closed.

Resolution Number – 250716.02 – Statement of Estimated Financial Position 2024/25

1. That the Statements of Financial Position and Cashflow 2024/25 be received; and
2. That the Statement of Income and Expenses 2024/25 and Council Projects Expenditure 2024/25 are noted.

Status

Adopted.

Matter closed.

Resolution Number – 250716.03 – Operational Plan 2025-2026

1. That Council note the contents of the report.
2. That Council adopts the Operational Plan 2025-26, as presented, in accordance with sections 174-175 of the Local Government Regulation 2012.
3. That Council publishes the Operational Plan 2025-26 on Council's website.

Status

Adopted.

Matter closed.

**Resolution Number – 250716.04 – Adoption of 2025-26 Budget and Associated Documents
Adoption of Revenue Statement, rates and associated matters 2025-26**

1. That Council:
 - (a) Adopts, in accordance with section s169 (2) and 172 of the *Local Government Regulation 2012*, the Revenue Statement 2025-2026;
 - (b) Adopts, in accordance with section 81 of the *Local Government Regulation 2012*, the categories into which rateable land is categorised and the description of those categories, as per the first and second columns of the table appearing at section 4.3 of the Revenue Statement 2025-2026;
 - (c) Delegates to the Chief Executive Officer the power, pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, to identify the rating category to which each parcel of rateable land belongs;
 - (d) Adopts, in accordance with section 94 of the *Local Government Act 2009* and section 80 of the *Local Government Regulation 2012*, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the *Local Government Regulation 2012*, the minimum general rate to be made and levied for each differential general rate category. This is as per the schedule below;

Residential Categories				
Differential Category	Category Description	Rate in the \$	Minimum General Rate	Capped %
1 – Residential – Burketown <0.8 Ha	Land used, or capable of being used, in whole or in part for residential purposes within the township of Burketown which has an area of less than 0.8 Hectares.	2.32783	\$1,300.00	No Cap
2 – Residential – Gregory <0.8 Ha	Land used, or capable of being used, in whole or in part for residential purposes within the township of Gregory which has an area of less than 0.8 Hectares.	6.42610	\$1,300.00	No Cap
3 – Other Land 0.8Ha <10 Ha- (All Areas)	Land used , or capable of being used, in whole or in part for rural or residential purposes with an area of between 0.8 hectares or more but less than 10 Hectares that is not otherwise categorised.	2.32943	\$1,339.00	No Cap
4 – Multi Residential (All Areas)	Land used, or capable of being used, in whole or in part for the purpose of multi-unit dwellings, including flats or units, guest houses and private hotels.	2.08571	\$1,300.00	No Cap
Commercial and Industry Categories				
Differential Category	Category Description	Rate in the \$	Minimum General Rate	Capped %
10 – Commercial – Burketown	Land used, or capable of being used, in whole or in part for commercial purposes within the township of Burketown.	2.39175	\$1,392.00	No Cap
11 – Commercial – Gregory	Land used, or capable of being used, in whole or in part for commercial purposes within the township of Gregory.	7.10189	\$1,392.00	No Cap

12 - Commercial - Other	Land used, or capable of being used, in whole or in part for commercial purposes outside the townships of Burketown and Gregory.	3.09373	\$1,392.00	No Cap
13 – Clubs and Not for Profit (All Areas)	Land used, or capable of being used, in whole or in part for the purposes of a club, sporting organisation or religious institution.	1.36913	\$1,392.00	No Cap
14 – Transformer Sites (All Areas)	Land used, or capable of being used, in whole or in part for the purpose of a transformer.	3.73725	\$1,597.00	No Cap
15 – Commercial – Rural Tourism	Land used, or capable of being used, in whole or in part for commercial tourism purposes located outside of a township.	10.88511	\$1,391.00	No Cap
16 – Industry – Burketown	Land used, or capable of being used, in whole or in part for industry purposes within the township of Burketown.	1.90845	\$1,392.00	No Cap
17 – Industry – Gregory	Land used, or capable of being used, in whole or in part for industry purposes within the township of Gregory.	7.23975	\$1,392.00	No Cap
Rural Categories				
Differential Category	Category Description	Rate in the \$	Minimum General Rate	Capped %
20 – Rural Land 10 - <1,000 Ha	Land used, or capable of being used, in whole or in part for rural residential or rural grazing purposes which is 10 Hectares or more but less than 1,000 Hectares.	1.22097	\$1,434.00	No Cap
21 – Rural Land 1000 -<300,000 Ha (Grazing Land)	Land used, or capable of being used, in whole or in part for rural grazing purposes which is 1,000 Hectares or more but less than 300,000 Hectares.	0.51745	\$1,434.00	3.8%

22 – Rural Land 300,000 - <500,000 Ha (Grazing Land)	Land used, or capable of being used, in whole or in part for rural grazing purposes which is 300,000 Hectares or more but less than 500,000 Hectares.	0.60286	\$1,434.00	No Cap
23 – Rural Land ≥500,000 Ha (Grazing Land)	Land used, or capable of being used, in whole or in part for rural grazing purposes which is 500,000 Hectares or more.	0.39682	\$1,434.00	No Cap
24 – Rural Land ≥10Ha (Cropping Cultivation)	Land used, or capable of being used, in whole or in part for rural cropping purposes which is 10 Hectares or more.	3.34528	\$1,434.00	No Cap
Intensive Business and Industry Categories				
Differential Category	Category Description	Rate in the \$	Minimum General Rate	Capped %
30 – Rateable Prospecting	Land with a prospecting permit.	127.56552	\$3,475.00	No Cap
31 – Mining Lease less than 100 Ha	Land used as a mine (pursuant to a Mining Lease issued pursuant to the <i>Mineral Resources Act 1989</i>) for the mining or large scale reprocessing of minerals, with an area of less than 100 Hectares.	127.56552	\$3,475.00	No Cap
32 – Mining Lease 100 - <1,000Ha	Land used as a mine (pursuant to a Mining Lease issued pursuant to the <i>Mineral Resources Act 1989</i>) for the mining or large scale reprocessing of minerals, with an area of 100 Hectares or more but less than 1,000 Hectares.	127.56552	\$34,742.00	No Cap
33 – Mining Lease 1000 - <10,000Ha	Land used as a mine (pursuant to a Mining Lease issued pursuant to the <i>Mineral Resources Act 1989</i>) for the mining or large scale reprocessing of minerals, with an area of 1,000 Hectares or more but less than 10,000 Hectares.	127.56552	\$347,420.00	No Cap

34 – Mining Lease 10,000 - <20,000Ha	Land used as a mine (pursuant to a Mining Lease issued pursuant to the <i>Mineral Resources Act 1989</i>) for the mining or large scale reprocessing of minerals, with an area of 10,000 Hectares or more but less than 20,000 Hectares.	127.56552	\$694,841.00	No Cap
35 – Mining Lease >=20,000Ha	Land used as a mine (pursuant to a Mining Lease issued pursuant to the <i>Mineral Resources Act 1989</i>) for the mining or large scale reprocessing of minerals, with an area of 20,000 Hectares or more.	1274.01425	\$3,054,803.00	No Cap
37 – Mining Rehabilitation 100 - <250 employees and/or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 100 or more employees and/or contractors, but less than 250 employees and/or contractors, presently being rehabilitated.	127.56552	\$347,420.00	No Cap
38 – Mining Rehabilitation 250 -<500 employees and/or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 250 or more employees and/or contractors, but less than 500 employees and/or contractors, presently being rehabilitated.	127.56552	\$694,841.00	No Cap
39 – Mining Rehabilitation >= 500 employees and/or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 500 or more employees and/or contractors, presently being rehabilitated.	127.56552	\$1,389,681.00	No Cap
40 - Mining Rehabilitation with incidental	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>)	127.56552	\$404,761.00	No Cap

activity 100 - <250 employees and /or contractors	previously used for large scale mining which employed, at its peak, 100 or more employees and/or contractors, but less than 250 employees and/or contractors, partly being rehabilitated and partly being used for incidental new mining, reprocessing or other activity.			
41 - Mining Rehabilitation with incidental activity 250 - <500 employees and/ or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 250 or more employees and/or contractors, but less than 500 employees and/or contractors, partly being rehabilitated and partly being used for incidental new mining, reprocessing or other activity.	127.56552	\$809,522.00	No Cap
42 - Mining Rehabilitation with incidental activity > = 500 employees and/or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 500 or more employees and/or contractors, partly being rehabilitated and partly being used for incidental new mining, reprocessing or other activity.	127.56552	\$1,619,046.00	No Cap
43 - Petroleum Lease < 10000Ha	Petroleum Lease issued with an area less than 10,000 Hectares.	127.56552	\$27,793.00	No Cap
44 - Petroleum Lease 10000 <20000Ha	Petroleum Lease issued with an area of 10,000 hectares or more but less than 20,000 Hectares.	127.56552	\$55,588.00	No Cap
45 - Petroleum Lease > 20000Ha	Petroleum Lease issued with an area 20,000 Hectares or more.	127.56552	\$111,174.00	No Cap
46 – Intensive Accommodation (5 - 10)	Land used, or capable of being used, in whole or in part for the purpose of an accommodation work camp with 5 or more accommodation units up to and including 10 accommodation units.	1.93889	\$9,000.00	No Cap

47 - Intensive Accommodation (11 - 25)	Land used, or capable of being used, in whole or in part for the purpose of an accommodation work camp with 11 or more accommodation units up to and including 25 accommodation units.	1.93889	\$13,000.00	No Cap
48 – Intensive Accommodation (26 - 50)	Land used, or capable of being used, in whole or in part for the purpose of an accommodation work camp with 26 or more accommodation units up to and including 50 accommodation units.	1.93889	\$26,000.00	No Cap
49 - Intensive Accommodation (51 - 100)	Land used, or capable of being used, in whole or in part for the purpose of an accommodation work camp with 51 or more accommodation units up to and including 100 accommodation units.	1.93889	\$52,000.00	No Cap
50 - Intensive Accommodation (101 - 200)	Land used, or capable of being used, in whole or in part for the purpose of an accommodation work camp with 101 or more accommodation units up to and including 200 accommodation units.	1.93889	\$104,000.00	No Cap
51 - Intensive Accommodation (201+)	Land used, or capable of being used, in whole or in part for the purpose of an accommodation work camp with 201 or more accommodation units.	1.93889	\$208,000.00	No Cap
52 – Solar Farm 1 - 10 MW	Applies to land used, or intended to be used, for the generation of electricity from solar energy with an installed capacity of 1 MW up to 10 MW.	2.1101	\$5,000.00	No Cap
53 - Solar Farm 11 - 40 MW	Applies to land used, or intended to be used, for the generation of electricity from solar energy with an installed capacity of 11 MW up to 40 MW.	2.1101	\$10,000.00	No Cap

54 - Solar Farm 41 - 100 MW	Applies to land used, or intended to be used, for the generation of electricity from solar energy with an installed capacity of 41 MW up to 100 MW.	2.1101	\$20,000.00	No Cap
55 - Solar Farm 101 + MW	Applies to land used, or intended to be used, for the generation of electricity from solar energy with an installed capacity of 101 MW and/or greater.	2.1101	\$40,000.00	No Cap
56 –Wind Farm 1 - 10 MW	Applies to land used, or intended to be used, for the generation of electricity from Windfarms with an installed capacity of 1 MW up to 10 MW.	4.2202	\$10,000.00	No Cap
57 - Wind Farm 11 - 40 MW	Applies to land used, or intended to be used, for the generation of electricity from Windfarms with an installed capacity of 11 MW up to 40 MW.	4.2202	\$20,000.00	No Cap
58 - Wind Farm 41 - 100 MW	Applies to land used, or intended to be used, for the generation of electricity from Windfarms with an installed capacity of 41 MW up to 100 MW.	4.2202	\$40,000.00	No Cap
59 - Wind Farm 101 + MW	Applies to land used, or intended to be used, for the generation of electricity from Windfarms with an installed capacity of 101 MW and/or greater.	4.2202	\$80,000.00	No Cap

- (e) Adopts, in accordance with section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, the waste management utility charges to be made and levied, for the supply of waste management services by the Council, as per section 5.1 of the Revenue Statement 2025-2026;
- (f) Adopts, in accordance with section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, the sewerage utility charges to be made and levied, for the supply of sewerage services by the Council, as per section 5.2 of the Revenue Statement 2025-2026;
- (g) Adopts, in accordance with section 94 of the *Local Government Act 2009* and sections 99 and 101 of the *Local Government Regulation 2012*, the water utility and consumption charges to be made and levied, for the supply of water services by the Council, as per section 5.3 of the Revenue Statement 2025-2026;

- (h) Resolves, pursuant to section 102(2) of the *Local Government Regulation 2012*, that a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read;
- (i) Adopts, pursuant to section 130 of the *Local Government Regulation 2012*, that the differential general rates made and levied shall be subject to a discount as specified in, and subject to the conditions stated in, section 7.3 of the Revenue Statement 2025-2026;
- (j) Resolves, pursuant to section 133 of the *Local Government Regulation 2012*, that interest be charged on all overdue rates and charges at the rate of 8% per annum, calculated on daily rests as compound interest;
- (k) Resolves, pursuant to section 107 of the *Local Government Regulation 2012* that, Council's rates and charges be levied:
 - (i) for the half year 1 July 2025 to 31 December 2025 - in August/September 2025; and
 - (ii) for the half year 1 January 2026 to 30 June 2026 - in February/March 2026;
- (l) Resolves, pursuant to section 118 of the *Local Government Regulation 2012*, that Council's rates and charges be paid within 30 days of the date of the issue of the rate notice; and
- (m) Adopts, pursuant to sections 120, 121 and 122 of the *Local Government Regulation 2012*, the concessions as detailed in section 8 of the Revenue Statement 2025-2026.

Adoption of Budget and associated matters 2025-26**2. That Council:**

- (a) Adopt, pursuant to section 107A of the *Local Government Act 2009* and sections 169 and 170 of the *Local Government Regulation 2012*, Council's Budget for the 2025/2026 financial year, incorporating:
 - a. The statement of Income and Expenditure;
 - b. The statement of Financial Position;
 - c. The Statement of Cashflow;
 - d. The statement of Changes in equity;
 - e. Project Expenditure 2025-2026;
 - f. The long-term financial forecast;
 - g. Sustainability Ratios;
 - h. The Revenue Statement 2025/2026 (adopted by Council resolution earlier in this meeting); and
 - i. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget, as tabled.

Status

Adopted.

Matter closed.

Resolution Number – 250716.05 – LGAQ Annual Conference – Submission of Motions

That the following motions for the LGAQ Annual Conference be approved:

- Motion 1 – Reinstatement of Premier’s Regional Community Forums
- Motion 2 – State Government Natural Resources Reserve Policy
- Motion 3 – Requirement for Relevance of Motions to Whole of State
- Motion 4 – Support LGA’s Who Face Significant Detriment to Financial Capabilities Through Major Ratepayer Loss

Status

Finalised.

Matter closed.

1. OFFICER’S RECOMMENDATION

That Council receives and notes the contents of the Status Report as at 31 July 2025.

11.01 Status Report

That Council receives and notes the contents of the Status Report as at 31 July 2025.

Moved: Cr Clarke

Seconded: Cr Yanner

Carried 250731.06 4/0

Attendance

Cr Poole entered the meeting at 10:18am.

Dan McKinlay left the meeting from 10:20am to 10:21am.

11.02 Chief Executive Officer Report

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Dan McKinlay; Chief Executive Officer
PREPARED BY:	Dan McKinlay; Chief Executive Officer
DATE REPORT PREPARED:	22 July 2025
LINK TO COUNCIL PLAN/S:	Goal – Good Governance 1. Council develops implements and maintains an effective and compliant governance framework (governance, finance, risk).

1. PURPOSE

To summarise the key actions and updates within the Office of the CEO for the month of June 2025.

2. UPDATES

Chief Executive Officer

Renewal of Memorandum of Understanding's for Gregory Downs Jockey Club has commenced.
Review of Licence Agreement between Burke Shire Council and Gangalidda and Garawa Services Pty Ltd is well advanced in regard to the Visitor Information Centre.

The Housing Strategy implementation is progressing. Seven houses now sold to staff plus one house sold in Gregory. Further sale started.

Various meetings as follows:

- Various staff issues
- Family Hub meetings
- Teams meeting Andrew Kerr
- NWQROC zoom meeting
- Various Grant meetings
- Rugby League Cluster meetings
- Meeting to discuss DRAF for Community Resilience for Burke and Carpentaria
- EMT meetings
- Meeting Australia Institute of Management about training program
- Gregory/Waanyi meeting Cairns – Mayor Ernie and Cr Paul attended in person.
- GSD Board meeting (informal catchup) and meeting
- Discussion re Procurement practices
- Council briefing Industrial Land & Gregory Master Plan
- BBQ Lunch Councillors and staff at the depot
- Discussion QRA and roads meeting

- Council briefings
- Meeting re Durack
- Performance Appraisals progressed.
- Northwest Drought and Water Security
- Various budget meetings – Councillors and EMT
- Council meetings – General and Special
- WH&S Committee meeting

Financial Services and Information Technology

Major focus in June 2025 for Financial Services was as follows:

- Desktop indexations over Non-Current Assets – received pending review in late July 2025
- Notional GST Certificate due to Department of Local Government - Completed
- Completed review of various council budget policies and general policies
- Completed annual budget – Adopted 16th July 2025
- Seeking cultural clearance for bore drilling in Gregory
- Completed year end rollover with now issues
- Finalised EOFY STP Lodgements by the 14th of July 2025
- Progression of Rops – to be submitted to council on the July 2025

Major focus in June 2025 for Technology Services was as follows:

- Pressing contractor to implement Burketown Wifi Project
- Attentis Smart AI Weather and Environmental Monitoring Stations workshopped with councillors; finalising placement with contractor
- Funding awarded for \$43k for 2 x Frontier public wifi solution with RMT
- Inspected Starlink delivery on Scada sites; Gregory is now online; Burketown Scada to be link in late June by Shaun
- Fourier completed service of council CCTV systems during July 2025
- Reviewing project scoping for 2025/2026 delivery priorities
- Commencing scoping Govt Frameworks Project Management Software delivery

People and Culture

EBA related

- The fourth EBA Negotiations meeting took place on 4 June

Policies

- Workforce Plan adopted

Positions advertised

- Labourer/ Machine Operator
- Water Operator
- Administration Officer
- Project Manager

New employees

- Nil

Terminations

- Robert Ah Wing

Training and Professional Development

- Excel Training
- Supply Chain Management
- LGMA Learning and Development Exchange

Other

- Health and wellbeing
 - Gym: 271 uses in June

Economic and Community Development**Grants**Grants currently pursuing:

<i>Grant Name</i>	<i>Project Name</i>	<i>Amount of Funding Requested</i>
Community Energy Upgrade Fund Round 2	Burketown Water and Sewerage Treatment Plant Solar Upgrades	\$168,663.00
Gambling Community Benefit Fund	Rodeo Grounds Amenities Block	\$100,000.00

Awaiting Outcome:

<i>Grant Name</i>	<i>Project Name</i>	<i>Amount of Funding Requested</i>
Remote Airport Upgrade Program Round 11	Gregory Airport Reseal	\$985k (50% co-contribution required, but 25% co-contribution case submitted)
Regional Precincts and Partnerships Program Stream One	Industrial Estate Planning and Design	\$793,200.00
Regional Precincts and Partnerships Program Stream two	Health and Wellbeing Precinct Stage 1	\$5, 340,392.00
Supply Scheme Fund	Planning Scheme Review	\$100,000.00

Grant Name	Project Name	Amount of Funding Requested
SES Grants 25-26	Upgrades to Burketown SES Shed	\$120,922.46
DRF Round 3	Emergency cyclone shelter planning	~\$500,000.00
DRF Round 3	Burketown Airport Access Road Pavement and Alignment Upgrade Project	TBC
Remote Jobs Economic Development	For new roles in Council – Graduate Engineer and Housing Officer	~\$150,000.00
Seniors Day Funding	Funding for Seniors Day	\$2,000.00
Country Roads Connect Program	Doomadgee West Road	\$3,696,300.00

Recently Successful:

Grant Name	Project Name	Amount of Funding Requested
LGGSP Infrastructure Project	Burke Shire Housing Project	\$2.04 million in funding
Residential Activation Fund	Firefly Street Servicing	\$6.5 million in funding

Currently Holding Funding:

Grant Name	Project Name	Amount of Funding
Betterment Funding	<ul style="list-style-type: none"> Gregory Lawn Hill Road Concrete Running Surface site 4 and 7 Airport runway pavement remediation Lawn Hill Creek Betterment – raised culvert crossing 	\$18,000,000.00
Move it NQ Program	Gregory Move it Program	\$7,000.00
FRRR Strengthening Rural Communities	Community Garden for Burketown Residents	\$25,000.00
Industry Development Fund	Vendor Simplification Project for Remote Councils	\$59,390.00
SES Support Grant 2024-25	Gregory SES Administration and Training Building	\$85,000.00
Active Women's and Girls Program	Boxing and Fitness Sessions	\$25,000.00
Local Government Sun Safety Grant	Sun Safety Incentive	\$5,000.00
Tackling Regional Adversity through Connected Communities	Burke Shire Mental Health Events	\$66,000.00
Disaster Resilience Funding NEMA	Attentis Disaster Ready Intelligence Network	\$224,000.00
Disaster Ready Fund 24-25	Disaster Resilience Master Planning Report	\$100,000.00
Local Government Grants and Subsidies Program (LGGSP) 24-28 - PLANNING STREAM	Burketown Industrial Estate – Planning and Design	\$519,000.00 funded (total project cost \$650,000.00)
GRP Round 2	Health and Wellbeing Precinct Stage 1	\$4,096,737

Grant Name	Project Name	Amount of Funding
NWQMP Tourism Infrastructure Grant	Progressing	\$200,000.00
Age-friendly community development program	Grey legends funding	\$35,000.00

Community Projects:

Project Name	Status	Funding Amount
SES Support Grant 2024-25 Gregory SES Administration and Training Building	Planning ongoing. Working with SES coordinator	\$85,000.00
Active Women's and Girls Program Boxing and Fitness Sessions	in the process of getting an extension to use remaining funds	\$25,000.00
Local Government Sun Safety Grant Sun Safety Incentive	Progressing – with WHS	\$5,000.00
Tackling Regional Adversity through Connected Communities Burke Shire Mental Health Events	Acquittal date extended until the end of 2025	\$66,000.00
Move it NQ Program – Gregory Move it Program	Near completion	\$7,000.00
FRRR Strengthening Rural Communities Community Garden for Burketown Residents	Variation approved. Shade sails have arrived to be installed – awaiting contractor.	\$25,000.00
RADF 2024 – 2025	Clinic holding one application. Council to execute another project.	\$15,000.00
Age-friendly community development program - Grey legends funding	Working on organising an excursion for October in line with seniors month.	\$35,000.00

- Council Website now updated with community grants. To be updated monthly – ongoing.

Small Business

- Drafting a business investment prospectus document to entice people to come to the shire and start a business – ongoing. Awaiting industrial land to be finalised.
- Business digital uptake policy and Business façade improvement policy – Communications released and emails sent to local businesses.

Tourism

- Signage audit underway. Due to apply for funding for signage ongoing.
 - Currently looking at putting in a new welcome to Burketown Sign at the airport and Hell's Gate Roadhouse – Action Graphics working on this – currently with designer
- Assisting with town entry signage statement project. - Project and acquittal completed
- Tourism Data (Provided by the Visitor Information Centre) Numbers are steady. No new numbers for June due to no staff.

- State Development funding – funding application For signage completed and submitted. Awaiting outcome.
- Banners for Boodjamulla NP opening ordered.

Economic Development

- Draft Economic Development Strategy finalised.

Events

Council Events:

- First Five forever participation from community development officer – 12th June Burketown, Gregory outreach session to occur in late June.
- Senior's monthly meetings occurring. Joys Farewell occurred.
- Final planning for the Garden Day at Tirranna 5th July. Event completed.



- Leathercraft workshop schedule for 2nd August 2025 in Gregory – need minimum numbers for the event to go ahead.
- Photo comp to be released at the end of July

Donations

Completed Donations:

Group/Organisation	Donation and Date
Moungibi Housing Co-operative Society Ltd (Football Club) – Battle of the Gulf Football Cluster	12 th July 2025 In kind – chairs, toilets, bins and rubbish collection, use of marquees, use of rodeo ground facilities, portable toilets
Burketown Rodeo and Sporting Association – Burketown Rodeo and Campdraft	18 – 20 July 2025 Cash - \$5,000.00 In kind – bins and rubbish collection, printing, cleaning of bathrooms, marquees, use of Council machinery
Burketown Kindy Incorporated	\$5,000.00 cash donation (cash for cans matching and printing ongoing)

2025 Donations (to be completed):

Group/Organisation	Donation and Date
Moungibi Housing Co-operative Society Ltd Community Market and Fair	16 th August 2025 4pm – 10pm Road closure at front of pub, chairs and tables, bins and rubbish collection, portaloo use, BSC marquees, letter of support for alcohol consumption, support to compile event programs, rubbish collection
QCWA Gregory Branch Date TBC September 2025	Cash \$2,500. Rubbish Collection, Erect street banners
Burketown Barramundi Fishing Organisation (October 2025 – donation carried over from 2024 - 2025)	3 rd – 5 th October – \$5,000.00 cash. Hall Hire, Printing, rubbish collection
Burketown Barramundi Fishing Organisation – World Barramundi Fishing Championships	3 rd – 5 th April (Easter Weekend) \$5,000.00 cash. Hall hire, printing, rubbish collection
Gregory Downs Jockey Club – Gregory Saddles and Paddles	2 nd May 2026 \$6,000.00 cash Printing of booklets and program Slashing of grounds Rubbish collection
North West Canoe Club – Gregory Saddles and Paddles	3 rd May 2026 Cash \$2,500.00 cash Rubbish bins/skip bins, rubbish collection, portaloo use
Gregory District Sporting Association – Gregory Campdraft	19 th – 21 st June 2025 Cash \$3,000.00 Use of portaloo, skip bin use, rubbish collection
Royal Flying Doctors	\$5,000.00 cash
LifeFlight	\$5,000.00 cash
Mount Isa School of the Air	Cash \$350.00 Hall hire and rubbish collection for mini school.

Community General

- RADF Community funding round – currently working with Clinic to execute their project.
- Community consultation for Sport and Recreation Strategy – adopted.
- Attending Developing Northern Australia Conference
- In-kind use of hall granted to NAIDOC event – 21st July 2025.

Environmental Health, Locals Laws, and Facilities**Building, Facilities and Maintenance**

- Property Summary:
 - Sloman Street Units – Currently booked by staff & contractors.
 - House 12 Lot 96 Anthony Street, Burketown - Lease ends 31st July 2025
 - House 15 Lot 408 Bowen Street, Burketown – James Derrick Contracting short term lease.
 - Sale of House 5, 48 Musgrave Street finalised.
 - RFQ's to be released for Gregory St property demolition.
- Maintenance:
 - Currently putting together scope for annual maintenance tasks to be put out to tender for FY 25/26.
 - Repairs complete House 5, Lot 84 Musgrave St Burketown. Sale finalised.
 - Currently sourcing quotes to finalise repairs to House 2, Lot 170 Sloman Street Burketown in preparation for sale.
 - Renovations/Repairs for Gregory Depot to be completed in 25/26 FY.
 - SES Shed – Roller & Sliding door works to be completed FY 25/26.
 - Contractor engaged to clean and dispose of chemicals in poison shed. Once complete, shed will be re-purposed for use by Road Crew.

Local Laws

- 9 Compliance Notices issued in relation to Over Grown Allotments in Burketown to date. 2 rectified. Follow ups to occur on remaining blocks.
- 40 dogs registered to date.
- 3 complaints received – 2 dog complaints & 1 illegal parking/camping (Burketown Wharf Facility).
- Dog audit to be carried out. Dates to be determined. Investigating engagement of Carpentaria Shire Council LLO to assist.
- Illegal Dumping – Weekly inspections have commenced at tourist 'hot spots' – Gregory Crossing, Pontoon, Albert River Bridge, Escott. Evidence of illegal dumping at inspected sites to date has been low.
- 2 abandoned vehicles reported – Gregory Public Toilets. Contractor engaged to remove blue vehicle on Doomadgee Road.

Environmental Health

- Food Licensing Inspector completed inspections from 23rd June – 26th June. 9 Licences issued in total (1 temporary). 2 businesses identified as requiring a new licence.
- Progressing with action to clean/dispose of contaminated 40ft shipping container located Lot 178 B1364 48 Musgrave Street, Burketown.

Planning & Building

- Currently working on Land Use Survey.

Other

- Investigating property/maintenance management app
- Currently working on Pest Bounty Policy

Corporate Services and Governance

- Numerous Corporate Plan sessions to finalise the plan for adoption.
- Library
 - State Library representatives visited on the 3rd of June.
 - First 5 Forever outreach sessions were held in Burketown (12 June) and Gregory (26 June).
 - Planning underway for more First 5 Forever story time and outreach sessions for the remainder of the year.
 - Planning more library outreach – remote borrowing, digital inclusion, and holiday activities. Also hoping to do more information sessions for the community on the services that are offered by the State Library.
- Rex
 - Planning for Rex trainer to come to site in early June to sign staff off.
 - Trainer was onsite on the 6th of June to sign Lionel off. Working to get additional staff signed off to allow more coverage.
- Services Australia
 - Staff were onsite to setup hardware in preparation for Telstra connection.
 - Services commence 7 July.
 - Ensuring staff have training completed prior to the service commencement.

3. OFFICER'S RECOMMENDATION

That Council receives and notes the contents of the Chief Executive Officer's Report for June 2025.

11.02 Chief Executive Officer Report

That Council receives and notes the contents of the Chief Executive Officer's Report for June 2025.

Moved: Cr Murray

Seconded: Cr Yanner

Carried 250731.07 5/0

Adjournment

That Council adjourned the meeting from 10:31am to 10:51am for morning tea, all were present at resumption.

Attendance

Elizabeth Taylor (Town Planner) entered the meeting at 10:51am.

11.08 Combined Application for Preliminary Approval to Vary the Planning Scheme and Development Permit for a Transport Depot and Warehouse

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Dan McKinlay; Chief Executive Officer
PREPARED BY:	Elizabeth Taylor; Town Planner
DATE REPORT PREPARED:	28 July 2025
LINK TO COUNCIL PLAN/S:	Corporate Plan, Good Governance - Council decision-making promotes financial and asset sustainability.

APPLICANT:	Waanyi Jamba Pty Ltd C/- Gilvear Planning PO Box 228 BABINDA QLD 4861
APPLICATION:	Combined Application for: <ul style="list-style-type: none"> ▪ Preliminary Approval to Vary the Planning Scheme; and ▪ Development Permit for a Transport Depot and Warehouse.
ADDRESS:	22 Gleeson Ave & 56-57 Clarke Street, Gregory
REAL PROPERTY DESCRIPTION:	Lots 55, 56 & 57 RP743009
ZONE:	Town Zone- Preferred Use Area (PUA) Residential
APPENDIX:	Appendix 1: Concept Plan.

1. PURPOSE & BACKGROUND

This Combined Application (CA) is made by Waanyi Jamba Pty Ltd.

The site is a vacant corner site at Gregory, comprising three (3) lots.

The CA has two (2) parts:

- A Variation Request - Preliminary Approval (VR – PA), to vary the effect of the Planning Scheme by relying on the Township Zoning of the land, as if there were no Precinct designation, to facilitate Transport Depot/Warehouse development on the site; and
- A Material Change of Use - Development Permit (MCU – DP) for a Transport Depot and Warehouse development on the site.

The site is located within the Township Zone - Residential Precinct under the Burke Shire Planning Scheme 2020, and the CA required Impact Assessment and Public Notification.

The CA is recommended for approval.

2. SITE & LOCALITY

The site has an area of 2,875m², is vacant, irregular in shape, generally level, devoid of vegetation and suitable for development.

The site has three (3) street frontages, to Gleeson Avenue (26.77 metres) and Clarke Street (117.4 metres).

The site can be connected to reticulated electricity, telecommunications and water. An on-site effluent disposal system will be required.

A Locality Plan below, shows the location of the site in Gregory and the adjoining Zoning/Precinct Plan shows the Planning Scheme land use pattern in the local area.



LEGEND

ZONE

Recreation and open space

Rural

Township

PRECINCT

Commercial

Residential

The Zoning/Precinct Plan extract, shown above, identifies that there is no land zoned Township and designated Industrial Precinct in Gregory.

3. PROPOSED DEVELOPMENT

The proposed development is for the establishment of a Transport Depot and a Warehouse on the site for Waanyi Jamba Pty Ltd. Waanyi operates tourist ventures at Lawn Hill and Adel's Grove and a rural cattle station, in the Shire.

Under the Planning Scheme, a Warehouse and Transport Depot are defined, as follows;

LAND USE	DEFINITION	EXAMPLES	NOT INCLUDED
Transport depot	Premises used for the storage, for commercial or public purposes, of more than one motor vehicle. The use includes premises for the storage of taxis, buses, trucks, heavy machinery and uses of a like nature. The term may include the ancillary servicing, repair and cleaning of vehicles stored on the premises.	Contractor's depot, bus depot, truck yard, heavy machinery yard	Home based business, warehouse, low impact industry, service industry
Warehouse	<p>Premises used for the storage and distribution of goods, whether or not in a building, including self-storage facilities or storage yards.</p> <p>The use may include sale of goods by wholesale where ancillary to storage.</p> <p>The use does not include retail sales from the premises or industrial uses.</p>	Self-storage sheds	Hardware and trade supplies, outdoor sales, showroom, shop

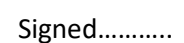
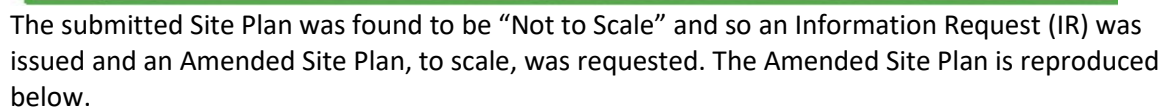
The Site Plan, submitted with the CA, is reproduced below, and incorporates:

- An Office;
- Tool Shed;
- Bus Shed,
- Equipment Shed; and
- Designated Parking Area.

The Transport Depot component includes the shed to store mini-buses and the overnight storage of a refrigerated truck several times a month.

The Warehouse component includes sheds for the storage of equipment, and supplies for the off-site station and tourist parks.

Vehicular access to and from the site, is marked by the red dashed line.



The Amended Site Plan identifies:

- Tool Shed, with an area of 72m² and adjacent car parking for two (2) vehicles;
- Equipment Shed with an area of 234m² and adjacent car parking for two (2) vehicles;
- Bus Shed, with an area of 234m² and adjacent car parking for two (2) vehicles; and
- A 6.5 metres wide access driveway, setback 6.0 metres from the site frontage, providing access to the sheds, from both Gleeson Avenue and Clarke Street.

Note: one of the two larger sheds will include an office and toilet facilities.

All buildings have been sited, as requested, a minimum of 3.0 metres from adjoining land designated Residential Precinct and the setback of the Bus Shed building to the site frontage with Clarke Street is 6.5 metres, tapering to 5.1 metres, due to the alignment of the front boundary.

An A4 copy of the Amended Site Plan is attached at Appendix 1.

4. REFERRAL AGENCIES

There are no Referral Agencies for the Application.

5. PUBLIC NOTIFICATION

During Public Notification no submissions were received.

6. TOWN PLANNING ASSESSMENT

Relevant statutory planning documents include the:

- Planning Act 2016;
- Planning Regulation 2017; and
- Burke Shire Planning Scheme 2020.

Planning Act 2016 and Planning Regulation 2017

The Planning Act (PA) and Planning Regulation (PR) comprise the principal regulatory framework for land use planning and assessment in Queensland. The PA and PR (in association with the DA Rules) set out the assessment process and identify relevant referral agencies. The CA has been assessed and processed under the PA/PR/DA Rules and no referral agencies have been identified.

Burke Shire Planning Scheme 2020

Under the Burke Shire Planning Scheme, the site is included in the Township Zone -Residential Precinct and the proposed development falls under the land use definitions of Transport Depot and Warehouse. The land uses are Impact assessable on land in the Township Zone. – Residential Precinct.

Due to the conflict between the proposed land uses and the Residential Precinct designation of the site, a Variation Request (VR-PA) is being sought to facilitate the development, as if no Precinct designation applied to the site.

The proposed development is Impact assessable and therefore is required to be assessed against the relevant provisions of the whole of the Planning Scheme.

An assessment of the proposed development is outlined below.

Preliminary Approval -Variation Request

This VR-PA is a request by Waanyi Jamba Pty Ltd to vary the effect of the Planning Scheme (gazetted 31 January 2020 and commenced on 07 February 2020) for a particular development and is being made as a Preliminary Approval for the final MCU- DP, development.

The assessment of the development proposed in association with the VR must consider development impacts on land use, without the VR-PA, and then consider if the development can be approved.

When assessing the VR-PA, the Assessment Manager (Council) must consider:

- (a) the result of the assessment of that part of the development application that is not the variation request; and
- (b) the consistency of the variations sought with the rest of the local planning instrument that is sought to be varied; and
- (c) the effect the variations would have on submission rights for later development applications, particularly considering the amount and detail of information included in, attached to, or given with the application and available to submitters; and
- (d) any other matter prescribed by regulation.

Currently, the site is zoned Township Zone – Residential Precinct, which does not support the establishment of a Transport Depot or Warehouse development on the site.

The site is part of the urban area of Gregory, which includes land that is zoned Township with no Precinct designation and other land that is zoned Township and is either designated Residential Precinct or Commercial Precinct; there is no land in Gregory that is zoned Township Zone – Industrial Precinct.

Over recent years there has been a strong demand for both commercial and industrial development at Gregory. In particular, there is a demand for a mix of land uses that comprise both residential and commercial/industrial development.

The land use planning intent for Gregory in the 2020 Planning Scheme does not facilitate this type of mixed-use development. Council is aware of the demand for industrial development at Gregory and the need to facilitate mixed-use development; where residential amenity, typical of a suburban residential area, is not expected, by both Council and the community.

The site is located in a part of the urban area of Gregory where to date, limited development has occurred. The proposal to develop Warehouse and Transport Depot development with a site coverage of less than 20% on a site with an area of 2,875m² and operational impacts that are likely to be minimal, is considered acceptable.

The VR-PA has been lodged as part of a CA, which is Impact assessable. No person will be disadvantaged, as the CA includes both the request to vary and the MCU-DP development that is proposed to establish on the site, in association with the VR-PA.

The request for a VR-PA to facilitate Warehouse and Transport Depot development on the site by determining that the site is zoned Township Zone with no Precinct, can be supported, provided it is tied to development being undertaken in accordance with the Amended Site Plan, which has taken into consideration building setbacks and amenity considerations for the surrounding land zoned Township Zone – Residential Precinct.

Development Permit – MCU – Warehouse & Transport Depot

Strategic Framework

Section 3.3.2 Supporting rural and small-town living

Gregory:

The Shire's other permanent settlement, the small town of Gregory is centrally located within the Local Government Area, and much of the traffic into and through the Shire passes through the town.

While it would benefit greatly from improved electricity and telecommunications infrastructure, Gregory's prosperity could also be enhanced by the sensible colocation of similar and complementary developments. This can be achieved by encouraging commercial development on the main street through the town, concentrating light industrial, including renewable power generation, on the town's outskirts and providing ample space for future tourism and residential development.

Significant numbers of tourists are attracted to the Gregory River. It is important that environmental impacts are managed to ensure that this destination is preserved, and tourism continues to make a significant contribution to the local economy. Development at Gregory will:

- avoid development in the Gregory River bed
- protect the environmental values and scenic amenity of the Gregory River.

As an important staging point to both Boodjamulla (Lawn Hill) National Park and the Riversleigh World Heritage Fossil Site, appropriate future development to support the tourism industry is encouraged.

The future development of Gregory will require collaboration with Traditional Owners, to satisfactorily address Native Title in the area and facilitate appropriate development.

Gregory occupies a strategic location in the Shire, *"and much of the traffic into and through the Shire passes through the town"* (refer extract above). This has been the impetus for recent development activity in the town, which is not facilitated in the current 2020 Planning Scheme.

Land tenure issues and a lack of any land designated for industrial development in Gregory has also been problematic; and while *"appropriate future development to support the tourism industry is encouraged"* (refer extract above) the lack of available industrial land for entities such as Waanyi, which operates Adele's Grove and Lawn Hill, has necessitated a VR-PA, to facilitate supporting operational premises, allied to tourism, such as the proposed development.

The proposed development is a type and form of development anticipated in the strategic forward planning intent for Gregory, which unfortunately, the zoning and precinct mapping and the code provisions of the Planning Scheme do not facilitate.

Township Zone Code

The Purpose of the Code is to:

"Provide for the urban development of the towns of the Shire as community and service centres. Development located in this zone provides for a mix of uses which support the needs of the local township and rural communities."

The general provisions of the Township Code for a site with no Precinct designation, are considered, below:

6.2.1.2 Assessment benchmarks—Township zone code		COMMENT
Performance outcomes	Acceptable outcomes	
For assessable development		
General		
PO1 Development is consistent with the existing built form in terms of size, design, siting and physical characteristics. The appearance and siting of buildings, other structures, car parking areas or signage is compatible with the local streetscape character, the style and design of nearby buildings, and is respectful and sympathetic to any heritage place or item identified in Schedule 5 – Local heritage register or the SPP mapping – Environment, Cultural heritage.	A01 No Acceptable outcome provided.	
		PO1-COMPLIES - The built form of the development, which has a site coverage of 18.78%, will be compatible with existing development in the local area.
PO2 Development with frontage to a State-controlled road must have safe access points that do not adversely impact on the safety and efficiency of the road.	A02.1 Vehicular access is provided from a local road. A02.2 Where a site has no frontage to the State-controlled road, development does not require new or changed access to the State-controlled road. OR Vehicular access is consistent with the function and design of the State-controlled road. <small>Editor's note—a decision under section 62 of the <i>Transport Infrastructure Act 1994</i> outlines the approved conditions for use of an existing vehicular access to a State-controlled road.</small>	PO2 – Not Applicable.
PO3 Commercial and industrial uses that support and service the residential areas are centrally located where they can be conveniently and safely accessed without having an adverse impact on residential amenity.	A03.1 Commercial uses are established in the Commercial precinct. A03.2 Industrial uses are established in the Industrial precinct.	PO3 – Not Applicable.
PO4 Industrial land uses are protected from encroachment by incompatible land uses.	A04 Sensitive land uses do not compromise the viability of existing or future industrial development and are not located within close proximity of the Industrial precinct or the waste and sewage treatment plants.	PO4 – Not Applicable

<p>PO5 New buildings or structures present an articulated and traditional façade to the street featuring design elements that reduce the appearance of scale and bulk.</p>	<p>A05 Except where in the Commercial and Industrial precincts of at least three (3) of the six (6) elements below must be incorporated into the façade of a new building/s:</p> <ul style="list-style-type: none"> • verandas or porches; • awnings and shade structures; • variations to the roof and building lines; • recesses and projections of the external facade; • doors and window openings; or • a range of building materials, colours and textures matching or complementing those prevailing in neighbouring buildings. 	<p>PO5 – COMPLIES -The siting of the three (3) buildings has been carefully considered to reduce visual impacts and maintain adjoining residential amenity.</p>
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The proposed development can comply with the relevant provisions of the Township Zone Code.

General Development Code

The purpose of the General Development Code is to

“Ensure that development in the Shire is located, designed and managed in a safe and efficient manner.”

The relevant provisions of the General Development Code, are considered, below:

Table 7.2.1.1 Assessment benchmarks—General development code part 1		COMMENT
Performance outcomes	Acceptable outcomes	
For accepted development subject to requirements and assessable development		
All uses excluding Dwelling houses, Dual occupancies and Multiple dwellings		
P04 The size and bulk of new buildings associated with development maintains and enhances the intended local character of the location (zone and/or precinct) by avoiding over-development of the site, and allowing for development at a consistent scale, siting and intensity to nearby development.	A04 Total development on the site has a maximum site cover in accordance with Table 7.2.1.4 – Building heights, setbacks and site coverage.	
		PO4 – A04 COMPLIES - Table 7.2.1.4 specifies a site cover of 50% in both the Township Zone (No Precinct) and the Township Zone – Residential Precinct. The proposed development has a site cover of less than 20%, at 18.78%.

P05 Buildings and structures are setback from the front, side and rear boundaries generally consistent with: <ul style="list-style-type: none">the intended form, function and character of development in the respective zone or zone precinct; andprevailing setbacks of existing development in the same zone or zone precinct in the locality; andamenity outcomes for adjoining development, streetscapes and public spaces.	A05 Unless otherwise prescribed in a zone code, or other Acceptable outcome within the General development code, development provides setbacks in accordance with Table 7.2.1.4 – Building heights, setbacks and site coverage.	PO5/A05 COMPLIES in full for Township Zone – Residential Precinct; and COMPLIES in full (except for side boundary setback) with Township Zone – (No Precinct). The side boundary setback is 3 metres, which is considered to be acceptable to achieve PO5.
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<p>P06 Landscaping is provided to enhance the visual appeal of development and soften the appearance of the built form. The majority of landscaping is to be undertaken on the principal street frontage of the development.</p>	<p>A06 Except in the Commercial precinct of the Township zone and the Rural zone, a minimum of 10% of the total development area is landscaped with native trees and shrubs endemic to the local area.</p>	<p>P06/A06</p> <p>CAN BE CONDITIONED TO COMPLY WITH PO^</p> <p>To protect the amenity of the area any approval will be conditioned to required screen planting (endemic trees and shrubs) along all street frontage, excluding driveway accesses.</p>
<p>P07 New development retains the character and amenity of the area, including minimising or avoiding adverse impacts from heavy vehicle or traffic generation on residential or rural residential roads.</p>	<p>A07 Development involving heavy transport activities establishes in the Industrial precinct of the Township zone or in the Rural zone.</p>	<p>P07/A07</p> <p>DOES NOT COMPLY WITH A07.</p> <p>However, based on the modest scale of the development on a large site and the expected low frequency of use of the site, it is considered that P07 can be achieved, especially with a condition for screen planting, refer P06/A06 above.</p>
<p>P08 The height of development:</p> <ul style="list-style-type: none"> maintains the overall low rise scale and character of development in the Shire; reflects the intended form, function and character of development in the respective zone or precinct; and integrates with existing surrounding development without introducing adverse amenity impacts. 	<p>A08 Unless otherwise prescribed in a zone code, buildings and structures have a maximum height in accordance with Table 7.2.1.4 – Building heights, setbacks and site coverage.</p>	<p>P08/A08</p> <p>COMPLIES – Table 7.2.1.4 specifies a maximum building height of 8.5 metres in both the Township Zone (No Precinct) and the Township Zone – Residential Precinct.</p> <p>The maximum height of the largest sheds is 5.65 metres.</p>

<table border="1"> <tr> <th colspan="2">Building design</th></tr> <tr> <td style="vertical-align: top;"> PO9 New buildings or structures present an articulated and traditional façade to the street featuring design elements that reduce the appearance of scale and bulk and enhances the intended local character of the location. Editor's note—buildings having the appearance of relocatable or other temporary structures are discouraged and unlikely to meet this performance outcome. However, this provision is not intended to preclude creative or adaptive building design outcomes where exhibiting strong architectural merit and visual appeal. </td><td style="vertical-align: top;"> AO9 Except where in the Commercial precinct and Industrial precinct of the Township zone or the Rural zone, development incorporates at least three (3) of the following: <ul style="list-style-type: none"> • verandas or porches; • awnings and shade structures; • variations to the roof and building lines; • recesses and projections of the external facade; • doors and window openings; or • a range of building materials, colours and textures matching or complementing those prevailing in neighbouring buildings. </td></tr> </table>	Building design		PO9 New buildings or structures present an articulated and traditional façade to the street featuring design elements that reduce the appearance of scale and bulk and enhances the intended local character of the location. Editor's note—buildings having the appearance of relocatable or other temporary structures are discouraged and unlikely to meet this performance outcome. However, this provision is not intended to preclude creative or adaptive building design outcomes where exhibiting strong architectural merit and visual appeal.	AO9 Except where in the Commercial precinct and Industrial precinct of the Township zone or the Rural zone, development incorporates at least three (3) of the following: <ul style="list-style-type: none"> • verandas or porches; • awnings and shade structures; • variations to the roof and building lines; • recesses and projections of the external facade; • doors and window openings; or • a range of building materials, colours and textures matching or complementing those prevailing in neighbouring buildings. 	<p>PO9/AO9</p> <p>DOES NOT COMPLY WITH AO9.</p> <p>However, the large site area and the limited development of three buildings with a site cover of less than 20% and the provision of perimeter screen planting/fencing is considered to achieve PO9 by reducing the scale and bulk of the development when viewed from the street and ensuring the development will not be out of character.</p>
Building design					
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Access, manoeuvring and parking					
PO10 The proposed development accommodates sufficient car parking on site to meet the peak parking demand of the use at any point in time.	AO10 Car parking is provided at rates as per table 7.2.1.5. Editor's note—where industrial or commercial development cannot accommodate the minimum car parking requirements specified, council is willing to negotiate a reduction in car parking numbers if the applicant can demonstrate that parking requirements can be adequately accommodated within the adjoining road reserve.				
<table border="1"> <tr> <td style="vertical-align: top;"> PO11 The proposed driveway is clear of all impediments. </td><td style="vertical-align: top;"> AO11 The proposed driveway is clear of street furniture, gully pits, man holes, power poles, street trees and bus stops by a distance of 1m. </td></tr> </table>	PO11 The proposed driveway is clear of all impediments.	AO11 The proposed driveway is clear of street furniture, gully pits, man holes, power poles, street trees and bus stops by a distance of 1m.	<p>PO11/AO11</p> <p>CAN COMPLY – Any approval will be conditioned accordingly.</p>		
PO11 The proposed driveway is clear of all impediments.	AO11 The proposed driveway is clear of street furniture, gully pits, man holes, power poles, street trees and bus stops by a distance of 1m.				

<p>PO12 The location of driveways does not create a danger to the safety and efficiency of existing intersections.</p>	<p>AO12.1 Driveway access is from the secondary lower order road where located on a corner allotment.</p> <p>AO12.2 The minimum distance of a driveway from an intersection of one street with another is 6m.</p>	<p>PO12/AO12.1 & AO12.2</p> <p>CAN BE CONDITIONED TO COMPLY</p> <p>The 6.5-metre-wide driveway is currently adjacent to the truncated corner of Gleeson Ave and Clarke St, this is unacceptable and is non-compliant with AO12.2.</p> <p>Any approval will be conditioned to require the driveway accesses to be re-sited 6 metres clear of the corner truncation.</p> <p>An Amended Final Site Plan will be required.</p>
<p>PO13 The design of access, parking and manoeuvring within the site:</p> <ul style="list-style-type: none"> • is adequate for the type and volume of traffic generated by the use; • does not adversely impact on the traffic network external to the site; • caters for safe pedestrian access; and • provides for disabled access. 	<p>AO13.1 Vehicle crossovers and driveways are designed in accordance with council standards.</p> <p>AO13.2 Car parking and manoeuvring areas are designed in accordance with:</p> <ul style="list-style-type: none"> • AS2890.1 – Parking Facilities; • AS2890.1 – Accessible (Disabled) Parking; and • Austroads AP-34/95 - Design Vehicles and Turning Path Templates. 	<p>PO13/AO13.1 & AO13.2</p> <p>CAN BE CONDITIONED TO COMPLY</p> <p>The Amended Site Plan does not show internal driveways accessing the two large sheds, which will house buses and other vehicles.</p> <p>An Amended Final Site Plan will be required.</p>
<p>Infrastructure and services</p> <p>PO14 The development is supplied with an appropriate level of infrastructure to service the intended use.</p> <p>AO14 Telecommunications and electricity supplies are designed and installed to supplier standards.</p>		<p>PO14/AO14</p> <p>CAN BE CONDITIONED TO COMPLY</p>

<p>P015 All development has an adequate supply of potable water and can provide for appropriate treatment and disposal of effluent and other waste water.</p>	<p>A015.1 In the Township zone, all development is connected to Council's reticulated water supply network in accordance with:</p> <ul style="list-style-type: none"> • Water Services Association of Australia (WSAA), 2011, "WSA 03-11 Water Supply Code of Australia" Version 3.1; and • Queensland Department of Energy and Water Supply, 2010, <i>Planning Guidelines for Water Supply and Sewerage</i>. <p>OR</p>	<p>P015/A015.1 & A015.2</p> <p>CAN BE CONDITIONED TO COMPLY</p>
	<p>In the Recreation and open space, Rural and Rural residential zones, a potable water supply is provided by one (1) 50,000L water tank.</p> <p>A015.2 In the Township zone, all development is connected to Council's reticulated sewerage network.</p> <p>OR</p> <p>In the Recreation and open space, Rural, and Rural residential zones, sewage disposal is provided and connected generally in accordance with the <i>Queensland Plumbing and Wastewater Code</i>.</p>	
<p>P016 Stormwater is collected and discharged to ensure no impacts on adjoining land owners, Council or State infrastructure while also ensuring environmental values of waters in the Shire are maintained.</p>	<p>A016 In all zones, stormwater drainage is provided in accordance with:</p> <ul style="list-style-type: none"> • <i>Queensland urban drainage manual</i>, 3rd Edition, Queensland Department of Energy and Water Supply, 2013; and • Pilgrim, DH, (ed), <i>Australian Rainfall & Runoff – A Guide to Flood Estimation</i>, Institution of Engineers, Australia, Barton, ACT, 1987. 	<p>P016/A016</p> <p>CAN BE CONDITIONED TO COMPLY</p>

P018 Development does not adversely impact on essential infrastructure.	AO18.1 All proposed structures and buildings are clear of any Council easements and underground infrastructure located within the site	P018/AO18.1 CAN BE CONDITIONED TO COMPLY
	boundaries.	
	AO18.2 All invert crossing(s) and driveways are clear of all gully pits, street lights, power poles and other infrastructure located within the road reserve with a minimum separation distance of 1m.	

The proposed development can comply, or can be conditioned to comply, with the relevant provisions of the General Development Code.

7. OTHER ISSUES

The site is comprised of three lots, amalgamation of the lots is required and will be conditioned.

8. CONCLUSION

For the development to proceed it is reliant upon approval of the VR-PA for the MCU - DP – Transport Depot and Warehouse to be approved.

The assessment above, identifies that some of the planning provisions are the same for development in the Township Zone – (No Precinct) and the Township Zone – Residential Precinct. In addition, the proposed development is small scale on a large site and operationally will have minimal impact.

The proposed development complies, or can be conditioned to comply, with the requirements of the various relevant planning documents and can be approved subject to reasonable and relevant conditions.

The proposed development is therefore supported and recommended to Council for approval.

9. OFFICER'S RECOMMENDATION

That Council resolves:

In accordance with the Planning Act 2016, the applicant be notified that the Combined Application for:

- Preliminary Approval to Vary the Planning Scheme, to assess a development for a Transport Depot and a Warehouse against the relevant provisions of the Planning Scheme and, in particular the Township Zone Code, as if the site was not designated Residential Precinct; and
- Material Change of Use for a Development Permit for a Transport Depot and Warehouse.

on land located at 22 Gleeson Avenue and 56/57 Clarke Street, Gregory, and described as Lots 55, 56 & 57 RP743009, is approved subject to the conditions detailed below.

A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)**Variation of Local Planning Instrument – Preliminary Approval**

1. Pursuant to Section 61(3)(a) of the Planning Act 2016, this Variation Request- Preliminary Approval varies the effect of the Burke Shire Planning Scheme 2020 for the assessment of a Transport Depot and Warehouse development on the site, by designating the site, Township Zone - (No Precinct).
2. The Variation Approval is a Preliminary Approval and only applies to the assessment of the Material Change of Use (Development Permit) (MCU-DP) component of this Combined Application and does not apply to any other development proposed for the site.
3. Should the development of a Transport Depot and Warehouse on the site not proceed, within a Currency Period of 4 years, or if the MCU-DP of the Combined Application is formally withdrawn within the 4-year Currency Period, the Variation Request – Preliminary Approval lapses and the original Planning Scheme mapping designations on the site, of Township Zone – Residential Precinct, apply.

Material Change of Use – Development Permit**General**

1. The development shall be undertaken substantially in accordance with the Amended Site Plan, except as modified by this approval, to the satisfaction of the Chief Executive Officer or delegate:

Amended Site Plan, dated 22/4/2025, prepared by Gilvear Planning – Job No: J001724

2. An Amended Final Site Plan is to be lodged with Council and endorsed, prior to the issue of a Building Permit for the development. In particular, the Amended Final Site Plan shall show:
 - a. The resisting of the internal driveway site access boundary closest to both intersections, setback 6.0 metres from the truncation of Gleeson Avenue and the truncation of Clarke Street;
 - b. The location and width of internal driveways accesses to the Equipment Shed and the Bus Shed;
 - c. A hard stand connection between the shed driveways and the adjacent designated car parking areas;

- d. The location of the septic tank and trenches on the site, in compliance with Condition 3, below;
- e. The location of the office and ablution facilities in one of the sheds;
- f. Landscaping and fencing/gates along all three (3) street frontages (excluding driveway accesses) in compliance with Conditions 12 & 13, below.

To the satisfaction of the Chief Executive Officer or delegate.

- 3. An Effluent Disposal Report, including a Site Plan showing the location of the septic tank and trenches, site 2.0 metre clear of any site boundary, is to be submitted and approved by Council, with the Amended Final Site Plan (Condition 1 above).

AND

Any future plumbing and building work on the site shall be carried out generally in accordance with any relevant Council's requirements and all regulatory controls, to the satisfaction of the Chief Executive Officer or delegate.

- 4. This development approval lapses four (4) years after the day that the development approval takes effect, unless extended under the Planning Act 2016.
- 5. Any re-profiling of the site to accommodate the buildings shall ensure stormwater and runoff from the site is drained to a street frontage, in such a way that it does not concentrate flow on any abutting properties or the roadway, nor does it create ground erosion problems on abutting properties or the roadway, to the satisfaction of the Chief Executive Officer or delegate.
- 6. Supply and install water service infrastructure to the development and/or meet the cost of any alterations to public utility mains, existing mains, services or installations and external road works required in connection with the approved development, to the satisfaction of the Chief Executive Officer or delegate
- 7. Prior to the issue of a Building Permit, provide written confirmation from Ergon Energy and Telstra that connections can be provided to the site; and provide the connections and/or meet the cost of any alterations to public utility services or installations and external road works required in make the connection, prior to commencement of the use, to the satisfaction of the Chief Executive Officer or delegate.
- 8. Two (2) Industrial crossovers are to be designed in accordance with the FNQROC Development Manual and sited in the location shown on the Amended Site Plan, to provide vehicular access to the development, to the satisfaction of the Chief Executive Officer or delegate.
- 9. Internal driveways and car parking areas, as shown on the Amended Final Site Plan, are required to be profiled to avoid ponding, hardstand and regularly maintained to minimise dust, to the satisfaction of the Chief Executive Officer or delegate.
- 10. Should any of the Council's assets be damaged during the construction of any new infrastructure or associated works, the cost of the reinstatement of all such assets shall be met by the applicant/proponent and to the satisfaction of the Chief Executive Officer or delegate.

11. The three (3) groups of two (2) car parking spaces are to be designated on site with coppers logs or similar and delineated and maintained with hard-stand material, to the satisfaction of the Chief Executive Officer or delegate.

AND

Should additional car parking spaces be required on site in the future, they are to be constructed to the same standard and sited clear of any site boundary by a distance of three (3.0) metres, to the satisfaction of the Chief Executive Officer or delegate.

12. Landscaping is required to be provided within the setback to all street frontages, excluding vehicle access ways, prior to commencement of the use. 1.0-metre-high trees at time of planting and 0.5-metre-high shrubs at time of planting, native/endemic to the local area are to be planted; with trees at 2.0 metre centres, with shrubs in between, to the satisfaction of the Chief Executive Officer or delegate.
13. 1.8-metre-high security fencing and gates are to be erected around the site, with the fence adjoining land in the Township Zone Residential Precinct being a 1.8 metre high screen fence, prior to commencement of the use, to the satisfaction of the Chief Executive Officer or Delegate.
14. The applicant shall ensure the site is maintained in a clean and tidy condition at all times to the satisfaction of the Chief Executive Officer or delegate.
15. Any signage proposed to identify the premises is limited to:
 - a. a non-illuminated wall sign with a maximum face area of 1.0m²; and
 - b. attached to the perimeter fence, in proximity to the main entrance gate.

Any signage is to be erected prior to commencement of the use, to the satisfaction of the Chief Executive Officer or delegate.

16. An Application of Operational Work is to be lodged and approved by Council for all civil and site infrastructure works (e.g. stormwater, earthworks, access and services) to the satisfaction of the Chief Executive Officer or Delegate.
17. The Applicant is required to contribute, prior to commencement of the use, to the infrastructure upgrading works scheduled by Council for Gregory, in accordance with the Council's Infrastructure Charging Framework for Gregory, to the satisfaction of the Chief Executive Officer or delegate.
18. The three (3) lots that comprise the development site are to be amalgamated. A copy of the Plan of Survey creating the new lot is to be lodged with Council for endorsement, and lodged for registration in the State Titles Office, prior to the issue of building/plumbing permits, to the satisfaction of the Chief Executive Officer or delegate.

11.08 Combined Application for Preliminary Approval to Vary the Planning Scheme and Development Permit for a Transport Depot and Warehouse

That Council resolves:

In accordance with the Planning Act 2016, the applicant be notified that the Combined Application for:

- Preliminary Approval to Vary the Planning Scheme, to assess a development for a Transport Depot and a Warehouse against the relevant provisions of the Planning Scheme and, in particular the Township Zone Code, as if the site was not designated Residential Precinct; and
- Material Change of Use for a Development Permit for a Transport Depot and Warehouse.

on land located at 22 Gleeson Avenue and 56/57 Clarke Street, Gregory, and described as Lots 55, 56 & 57 RP743009, is approved subject to the conditions detailed below.

A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)

Variation of Local Planning Instrument – Preliminary Approval

1. Pursuant to Section 61(3)(a) of the Planning Act 2016, this Variation Request-Preliminary Approval varies the effect of the Burke Shire Planning Scheme 2020 for the assessment of a Transport Depot and Warehouse development on the site, by designating the site, Township Zone - (No Precinct).
2. The Variation Approval is a Preliminary Approval and only applies to the assessment of the Material Change of Use (Development Permit) (MCU-DP) component of this Combined Application and does not apply to any other development proposed for the site.
3. Should the development of a Transport Depot and Warehouse on the site not proceed, within a Currency Period of 4 years, or if the MCU-DP of the Combined Application is formally withdrawn within the 4-year Currency Period, the Variation Request – Preliminary Approval lapses and the original Planning Scheme mapping designations on the site, of Township Zone – Residential Precinct, apply.

Material Change of Use – Development Permit

General

1. The development shall be undertaken substantially in accordance with the Amended Site Plan, except as modified by this approval, to the satisfaction of the Chief Executive Officer or delegate:

Amended Site Plan, dated 22/4/2025, prepared by Gilvear Planning – Job No: J001724

2. An Amended Final Site Plan is to be lodged with Council and endorsed, prior to the issue of a Building Permit for the development. In particular, the Amended Final Site Plan shall show:
 - a. The resiting of the internal driveway site access boundary closest to both intersections, setback 6.0 metres from the truncation of Gleeson Avenue and the truncation of Clarke Street;
 - b. The location and width of internal driveways accesses to the Equipment Shed and the Bus Shed;

- c. A hard stand connection between the shed driveways and the adjacent designated car parking areas;
- d. The location of the septic tank and trenches on the site, in compliance with Condition 3, below;
- e. The location of the office and ablution facilities in one of the sheds;
- f. Landscaping and fencing/gates along all three (3) street frontages (excluding driveway accesses) in compliance with Conditions 12 & 13, below.

To the satisfaction of the Chief Executive Officer or delegate.

- 3. An Effluent Disposal Report, including a Site Plan showing the location of the septic tank and trenches, site 2.0 metre clear of any site boundary, is to be submitted and approved by Council, with the Amended Final Site Plan (Condition 1 above).

AND

Any future plumbing and building work on the site shall be carried out generally in accordance with any relevant Council's requirements and all regulatory controls, to the satisfaction of the Chief Executive Officer or delegate.

- 4. This development approval lapses four (4) years after the day that the development approval takes effect, unless extended under the Planning Act 2016.
- 5. Any re-profiling of the site to accommodate the buildings shall ensure stormwater and runoff from the site is drained to a street frontage, in such a way that it does not concentrate flow on any abutting properties or the roadway, nor does it create ground erosion problems on abutting properties or the roadway, to the satisfaction of the Chief Executive Officer or delegate.
- 6. Supply and install water service infrastructure to the development and/or meet the cost of any alterations to public utility mains, existing mains, services or installations and external road works required in connection with the approved development, to the satisfaction of the Chief Executive Officer or delegate
- 7. Prior to the issue of a Building Permit, provide written confirmation from Ergon Energy and Telstra that connections can be provided to the site; and provide the connections and/or meet the cost of any alterations to public utility services or installations and external road works required in make the connection, prior to commencement of the use, to the satisfaction of the Chief Executive Officer or delegate.
- 8. Two (2) Industrial crossovers are to be designed in accordance with the FNQROC Development Manual and sited in the location shown on the Amended Site Plan, to provide vehicular access to the development, to the satisfaction of the Chief Executive Officer or delegate.
- 9. Internal driveways and car parking areas, as shown on the Amended Final Site Plan, are required to be profiled to avoid ponding, hardstand and regularly maintained to minimise dust, to the satisfaction of the Chief Executive Officer or delegate.
- 10. Should any of the Council's assets be damaged during the construction of any new infrastructure or associated works, the cost of the reinstatement of all such assets shall be met by the applicant/proponent and to the satisfaction of the Chief Executive Officer or delegate.

11. The three (3) groups of two (2) car parking spaces are to be designated on site with coppers logs or similar and delineated and maintained with hard-stand material, to the satisfaction of the Chief Executive Officer or delegate.

AND

Should additional car parking spaces be required on site in the future, they are to be constructed to the same standard and sited clear of any site boundary by a distance of three (3.0) metres, to the satisfaction of the Chief Executive Officer or delegate.

12. Landscaping is required to be provided within the setback to all street frontages, excluding vehicle access ways, prior to commencement of the use. 1.0-metre-high trees at time of planting and 0.5-metre-high shrubs at time of planting, native/endemic to the local area are to be planted; with trees at 2.0 metre centres, with shrubs in between, to the satisfaction of the Chief Executive Officer or delegate.
13. 1.8-metre-high security fencing and gates are to be erected around the site, with the fence adjoining land in the Township Zone Residential Precinct being a 1.8 metre high screen fence, prior to commencement of the use, to the satisfaction of the Chief Executive Officer or Delegate.
14. The applicant shall ensure the site is maintained in a clean and tidy condition at all times to the satisfaction of the Chief Executive Officer or delegate.
15. Any signage proposed to identify the premises is limited to:
- a. a non-illuminated wall sign with a maximum face area of 1.0m²; and
 - b. attached to the perimeter fence, in proximity to the main entrance gate.
- Any signage is to be erected prior to commencement of the use, to the satisfaction of the Chief Executive Officer or delegate.
16. An Application of Operational Work is to be lodged and approved by Council for all civil and site infrastructure works (e.g. stormwater, earthworks, access and services) to the satisfaction of the Chief Executive Officer or Delegate.
17. The Applicant is required to contribute, prior to commencement of the use, to the infrastructure upgrading works scheduled by Council for Gregory, in accordance with the Council's Infrastructure Charging Framework for Gregory, to the satisfaction of the Chief Executive Officer or delegate.
18. The three (3) lots that comprise the development site are to be amalgamated. A copy of the Plan of Survey creating the new lot is to be lodged with Council for endorsement, and lodged for registration in the State Titles Office, prior to the issue of building/plumbing permits, to the satisfaction of the Chief Executive Officer or delegate.

Moved: Cr Clarke

Seconded: Cr Murray

Carried 250731.08 5/0

Attendance

Brian Lane (Ausnorth Consultants) entered the meeting at 11:43am.

11.03 Finance Monthly Update Report

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Dan McKinlay; Chief Executive Officer
PREPARED BY:	Shaun Jorgensen; Finance and Technology Manager
DATE REPORT PREPARED:	25 July 2025
LINK TO COUNCIL PLAN/S:	Operational Plan 2024-25 Council Budget 2024-25

1. PURPOSE OF REPORT

This report has been constructed to provide a snapshot of the progress of council's operations (financial) against budget targets at 30 June 2025 as adopted by the council budget. The below report will focus on providing information to key decision makers in regards to key metrics, trends and actuals for the month ended June 2025.

2. SUMMARY

Council's cash was up by \$6.78mil by the end of June 2025.

Overall council is under budget by 8.68% when compared with the 30 June 2025 target. Distortions still exist based on DRFA spend to date; additionally, the figure is expected to change again once accruals are processed ahead of external audit. This is within acceptable expectations.

The following report will cover the following key areas (in order) of the list

1. Overall Operating Summary (Actual v Budget)
2. Statement of Cash Flows
3. Statement of Income and Expenditure
4. Organisational Services Performance
5. Statement of Financial Position
6. Rating Arrears Summary
7. Exercise of Delegations
8. Officer's Recommendations

3. OVERALL OPERATING SUMMARY (ACTUAL V BUDGET)

The summary below shows a brief snapshot of how council is tracking in the current year against the budget for the year as adopted by council for the 30 June 2025.

Overall Financial Performance	Note Ref	Year To Date Actual	Annual Budget (Target)	YTD Progress %
Operating Revenue	(1)	45,807,010	47,325,595	96%
Operating Expenses	(2)	45,928,331	50,292,300	91%
Operating Result (Profit/Loss)	-	121,321	- 2,366,705	5%
Capital Revenue	(3)	5,254,544	61,257,921	9%
Net Result		5,133,223	58,891,216	9%

Assets & Liabilities		Year To Date Actual	Annual Budget (Target)
Cash & Cash Equivalents	(4)	87,640,714	38,805,470
Other Current Assets	(5)	2,296,422	1,402,000
Non Current Assets	(6)	165,947,681	227,365,845
Total Assets		255,884,817	267,573,315
Liabilities (Current)	(7)	83,320,133	36,655,000
Liabilities (Non Current)	(8)	1,065,525	1,485,415
Total Liabilities		84,385,658	38,140,415
Net Community Assets		171,499,159	229,432,900

Sustainability Outlook¹

Financial Sustainability Ratios and Measures of Sustainability	Target	Current Month YTD	Prior Month
¹ Operating Surplus Ratio (%)	Between 0% and 10%	0%	3%
² Working Capital Ratio	Greater than 1:1	1.1	1.1
³ Net Financial Liabilities Ratio	Less than 60%	-14%	-21%

Notes:

- (1) **Operating Revenues** - Movements included \$264k in 22/23 DRFA & \$1.06mil in 23/24 DRFA. FA Grant revenue has not been included for the purpose of management reporting.
- (2) **Operating Expenses** - Operating expenses have increased during the month due to works increasing for DRFA funded flood damage and RMPC works being carried out on state roads for the month. This is consistent with the revenues noted above being recognised in reciprocation to this expenditure being incurred.
- (3) **Capital Revenue** - Movements included \$349k for QRRRF.
- (4,5,6,7,8) - Accounts relate to balance sheet movements, all of which will move in correlation to Council operating movements; as such no items by exception to report at this stage.

¹Definitions

¹ The working capital ratio: measures council's ability to offset short term obligations with current assets.

² The net financial liabilities ratio: measures council's ability to increase borrowings where necessary.

³ The operating surplus ratio: measures council's ability to cover operational costs through operational revenues.

4. STATEMENT OF CASH FLOWS

The below statement shows a comparison between the cashflow of June 2024 in the previous year v June 2025 actuals v the budgeted estimated cashflow for 30 June 2025.

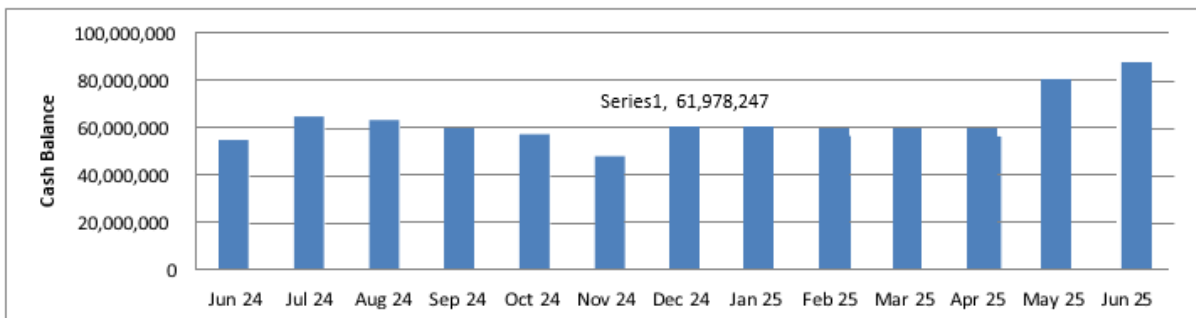
For the month ended 30 June 2025

	Note Ref	30 June 2024 \$	30 June 2025 \$	2024-25 Annual Budget \$	YTD Progress %
Cash flows from operating activities:					
Receipts from customers	(1)	4,012,356	5,839,141	5,258,079	111%
Payments to suppliers and employees	(2)	(23,289,314)	(43,536,806)	(60,472,896)	72%
		(19,276,957)	(37,697,664)	(55,214,817)	68%
Rental income	(3)	214,680	220,406	210,000	105%
Interest Received	(4)	1,473,637	2,818,550	2,233,706	126%
Operating Grants and Contributions	(5)	50,852,818	71,170,571	40,586,700	175%
Finance Costs		0	0	-	0%
Net cash inflow (outflow) from operating activities		33,264,177	36,511,862	43,030,406	85%
Cash flows from investing activities:					
Payments for Property, Plant and Equipment	(6)	(9,099,526)	(9,352,074)	(65,674,921)	14%
Net movement on loans and advances		-	-	-	0%
Proceeds from Sale of Property, Plant and Equipment		(46,106)	66,957	197,000	34%
Capital Grants and Subsidies	(7)	6,170,759	5,664,087	61,217,921	9%
Net cash inflow (outflow) from investing activities		(2,974,873)	(3,621,029)	(4,260,000)	85%
Cash flows from financing activities:					
Proceeds from Borrowings		-	-	500,000	0%
Repayment of Borrowings		-	-	-	0%
Net cash inflow (outflow) from financing activities		-	-	-	0%
Net increase (decrease) in cash held	(8)	30,289,304	32,890,833	(15,944,411)	-206%
Cash at beginning of reporting period		24,460,577	54,749,881	54,749,881	100%
Cash at end of reporting period	(8)	54,749,881	87,640,714	38,805,469	226%

Cash and Cash Equivalents Summary

Cash & Cash Equivalents	Effective Interest Rate	YTD Interest Earnings	Cash Balance
QTC Cash Fund	4.66%	2,818,550	77,724,498
Westpac General Fund - Trust	-	-	9,915,978
Cash Floats	-	-	238
Total			87,640,714

Cash and Cash Equivalents Movement Comparison Chart



Cash and Cash Equivalents - Restricted Cash (IAS 7)

Total Cash on hand	\$ 87,640,714.19	%
Restricted Cash - DRFA Operating Grants	\$ 61,560,821.69	70.24%
Restricted Cash - Non-DRFA Operating Grants	\$ 4,480,312.06	5.11%
Restricted Cash - Capital Grants	\$ 15,826,245.96	18.06%
GST Payable	\$ 1,621,711.63	1.85%
Unrestricted Cash	\$ 4,151,622.85	4.74%
Contract Assets - Cash to be received by 30 June 2025		
LRCI 2 and 3	\$ 323,000.00	<i>Pending final approval</i>
Insurance	\$ 250,000.00	<i>Pending final approval</i>
Projected Unrestricted Cash	\$ 4,724,622.85	
Prior Month Unrestricted Cash Balance	\$ 7,211,810.22	
Explanation for Movement:	-\$ 3,060,187.37	
Movement is due to council progressing projects and rates/FA grant funded operational spend as per the annual budget. This is in line with expectations for capital project spend and operational budget spend during the year. These remaining funds are required for maintaining operations for the remainder of the financial year.		

Notes to the Statement of Cashflows:

- (1) Receipts from customers** - On track with budget.
- (2) Payments to suppliers and employees** - On track with budget.
- (3) Rental Income** - Rental income is on track with budget.
- (4) Interest Received** - Interest is on track with budget with an effective interest rate provided by the QTC (4.66%). Decrease from 4.73% in May 2025.
- (5) Operating Grants and Contributions** - Movements included \$264k in 22/23 DRFA & \$1.06mil in 23/24 DRFA. FA Grant revenue has not been included for the purpose of management reporting.
- (6) Payments for Property, Plant and Equipment** - Noted an increase in expenditure by approximately \$2.1mil for the month of June 2025. this is the primary contributor to the decrease in restricted cash. Adjustments are still pending to account for further unearned revenues.
- (7) Capital Grants and Subsidies** - Approximately \$1.076mil was recognised during June 2025 with further amounts expected as part of the EOFY closure of the financial accounts for external audit.
- (8) Net Cash Movement** - Council's cash holdings were up by \$6.78mil by the end of June 2025.

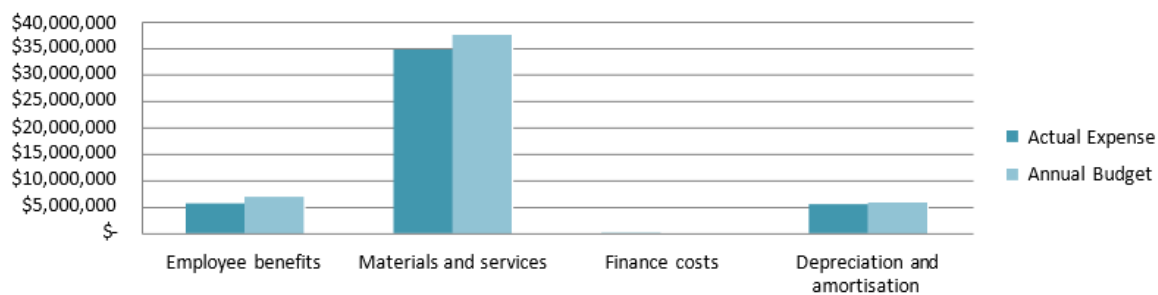
5. STATEMENT OF INCOME AND EXPENDITURE

The below statement shows a comparison between the income and expense statement of June 2024 in the previous year v June 2025 actuals v the budgeted income and expenditure for 30 June 2025.

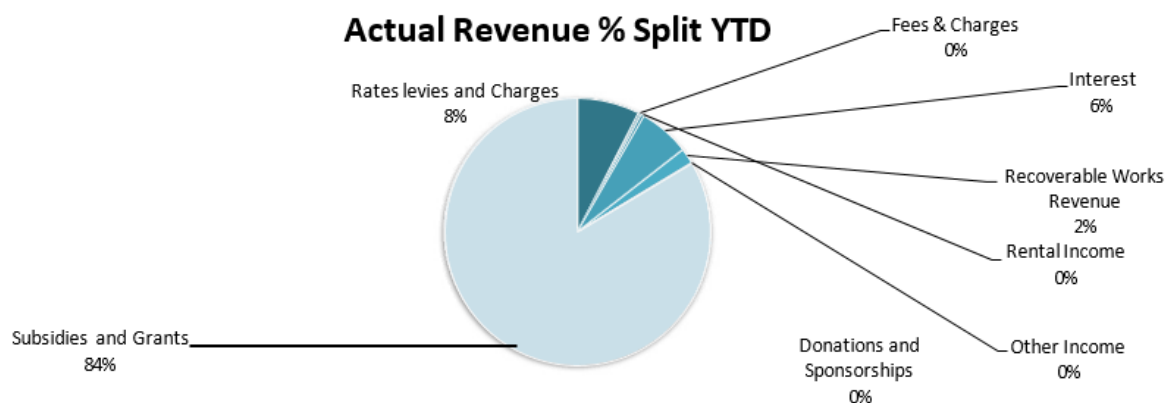
For the month ended 30 June 2025

	Note Ref	30 June 2024 \$	30 June 2025 \$	2024-25 Annual Budget \$	YTD Progress %
Recurrent Revenue					
Rates levies and Charges		3,335,726	3,458,076	3,496,000	99%
Fees & Charges	(1)	124,436	124,521	145,400	86%
Rental Income	(2)	214,680	220,406	210,000	105%
Interest	(3)	1,473,637	2,818,550	2,035,000	139%
Recoverable Works Revenue	(4)	1,198,764	858,355	1,129,895	76%
Other Income	(5)	250,868	46,708	317,600	15%
Donations and Sponsorships	(12)	-	11,136	5,000	223%
Developer Contributions		-	-	-	0%
Subsidies and Grants	(6)	13,667,607	38,269,258	40,586,700	94%
Total Recurrent Revenue		20,265,718	45,807,010	47,925,595	96%
Capital Revenue					
Sale of non-current assets	(13)	-	22,457	40,000	56%
Contributions		-	-	-	0%
Subsidies and Grants	(7)	6,170,759	5,232,087	61,217,921	9%
Total Capital Revenue		6,170,759	5,254,544	61,257,921	9%
TOTAL INCOME		26,436,477	51,061,554	109,183,516	47%
Recurrent Expenses					
Employee benefits	(8)	4,921,410	5,665,378	6,893,207	82%
Materials and services	(9)	19,319,046	34,672,554	37,509,093	92%
Finance costs	(10)	70,136	69,026	32,000	216%
Depreciation and amortisation	(11)	5,929,610	5,521,373	5,858,000	94%
TOTAL RECURRENT EXPENSES		30,240,202	45,928,331	50,292,300	91%
NET RESULT		- 3,803,725	5,133,223	58,891,216	9%

Expenditure Actual v Budget



Actual Revenue % Split YTD



Notes to the Statement of Income and Expenditure:

- (1) Fees & Charges** - This amount is on track with budget.
- (2) Rental Income** - Rental income is on track against budget.
- (3) Interest** - Interest is on track with budget with an effective interest rate provided by the QTC (4.66%). Decrease from 4.73% in May 2025.
- (4) Recoverable Works Revenue** - Accrued revenue is expected to be processed for RMPC works by the end of July 2025. We anticipate this figure will align with the revenue budget for 30 June 2025.
- (5) Other Income** - Minimal movement to report for the month.
- (6) Subsidies and Grants (operating)** - Movements included \$264k in 22/23 DRFA & \$1.06mil in 23/24 DRFA. FA Grant revenue has not been included for the purpose of management reporting.
- (7) Subsidies and Grants (capital)** - Approximately \$1.076mil was recognised during June 2025 with further amounts expected as part of the EOFY closure of the financial accounts for external audit.
- (8) Employee benefits** - In relation to employee benefits costs against the budget, we have currently expended \$5.665mil against a budget of \$6.893 mil for the year; this is an actual spend of 82.19% year to date.
- (9) Materials and services** - Refer to the cost disaggregation in the operating statement. Currently on track with budget overall.
- (10) Finance costs** - This amount is over budget; however, the percentage is misleading on the basis of the amount being minimal in nature and is due to the increase in interest income year to date above budget expectations.
- (11) Depreciation and amortisation** - Amount is in line with the expected depreciation spend by 30 June 2025.
- (12) Donations and Sponsorship Revenue** - This is made up of revenue received from sponsorship for the Order of the Outback Ball which was held in August 2024.
- (13) Sale of non-current assets** - This balance reflects the sale of properties/land during the year (residual value).

6. BURKE SHIRE COUNCIL FINANCIAL PERFORMANCE

The below report shows the expenditure split between the various organisational departments of council.

It is expected that movements should be no more than 8.33% month on month (100% divided by 12 months).
Benchmark for June 2025 100.00%

% YTD Actual expense v Annual Budget
■ YTD actual v budget is on track
■ YTD actual v budget is unfavourable (1%-5% movement larger than expected)
■ YTD actual v budget requires review (>5% movement larger than expected)

Organisational Services					
	30 June 2024	30 June 2025	2024-25 Annual Budget	YTD Progress %	Comments
	\$	\$	\$		
Recurrent Expenses					
Corporate Governance Costs	948,351	908,077	1,046,000	86.81%	On track with budget.
Administration Costs	3,269,630	3,950,742	4,300,400	91.87%	On track with budget.
Recoverable Works Expenses	1,048,531	665,013	934,000	71.20%	On track with budget.
Engineering Services	14,035,514	32,811,662	34,844,500	94.17%	On track with budget.
Utility Services Costs	898,010	834,322	1,028,000	81.16%	On track with budget.
Net Plant Operating Costs	- 493,895	- 530,065	750,000	70.68%	On track with budget.
Planning and Environmental Expenses	74,916	88,222	352,000	25.06%	On track with budget.
Community Services Costs	4,458,398	1,609,929	2,647,400	60.81%	On track with budget.
Finance Costs	63,886	69,026	32,000	215.71%	Distorted due to percentage approach to reporting. Value is low and has increased due to significant increases to council QTC interest returns for 2024/2025 as the balance of cash held is higher than expected at current.
Depreciation	5,901,905	5,521,373	5,858,000	94.25%	On track with budget.
Other Expenses	-	-	-	0.00%	On track with budget.
TOTAL RECURRENT EXPENSES	30,206,247	45,928,331	50,292,300	91.32%	On track with budget.
Capitalised Wages	-	285,547	217,000	132%	On track with budget.

7. STATEMENT OF FINANCIAL POSITION

For the month ended 30 June 2025

	30 June 2025	2024-25 Annual Budget
	\$	\$
Current Assets		
Cash and cash equivalents	87,640,714	38,805,470
Trade and other receivables	3,284,008	1,000,000
Inventories	462,910	300,000
Other financial assets	- 1,450,496	102,000
Non-current assets classified as held for sale	-	-
Total current assets	89,937,136	40,207,470
Non-current Assets		
Receivables	-	-
Property, plant and equipment	291,383,146	322,810,307
Accumulated Depreciation	- 125,435,465	95,444,462
Intangible assets	-	-
Total non-current assets	165,947,681	227,365,845
TOTAL ASSETS	255,884,817	267,573,315
Current Liabilities		
Trade and other payables	83,045,602	36,465,000
Borrowings	-	-
Provisions	274,531	190,000
Other	-	-
Total current liabilities	83,320,133	36,655,000
Non-current Liabilities		
Trade and other payables	55,410	55,415
Interest bearing liabilities	-	-
Provisions	1,010,115	930,000
Other	-	500,000
Total non-current liabilities	1,065,525	1,485,415
TOTAL LIABILITIES	84,385,658	38,140,415
NET COMMUNITY ASSETS	171,499,159	229,432,900
Community Equity		
Shire capital	39,529,889	100,944,810
Asset revaluation reserve	103,541,131	103,541,131
Retained surplus/(deficiency)	28,428,139	24,946,959
Other reserves	-	-
TOTAL COMMUNITY EQUITY	171,499,159	229,432,900

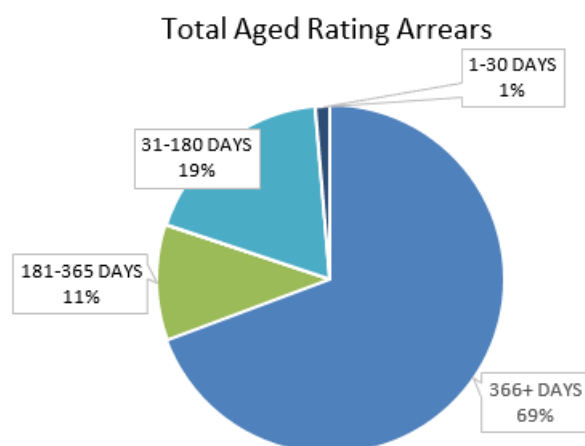
8. RATING ARREARS SUMMARY

The below report shows the outstanding aged rating arrears as at 30 June 2025.

Rating Type	366+ DAYS	181-365 DAYS	31-180 DAYS	1-30 DAYS	Total
	\$	\$	\$	\$	\$
GENERAL	95,663	22,564	42,918	2,440	163,585
SEWERAGE	8,676	4,189	13,082	453	26,401
GARBAGE	7,847	4,244	6,928	266	19,285
WATER	117,981	20,398	31,521	2,400	172,301
WATER CONSUMPTION	148,789	7,519	6,327	2,189	164,823
STATE GOVT EMERGENCY	5,059	1,482	3,058	141	9,739
LEGAL FEES	4,928	-	-	-	4,928
Total	388,942	60,395	103,834	7,890	561,061
Prior Month (March)	395,553	81,050	126,974	-	603,577
Movt \$	- 6,611	- 20,655	- 23,140	7,890	- 42,515
Movt %	-1.67%	-25.48%	-18.22%	100.00%	-7.04%

Debt Collection Actions Executed for May 2025:

	Number of assessments	Amount Outstanding
<i>Ratepayers subject to further legal rectification</i>	1	\$ 211,563.27
<i>Assessments in Active legal resolution progress</i>	1	\$ 47,639.64
<i>Assessments to progress to Rating Sale</i>	3	\$ 83,754.65
(\$) Sum of Debt Actions in progress		\$ 342,957.56
(%) of Total Rating Arrears		61%
Remaining Arrears Adjusted for Ongoing Matters		\$ 218,103.90



9. EXERCISE OF DELEGATIONS

Clause 9 of Council's Rate Debt Recovery Policy determines how debtors can enter into a plan to pay their outstanding debts (rates and charges and other receivables) to Council. Clause 11 delegate's authority to negotiate payment plans to the CEO. The following delegations were exercised.

Debt Write off (Amount written off)	Payment arrangement and repayment term	Authorising officer (CEO)
-------------------------------------	--	---------------------------

Nil

Debt Write off requested > \$1,000

Nil

10. OFFICER'S RECOMMENDATION

That the financial report for the 30 June 2025 be received and noted.

11.03 Finance Monthly Update Report

That the financial report for the 30 June 2025 be received and noted.

Moved: Cr Poole

Seconded: Cr Yanner

Carried 250731.09 5/0

Adjournment

That Council adjourned the meeting from 11:51am to 1:08pm for lunch, all were present at resumption except Kimberly Chan and Brian Lane.

Attendance

Kimberly Chan entered the meeting at 1:18pm.

11.04 Register of Pre-qualified Suppliers (Trade Services, and Wet & Dry Plant and Equipment Hire)

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Dan McKinlay; Chief Executive Officer
PREPARED BY:	Shaun Jorgensen; Finance and Technology Manager
DATE REPORT PREPARED:	24 July 2025
LINK TO COUNCIL PLAN/S:	Corporate Plan, Good Governance - Council decision-making promotes financial and asset sustainability.

1. PURPOSE

To inform Council of the Tender process conducted and the evaluation outcome to recommend appointment of suppliers meeting the pre-qualification requirements to be included on the following registers:

- 0280-4202-0002-ADM-0225-01 - Register of Pre-qualified Suppliers Trade Services
- 0280-4202-0002-ADM-0225-02 - Register of Pre-qualified Suppliers Wet & Dry Plant and Equipment Hire

2. BACKGROUND

From April 2025; council engaged the process of re-establishing the Burke Shire Council Register of Pre-Qualified Suppliers (RoPS). The process includes the following steps.

Council Register of Pre-Qualified Suppliers Establishment Process:

1. Plan and approve the RoPS scope, documentation, and evaluation criteria.
2. Advertise the tender publicly via approved channels for at least 21 days.
3. Receive and record submissions securely before the closing date.
4. Open and check compliance of all tenders against mandatory requirements.
5. Evaluate tenders using published criteria and sound contracting principles.
6. Prepare an evaluation report with recommendations for Council or delegated authority.
7. Obtain formal approval through a Council resolution or delegated sign-off.
8. Notify all tenderers of the outcome and offer feedback to unsuccessful suppliers.
9. Establish the RoPS and formally register approved suppliers.
10. Manage and review the RoPS with ongoing performance monitoring and periodic renewals.

Tender Particulars:

The tender Contract base period for each RoPS issued to market is for one (1) year and 3 x one (1) year extension options.

A Tender Refresh clause has been built into each contract, allowing a regular return to the market at set intervals throughout each year to allow for the inclusion of new suppliers to be added to the register (in particular, to support the ongoing addition of new and local businesses).

Pursuant to legislation, and Council's Procurement Policy and Procedure, the abovementioned tenders were released to market on 15 April 2025 and closed on 8 May 2025. Of the process conducted:

- There were 17 supplier responses (Trade Services) and 36 supplier responses (Plant Hire)
- Individual Tender evaluations commenced shortly after, and secondary consensus was reached on 11 June 2025
- Of the responses evaluated, 15 suppliers (Trade Services) and 33 suppliers (Plant Hire) were successful (subject to the finalisation of any outstanding clarifications) in the tables listed below:

Successful Submissions:

FIGURE 1:
0280-4202-0002-ADM-0225-01 - Register of Prequalified Suppliers Trade Services
ARA Security Services Pty Ltd
AUSTEK PTY LTD
CBS Building Group Pty Ltd Trading As Contract Building Services
Data Right Pty Ltd Trading As Carbon Adult Partners
DE & LM Turner Pty Ltd Trading As Defiant Pest Services
60 Degrees East Pty Ltd Trading As Eco Greenhaus
Scott William Furlong Trading As Furlong & Associates Investigation Consultancy
GOS Constructions QLD Pty Ltd
J & TJ Wilson
John Kevin Welch and Megan May Welch Trading As Nuleaf Nursery Supplies
Marcus Dean Burt T/A MDB Plumbing & Gas
PERITOS SOLUTIONS PTY LTD
PLD Holdings Pty Ltd Trading As Professional Pump Services & Irrigation
The Trustee For Wilson Mobile Contracting Unit Trust
Tree Acq Pty Ltd T/A MPDT

FIGURE 2:**0280-4202-0002-ADM-0225-02 - Register of Prequalified Suppliers Wet & Dry Plant and Equipment Hire**

Addison (Aust) Pty Ltd Trading As 1300 Meteor Rentals

Network Cairns Pty Ltd Trading As 1300 Truckhire

Alexander Plant Hire Pty Ltd

AM Earthmoving (Qld) Pty Ltd

APP Management Pty Ltd

Arkey Haulage Pty Ltd

Bitu-Mill Pty Ltd

Brooks Hire Service Pty Ltd

C&R Contractors Pty Ltd

Coates Hire Operations Pty Ltd

DS Curry Investments Trading As Currys Diesel & Machinery

Dantam & Sons Pty Ltd

Diamond Helicopters Pty Ltd

DJ & DS Mclean

Durack Civil Pty Ltd

Edmonds NQ Pty Ltd

Ellis Profiling (Qld) Pty Ltd

FNQ Traffic Hire Pty Ltd

GOS Constructions Qld Pty Ltd

Hastings Deering (Australia) Limited

Joshua William Castray Trading As Humdinger Contracting

J Wilson & T.J Wilson

Waldo Potgieter Trading As Makarios Earthmoving

Marc Adamson Plumbing Pty Ltd

McConachy Ventures Pty. Ltd Trading As MAK Diesel & Earthmoving
Marcus Dean Burt Trading As MDB Plumbing & Gas
Rollers Australia Pty Limited Trading As Rollers Queensland
Sherrin Rentals Pty Ltd
T.I.E. Const Pty. Ltd
The Mining Pty Ltd
The Stabilising Pty Ltd
Tutt Bryant Hire Pty Ltd Trading As Tutt Bryant Hire
Universal Cranes (Nth Qld) Pty Ltd

Non-conforming tender consideration:

For tenders deemed non-conforming; we noted 2 tender submissions as part of the submission of the 0280-4202-0002-ADM-0225-01 Trade Services RoPS were deemed as non-conforming due to incomplete documentation with an additional 3 tender submissions as part of the submission of the 0280-4202-0002-ADM-0225-02 Wet & Dry Plant and Equipment Hire RoPS being deemed as non-conforming also due to incomplete documentation.

An additional 6 late submissions were received and deemed as non-conforming due to timing, however on the basis of these submissions being from local suppliers in the Burke Shire regional and in consideration of them providing supply of critical public services; these have been included for consideration from council to include in the RoPS as part of this implementation of RoPS in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld).

3. FINANCIAL & RESOURCE IMPLICATIONS

As this is a register of pre-qualified suppliers with no predefined scopes of work or specific budgetary considerations, expenditure will fall within the relevant areas of Council and their internal budgets as managed by the relevant financial delegates.

4. POLICY & LEGAL IMPLICATIONS

Instrument	Reference	Details
Local Government Regulation 2012	Chapter 6 > Section 232	Exception for register of pre-qualified suppliers

5. RISK

Risk Type	What could happen	Possible Consequences
Financial	Inadequate internal financial controls regarding expenditure of adopted budget.	Councils budgeted expenditure being exceeded.
Procurement	Inadequate internal controls regarding execution of the register	Procurement processes not followed: risk assessments not occurring, insurance, licences and qualifications not vetted resulting in suppliers not allocated accordingly
Procurement	Acceptance of a Non-Conforming Tender	<p>Definition of Non-Conforming Tender:</p> <p>A tender that does not meet all of the mandatory conditions or specifications outlined in the request (e.g., missing documentation, alternative pricing models, different terms).</p> <p>Council's Discretion:</p> <p>Under Section 228(7) of the Local Government Regulation 2012, councils are not automatically required to reject a non-conforming tender.</p> <p>A non-conforming tender can be accepted if Council is satisfied that it offers value for money and serves the public interest.</p> <p>Assessment Criteria:</p> <p>Council must ensure that:</p> <p>The decision is consistent with the sound contracting principles (value for money, open & effective competition, development of competitive local business, environmental protection, ethical behaviour).</p> <p>All tenderers are treated fairly and equitably.</p>

		The acceptance of a non-conforming tender does not breach Council's Procurement Policy or Tender Evaluation Plan.
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6. CRITICAL DATES & IMPLICATIONS

Resolution is sought at the earliest opportunity in order to provide supplier feedback and implement the contract register for Council use as soon as practically possible.

7. CONSULTATION

Councillors

CEO

Finance and Technology Manager

Contracts and Procurement Coordinator

Director of Engineering

The Procurers (Consultants)

Peak Procurement Services

8. CONCLUSION

The establishment of the Register of Pre-Qualified Suppliers provides Council with a compliant, transparent, and efficient mechanism to engage suppliers for ongoing goods and services. The recommended suppliers have been evaluated in accordance with Council's Procurement Policy and the Local Government Regulation 2012, ensuring value for money, open and effective competition, and support for local business where possible. It is recommended that Council endorse the proposed Register of Pre-Qualified Suppliers and approve its implementation for the nominated term.

9. OFFICER'S RECOMMENDATION

That Council:

- A. Appoint the suppliers as identified in Figure 1 and Figure 2 as pre-qualified suppliers to Council's register of pre-qualified suppliers for tenders 0280-4202-0002-ADM-0225-01 and 0280-4202-0002-ADM-0225-02 subject to finalisation of any outstanding clarifications; and
- B. Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009, to negotiate and enter into contract, finalise, and execute any and all matters in relation to this procurement activity; and

For Late Submitted Tenders:

- A. That Council endorses the acceptance of a non-conforming tender submission from All Over Down Under for tender 0280-4202-0002-ADM-0225-01 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.
- B. That Council endorses the acceptance of a non-conforming tender submission from Wilson Mobile Contracting for tender 0280-4202-0002-ADM-0225-01 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.
- C. That Council endorses the acceptance of a non-conforming tender submission from Wattworx Pty Ltd for tender 0280-4202-0002-ADM-0225-01 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.
- D. That Council endorses the acceptance of a non-conforming tender submission from Derrick's Contracting Pty Ltd for tender 0280-4202-0002-ADM-0225-01 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.
- E. That Council endorses the acceptance of a non-conforming tender submission from Marwill Pty Ltd for tender 0280-4202-0002-ADM-0225-01 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.

- F. That Council endorses the acceptance of a non-conforming tender submission from Professional Pump and irrigation aka PLD Holdings for tender 0280-4202-0002-ADM-0225-02 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.

For future operations of engagement of Register of Pre-Qualified Suppliers:

- A. That Council endorses the quarterly opening and invitation for tender submission of the Burke Shire Council Register of Prequalified Suppliers (RoPS) in accordance with Section 232 of the Local Government Regulation 2012 (Qld) and the Burke Shire Council Procurement Policy, to allow for the regular addition of suitable suppliers and to ensure continued competitiveness, transparency, and operational flexibility in Council's procurement activities; and further authorises the Chief Executive Officer (or delegate) to manage the quarterly opening and assessment process in line with legislative and policy requirements.
- B. That Council permits, under special circumstances, the consideration of new suppliers who establish operations within the Burke Shire region outside the scheduled Register of Prequalified Suppliers (RoPS) opening periods, where it is deemed to be in the public interest and supports the principles of fairness, equity, and the promotion of local business; and further endorses that such consideration be undertaken in accordance with Section 232 of the Local Government Regulation 2012 (Qld), with the Chief Executive Officer (or delegate) authorised to assess eligibility and manage inclusion in a manner that maintains probity and transparency in procurement practices.

11.04 Register of Pre-qualified Suppliers (Trade Services, and Wet & Dry Plant and Equipment Hire)

That Council:

- A. **Appoint the suppliers as identified in Figure 1 and Figure 2 as pre-qualified suppliers to Council's register of pre-qualified suppliers for tenders 0280-4202-0002-ADM-0225-01 and 0280-4202-0002-ADM-0225-02 subject to finalisation of any outstanding clarifications; and**
- B. **Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009, to negotiate and enter into contract, finalise, and execute any and all matters in relation to this procurement activity; and**

For Late Submitted Tenders:

- A. That Council endorses the acceptance of a non-conforming tender submission from All Over Down Under for tender 0280-4202-0002-ADM-0225-01 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.

- B. That Council endorses the acceptance of a non-conforming tender submission from Wilson Mobile Contracting for tender 0280-4202-0002-ADM-0225-01 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.
- C. That Council endorses the acceptance of a non-conforming tender submission from Wattworx Pty Ltd for tender 0280-4202-0002-ADM-0225-01 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.
- D. That Council endorses the acceptance of a non-conforming tender submission from Derrick's Contracting Pty Ltd for tender 0280-4202-0002-ADM-0225-01 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.
- E. That Council endorses the acceptance of a non-conforming tender submission from Marwill Pty Ltd for tender 0280-4202-0002-ADM-0225-01 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.
- F. That Council endorses the acceptance of a non-conforming tender submission from Professional Pump and irrigation aka PLD Holdings for tender 0280-4202-0002-ADM-0225-02 noting that while the submission did not fully meet all specified requirements, it is considered to provide value for money and deliver the desired outcomes; and further authorises the Chief Executive Officer (or delegate) to finalise negotiations, clarify outstanding matters, and enter into a formal contract, in accordance with Section 228(8) of the Local Government Regulation 2012 (Qld), which permits the acceptance of a non-conforming tender where it is in the public interest.

Amendment to motion

Move amendment to the motion.

Moved: Cr Camp

Seconded: Cr Clarke

Vote 5/0

Cr Camp moved an amendment to the Officer's Recommendation as follows:

That Council:

- A. Appoint the suppliers as identified in Figure 1 and Figure 2 as pre-qualified suppliers to Council's register of pre-qualified suppliers for tenders 0280-4202-0002-ADM-0225-01 and 0280-4202-0002-ADM-0225-02 subject to finalisation of any outstanding clarifications; and**
- B. Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009, to negotiate and enter into contract, finalise, and execute any and all matters in relation to this procurement activity; and**

For Late Submitted Tenders:

That the late submitted tenders below be rejected, but the late tenderers be invited to reapply when the Register of Pre-Qualified Suppliers is updated during the financial year:

- A. All Over Down Under for tender 0280-4202-0002-ADM-0225-01**
- B. Wilson Mobile Contracting for tender 0280-4202-0002-ADM-0225-01**
- C. Wattworx Pty Ltd for tender 0280-4202-0002-ADM-0225-01**
- D. Derrick's Contracting Pty Ltd for tender 0280-4202-0002-ADM-0225-01**
- E. Marwill Pty Ltd for tender 0280-4202-0002-ADM-0225-01**
- F. Professional Pump and irrigation aka PLD Holdings for tender 0280-4202-0002-ADM-0225-02**

That for future operations of engagement of Register of Pre-Qualified Suppliers:

- A. That Council endorses the quarterly opening and invitation for tender submission of the Burke Shire Council Register of Prequalified Suppliers (RoPS) in accordance with Section 232 of the Local Government Regulation 2012 (Qld) and the Burke Shire Council Procurement Policy, to allow for the regular addition of suitable suppliers and to ensure continued competitiveness, transparency, and operational flexibility in Council's procurement activities; and further authorises the Chief Executive Officer (or delegate) to manage the quarterly opening and assessment process in line with legislative and policy requirements.**
- B. That Council permits, under special circumstances, the consideration of new suppliers who establish operations within the Burke Shire region outside the scheduled Register of Prequalified Suppliers (RoPS) opening periods, where it is deemed to be in the public interest and supports the principles of fairness, equity, and the promotion of local business; and further endorses that such consideration be undertaken in accordance with Section 232 of the Local Government Regulation 2012 (Qld), with the Chief Executive Officer (or delegate) authorised to assess eligibility and manage inclusion in a manner that maintains probity and transparency in procurement practices.**

Moved: Cr Camp

Seconded: Cr Yanner

Carried 250731.10 5/0

11.09 Gleeson White Hills Road

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Dan McKinlay; Chief Executive Officer
PREPARED BY:	Dan McKinlay; Chief Executive Officer
DATE REPORT PREPARED:	29 July 2025
LINK TO COUNCIL PLAN/S:	Goal – Asset Sustainability Council makes appropriate infrastructure investments (operations, maintenance, renewals, upgrades, acquisitions, disposals) to ensure the delivery of appropriate levels of service. These decisions are made with reference to financial, asset and community sustainability

1. PURPOSE

To review Cloncurry Shire Council's proposal that the Burke Shire Council authorise the opening and dedication of a 1.977km section of road in the Burke Shire Council local government area to enable Cloncurry Shire Council to open and connect the remaining 24.310 km of the proposed Gleeson White Hills Road.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Cloncurry Shire Council is attempting to give effect to its Rural Property Access Policy by extending the Gleeson Road to White Hills. While the majority of this extension is in the Cloncurry Shire Council local government area, there is a small area that cuts through one of the southernmost appendices of the Burke Shire Council local government area (see image below).

- Section 1 (Cloncurry Shire Council): 2.170km
- Section 2 (Burke Shire Council): 1.977km
- Section 3 (Cloncurry Shire Council): 22.266km



For additional detail, see Attachment 1 - Survey Plan Extracts.

3. PROPOSAL

The proposal is as follows:

1. Burke Shire Council endorses and authorises Cloncurry Shire Council to progress and finalise all legislative processes to open and dedicate the opening of the 1.977km section of the proposed Gleeson White Hills Road;
 - a. The road corridor will be 60m wide and the running surface will be gravel at 4m in width.
2. Cloncurry Shire Council to bear all costs in relation to this process: legal, survey etc.
3. Burke Shire Council and Cloncurry Shire Council enter a Memorandum of Understanding in relation to the delivery of maintenance works on this road, delegating authority to the CEO.
4. Burke Shire Council includes the 1.977km section of the Gleeson White Hills Road on its Road Register, Asset Register, and in Appendix B of the Road Hierarchy and Segmentation Policy as a Local Road.

4. FINANCIAL & RESOURCE IMPLICATIONS

Legals / Survey: Cloncurry Shire Council will cover all legal and survey costs associated with this process.

Road maintenance: Cloncurry Shire Council will be responsible for road maintenance on this section of road in line with the proposed MOU.

5. RISK

Any risk related to confusion over road maintenance responsibilities will be managed via the MOU.

6. POLICY & LEGAL IMPLICATIONS

Under Council's Road Hierarchy and Segmentation Policy:

- The new road would be categorised as a Local Road.
- Cloncurry Shire Council would maintain in accordance with the Memorandum of Understanding, which would adequately conform to section 4.3, Table 1, performance criteria and acceptable solutions for a Local Road.

Under section 5.3.3 of the same policy (Expansion of Road Network), Council is required to consider the additional funding required to fund the ongoing maintenance, operations and renewal of the asset.

In this case, all ongoing maintenance and operational costs associated with this road, other than depreciation, would be covered by the Cloncurry Shire Council given this section of roads sits within longer sections of the same road that are in the Cloncurry Shire Council local government area.

Road Register

Burke Shire Council would be required to update its Road Register, Asset Register and Appendix B of the Road Hierarchy and Segmentation Policy as follows:

- Gleeson White Hills Road: Local, 1.977km.

7. CRITICAL DATES & IMPLICATIONS

Once MOU is signed by both parties, recommendation will be enacted.

8. CONSULTATION

- CEO Cloncurry Shire Council
- CEO Burke Shire Council
- Cloncurry Shire Council and Department of Resources (Deanna Holder), property owners, Preston Law (legal), Brazier Motti (surveyors).

9. CONCLUSION

As stated earlier all ongoing maintenance and operational costs associated with this road, other than depreciation, would be covered by the Cloncurry Shire Council given this section of roads sits within longer sections of the same road that are in the Cloncurry Shire Council local government area.

10. OFFICER'S RECOMMENDATION

1. That Council endorses and authorises Cloncurry Shire Council to progress and conclude all processes required under relevant legislation to open and dedicate the approximately 1.977km section of the proposed Gleeson White Hills Road that passes through the Burke Shire Council local government area, noting that Cloncurry Shire Council will bear all costs in relation to this process.
2. That Council delegates authority to the CEO to enter into a Memorandum of Understanding with Cloncurry Shire Council that covers maintenance responsibilities relating to the Burke Shire Council controlled section of the proposed Gleeson White Hills Road.

11.09 Gleeson White Hills Road

- 1. That Council endorses and authorises Cloncurry Shire Council to progress and conclude all processes required under relevant legislation to open and dedicate the approximately 1.977km section of the proposed Gleeson White Hills Road that passes through the Burke Shire Council local government area, noting that Cloncurry Shire Council will bear all costs in relation to this process.**
- 2. That Council delegates authority to the CEO to enter into a Memorandum of Understanding with Cloncurry Shire Council that covers maintenance responsibilities relating to the Burke Shire Council controlled section of the proposed Gleeson White Hills Road.**

Moved: Cr Poole

Seconded: Cr Clarke

Carried 250731.11 5/0

11.05 Operational Plan 2024-2025 – June 2025 Quarter Review

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Dan McKinlay; Chief Executive Officer
PREPARED BY:	Dan McKinlay; Chief Executive Officer
DATE REPORT PREPARED:	21 July 2025
LINK TO COUNCIL PLAN/S:	Goal-Good Governance-Council develops, implements and maintains an effective and compliant governance framework (Governance, finance, risk)

1. PURPOSE

To provide Council with an outline of progress made through the June 2025 Quarter towards the achievement of Council's 2024/2025 Operational Plan.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Under Section 174(3) of the Local Government Regulation 2012 the Chief Executive Officer is required to present a written assessment of the progress made towards implementing the Annual Operational Plan at regular intervals of not more than three months.

Attached is the update for the June 2025 quarter review of progress against Council's 2024/2025 Operational Plan for Council consideration.

3. PROPOSAL

That Council receives and notes the contents of the June 2025 quarter review report of progress towards implementation of the 2024/2025 Operational Plan.

4. FINANCIAL & RESOURCE IMPLICATIONS

The annual Operational Plan is aligned to the annual budget in accordance with the principal of planning and the provisions of Section 104 of the Local Government Act 2009.

5. RISK

Risk Type	What could happen	Possible consequence
Strategic and operational alignment	<ul style="list-style-type: none"> Non-alignment between Corporate Plan, Operational Plan and Budget. 	<ul style="list-style-type: none"> Ineffective, inefficient and non-compliant operations.
Compliance	<ul style="list-style-type: none"> Content requirements of Operational Plan 2022-23 not met. 	<ul style="list-style-type: none"> Compliance

6. POLICY & LEGAL IMPLICATIONS

Instrument	Reference	Details
Local Government Act 2009	Section 104 Financial Management systems	<p>5) (a) (v) The system of financial management established by a local government must include an annual operational plan.</p> <p>(5) (b) (vi) financial accountability documents must include a report on the results of an annual review of the implementation of the annual operational plan.</p> <p>(7) A local government must carry out a review of the implementation of the annual operational plan annually.</p>
Local Government Regulation 2012	Division 4 Annual Operational Plan	<p>Section 174 Preparation and adoption of the annual operational plan</p> <p>(1) A local government must prepare and adopt an annual operational plan for each financial year.</p> <p>(2) The local government may, but need not, adopt the annual operation plan for a financial year at the same time the local government adopts its budget for the financial year.</p> <p>(3) The chief executive officer must present a written assessment of the local government's progress towards implementing the annual operational plan at meetings of the local government held at regular intervals of not more than 3 months.</p> <p>(4) A local government may, by resolution, amend its annual operational plan at any time before the end of the financial year.</p> <p>(5) A local government must discharge its responsibilities in a way that is consistent with its annual operational plan.</p>
Local Government Regulation 2012	Division 4 Annual Operational Plan	<p>Section 175 Annual operational plan contents</p> <p>(1) The annual operational plan for a local government must—</p> <ul style="list-style-type: none"> a. be consistent with its annual budget; and b. state how the local government will— <ul style="list-style-type: none"> i. progress the implementation of the 5-year corporate plan during the period of the annual operational plan; and ii. manage operational risks

7. CRITICAL DATES & IMPLICATIONS

The Local Government Regulation 2012 requires the report on progress in implementation of the Operational Plan to be presented to Council at least quarterly.

8. CONSULTATION

The Executive Management Team have contributed to the update of the June Quarter Operational Plan.

This report highlights Council's implementation of the 2024/2025 Operational Plan actions/projects/KPI's for the June 2025 Quarter of the 2024/2025 Financial Year.

9. CONCLUSION

This report highlights Council's implementation of the 2024/2025 Operational Plan actions/projects for the June 2025 quarter of the 2024/2025 Financial Year Overall many projects/KPI's were completed but there were a few that are included in the 2025/2026 Operational Plan.

10. OFFICER'S RECOMMENDATION

That Council receives and notes the contents of this report and attachments regarding Council's progress towards the implementation of the 2024/2025 Operational Plan for the June 2025 Quarter.

11.05 Operational Plan 2024-2025 – June 2025 Quarter Review

That Council receives and notes the contents of this report and attachments regarding Council's progress towards the implementation of the 2024/2025 Operational Plan for the June 2025 Quarter.

Moved: Cr Clarke

Seconded: Cr Yanner

Carried 250731.12 5/0

11.06 Sport and Recreation Strategy 2019-2024 – June 2025 Quarter Update

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Dan McKinlay; Chief Executive Officer
PREPARED BY:	Dan McKinlay; Chief Executive Officer
DATE REPORT PREPARED:	23 July 2025
LINK TO COUNCIL PLAN/S:	Burke Shire Council Sport and Recreation Strategy 2019-24

1. PURPOSE

To provide the June 2025 Quarter Update on the implementation of the Burke Shire Council Sport and Recreation Strategy 2019-24.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council is required to do a quarterly update on the 5 year Sports and Recreation Strategy that was adopted by Council in July 2019.

The strategy provides Council and the community with a direction on Council's approach to supporting and promoting sport and recreation in the Burke Shire.

3. PROPOSAL

Continue quarterly update of strategy.

4. FINANCIAL & RESOURCE IMPLICATIONS

The majority of items listed for delivery in the Sport and Recreation Strategy have been fully funded through external grants. A number of these projects are now completed. These included:

- Upgrade to the Phillip Yanner Memorial Oval
- Upgrade to the Gregory Showgrounds:
 - o Spectator Facility
 - o Bar & Kitchen
 - o Judge's Tower
 - o Jockeys Room
 - o Extension of covered area and additional ceiling fan installed
- Upgrade to the Phillip Yanner Memorial Oval:
 - o Upgrade to shelter infrastructure for Rodeo and Campdraft.
 - o Install sub-surface irrigation, establish playing fields, install new goal posts.

The Wharf Precinct Recreation area construction was completed during the June quarter.

Design has been completed for the Burketown Health & Wellbeing Precinct as follows:

- Stage 1
 - o Splash Park and Playground
- Stage 2
 - o Gym
 - o Amenities - toilets and changing facilities
 - o Swimming pool
 - o Landscaping

A tender has been awarded for the Water Splash Park, to Swimplex to the maximum value of \$3,001,000 (ex. GST) subject to a successful funding application and availability of sufficient budget; and delegated authority has been given to the CEO to enter negotiations regarding any and all matters associated with executing the Contract for the Burketown Health & Wellbeing Precinct to the maximum budget value of \$4,552,000 (ex. GST). Construction commenced in May 2025 and is advancing well.

Lights have also been installed at the Albert River Fishing Bridge.

5. RISK

Risk Type	What could happen	Possible consequence
Resources and Reputation	<ul style="list-style-type: none"> ▪ Council unable to deliver the strategy due to resourcing issues. 	<ul style="list-style-type: none"> ▪ Dissatisfaction with Council from key stakeholders: community, funding agencies etc.

6. POLICY & LEGAL IMPLICATIONS

Instrument	Reference	Details
Corporate Plan 2019-24	Goals	Community: Council acts, directly or through facilitation or advocacy, to promote healthy, inclusive and sustainable communities in the Burke Shire.
Corporate Plan 2019-24	Strategies	Community <ol style="list-style-type: none"> 1. Council provides facilities, spaces, services, events and activities that promote and support community engagement, health, well-being and sustainability. 2. Council supports and/or partners with organisations, services, events and activities that promote and support community engagement, health, well-being and sustainability. 3. Council acts (directly or through facilitation, advocacy or partnerships) to address accommodation issues that impact on community well-being and sustainability.

7. CRITICAL DATES & IMPLICATIONS

The Sport and Recreation Strategy 2019-24 allocates completion timeframes for particular activities. Council's ability to fund these activities is often dependent on receipt of external funding, so these timeframes are, in many cases, aspirational.

A new 5-year Sports and Recreation Strategy for 2025 to 2030 has been developed.

8. CONSULTATION

Periodic consultation is taking place between Council and Club and Association representatives:

- Ongoing engagement with Gregory club representatives in relation to Gregory Showgrounds Projects.
- Ongoing engagement with the Burketown Rodeo and Sporting Association in relation to infrastructure and facility management at the Burketown Showgrounds.
- State School re Health and wellbeing Precinct.
- Department of Housing & Public Works (Sport and Recreation).

9. CONCLUSION

Monitoring the implementation of the Sport and Recreation Strategy 2019-24 helps Council to progress key goals and strategies in the Corporate Plan 2019-24, particularly as these relate to community health, wellbeing and sustainability.

10. OFFICER'S RECOMMENDATION

That Council note and receive the Sport and Recreation Strategy 2019-24 update for the period April to June 2025.

11.06 Sport and Recreation Strategy 2019-2024 – June 2025 Quarter Update

That Council note and receive the Sport and Recreation Strategy 2019-24 update for the period April to June 2025.

Moved: Cr Camp

Seconded: Cr Poole

Carried 250731.13 5/0

11.07 2025/26 Late Donation Request – Carpentaria Land Council Aboriginal Corporation

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Kimberly Chan; Economic and Community Development Manager
REPORT PREPARED BY:	Cheryl Portch; Community Development & Administration Officer
DATE REPORT PREPARED:	23 July 2025
LINK TO COUNCIL PLAN/S:	Corporate Plan - Healthy, Inclusive, Sustainable Communities. Council acts, directly or through facilitation or advocacy, to promote healthy, inclusive and sustainable communities in the Burke Shire.

1. PURPOSE

To provide information to Council regarding the late donation request received for the 2025/26 financial year from the Carpentaria Land Council Aboriginal Corporation (CLCAC).

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Under section 194 of the Local Government Regulation 2012, a local government may give a grant or (donation) to a community organisation if the local government is satisfied that the grant will be used for a purpose that is in the public interest and that the community organisation meets the criteria stated in the local government's community grants policy (ADM-POL-011).

On the 25th June 2025, Council adopted 11.08 2025/26 Donation Requests which included all donation requests received prior to the closing date.

This report pertains to an application made by the Carpentaria Land Council Aboriginal Corporation (CLCAC) for their 2025 Biennial Northern Australia Indigenous Biosecurity Ranger Forum. An excerpt from their application can be found below.

The Carpentaria Land Council Aboriginal Corporation has been given the privilege to partner with the Department of Agriculture, Fisheries and Forestry (DAFF) to host the 2025 biennial Northern Australia Indigenous Biosecurity Ranger Forum to be held from Tuesday, 2nd September to Thursday, 4th September 2025 in Burketown (Moungibi).

The bi-annual Ranger Forum is a key capability building initiative of DAFF's Indigenous Ranger Biosecurity Program and will bring together approximately 200 Indigenous rangers from remote communities across northern Australia over three days to engage in practical hands-on sessions, panel discussions and educational activities focussed on biosecurity and other issues related to the work of Indigenous rangers. The Forum will also provide a platform for CLCAC rangers to showcase their knowledge and skillsets when it comes to natural resource management and protection.

- *Network and build partnerships with rangers, scientists, the department, and other stakeholders*
- *Strengthen biosecurity skills and knowledge in the Indigenous range network*
- *Indigenous led workshops, presentations and sessions helping rangers learn from each other for strong learning outcomes*

- *Activities on Country including realistic practical biosecurity activities that are not otherwise available*
- *Connects a diverse network of Indigenous rangers who are passionate about working on Country in Northern Australia to enable lasting partnerships and fosters pride and collegiality amongst rangers*

The Ranger forum commences on the 1st of September and concludes on the 5th September. As you are aware a number of days will be needed before the commencement of the forum to setup venues and a number of days needed after the completion of the forum to pack up. The main venue will be the Nijinda Durlga hall with activities held in around the hall in the park area. Other venue areas will include the football ground and facilities along with the rodeo grounds and facilities.

3. PROPOSAL

It is proposed that Council provide in-kind assistance as per the table below as per the late received donation request. This is in addition to the donation requests that were approved at the June Council meeting (resolution 11.08 2025/26 Donation Request).

Group/ Organisation	Event Details Date	2024/2025 Donation/ Community Grant (Cash + In-kind)	Adopted Council Budget 2024/ 2025	In-kind Donation/ Community Grant Request Received	Total of Cash Donations/ Community Grant + In-kind Donations Requested for 2025/2026	In-Kind Donation/Community Grant Request Particulars
Carpentaria Land Council Aboriginal Corporation	2025 Biennial Northern Australia Indigenous Biosecurity Ranger Forum Sept 2 nd to September 4 th	NIL	NIL	Received Cash -\$Nil In-Kind – \$22,900.00	\$22,900.00	<ul style="list-style-type: none"> • General use of football oval and facilities • Use of rodeo ground covered area for dinners • Portaloo's x 2 • Septic pump out of rodeo grounds, football ground, Portaloo's, and trailer toilets as needed. • Water truck and operator to water road on salt pan and roads to football grounds • Hall Hire 9 days (includes 4 days prior to event and 2 days after event for set up and take down) • PA system hire 3 days • Lights Oval and Rodeo for four days • Hall cleaning during forum days • BSC tables and chairs • Water line marking • Use of marquees x 3 • Rubbish collection • Skip bin and ten rubbish bins

4. FINANCIAL & RESOURCE IMPLICATIONS

The requests received for the FY2025/26 are as follows:

	FY 2025/26
Cash	\$54,850.00
In-Kind	\$53,400.00
Total Expenditure	108,250.00
Total Budgeted	\$108,250.00

5. POLICY & LEGAL IMPLICATIONS

Local Government Regulation 2012	<p>s189 Expenditure on grants to community organisations</p> <p>The annual report for a financial year must contain a summary of—</p> <p>(a) the local government’s expenditure for the financial year on grants to community organisations; and</p> <p>(b) expenditure from each councillor’s discretionary fund, including—</p> <p>(i) the name of each community organisation to which an amount was allocated from the fund; and</p> <p>(ii) the amount and purpose of the allocation.</p> <p>s194 Grants to community organisations</p> <p>A local government may give a grant to a community organisation only—</p> <p>(a) if the local government is satisfied—</p> <p>(i) the grant will be used for a purpose that is in the public interest; and</p> <p>(ii) the community organisation meets the criteria stated in the local government’s community grants policy; and</p> <p>(b) in a way that is consistent with the local government’s community grants policy.</p> <p>s195 Community grants policy</p> <p>A local government must prepare and adopt a policy about local government grants to community organisations (a "community grants policy"), which includes the criteria for a community organisation to be eligible for a grant from the local government.</p>
ADM-POL-011 Grants to Community Organisations Policy	<p>Under Council’s Grants to Community Organisations Policy, applications for \$1,000 or more – cash contribution, will require provision of set of audited financial statements.</p>

6. CRITICAL DATES & IMPLICATIONS

The late donation request relates to an event scheduled to be held in the 2025/26 financial year.

7. CONSULTATION

Consultations (if needed) will take place closer to the events.

8. CONCLUSION

The application was delayed due to working to secure several key logistics—such as flights for over 250 attendees, accommodation, and transport—These major arrangements were confirmed 4th July, allowing CLCAC to turn their focus on local support.

The provision of financial support from Council, by way of donations, is a vital contribution to numerous local groups to deliver events and services for the Burke Shire community.

One of the requirements for donations is that a set of Audited Financial Statements must be received by Council where the value of donation is over \$1,000. Financials from CLCAC have been received.

A very similar event was held last year and Council gave this important event about the same level of in kind support. Just a reminder also that a significant portion of the in kind is Hall hire \$ 18,612.00.

9. OFFICER'S RECOMMENDATION

1. That Council note the contents of the report; and
2. That Council approves the late donation request for the 2025/26 financial year as follows:

Group/ Organisation	Event Details & Date	Cash Donation/ Community Grant Request Received	In-Kind Donation / Community Grant Request Received	Total of Cash Donations/ Community Grant + In-kind Donations Requested for 2025/2026	In-Kind Donation/Community Grant Request Particulars	Donation/ Community Grant and/or In-Kind Recommended to Council for Endorsement
Carpentaria Land Council Aboriginal Corporation	2025 Biennial Northern Australia Indigenous Biosecurity Ranger Forum Sept 2 nd to September 4 th	NIL	\$22,900.00	\$22,900.00	<ul style="list-style-type: none"> • General use of football oval and facilities • Use of rodeo ground covered area for dinners • Portaloo's x 2 • Septic pump out of rodeo grounds, football ground, Portaloo's, and trailer toilets as needed. • Water truck and operator to water road on salt pan and roads to football grounds • Hall Hire 9 days (includes 4 days prior to event and 2 days after event for set up and take down) • PA system hire 3 days • Lights Oval and Rodeo for four days • Hall cleaning during forum days • BSC tables and chairs • Water line marking • Use of marquees x 3 • Rubbish collection • Skip bin and ten rubbish bins 	\$22,900.00

11.07 2025/26 Late Donation Request – Carpentaria Land Council Aboriginal Corporation

- 1. That Council note the contents of the report; and**
- 2. That Council approves the late donation request for the 2025/26 financial year as listed below; and**
- 3. That the appropriate bond be paid as per the Fees and Charges for the Hall Hire, and that the cleaning during the event is the responsibility of Carpentaria Land Council Aboriginal Corporation (the organisers).**

Group/ Organisation	Event Details & Date	Cash Donation/ Community Grant Request Received	In-Kind Donation / Community Grant Request Received	Total of Cash Donations/ Community Grant + In-kind Donations Requested for 2025/2026	In-Kind Donation/Community Grant Request Particulars	Donation/ Community Grant and/or In-Kind Recommended to Council for Endorsement
Carpentaria Land Council Aboriginal Corporation	2025 Biennial Northern Australia Indigenous Biosecurity Ranger Forum Sept 2 nd to September 4 th	NIL	\$22,900.00	\$22,900.00	<ul style="list-style-type: none"> • General use of football oval and facilities • Use of rodeo ground covered area for dinners • Portaloo's x 2 • Septic pump out of rodeo grounds, football ground, Portaloo's, and trailer toilets as needed. • Water truck and operator to water road on salt pan and roads to football grounds • Hall Hire 9 days (includes 4 days prior to event and 2 days after event for set up and take down) • PA system hire 3 days • Lights Oval and Rodeo for four days • BSC tables and chairs • Water line marking • Use of marquees x 3 • Rubbish collection • Skip bin and ten rubbish bins 	\$22,900.00
Moved: Cr Camp Seconded: Cr Yanner Carried 250731.14 5/0						

Attendance

Kimberly Chan left the meeting at 2:17pm.

12. Closed Session Reports

That Council will move into a closed session to discuss confidential items as defined in the Local Government Regulation 2012 in Chapter 8 Administration, Part 2 Local government meetings and committees, under Sections 254 J (3) (g).

(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government;

Council moved into closed session at 2:18pm.

Moved: Cr Camp

Seconded: Cr Yanner

Carried 250731.15 5/0

Move into Open Session

That the meeting resume in open session to consider recommendations arising out of the closed session.

Council resumed open session at 2:29pm.

Moved: Cr Clarke

Seconded: Cr Poole

Carried 250731.16 5/0

12.01 Closed Session – License to Occupy Agreement Between Burke Shire Council and Wilson Mobile Contracting Unit Trust – Part of Lot 54 – SP280661

That Council:

- A. Note the report**
- B. Approve the issuing of a Temporary Licence to Occupy to Wilson Mobile Contracting Unit Trust as per the draft Licence to Occupy Agreement attached under Appendix 1.**
- C. Delegate authority to the Chief Executive Officer in accordance with the Local Government Act 2009, to negotiate the finalisation of the Licence to Occupy Agreement.**

Moved: Cr Murray

Seconded: Cr Yanner

Carried 250731.17 5/0

13. Mayoral Report

I attended the following:

- Qld Gov Biofuels Expansion Study Workshop 1- online meeting
- NWQROC/RRTG Meeting Georgetown – with DCEO Chris Wilson, Cr Poole, Cr Yanner
- Meeting with Senator Susan McDonald – in Georgetown – with Cr Poole/Yanner, DCEO Chris Wilson
- Budget Workshop
- Meeting with QPS Assistant Commissioner and NW Superintendent- with CEO Dan McKinlay
- Special Council Meeting – Budget
- Developing Northern Australia Conference – with Cr Poole and Economic and Community Development Manager Kim Chan
- Roundtable with Advance Cairns – regarding regional priorities/productivity to take to meeting with Min King – Cr Poole, K Chan
- Meeting with Waanyi PBC Executive in Cairns – regarding Gregory ILUA- with Cr Poole
- Elected Member Update
- Meeting with JCU Chancellor Professor Ngaire Brown and Vice Chancellor Simon Biggs – with CEO Dan McKinlay
- Road trip with QRA/Northlane
- Phone Calls/Emails – Min Leahy Min for Local Government, Alison Smith – CEO LGAQ re Gregory ILUA and other issues
- Radio Interviews with ABC NWQ, Resonate Regional Radio – re budget
- Radio Interview with ABC NWQ – re free camping

GSD:

- Board Meeting
- Informal Catchup
- Meeting with Advance Cairns
- Presented at Developing Northern Australia – re Port of Karumba

That Council notes the contents of the written report provided by Councillor Camp.

Moved: Cr Poole

Seconded: Cr Yanner

Carried 250731.18 5/0

14. Councillor Reports

That Council notes the contents of the verbal reports provided by Councillors Clarke, Murray, Poole and Yanner.

Moved: Cr Camp

Seconded: Cr Yanner

Carried 250731.19 5/0

15. Late Business

That Council notes no late business received for the meeting.

16. Deputations and presentation scheduled for meeting

That Council notes no deputations or presentations were scheduled for the meeting.

17. Closure of meeting

The Chair declared the meeting closed at 2:44pm.

I hereby certify that these pages numbered 1 to 119 – constitute
the Confirmed Ordinary minutes of the Council Meeting of Burke
Shire Council held on Thursday 31 July 2025.

Mayor Cr Ernie Camp