



## Unconfirmed Minutes Burke Shire Council Ordinary Meeting Thursday 24 February 2022 9.00am Council Chambers

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## 01. Opening of Meeting

**The Chair declared the meeting open at 9.09am.**

## 02. Record of Attendance

**Cr Ernie Camp; Mayor – Chair**  
**Cr Tonya Murray; Deputy Mayor**  
**Cr John Clarke**  
**Cr John Yanner**  
**Cr Rosita Wade**

**Dan McKinlay; Chief Executive Officer**  
**Graham O’Byrne; Director of Engineering**  
**Shaun Jorgensen; Finance and Technology Manager**  
**Madison Marshall; Corporate Services and Governance Manager (Minutes)**

02.01 LGR 2012 Section 254K – Participating in meetings by audio link or visual audio link

**That Council, in accordance with section 254K of the Local Government Regulation 2012, allows the following person/s to participate in the meeting by audio link or visual audio link:**

- **Graham O’Byrne, Director of Engineering**
- **Shaun Jorgensen, Finance and Technology Manager**

**Moved: Cr Camp**

**Seconded: Cr Wade**

**Carried 220224.01 5/0**

## 03. Prayer

**Cr Wade led Council in prayer.**

## 04. Consideration of applications for leave of absence

**That Council notes that no applications for leave of absence were received.**

## 05. Confirmation of minutes of previous meeting(s)

### 05.01 Ordinary Meeting Thursday 27 January 2022

**That the Minutes of the Ordinary Meeting of Council held on Thursday 27 January 2022 as presented be confirmed by Council.**

**Moved: Cr Yanner**

**Seconded: Cr Murray**

**Carried 220224.02 5/0**

## 06. Condolences

**Council notes the passing of Lois Jacob and Charlie Anderson and expresses their condolences to the family.**

## 07. Declaration of Interests

- i. **Cr Murray – Prescribed Conflict of Interest – Item 10.04**
- ii. **Cr Camp – Declarable Conflict of Interest – Item 10.04 - Councillors to vote on whether Councillor can participate**

## 08. Registers of Interests

In accordance with the Local Government Regulation 2012, section 201B (2), The councillor or councillor advisor must, in the approved form, inform the chief executive officer of the particulars required to be included in a register of interests under a regulation for the new interest or the change to the particulars within 30 days after the interest is acquired or the change happens.

## 09. Consideration of Notice(s) of Motion and Petitions

### 09.01 Notices of Motion

### 09.02 Petitions

**That Council notes no notices of motion or petitions were received.**

## 10. Engineering Services Reports

### 10.01 Engineering and Services Monthly Report

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DEPARTMENT:	Engineering and Services
RESPONSIBLE OFFICER:	Graham O'Byrne
PREPARED BY:	Graham O'Byrne
DATE REPORT PREPARED:	16 <sup>th</sup> February 2022
LINK TO COUNCIL PLAN/S:	Corporate Plan 2019-24   Operational Plan 2021-22

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#### 1. PURPOSE

This report is for information of Council and outlines the works carried out by the Engineering and Services Department for the month of January 2022. The Attachment to this report provides detail on routine reporting matters and general information.

#### 2. SUMMARY

The key items for noting are provided below with background detail and matters relating to other business aspects provided in the Attachment to this report.

##### 2.1 **General Works (including Parks, Gardens and Cemetery)**

- Rain event clean up works tidy up
- Ramp up maintenance on over grown areas

##### 2.2 **Roads**

- Wet season road checks -Temporary signage and conditions monitoring
- Increased Road checks to identify defects and signage

##### 2.3 **Plant and Fleet**

- Ongoing routine maintenance
- Unit 572 Rubbish Truck – Electrical issues ongoing
- Unit 551 Prime Mover – electrical issues ongoing

##### 2.4 **Water & Sewerage**

- SOPs workshopped and being finalised for early 2022.
- Dave Marshall on leave until 20<sup>th</sup> February. Rob Ah Wing has successfully filled Dave's role in his absence.

#### **Burketown**

##### **Water**

- Chemical Dosing upgrade works installation completed and commissioned.
- SCADA upgrade scoping currently being finalised

- Waiting to hear from insurer re-claim for water leak during Clear Water Storage project (cfwd)
- Planning for de-silting of lagoons for Mid 2022 underway
- Water meters replacement program on hold until result of smart Water Meter project is known. A minimum of spare replacements being purchased

**Sewerage Treatment Plant**

- Issue with STP irrigation resolved – loose connection to pump.

**Gregory**

- SCADA issues continue to be an issue. With upgrade works currently being scoped.
- Planning for Raw water pumpwell upgrade completed.

**2.5 Airports**

- Gregory lighting completed
- Final inspection of works required to enable sign-off of project

**2.6 Waste**

- Ongoing sorting at Burketown, with Gregory to be conducted early 2022
- Waste Strategy finalized and published on website

**3. OFFICER'S RECOMMENDATION**

That Council receives and notes the Engineering and Services report for the period to 31 January 2022.

**10.01 Engineering and Services Monthly Report**

That Council receives and notes the Engineering and Services report for the period to 31 January 2022.

Moved: Cr Wade

Seconded: Cr Yanner

Carried 220224.03 5/0

## 10.02 Capex Projects Report

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DEPARTMENT:	Engineering and Infrastructure Services
RESPONSIBLE OFFICER:	Graham O’Byrne
DATE REPORT PREPARED:	16 February 2022
LINK TO COUNCIL PLAN/S:	Corporate Plan   Operational Plan   Budget

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### 1. PURPOSE

This report provides an update of the overall Capital Expenditure (Capex) Program for 2021/22. The report summarises the status to end of the reporting month.

The progress of grant and funding submissions is also provided.

### 2. SUMMARY

The Capex program budget for 2021/22 financial year is \$7,798,521. Of this \$1,154,211 is new grant funding. At the end of January the forecast cost of delivering this program is approximately \$27,000 over budget, nil variation from last month – additional variations have been approved by QRA for works which cover the majority of this amount. A number of major projects are drawing to conclusion with some construction variations resolved. The overall Capex program remains on track for delivery within budget.

### 3. PROJECTS

(new activity/progress for the month’s end is shown in [blue](#))

Project	Description	Update/activity for reporting month
Burketown WTP Upgrade	<ul style="list-style-type: none"> <li>Upgrade of chemical dosing</li> <li>Provision of water testing facility (new lab)</li> <li>Replacement of shed and additional concrete working areas</li> </ul>	<ul style="list-style-type: none"> <li><i>Practical Completion achieved in December 21 with Chemical Dosing equipment commissioned</i></li> <li><i>Extension of time with W4Q COVID &amp; 19-21 have been granted out to June 2022</i></li> <li><a href="#">Laboratory building installation delayed now until early March 2022</a></li> </ul>
Fleet	<ul style="list-style-type: none"> <li>Replacement of fleet</li> </ul>	<ul style="list-style-type: none"> <li>Procurement of replacement vehicles (with trade-ins) underway</li> <li>Overall purchase / replacement /disposal strategy finalised and procurement commenced <a href="#">with lead times being confirmed</a></li> </ul>

Project	Description	Update/activity for reporting month
Culvert Replacement (multiple roads)	<ul style="list-style-type: none"> <li>Replacement of failed culverts</li> </ul>	<ul style="list-style-type: none"> <li>On-site investigations and designs finalised</li> <li>Two sites (2A &amp; 2B) have been delayed until early 2022 due to availability of culverts</li> <li>Additional sites on Floraville Rd 35 and 10 being now scheduled for construction with QRA additional funding secured</li> </ul>
Burketown Landfill Cell	<ul style="list-style-type: none"> <li>New landfill cell</li> <li>Stage 1 of a 3 stage 10 year plan</li> </ul>	<ul style="list-style-type: none"> <li>Contract awarded</li> <li>Construction commenced. Contractor demobilized and works suspended due to Cultural Heritage related issues. Current variation costs at circa \$40,000 <i>Ongoing</i></li> <li>Re-configuration of waste stockpiles completed</li> <li>Completion date December '21 (W4Q 19-21 project). <i>Extension of Time approval received until June 2022. Department has indicated that no further extensions will be given</i></li> <li>Increased capacity of existing landfill carried out as temporary fix</li> </ul>
Remote Airport Upgrade Program Round 8	Lighting upgrade/replacement	<ul style="list-style-type: none"> <li>New lights installed for Burketown and Gregory. <i>Final inspection to be undertaken for final acquittal</i></li> <li>New line marking completed in conjunction with above</li> </ul>
SCADA upgrade works	<p>QWRAP regional review of SCADA.</p> <p>Further to this BSC scope to be finalized and tendered</p>	<ul style="list-style-type: none"> <li>Regional review under QWRAP report finalized and under review by participating councils</li> <li>Final investigation carried out on-site by GHD with <i>final scoping workshop conducted end of January. Tender to be released in March</i></li> </ul>
Water Source Inflow upgrade – Greg & Burketown	Improve inflow monitoring, change locality of pumps for water intake and improve infrastructure resilience. Decrease Opex	<ul style="list-style-type: none"> <li>This project directly related to SCADA scoping with similar timelines</li> <li><i>Scope development has been finalized in conjunction with above. Tenders in March</i></li> </ul>



Project	Description	Update/activity for reporting month
Gregory WTP upgrade	Improve resilience and reliability of plant operation with a focus on making it a "remote" plant that doesn't require daily attention. Circa \$40k pa Opex saving	<ul style="list-style-type: none"> <li>Scope development has been finalised for Stage 1 as per above</li> </ul>
Disaster and Recovery Generators Management Review/Training	Generator for communications and generator at airport fuel dispense.	<ul style="list-style-type: none"> <li>Investigation of airport has revealed that can tap into current generator</li> <li>Final selection of generator for STP and portable generator for the Water team</li> </ul>
Flood Cameras	Replacement and upgrade of existing cameras	<ul style="list-style-type: none"> <li>Quotes for supply and installment received from Qteq</li> <li>Installation commenced in November and to be completed in February/March depending on road closures</li> </ul>
FWIN Project	Joint Procurement of Flood Warning infrastructure with ROC councils	<ul style="list-style-type: none"> <li>Contract awarded to Qteq</li> <li>Cultural Heritage matters have been resolved with monitors required on a number of sites. QRA have agreed to finance this variation cost</li> <li>Installation has commenced</li> </ul>
Gregory River Pedestrian Bridge	Create a pedestrian bridge on top of the old bridge	<ul style="list-style-type: none"> <li>Risk analysis complete with preliminary costings</li> <li>Workshop/briefing to Council held at October meeting. Resolved to progress with re-instatement of original bridge purpose/categorisation, with "Authorised vehicle access only"</li> <li>Have been unable to secure drawings/design to ease process for re-certification – GHD will be re-designing the bridge for compliance</li> <li>Design check commenced</li> </ul>
Sewerage Network Assessment	Investigate network and implement a rectification program	<ul style="list-style-type: none"> <li>GHD proposal and scoping agreed</li> <li>Issued notice to community advising access to properties during a specific site visit timeframe by GHD</li> <li>GHD on site inspections conducted</li> </ul>

Project	Description	Update/activity for reporting month
		with report/recommendations received and being reviewed
Asset Management Strategy	Review and re-write of the AMS and AMPs	<ul style="list-style-type: none"> <li>Scoping completed</li> <li>RFT to be prepared in February</li> </ul>
Raw Water Pipeline	Investigate and implement requirements for roll-out of the Raw Water Supply Agreement	<ul style="list-style-type: none"> <li>Scoping complete</li> <li>RFT being prepared</li> </ul>
STP Access Rd Upgrade	Upgrade of road and sealing to provide weather proof access	<ul style="list-style-type: none"> <li>Detailed design and scoping commenced</li> </ul>
Gregory Landfill Fencing	Fence around main boundaries to adjacent properties to help prevent wind-blown rubbish	<ul style="list-style-type: none"> <li>Survey undertaken</li> <li>Exact fence length to be determined to match budget</li> </ul>
Health & Wellbeing Precinct Master planning	Master planning including community/stakeholder consultation with concept design	<ul style="list-style-type: none"> <li>Tender brief being prepared</li> <li>Tender for consultancy in March</li> </ul>
Beames St Upgrade and Cycleway	Beames St enhancement in conjunction with new cycleway/footpaths	<ul style="list-style-type: none"> <li>Finalising briefing for detailed design and documentation</li> <li>Report for consultant engagement to February Council Meeting</li> <li>Requirement for the BBRF round 6 grant submission</li> </ul>
Water Reticulation Valves	Install new valves to better manage water reticulation isolation points	<ul style="list-style-type: none"> <li>Hydraulic assessment undertaken</li> <li>Valves being scoped for installation</li> </ul>

#### 4. RECENTLY COMPLETED PROJECTS

Project	Description	Update/activity for reporting month
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Project	Description	Update/activity for reporting month
Coastal Hazard Adaptations Strategy – phases 3-8	Complete phases 3-8 of Burke's Coastal Hazard Adaptation Strategy.	<ul style="list-style-type: none"> <li>Contract finalized and executed for Phases 6-8;</li> <li>Final Draft report published on council's website in June for public comment has now been removed with final report being completed</li> <li>Phase 8 report finalized and published on Council's website</li> </ul>
Burketown WTP Chemical Dosing	Upgrade of Chemical Dosing system	<ul style="list-style-type: none"> <li>Practical completion obtained for the new installation</li> </ul>

## 5. GRANTS &amp; FUNDING SUBMISSIONS

(Yellow highlighted – Successful Submission)

Funding program	Description	Update/activity for reporting month
Cycle Way along Beames St	\$125k from BSC possibly required (possibly use the BBRF). This could be linked with a Town Precinct Enhancement project ie. focused on Beames St as entrance to Burketown. Possible total budget \$2m for overall enhancement (refer below)	<ul style="list-style-type: none"> <li>Project submitted under TMR Principal Cycle Network program (funding approval since obtained –July '21)</li> <li>Further discussions with department to ascertain extent of funding and co-contribution required by Council</li> <li>Approval in principle to fully fund the design (approx. \$150-200k). waiting on final sign-off by TMR. TMR have now stated that approval will be given in January. Recent discussions have advised formalisation of funding imminent</li> </ul>

Funding program	Description	Update/activity for reporting month
BoR 6	Building Our Regions round 6 is open and due 22 <sup>nd</sup> November	<ul style="list-style-type: none"> <li>• Council agreed to put forward the following projects – Smart Water Meters &amp; Intelligent Water Network, Gregory Water Treatment Plant (Stage 2) &amp; Water Security Strategy:</li> <li>• Submissions provided by due date</li> <li>• <a href="#">Second stream submission for Water Security Strategy, in conjunction with Doomadgee was submitted by 22 December</a></li> </ul>
LRCI Phase 3	Notification received of allocation of \$611,000. Bridges 21/22 to 22/23 financial years	<ul style="list-style-type: none"> <li>• Notification received from Commonwealth Gov't Dep't of infrastructure</li> <li>• Work Schedule to be formally submitted. Projects being put forward: <ul style="list-style-type: none"> <li>○ Funding of 21/22 TIDS program (circa \$100k)</li> <li>○ <a href="#">Distribution of remainder being prioritise between current projects and project submissions as council's co-contributions</a></li> </ul> </li> </ul>
Preparing Australian Communities Program (PACP)	Program about disaster resilience and prevention.	<ul style="list-style-type: none"> <li>• Burke is nominated in the Risk category for Cyclone but not for flooding – this has been challenged</li> <li>• Submission provided for Archie Creek upgrade to a total value of \$3.3m</li> <li>• 50/50 con-contribution required. Council's contribution will be through the TIDS program over the remainder of this year and the next 2 years</li> </ul>

Funding program	Description	Update/activity for reporting month
BBRF 6	Building Better Regions Rd 6 – due 10 February 2022	<ul style="list-style-type: none"> <li>Submitted Beames St Upgrade and Cycleway with co-contribution of \$1m from TMR (cycleway) and \$250,00 of BSC revenue spread over 2 financial years (to be included future year's budget)</li> </ul>
QRRRF 21-22	Qld Resilience & Risk Reduction Fund – due 18 February	<ul style="list-style-type: none"> <li>Consideration for the Burketown airport – flood protection and erosion construction of remedial works</li> <li>Submission being prepared – due 18 Feb</li> </ul>
LGGSP 22-24	Local Government Grants and Subsidies Program – due 4 March	<ul style="list-style-type: none"> <li>Have earmarked the Health and Well Being Precinct detailed design – on the back of the Master planning and concept design funded by the successful NWMP grant – due 7 March</li> </ul>
NQNDMP	North Qld Natural Disasters Mitigation Program – due 18 February	<ul style="list-style-type: none"> <li>Airport road upgrade planning and design works – due 18 Feb</li> </ul>
RRUPP	Remote Road Upgrade Pilot Program	<ul style="list-style-type: none"> <li>Lawn Hill National Pk Rd sealing – due 20 Feb</li> </ul>
NFMIP Rd 2	National Flood Mitigation Infrastructure Program Rd 2	<ul style="list-style-type: none"> <li>Submitted Airport scour investigation and design as the priority – EOI process (linked with QRRRF 21-22 above)</li> </ul>
RAUP 9	Remote Airports grant program	<ul style="list-style-type: none"> <li>Considering a number of projects for discussion with Council – re-sealing, fencing, general upgrade works</li> </ul>
20-21 DRFA Betterment Fund	Restoration works assoc with sites from 2021 event	<ul style="list-style-type: none"> <li>Erscon currently reviewing projects for this – due 31 March</li> </ul>
22-23 ATSI TIDS	TMR Far North District fund	<ul style="list-style-type: none"> <li>Lodgement of Shadforth Creek installment of culvert – due 15 Feb</li> </ul>

## 6. OFFICER'S RECOMMENDATION

That Council notes the Capex Projects Report for end of January 2022.

**10.02 Capex Projects Report**

**That Council notes the Capex Projects Report for end of January 2022.**

**Moved:** Cr Clarke

**Seconded:** Cr Yanner

**Carried 220224.04 5/0**

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10.03 Beames St Upgrade and Cycleway Consultancy

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DEPARTMENT:	Depot and Engineering
RESPONSIBLE OFFICER:	Graham O’Byrne; Director of Engineering
PREPARED BY:	Graham O’Byrne; Director of Engineering
DATE REPORT PREPARED:	17 February 2022
LINK TO COUNCIL PLAN/S:	Nil

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## 1. PURPOSE

This report provides Council with the recommendation to appoint Erscon Consulting Engineers to carry out the consultancy required for the design and documentation of the Beames St Upgrade and Cycleway project.

The consultancy package includes:

- Surveying
- Geotechnical investigation
- Engineering design
- Landscape architecture
- Lighting

The contract value for the above works is to be up to a maximum of \$400,000 (excl GST).

## 2. BACKGROUND &amp; PREVIOUS COUNCIL CONSIDERATION

Recently Council lodged a submission with the commonwealth government’s Building Better Regions Fund round 6 (BBRF 6). Projects for this grant program need to be “investment ready”, which means that by the time the successful applicants are notified the projects need to be ready for construction. Burke Shire Council does not have any projects that meet this criteria.

Timing associated with the need to progress with the detailed design, including survey and geotechnical investigation, in order to satisfy the conditions of the BBRF 6 program, requires an immediate commencement. In order to achieve the timing required it is intended to engage Erscon Consulting Engineers directly, provided their fee submission is acceptable.

The available budget of \$400,000 for this consultancy package is comprised of:

- \$150,000 – Principal Cycle Network grant from DTMR
- \$250,000 – Council’s current budget allowance for the Cycleway project

The logic around engaging Erscon is based upon the fact that they have already progressed with preliminary designs, cost estimates and overall planning. As such they are in a position to undertake the detailed work in the most immediate possible timeframe as well as providing best value for money for Council.

The consultancy will also include stakeholder and community engagement, with at least 2 workshops planned over the next 3 months.

### 3. FINANCIAL & RESOURCE IMPLICATIONS

The required amount to cover the consultancy package has nil impact on Council's 21/22 budget. All monies has been budgeted for.

### 4. RISK

#### Risk Mitigation Strategy

Risk	Possible consequence	Mitigation
Contract variation	Increase in Contract Sum	<ul style="list-style-type: none"> <li>• Lump Sum engagement contract</li> <li>• Well defined scope of works</li> </ul>
Delays to the completion of the design	Not meeting the funding requirements	<ul style="list-style-type: none"> <li>• Monitor progress closely with internal Project Management</li> <li>• Complete sufficient works to satisfy grant program</li> </ul>

### 5. POLICY & LEGAL IMPLICATIONS

Council is required to meet all relevant local government procurement requirements outlined in the *Local Government Act 2009*, Local Government Regulation 2012 and in Council's Procurement Policy.

Specifically, in order to meet Council's Procurement Policy the CEO's approval has been formally obtained via Council's *Sole Invitation Procurement Process Approval*.

### 6. CRITICAL DATES & IMPLICATIONS

Nil

### 7. CONSULTATION

Consultation has taken place with:

- Department of transport and Main Roads
- Erscon Consulting Engineers

### 8. OFFICER'S RECOMMENDATION

1. Council appoints Erscon Consulting Engineers as Principal Consultant for the Beames St Upgrade and Cycleway project; and
2. Delegates authority to the CEO to enter into negotiations with any and all matters associated with executing the Contract, to the maximum value of the Project Budget.



**10.03 Beames St Upgrade and Cycleway Consultancy**

- 1. Council appoints Erscon Consulting Engineers as Principal Consultant for the Beames St Upgrade and Cycleway project; and**
- 2. Delegates authority to the CEO to enter into negotiations with any and all matters associated with executing the Contract, to the maximum value of the Project Budget.**

**Moved:** Cr Murray

**Seconded:** Cr Yanner

**Carried 220224.05 5/0**

### Conflict of Interest: Prescribed

Cr Murray informed the meeting that she has a prescribed conflict of interest in item 10.04 2021 DRFA Restoration Works - Contracts for Packages 2 to 5.

<b>Councillor Name</b>	Cr Tonya Murray
<b>Matter Description</b>	DRFA restoration Works Contracts for Packages 2 to 5.
<b>Meeting Date</b>	24 February 2022
<b>Item Number</b>	10.04
<b>Pursuant to section 150EL of the Local Government Act 2009, I hereby provide notice that I have a prescribed conflict of interest in this matter, the nature, and particulars of which are as follows:</b>	
<b>Nature of the prescribed conflict of interest</b>	
I have a prescribed conflict of interest in this matter as K & G Booth Pty Ltd has applied for a number of tenders in this report. K & G Booth Pty Ltd is owned by my father and mother. I will leave the room for any discussions on this specific matter.	

### Attendance

Cr Murray left the meeting at 10.03am.

### Conflict of Interest: Declarable

Cr Camp informed the meeting that he has a declarable conflict of interest in item 10.04 2021 DRFA Restoration Works - Contracts for Packages 2 to 5.

<b>Councillor Name</b>	Cr Ernie Camp
<b>Matter Description</b>	DRFA restoration Works Contracts for Packages 2 to 5.
<b>Meeting Date</b>	24 February 2022
<b>Item Number</b>	10.04
<b>Pursuant to section 150EQ of the Local Government Act 2009, I hereby provide notice that I have a declarable conflict of interest prescribed conflict of interest in this matter, the nature, and particulars of which are as follows:</b>	
<b>Nature of the prescribed conflict of interest</b>	
<p>I have a declarable conflict of interest in this matter as:</p> <ul style="list-style-type: none"> <li>• Tenderer Graham Bailey has completed work for me in a personal capacity in the past.</li> <li>• I have made a personal donation of hay to Tenderer Ken Booth.</li> </ul> <p>I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on this matter representing the best interests of the broader community. However, I am seeking that the eligible Councillors must now determine whether I am permitted to participate in making the decision or must leave for the discussion and voting.</p>	
I am seeking permission to participate in making a decision about the matter	
<b>The reasons why my participation would improve decision making in the public interest are as follows:</b>	
<p>I have determined that this conflict of interest is not of sufficient significance that it will lead me to making a decision on this matter that is contrary to the public interest. The business I have done with this applicant is general in nature and not specific to anything under consideration by Council in this report, I will best perform my responsibility of serving the overall public interest of the whole of the Council area by participating in the discussion and voting on this matter representing the best interests of the broader community.</p>	

**That Cr Camp remain in the Chambers for discussion and vote on item 10.04- DRFA restoration Works Contracts for Packages 2 to 5. as the conflict of interest raised is not of significant interest to lead him to making a decision that is contrary to the public interest**

**Moved:** Cr Clarke

**Seconded:** Cr Wade

**Carried 220224.06 3/0**

**Note: Cr Clarke, Cr Wade and Cr Yanner voted in favour.**

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10.04 2021 DRFA Restoration Works - Contracts for Packages 2 to 5

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DEPARTMENT:	Depot and Engineering
RESPONSIBLE OFFICER:	Graham O'Byrne; Director of Engineering
PREPARED BY:	Asiful Alam; Project Engineer
DATE REPORT PREPARED:	17 February 2022
LINK TO COUNCIL PLAN/S:	Nil

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### 1. PURPOSE

This report provides Council with recommendations to appoint the Principal Contractors to carry out the works designated under 4 individual Contracts for the tendered prices as per Table No. 2 - Recommended Contractors and Prices. With the inter-related nature of the works packages and the tenders received it has been considered appropriate to provide one Council report covering all 4 contracts.

It is noted that the overall project budgets for all the projects, are provided for under the QRA Restoration Works scheme. This includes preliminaries, consulting services, internal costs, and construction cost for restoration works.

The project budgets' details are provided in Section 4 – Financial and Resource Implications Table 3.

### 2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

As a part of the State Government's Disaster Recovery Funding Arrangements (DRFA) for the 2021 flood events, the following work packages were approved under Restoration Works.

There are 4 works packages that have been considered a priority from a programing and scope perspective. These packages were assessed by the evaluation panel and the 4 priority packages are:

- TENDER NO. 5608-6800-1 MISCELLANEOUS ROADS - PACKAGE 2
- TENDER NO. 5608-3000-1 GREGORY LAWN HILL, LAWN HILL NATIONAL PARK & RIVERSLEIGH ROADS – PACKAGE 3
- TENDER NO. 5608-5000-1 DOOMADGEE WEST & NUGABURRA ROADS - PACKAGE 4
- TENDER NO. 5608-4200-1 BOWTHORN & DOOMADGEE LAWN HILL ROADS - PACKAGE 5

#### The tender

The tenders for these projects were released via VendorPanel. The tender submissions received for each project are listed in table 1- Summary of Tender Responses. There are some tenders which were considered non-confirming as they did not provide the mandatory information.

Furthermore, Waanyi Shamrock United Pty Ltd submitted tenders for 3 projects however, their price were approximately 5 times the average price of the remaining submissions. Based on the pricing submitted, Waanyi Shamrock United Pty Ltd would score a 0 for price if included in the assessment however their submission greatly affects the average price which creates an unrealistic price score grouping of the remaining submissions. Due to the significant skew their submission has on the scoring, all their 3 submissions have been deemed an outlier by the tender evaluation panel and removed from the scoring table to achieve a fair and competitive assessment of the remaining submissions.

**Table No. 1 – Summary of Tender Responses**

<b>Tenderer Package</b>	<b>Scope of Work</b>	<b>Number of Tenders Received</b>	<b>Non-conforming Tenders</b>
TENDER NO. 5608-6800-1 MISCELLANEOUS ROADS - PACKAGE 2	2021 DRFA Restoration Works for the activated event Tropical Cyclone Imogen and Associated Low Pressure System, 2 – 12 January 2021. Flood damage restoration works incorporating various approved QRA treatments including but not limited to gravel re-sheeting, heavy formation grading and pavement repairs.	4	2
TENDER NO. 5608-3000-1 GREGORY LAWN HILL, LAWN HILL NATIONAL PARK & RIVERSLEIGH ROADS – PACKAGE 3	2021 DRFA Restoration Works for the activated event Tropical Cyclone Imogen and Associated Low Pressure System, 2 – 12 January 2021. Flood damage restoration works incorporating various approved QRA treatments including but not limited to gravel re-sheeting, heavy formation grading and pavement repairs.	7	1
TENDER NO. 5608-5000-1 DOOMADGEE WEST & NUGABURRA ROADS - PACKAGE 4	2021 DRFA Restoration Works for the activated event Tropical Cyclone Imogen and Associated Low Pressure System, 2 – 12 January 2021. Flood damage restoration works incorporating various approved QRA treatments including but not limited to gravel re-sheeting, heavy formation grading and pavement repairs.	8	2
TENDER NO. 5608-4200-1 BOWTHORN & DOOMADGEE LAWN HILL ROADS - PACKAGE 5	2021 DRFA Restoration Works for the activated event Tropical Cyclone Imogen and Associated Low Pressure System, 2 – 12 January 2021. Flood damage restoration works incorporating various approved QRA treatments including but not limited to gravel re-sheeting, heavy formation grading and pavement repairs. QRA treatments including but not limited to gravel re-sheeting, heavy formation grading and pavement repairs.	9	2

### 3. PROPOSAL

That Council, having referenced the Tender Evaluation Assessment, endorses the recommendations of the Tender Evaluation Panel to the extent that each Contract is awarded to the respective tenderer to the maximum amount stated (ex GST)

**Table No. 2 – Recommended Contractors and Prices**

<b>Tender Package</b>	<b>Awarded to</b>	<b>Contract Amount</b>
-----------------------	-------------------	------------------------

Priority Projects		
TENDER NO. 5608-6800-1 MISCELLANEOUS ROADS - PACKAGE 2	Commings Contracting Pty Ltd	\$723,119.40
TENDER NO. 5608-3000-1 GREGORY LAWN HILL, LAWN HILL NATIONAL PARK & RIVERSLEIGH ROADS – PACKAGE 3	Gulf Civil Pty Ltd	\$629,034.31
TENDER NO. 5608-5000-1 DOOMADGEE WEST & NUGABURRA ROADS - PACKAGE 4	Commings Contracting Pty Ltd	\$578,988.98
TENDER NO. 5608-4200-1 BOWTHORN & DOOMADGEE LAWN HILL ROADS - PACKAGE 5	K&G Booth Pty Ltd	\$760,382.52

#### 4. FINANCIAL & RESOURCE IMPLICATIONS

The budget allocated for each work package is listed in table 3. This budget figure incorporates all works to complete the project, including preliminaries, design, project management, contingency, and internal costs. All costs associated with the delivery of the works is covered through QRA DRFA funding.

**Table No 3 – Total Project Budget**

Tenderer Package	Total Project Budget
TENDER NO. 5608-6800-1 MISCELLANEOUS ROADS - PACKAGE 2	\$790,020.05
TENDER NO. 5608-3000-1 GREGORY LAWN HILL, LAWN HILL NATIONAL PARK & RIVERSLEIGH ROADS – PACKAGE 3	\$826,958.09
TENDER NO. 5608-5000-1 DOOMADGEE WEST & NUGABURRA ROADS - PACKAGE 4	\$860,795.28
TENDER NO. 5608-4200-1 BOWTHORN & DOOMADGEE LAWN HILL ROADS - PACKAGE 5	\$801,549.18

#### 5. RISK

**Table No 5 – Risk Mitigation Strategy**

Risk	Possible consequence	Mitigation
Contract variation – due to wet weather, latent conditions	Increase in Contract Sum	<ul style="list-style-type: none"> <li>Contingency in the order of 10 - 15% allowed</li> <li>Project Management “on the ground” available at all times</li> </ul>
Local Contractor non-award	<ul style="list-style-type: none"> <li>Criticism of Council</li> <li>Requested review of procurement methodology</li> </ul>	<ul style="list-style-type: none"> <li>De-brief with the local businesses who tendered</li> <li>Council briefing on</li> </ul>

Risk	Possible consequence	Mitigation
		procurement methodology
Delays to the completion of First Priority projects	Not meeting the funding requirements	<ul style="list-style-type: none"> <li>• Monitor progress closely with Project Management “on the ground” overview</li> <li>• Seek time extension from funding authority if necessary</li> </ul>

## 6. POLICY & LEGAL IMPLICATIONS

Council is required to meet all of the requirements of the QRA funding guidelines.

Council is also required to meet all relevant local government procurement requirements outlined in the *Local Government Act 2009*, Local Government Regulation 2012 and in Council’s Procurement Policy. These requirements have been met through the tender process involved with these projects.

## 7. CONSULTATION

Consultation has taken place with:

- Department of Transport and Main Roads
- Queensland Reconstruction Authority
- Erscon Consulting Engineers

## 8. OFFICER’S RECOMMENDATION

1. That Council note the contents of the report; and
2. That, the Council awards Contracts awarded to the respective tenderer to the maximum amounts (ex GST) of:
  - a. TENDER NO. 5608-6800-1 MISCELLANEOUS ROADS - PACKAGE 2  
Commins Contracting Pty Ltd                      \$723,119.40
  - b. TENDER NO. 5608-3000-1 GREGORY LAWN HILL, LAWN HILL NATIONAL PARK & RIVERSLEIGH ROADS – PACKAGE 3  
Gulf Civil Pty Ltd                                      \$629,034.31
  - c. TENDER NO. 5608-5000-1 DOOMADGEE WEST & NUGABURRA ROADS - PACKAGE 4  
Commins Contracting Pty Ltd                      \$578,988.98
  - d. TENDER NO. 5608-4200-1 BOWTHORN & DOOMADGEE LAWN HILL ROADS - PACKAGE 5  
K&G Booth Pty Ltd                                      \$760,382.52
3. Delegates authority to the CEO to enter into negotiations with any and all matters associated with executing the Contract, to the maximum values of the Project Budgets as follows:
  - a. TENDER NO. 5608-6800-1 MISCELLANEOUS ROADS - PACKAGE 2  
\$790,020.05

- b. TENDER NO. 5608-3000-1 GREGORY LAWN HILL, LAWN HILL NATIONAL PARK & RIVERSLEIGH ROADS – PACKAGE 3  
\$826,958.09
- c. TENDER NO. 5608-5000-1 DOOMADGEE WEST & NUGABURRA ROADS - PACKAGE 4  
\$860,795.28
- d. TENDER NO. 5608-4200-1 BOWTHORN & DOOMADGEE LAWN HILL ROADS - PACKAGE 5  
\$801,549.18

#### **10.04 2021 DRFA Restoration Works - Contracts for Packages 2 to 5**

1. That Council note the contents of the report; and
2. That, the Council awards Contracts awarded to the respective tenderer to the maximum amounts (ex GST) of:
  - a. TENDER NO. 5608-6800-1 MISCELLANEOUS ROADS - PACKAGE 2                      Commins Contracting Pty Ltd \$723,119.40
  - b. TENDER NO. 5608-3000-1 GREGORY LAWN HILL, LAWN HILL NATIONAL PARK & RIVERSLEIGH ROADS – PACKAGE                      Gulf Civil Pty Ltd                      \$629,034.31
  - c. TENDER NO. 5608-5000-1 DOOMADGEE WEST & NUGABURRA ROADS - PACKAGE 4                      Commins Contracting Pty Ltd                      \$578,988.98
  - d. TENDER NO. 5608-4200-1 BOWTHORN & DOOMADGEE LAWN HILL ROADS - PACKAGE 5                      K&G Booth Pty Ltd                      \$760,382.52
3. Delegates authority to the CEO to enter into negotiations with any and all matters associated with executing the Contract, to the maximum values of the Project Budgets as follows:
  - a. TENDER NO. 5608-6800-1 MISCELLANEOUS ROADS - PACKAGE 2                      \$790,020.05
  - b. TENDER NO. 5608-3000-1 GREGORY LAWN HILL, LAWN HILL NATIONAL PARK & RIVERSLEIGH ROADS – PACKAGE 3                      \$826,958.09
  - c. TENDER NO. 5608-5000-1 DOOMADGEE WEST & NUGABURRA ROADS - PACKAGE 4                      \$860,795.28
  - d. TENDER NO. 5608-4200-1 BOWTHORN & DOOMADGEE LAWN HILL ROADS - PACKAGE 5                      \$801,549.18

Moved: Cr Wade

Seconded: Cr Clarke

Carried 220224.07      4/0

#### **Attendance**

Cr Camp left the meeting from 10.20am to 10.22am.

Cr Murray entered the meeting at 10.26am.

## 11. Chief Executive Officer Reports

### 11.01 Chief Executive Officer Report

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DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Dan McKinlay; CEO
PREPARED BY:	Dan McKinlay; CEO
DATE REPORT PREPARED:	14 February 2022
LINK TO COUNCIL PLAN/S:	Goal -Good Governance 1. Council develops implements and maintains an effective and compliant governance framework (governance, finance, risk).

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#### 1. PURPOSE

To summarise the key actions and updates within the office of the CEO for the month of January 2022.

#### 2. UPDATES

##### **General - CEO**

Records management continues to be a focus with planning for destruction runs in line with legislation.

Renewal of Memorandum of Understanding's for Gregory Downs Jockey Club has commenced. Review of Licence Agreement between Burke Shire Council and Gangalidda and Garawa Services Pty Ltd is well advanced.

The Housing Strategy implementation is progressing. Three houses now sold. Further application being worked on.

Involved with discussions regarding new Gulf Savannah Development CEO.

Meetings over new Website development.

Internal Grants meeting

Discussions with Tim and Jill Wilson in relation to the Burketown Hall Demolishing. Revised quote to be forwarded.

Finalised COVID- 19 Workplace Response Policy and rolled out policy to Inside and Outside staff with staff sessions.

EBA discussions. Agreement well advanced.

Various DDMG meetings re COVID, and also held LDMG meeting re weather events. This included resupply meetings and discussion critical workers.

Discussions various funding impacts Cairns Office relocation.

Various meetings re Mental Health and Wellbeing planned Expo.

Meeting with Jan Robertson in relation to First Nations Disaster Management Plans for COVID-19 research project interview.



**Financial Services and Information Technology.**

Major focus in January 2022 for Financial Services was as follows:

- Payment of CCD fleet and plant registrations;
- Rates assessments organised for mailing for the 23 February;
- Completion of LGMS insurance questionnaire
- December BAS lodged
- Internal audit 1 - Governance nearing completed; draft report received from Altius; and
- Organisation of Cairns office record destruction runs in progress.

Major focus in January 2022 for Technology Services was as follows:

- MS365 upgrade now in design and build phase with Civica;
- Whisper boat safety messaging now configured and sign is being created for installation;
- Spice Works is now being considered for implementation as an internal ICT ticketing software;
- In progress of scheduling Cyber Risk training for management; and
- STAND NBN emergency systems and set to be installed to the Burketown and Gregory halls on the 1-3 March at this stage.

**People, Performance and Culture**

EBA

- No meeting in January - next meeting to take place on 9 February.

Policies

- Domestic and Family Violence Policy - reviewed
- Probationary Employment Policy - reviewed
- COVID-19 Workplace Response Policy - new policy

Positions advertised

- Workshop Manager

New employees

- None

Training and Professional Development

- Health and Safety Representative Training
- Excel Training
- Policy training
- Completion of Diplomas of Local Government Administration - Finance

**Economic Development / Community Projects**

Grants

- Several grant applications have been submitted and awaiting outcomes:
  - Fisheries Infrastructure Grant – Old Albert River Fishing Bridge Lighting.

- STAND Evacuation Centre Funding – for the establishment of disaster communications for community evacuation centres.
- Building our Region Fund (Construction Projects EOI) – Gregory WTP, Smart water meter project.
- Building our Region Fund (Planning Projects EOI) – Regional Water Strategy.
- SES Support Grant – Facility Upgrades and Motor vehicle.
- Culture, Heritage and Arts Regional Tourism Program – funding for new historical information posters, computer and printer for the Visitor Information Centre
- National Suicide Leadership Prevention Grant – Funding for Mental Health First Aid Courses
- Currently in the process of applying for the following grants: 2022-23 Cycle Network Local Government Grants Program. Considering: Bridges Renewal Program and Heavy Vehicle Safety and Productivity Program; Remote Roads Upgrade Pilot Program; Queensland Resilience and Risk Reduction Fund QRRRF; 2022-24 Local Government Grants and Subsidies Program; Regional Australia Microgrid Pilots Program.
- Initial planning for a community grants webpage on the new Burke Shire Webpage is being considered.
- Currently project planning the Health and Wellbeing Expo in Burke Shire. The event has been postponed to the 30<sup>th</sup> May to the 1<sup>st</sup> June to allow for more time to plan and also means more health care providers are able to plan better and bring more people to the shire. The event will be held at Burketown for three days and a further day and half in Gregory. Currently seeking funding from Century Mines to fund guest speaker Julia Cross and Matty Bowen to attend the event. The event will include community afternoon/evening events such as a movie night, games afternoon and a family evening with guest speaker Julie Cross.
- Funding for litter signage is currently being finalised. This funding will provide ten litter deterrence signs in five locations in the shire – to be determined.

#### Small Business

- Small Business Friendly Council Charter Signing scheduled for the 22<sup>nd</sup> March at Burketown. This will be attended by key community members in Burke Shire including an invitation to small business owners and Di Farmer, Minister for Employment and Small Business and Minister for Training and Skills Development, and Maree Adshead, Small Business Commissioner.
- Burke Shire Business Listing for the new website to be prepared.
- Planning to visit businesses at the end of wet season to discuss the passport project and how Council may be able to support businesses for 2022.

#### Gulf Savannah Development

- The 2021 Project for GSD is currently being finalised which will involve a tourism audit and project investment pipeline that will guide future projects for the various shires in the Gulf.
- Appointment of new CEO Mark Forbes finalised

#### Tourism

- The tourist information centre no longer has staffed hours and will reopen in April 2022. In the meantime, remote camping bookings will be taken through the Burketown Pub.
- Plans to create a small tourism brochure to be printed and distributed to local businesses as the local shire does not currently have a dedicated tourism resource.

- Entry signage planning currently being undertaken. The aim is to have a design and cost estimate ready for funding.

### **Community and Communications**

#### Events

##### Upcoming Community Events:

April 15 <sup>th</sup> – 17 <sup>th</sup> April	World Barramundi Fishing Competition (TBC)
April 25 <sup>th</sup>	ANZAC Day
April 27 <sup>th</sup>	Burketown State School Healthy Food Gardening Workshop
May 1 <sup>st</sup> – 2 <sup>nd</sup> May	Gregory Saddles and Paddles Horse Racing & Gregory Canoe Race
June 18 <sup>th</sup> – 19 <sup>th</sup> June	Gregory Campdraft and Horse Sports

##### Upcoming Council Events:

March 1 <sup>st</sup> – 12 <sup>th</sup> May	Burke Shire Tidy Yard Competition
April 21 <sup>st</sup> – 29 <sup>th</sup> April	Story Telling Workshop
May 6 <sup>th</sup>	Clean Up Australia – Burketown and Gregory
May 8 <sup>th</sup>	Mates Day
May 30 <sup>th</sup> – 3 <sup>rd</sup> June	Mental Health and Wellbeing Expo.

#### Other

- Youth Unit sheds have been removed and quotes and contractors sourced to isolate power to each individual property. Marwill have provided quote. Awaiting pricing and availability from Ergon.
- Demolish Old Town Hall – Planning to still proceed with this.
- Savannah Way Art Trail – Project is well underway and set for completion by November 2022. Project team to visit Burketown 21<sup>st</sup> February 2022
- Health Expo – Due to unavailability of service providers event has been rescheduled to 30<sup>th</sup> May – 3<sup>rd</sup> June. Moving date will allow more time for planning and secure attendance from essential service providers.
- PD for Works Administration position has been finalized and looking to go out in the near future.
- Call for applications for Donation Requests for 22/23 will be released by the start of March.
- Currently reviewing lease with Telstra in relation to block at Gregory.

#### Facilities Management

- Due to recent legislative changes to smoke alarms, properties will require inspection and possible replacement to ensure we are meeting our obligations and are compliant.
- Maintenance works for Nijinda Durlga proceeding
- Service Agreements to be put in place for inspections & servicing of air conditioners and roller doors in Council properties. Both items have proved very costly over the past 12 months and this is partly due to lack of maintenance/servicing.

#### REX

- REX flights are in full operation as per normal.

#### EHO

- Unfortunately, we were unable to secure an EHO to perform inspections last year however are currently speaking with Cloncurry Shire Council to engage them this year.

- Notice for renewals/new applications for Food Licenses will be sent out in March.

**Corporate Services and Governance:**

## Governance

- Still undertaking reviews on all Council policies and procedures.

## Durlga

- No Durlga bookings for January 2022.

## Records

- Recordkeeping is continuing as per usual.
- Currently processing three destruction runs.
- Working through numerous digitisation disposals.

## Library

- Working on the First 5 Forever program for this year.
- Purchasing new furniture and equipment for the library.

## Rex

- Assisting with training new staff for baggage handling and marshalling.
- Processed ASIC card renewal for Schakarne

## Training

- Jennifer Kumsing, Sasha Hookey and Shakiah Douglas are still working through their Cert III in Business Administration.
- Brianna Harrison has also commenced Business Administration course.

## 3. OFFICER'S RECOMMENDATION

That the contents of the Chief Executive Officer's Report for January 2022 be noted and received.

**11.01 Chief Executive Officer Report**

**That the contents of the Chief Executive Officer's Report for January 2022 be noted and received.**

**Moved: Cr Camp**

**Seconded: Cr Wade**

**Carried 220224.08 5/0**

## Adjournment

That Council adjourned the meeting for morning tea from 10.34am to 10.51am; all were present at resumption.

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## 11.02 Finance Monthly Update Report

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DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Dan McKinlay; Chief Executive Officer
PREPARED BY:	Shaun Jorgensen; Finance and Technology Manager
DATE REPORT PREPARED:	14 February 2022
LINK TO COUNCIL PLAN/S:	Operational Plan 2021-22   Council Budget 2021-22

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### 1. PURPOSE

This report has been constructed to provide a snapshot of the progress of council's operations (financial) against budget targets at 30 June 2022, as adopted by the council budget. The report provides information to key decision makers in regards to key metrics, trends and actuals for the month ended January 2022.

### 2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

As a review of council's performance over the month of January 2022; Council notes that cash was down by \$548k. It was also noted that comparative to the budget, council operational expenditure was over budget for January 2022 by 5.31%; this was mainly due to cost phasing and the accelerations of works leading up to xmas and the wet season which are still impacting the month of January 2022. Management will keep a close eye on this overspend to ensure these levels out in the coming months in accordance to the annual budget.

The following report will cover off on the following key areas (in order) of the list

- 1 Overall Operating Summary (Actual v Budget)
- 2 Statement of Cash Flows
- 3 Statement of Income and Expenditure
- 4 Organisational Services Performance
- 5 Statement of Financial Position
- 6 Exercise of Delegations
- 7 Officer's Recommendations

## 3. OVERALL OPERATING SUMMARY (Actual vs Budget)

The below summary shows a brief snapshot of how council is tracking in the current year against the budget for the year as adopted by council on the 31 January 2022.<sup>1</sup>

Overall Financial Performance	Note Ref	Year To Date Actual	Annual Budget (Target)	YTD Progress %
Operating Revenue	(1)	8,063,181	16,472,234	49%
Operating Expenses	(2)	13,578,995	21,342,784	64%
<b>Operating Result (Profit/Loss)</b>	-	<b>5,515,814</b>	<b>4,870,550</b>	<b>113%</b>
Capital Revenue	(3)	1,212,906	6,343,310	19%
<b>Net Result</b>	-	<b>4,302,908</b>	<b>1,472,760</b>	<b>-292%</b>

Assets & Liabilities		Year To Date Actual	Annual Budget (Target)
Cash & Cash Equivalents	(4)	4,353,636	6,833,430
Other Current Assets	(5)	2,777,880	1,290,391
Non Current Assets	(6)	154,757,242	156,192,852
<b>Total Assets</b>		<b>161,888,758</b>	<b>164,316,673</b>
Liabilities (Current)	(7)	4,206,954	3,540,000
Liabilities (Non Current)	(8)	822,652	999,515
<b>Total Liabilities</b>		<b>5,029,606</b>	<b>4,539,515</b>
<b>Net Community Assets</b>		<b>156,859,152</b>	<b>159,777,158</b>

## Sustainability Outlook

Financial Sustainability Ratios and Measures of Sustainability	Target	Current Month YTD	Prior Month
<sup>1</sup> Operating Surplus Ratio (%)	Between 0% and 10%	-68%	-30%
<sup>2</sup> Working Capital Ratio	Greater than 1:1	2	2
<sup>3</sup> Net Financial Liabilities Ratio	Less than 60%	-36%	-28%

## Notes:

**(1) Operating revenues** - noted no significant movements to operating revenue. February 2022 rates levies will be issued in the forward month. Council finance also noted amounts to the sum of approximately \$1.5mil received for DRFA during February 2022 as well.

**(2) Operating Expenses** - Noted that costs appear to be slightly higher than the budgeted expectations for the month; this is mainly due to cost phasing from heavier expenditure at the later end of 2021 ahead of the flood season; Council expects expenditure to catch up with budget during the month of February. In relation to employee benefits costs against the budget, Council have currently expended \$2.577mil against a budget of \$5.717mil for the year. This is an actual spend of 45.08%, Council is currently tracking below the budget target as council has not yet filled the budgeted Director Community, Economic Development and Regulatory Services role and there are other roles pending for filling such as the Workshop Manager. A budget review will also be due for the February council meeting to cover the period of 7 months from the original budget commencement at 1 July 2021 to 30<sup>th</sup> June 2022.

## Definitions

<sup>1</sup> The working capital ratio: measures council's ability to offset short term obligations with current assets.

<sup>2</sup> The net financial liabilities ratio: measures council's ability to increase borrowings where necessary.

<sup>3</sup> The operating surplus ratio: measures council's ability to cover operational costs through operational revenues.

**(3) Capital Revenue** - Approximately \$400k was received for TIDS during January 2022. Finance is currently investigating this matter with Engineering and Project Management as this balance is lagging behind expenditure.

**(4,5,6,7,8)** - Accounts relate to balance sheet movements, all of which will move in correlation to Council operating movements; as such no items by exception to report at this stage.

#### 4. STATEMENT OF CASH FLOWS

The below statement shows a comparison between the cashflow of January 2021 in the previous year v January 2022 actuals v the budgeted estimated cashflow for 30 June 2022.

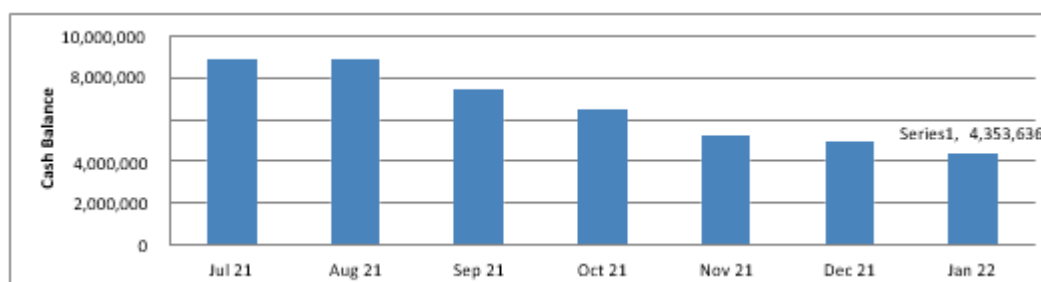
*For the month ended 31 January 2022*

	Note Ref	31 January 2021 \$	31 January 2022 \$	2021-22 Annual Budget \$	YTD Progress %
<b>Cash flows from operating activities:</b>					
Receipts from customers	(1)	2,953,651	2,050,833	5,016,086	41%
Payments to suppliers and employees	(2)	(8,858,065)	(12,595,890)	(19,430,883)	65%
		(5,904,414)	(10,545,056)	(14,414,797)	73%
Rental Income	(3)	130,085	117,113	222,000	53%
Interest Received	(4)	47,701	35,025	80,000	44%
Operating Grants and Contributions	(5)	3,874,084	5,660,110	11,871,000	48%
Borrowing Costs		-	-	-	0%
<b>Net cash inflow (outflow) from operating activities</b>		<b>(1,852,544)</b>	<b>(4,732,808)</b>	<b>12,173,000</b>	<b>-39%</b>
<b>Cash flows from investing activities:</b>					
Payments for Property, Plant and Equipment	(6)	(4,275,050)	(2,656,701)	(7,798,521)	34%
Net movement on loans and advances		-	-	-	0%
Proceeds from Sale of Property, Plant and Equipment		-	18,012	40,000	0%
Capital Grants and Subsidies	(7)	2,689,221	1,230,918	6,303,310	20%
<b>Net cash inflow (outflow) from investing activities</b>		<b>(1,585,829)</b>	<b>(1,443,795)</b>	<b>(1,455,211)</b>	<b>99%</b>
<b>Cash flows from financing activities:</b>					
Proceeds from Borrowings		-	-	-	0%
Repayment of Borrowings		-	-	-	0%
<b>Net cash inflow (outflow) from financing activities</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>0%</b>
<b>Net increase (decrease) in cash held</b>	(8)	<b>(3,438,373)</b>	<b>(6,176,604)</b>	<b>(3,697,008)</b>	<b>167%</b>
Cash at beginning of reporting period		7,053,604	10,530,239	10,530,239	100%
<b>Cash at end of reporting period</b>	(8)	<b>3,615,231</b>	<b>4,353,636</b>	<b>6,833,230</b>	<b>64%</b>

#### Cash and Cash Equivalents Summary

Cash & Cash Equivalents	Effective Interest Rate	YTD Interest Earnings	Cash Balance
QTC Cash Fund	0.50%	35,025	3,613,430
Westpac General Fund	-	-	739,023
Cash Floats	-	-	283
<b>Total</b>			<b>4,353,636</b>

#### Cash and Cash Equivalents Movement Comparison Chart



**Cash and Cash Equivalents - Restricted Cash (IAS 7)**

Total Cash on hand	4,353,636	
Restricted Cash - DRFA Revenue	2,617,595	Majority of balance relates to DRFA funding
Unrestricted Cash	1,736,041	

**Notes to the Statement of Cashflows:**

- (1) Receipts from customers** - No significant movements noted month on month.
- (2) Payments to suppliers and employees** - Noted that this amount includes amounts accrued back into the 2021 financial year. As such, there is a minor distortion between the cash paid and the expenses shown in the statement of Income year to date. Additionally, council had incurred some large contractor payments during the month. These are in relation to DRFA related expenditure and capital projects during December 2021, which have also carried into the January month. Expenditure is currently being reviewed and Council will re-assess where applicable as part of the budget review for the 7 months up to January 2022.
- (3) Rental Income** - rental income is on track with budget.
- (4) Interest Received** - interest has increased comparably year on year due to the significant change in the RBA cash rate having an impact on the effective interest rate provided by the QTC (0.50%). This is down from 0.57% in December 2021.
- (5) Operating Grants and Contributions** - Minimal operating grants were recognised for January 2022.
- (6) Payments for Property, Plant and Equipment** - the amount expended relates to payment made towards WIP (capital projects) for the month of January 2022. Minimal movement was noted for the month of January 2022.
- (7) Capital Grants and Subsidies** - Approximately \$400k was received for TIDS during January 2022. Finance is currently investigating this matter with Engineering and Project Management as this balance is lagging behind expenditure.
- (8) Net Cash Movement** - council's cash holdings were down \$548k, to a total balance of \$4.353mil in the bank/QTC. This is mainly due to contractor payments as noted in the above commentary.

**5. STATEMENT OF INCOME AND EXPENDITURE**

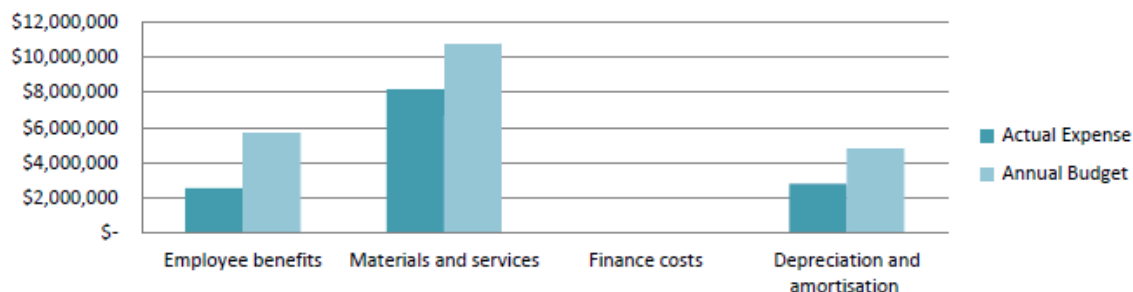
The below statement shows a comparison between the income and expense statement of January 2021 in the previous year v January 2022 actuals v the budgeted income and expenditure for 30 June 2022.



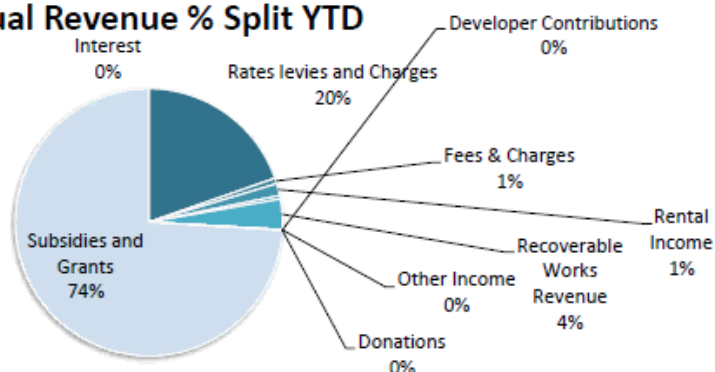
For the month ended 31 January 2022

	Note Ref	31 January 2021 \$	31 January 2022 \$	2021-22 Annual Budget \$	YTD Progress %
<b>Recurrent Revenue</b>					
Rates levies and Charges		1,512,797	1,586,212	3,022,500	52%
Fees & Charges	(1)	33,568	53,910	85,300	63%
Rental Income	(2)	130,085	117,113	222,000	53%
Interest	(3)	47,701	35,025	79,704	44%
Recoverable Works Revenue	(4)	451,792	295,035	1,111,000	27%
Other Income	(5)	85,038	1,880	75,800	2%
Donations	(12)	-	5,000	5,000	100%
Developer Contributions		-	-	-	0%
Subsidies and Grants	(6)	2,047,129	5,969,006	11,870,930	50%
<b>Total Recurrent Revenue</b>		<b>2,795,313</b>	<b>8,063,181</b>	<b>16,472,234</b>	<b>49%</b>
<b>Capital Revenue</b>					
Sale of non-current assets		-	18,012	40,000	0%
Contributions		-	-	-	0%
Subsidies and Grants	(7)	-	1,230,918	6,303,310	20%
<b>Total Capital Revenue</b>		<b>-</b>	<b>1,212,906</b>	<b>6,343,310</b>	<b>19%</b>
<b>TOTAL INCOME</b>		<b>2,795,313</b>	<b>9,276,087</b>	<b>22,815,544</b>	<b>41%</b>
<b>Recurrent Expenses</b>					
Employee benefits	(8)	2,692,584	2,577,537	5,717,890	45%
Materials and services	(9)	5,599,363	8,172,103	10,783,794	76%
Finance costs	(10)	5,664	6,140	12,000	51%
Depreciation and amortisation	(11)	2,725,560	2,823,215	4,829,100	58%
<b>TOTAL RECURRENT EXPENSES</b>		<b>11,023,171</b>	<b>13,578,995</b>	<b>21,342,784</b>	<b>64%</b>
<b>NET RESULT</b>		<b>- 8,227,858</b>	<b>- 4,302,908</b>	<b>1,472,760</b>	<b>-292%</b>

## Expenditure Actual v Budget



## Actual Revenue % Split YTD



## Notes to the Statement of Income and Expenditure:

- (1) **Fees & Charges** - this amount is on track with budget.
- (2) **Rental Income** - rental income is on track against budget.

- (3) **Interest** - interest has increased comparably year on year due to the significant change in the RBA cash rate having an impact on the effective interest rate provided by the QTC (0.50%). This is down from 0.57% in December 2021.
- (4) **Recoverable Works Revenue** - no movement for the month.
- (5) **Other Income** - minimal movement for the month.
- (6) **Subsidies and Grants (operating)** - Minimal operating grants were recognised for January 2022.
- (7) **Subsidies and Grants (capital)** - Approximately \$400k was received for TIDS during January 2022. Finance is currently investigating this matter with Engineering and Project Management as this balance is lagging behind expenditure.
- (8) **Employee benefits** - employee benefits costs against the budget, Council have currently expended \$2.577mil against a budget of \$5.717mil for the year. This is an actual spend of 45.08%, Council is currently tracking below the budget target as the council has not yet filled the budgeted Director Community, Economic Development and Regulatory Services role and there are other roles pending for filling such as the Workshop Manager.
- (9) **Materials and services** - refer to the cost disaggregation in the operating statement.
- (10) **Finance costs** - are on track against budget.
- (11) **Depreciation and amortisation** - is in line with the expected depreciation spend by 31 January 2022.
- (12) **Donations Revenue** - council received a \$5,000 donation to be committed against the Young Ambassadors Program for 2021/22 in December 2021.

## 6. BURKE SHIRE COUNCIL FINANCIAL PERFORMANCE

The below report shows the expenditure split between the various organisational departments of council.

It is expected that movements should be no more than 8.33% month on month (100% divided by 12 months).  
Benchmark for January 2022 58.31%

**% YTD Actual expense v Annual Budget**  
■ YTD actual v budget is on track  
■ YTD actual v budget is unfavourable (1%-5% movement larger than expected)  
■ YTD actual v budget requires review (>5% movement larger than expected)

Organisational Services					Comments
	31 January 2021 \$	31 January 2022 \$	2021-22 Annual Budget \$	YTD Progress %	
<b>Recurrent Expenses</b>					
Corporate Governance Costs	454,703	447,283	887,700	50%	Within budget expectation for the month (58.31% movt).
Administration Costs	1,831,102	1,816,286	3,099,900	59%	Within budget expectation for the month (58.31% movt).
Recoverable Works Expenses	369,256	456,186	790,000	58%	Within budget expectation for the month (58.31% movt).
Engineering Services	5,154,239	7,568,155	10,326,754	73%	Engineering expenses are over budget for the month due to cost phasing as a result of accelerated works being completed ahead of the wet season.
Utility Services Costs	425,901	506,706	825,300	61%	Utility services are slightly higher than budget. These will be assessed as part of the 7 month budget review at this stage.
Net Plant Operating Costs	- 609,277	- 736,553	- 900,000	82%	This amount is currently over budget however is comparable to plant hire recoveries incurred at the same time last year. Generally this amount will slow down throughout the year however we will keep an eye on this area of the budget.
Planning and Environmental Expenses	34,875	53,786	163,000	33%	Within budget expectation for the month (58.31% movt).
Community Services Costs	631,148	637,790	1,309,030	49%	Within budget expectation for the month (58.31% movt).
Finance Costs	5,664	6,140	12,000	51%	Within budget expectation for the month (58.31% movt).
Depreciation	2,725,560	2,823,215	4,829,100	58%	Within budget expectation for the month (58.31% movt).
Other Expenses	-	-	-	0%	Within budget expectation for the month (58.31% movt).
<b>TOTAL RECURRENT EXPENSES</b>	<b>11,023,171</b>	<b>13,578,994</b>	<b>21,342,784</b>	<b>63.62%</b>	Above budget for the month (58.31% movt); this is mainly due to cost phasing and the accelerations of works leading up to xmas and the wet season. A budget review of 7 months to January 2022 is scheduled to be completed for February 2022 to review any over budget movements.
<b>Capitalised Wages</b>	<b>-</b>	<b>64,228</b>	<b>194,000</b>	<b>33%</b>	Noted that capitalised wages are under the expected 58.31% however this will pick up before the end of the financial year as more project works are completed.

## 7. STATEMENT OF FINANCIAL POSITION

*For the month ended 31 January 2022*

	31 January 2022	2021-22 Annual Budget
	\$	\$
<b>Current Assets</b>		
Cash and cash equivalents	4,353,636	6,833,430
Trade and other receivables	1,876,063	340,539
Inventories	291,894	300,000
Other financial assets	609,923	649,852
Non-current assets classified as held for sale	-	-
<b>Total current assets</b>	<b>7,131,516</b>	<b>8,123,821</b>
<b>Non-current Assets</b>		
Receivables	-	-
Property, plant and equipment	232,708,907	232,316,643
Accumulated Depreciation	- 77,936,209	- 76,123,791
Intangible assets	-	-
<b>Total non-current assets</b>	<b>154,757,242</b>	<b>156,192,852</b>
<b>TOTAL ASSETS</b>	<b>161,888,758</b>	<b>164,316,673</b>
<b>Current Liabilities</b>		
Trade and other payables	4,054,677	3,414,152
Borrowings	-	-
Provisions	152,277	125,848
Other	-	-
<b>Total current liabilities</b>	<b>4,206,954</b>	<b>3,540,000</b>
<b>Non-current Liabilities</b>		
Trade and other payables	69,757	139,515
Interest bearing liabilities	-	-
Provisions	752,895	860,000
Other	-	-
<b>Total non-current liabilities</b>	<b>822,652</b>	<b>999,515</b>
<b>TOTAL LIABILITIES</b>	<b>5,029,606</b>	<b>4,539,515</b>
<b>NET COMMUNITY ASSETS</b>	<b>156,859,152</b>	<b>159,777,158</b>
<b>Community Equity</b>		
Shire capital	39,529,889	39,529,889
Asset revaluation reserve	93,485,877	93,485,877
Retained surplus/(deficiency)	23,843,384	26,761,392
Other reserves	-	-
<b>TOTAL COMMUNITY EQUITY</b>	<b>156,859,152</b>	<b>159,777,158</b>

## 8. EXERCISE OF DELEGATIONS

Clause 9 of Council's Rate Debt Recovery Policy determines how debtors can enter into a plan to pay their outstanding debts (rates and charges and other receivables) to Council. Clause 11 delegate's authority to negotiate payment plans to the CEO. The following delegations were exercised.

Debt Write off (Amount written off)	Payment arrangement and repayment term	Authorising officer (CEO)
Nil	Nil	Nil

#### Debt Write off requested > \$5,000

Nil

## 9. OFFICER'S RECOMMENDATION

1. That the financial report for the 31 January 2022 be received and noted.

#### 11.02 Finance Monthly Update Report

1. That the financial report for the 31 January 2022 be received and noted.

Moved: Cr Yanner

Seconded: Cr Clarke

Carried 220224.09 5/0

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11.03 Budget Review for the 7 months to the end of 31 January 2022

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DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Dan McKinlay; Chief Executive Officer
PREPARED BY:	Shaun Jorgensen; Finance and Technology Manager
DATE REPORT PREPARED:	20 February 2022
LINK TO COUNCIL PLAN/S:	Operational Plan  Budget

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## 1. PURPOSE

The purpose of the following budget review is to establish any significant or tentative deviations of actuals costs against the original budget set for the 2021/22 financial year and to advise of any amendments to its budget pursuant to section 170(1) of the Local Government Regulation 2012. These review items will be separated into the categories of 'Operating' and 'Capital'.

## 2. BACKGROUND &amp; PREVIOUS COUNCIL CONSIDERATION

Council adopted the budget for the 2021/22 financial year on the 29th of July 2021. Council's actual year to date revenue and expenditure is reviewed on a monthly basis. Any significant variances between year-to-date financial performance and budget estimates are investigated and reported. Section 170 (3) of the Local Government Regulation 2012 provides that a Local Government may by resolution amend the budget for the financial year at anytime before the end of the financial year.

Year to date financial performance has been assessed against original budget estimates and the follow review will outline any amendments required in accordance to the Local Government Regulation 2012.

## 3. PROPOSAL

That Council acknowledges and endorses revised changes to the 2021/22 Budget. Please note these changes per the below table:

<b>Summary of Proposed Budget Amendments</b>			
<b>To the end of January 2022</b>			
<b>Proposed Amendments</b>			
	<b>Sept Movt</b>	<b>Sept Movt</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>September 2021 Budget Proposed Amendments (Surplus)</b>			<b>69,129.72</b>
<b>January 2022 Budget Proposed Amendments</b>			
<b><u>Income</u></b>			
Increase in Operating Grants Revenue - DRFA 21/22	100,000.00		
<b>Total Subsidies and Grants</b>		<b>100,000.00</b>	
<b>Total Income</b>			<b>100,000.00</b>
<b><u>Expenses</u></b>			
Asset Management Costs	30,000.00		
Lagoon clean out	- 30,000.00		
		-	
Road Slashing	40,000.00		
Burke Airport Operating Exp	- 5,000.00		
Burke Street Footpaths	- 5,000.00		
Misc Road Mtce	- 10,000.00		
Burketown Town Streets Main	- 20,000.00		
		-	
Burke Wharf Maintenance	10,000.00		
Airport Lighting	- 5,000.00		
Burke Wharf Carpark Maint.	- 5,000.00		
		-	
DRFA Flood Emergency Works 21/22	100,000.00		
		<b>100,000.00</b>	
<b>Total Expenses</b>			<b>100,000.00</b>
<b>January 2022 Budget Proposed Amendments</b>			<b>-</b>
<b>Total Annual 2022 Budget Amendments (Surplus)</b>			<b>69,129.72</b>

#### 4. FINANCIAL & RESOURCE IMPLICATIONS

This recommendation requires changes to the current year budget as follows:

**Budget Review for 7 Months to 31 January 2022:**

As at the end of end 31 January 2022; council officers were unable to identify any further bottom line cash movements resulting in nil dollar movement budget review. Per the above summary of movements; savings that have been located in various areas of the engineering budget have been applied to the Road Slashing, Wharf Maintenance and the Asset Management budgets to bolster support for these critical functions of council.

No increase or change has been identified for capital expenditure at this stage however this will be further reviewed as part of the 31 March 2022 budget review.

**Further 10-year forecast considerations:**

At this stage Department has identified to Burke Shire Council that it should anticipate a 35% increase to the annual Financial Assistance Grant allocation. This is currently investigated to determine the impact of this increase financially and will be included as part of the March 2022 budget review to ensure management has significant time to obtain comfort over the allocation increase accurately and conservatively.

#### 5. POLICY & LEGAL IMPLICATIONS

Compliance with the Local Government Act 2009 and Section 170 of the Local Government Regulation 2012.

#### 6. CRITICAL DATES & IMPLICATIONS

Section 170 (3) of the Local Government Regulation 2012 defines Council's ability to amend its budget. The local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

#### 7. CONSULTATION

- Executive Management Team; and
- Council.

#### 8. CONCLUSION

A total surplus of \$69k will be reported for the year up to 31 January 2022 as a result of further interrogation of the original budget calculations and additional operating revenues received from the Financial Assistance Grant for the year.



## 9. OFFICER'S RECOMMENDATION

1. THAT in accordance with section 170(3) of the Local Government Regulation 2012, council is to revise and amend the Burke Shire Council budget adopted for the financial year 2021/2022 as follows:

<b>Summary of Proposed Budget Amendments</b>			
<b>To the end of January 2022</b>			
<b>Proposed Amendments</b>			
	<b>Sept Movt</b>	<b>Sept Movt</b>	<b>Total</b>
	<b>\$</b>	<b>\$</b>	<b>\$</b>
<b>September 2021 Budget Proposed Amendments (Surplus)</b>			<b>69,129.72</b>
<b>January 2022 Budget Proposed Amendments</b>			
<b>Income</b>			
Increase in Operating Grants Revenue - DRFA 21/22	100,000.00		
<b>Total Subsidies and Grants</b>		<b>100,000.00</b>	
<b>Total Income</b>			<b>100,000.00</b>
<b>Expenses</b>			
Asset Management Costs	30,000.00		
Lagoon clean out	- 30,000.00		
		-	
Road Slashing	40,000.00		
Burke Airport Operating Exp	- 5,000.00		
Burke Street Footpaths	- 5,000.00		
Misc Road Mtce	- 10,000.00		
Burketown Town Streets Main	- 20,000.00		
		-	
Burke Wharf Maintenance	10,000.00		
Airport Lighting	- 5,000.00		
Burke Wharf Carpark Maint.	- 5,000.00		
		-	
DRFA Flood Emergency Works 21/22	100,000.00		
		<b>100,000.00</b>	
<b>Total Expenses</b>			<b>100,000.00</b>
<b>January 2022 Budget Proposed Amendments</b>			<b>-</b>
<b>Total Annual 2022 Budget Amendments (Surplus)</b>			<b>69,129.72</b>

**11.03 Budget Review for the 7 months to the end of 31 January 2022**

1. THAT in accordance with section 170(3) of the Local Government Regulation 2012, council is to revise and amend the Burke Shire Council budget adopted for the financial year 2021/2022 as follows:

<b>Summary of Proposed Budget Amendments To the end of January 2022</b>			
<b>Proposed Amendments</b>			
	<b>Sept Movt \$</b>	<b>Sept Movt \$</b>	<b>Total \$</b>
<b>September 2021 Budget Proposed Amendments (Surplus)</b>			<b>69,129.72</b>
<b>January 2022 Budget Proposed Amendments</b>			
<b>Income</b>			
Increase in Operating Grants Revenue - DRFA 21/22	100,000.00		
<b>Total Subsidies and Grants</b>		<b>100,000.00</b>	
<b>Total Income</b>			<b>100,000.00</b>
<b>Expenses</b>			
Asset Management Costs	30,000.00		
Lagoon clean out	- 30,000.00		
		-	
Road Slashing	40,000.00		
Burke Airport Operating Exp	- 5,000.00		
Burke Street Footpaths	- 5,000.00		
Misc Road Mtce	- 10,000.00		
Burketown Town Streets Main	- 20,000.00		
		-	
Burke Wharf Maintenance	10,000.00		
Airport Lighting	- 5,000.00		
Burke Wharf Carpark Maint.	- 5,000.00		
		-	
DRFA Flood Emergency Works 21/22	100,000.00		
		<b>100,000.00</b>	
<b>Total Expenses</b>			<b>100,000.00</b>
<b>January 2022 Budget Proposed Amendments</b>			<b>-</b>
<b>Total Annual 2022 Budget Amendments (Surplus)</b>			<b>69,129.72</b>
<b>Moved: Cr Camp</b> <b>Seconded: Cr Yanner</b> <b>Carried 220224.10 5/0</b>			

## 12. Closed Session Reports

**That Council will move into a closed session to discuss confidential items as defined in the Local Government Regulation 2012 in Chapter 8 Administration, Part 2 Local government meetings and committees, under Sections 254 J (3) (g).**

**(g) negotiations relating to a commercial matter involving the local government for which a public discussion would be likely to prejudice the interests of the local government.**

**Council moved into closed session at 11.17am.**

**Moved: Cr Clarke**

**Seconded: Cr Murray**

**Carried 220224.11 5/0**

Move into Open Session

**That the meeting resume in open session to consider recommendations arising out of the closed session.**

**Council resumed open session at 11.28am.**

**Moved: Cr Camp**

**Seconded: Cr Murray**

**Carried 220224.12 5/0**

## 12.01 Closed Session Report - Waanyi Rangers Program

- 1) That Council note the contents of the report. and
- 2) That Council rescinds the motion from the 27 January 2022 Council meeting which stated that “Council agrees to sell to Waanyi PBC a Council Donga currently located at Century Mines for \$14,000(book value)”. This resolution has been superseded as a result of further negotiations.
- 3) That Council rescinds the motion from the 27 January 2022 Council meeting that “Mayor and CEO be delegated to finalise the Licence to Occupy Agreements for the Council Depot and the Residential Blocks identified”. This resolution has been superseded as a result of further negotiations.
- 4) Council to allocate an area at its Council Gregory Depot to accommodate the Waanyi Ranger Program for a maximum of six months from commencement date. This area is identified on Map 1.
- 5) Council will relocate one of the Donga’s currently located at Century Mines at nil cost for the Waanyi Ranger Program. Council will provide access to water and power and use of toilets and showers. Donga would be utilised as a temporary office and provide accommodation for CLCAC project staff and trainers when traveling to the region. CLCAC to also place a container on site temporarily to store Ranger resources.
- 6) A Licence to Occupy to be developed between the parties which would include the water and power access, public liability insurance and security arrangements etc. Mayor and Chief Executive Officer be given delegated authority to finalise this Licence to Occupy.
- 7) Council to transfer three blocks in Clarke Street Gregory to Waanyi PBC to accommodate the ranger operations as detailed above. These blocks located in Clarke Street Gregory are identified as follows:
  - a. Block 59 RP743009
  - b. Block 60 RP743009
  - c. Block 61 RP743009

These three blocks to be transferred to Waanyi PBC at nil value to reflect an Economic Development Incentive for Gregory. These blocks are valued at \$8,000 each. Rates and charges to apply on these blocks.

(Refer Map 2)

- 8) Endorsement by BSC that all blocks can be developed for Ranger operational use within the zoned area. This reflects the low impact of the Ranger Program on the surrounding area.
- 9) Council will tender all its Dongas located at Century mines for public sale once they are relocated to Gregory. This will also include the one to be sited at the Council Depot when it is no longer required for the Ranger Program.

Moved: Cr Camp

Seconded: Cr Clarke

Carried 220224.13 5/0

## 13. Mayoral Report

I attended the following:

- Meeting with CQU Savannah Way Art Trail - meeting with artists and reps from CQU, Cr Murray, Yanner and Wade
- Zoom and Face to Face Meetings with CLCAC/Waanyi Rangers – along with CEO and Cr Clarke
- Weekly DDMG Vaccination Meetings
- NWQROC Meeting via Zoom
- NWQRRTG Meeting via Zoom
- LDMG Meetings –1. to discuss ground truthing activity carried out by Council 2. to discuss resupply 3. general LDMG meeting
- LGAQ REDAG Meeting – This group consists of Councillors, Council executive and LGAQ reps and meets to discuss regional economic development and hear from guest speakers relevant to this committee. Following recent meeting I raised the following issues with the group: housing, postcode discrimination by lenders, energy, connectivity. As a result of this email, we have been advised of funding opportunities, which we are following up as well as general information, regarding potential energy solutions for Gregory.
- Phone Calls with local member re economic development and impediments

GSD:

- Flew to Cairns to meet with new CEO, Mark Forbes.
- Met with Brian Arnold from ADBT
- Planning to hold a GSD meeting in Burketown in March to coincide with visit by Minister for Small Business

Media:

- ABC updated report re Google Maps
- Interviewed on Sunrise re Google Maps

**That Council notes the contents of the verbal report provided by Councillor Camp.**

**Moved: Cr Yanner**

**Seconded: Cr Wade**

**Carried 220224.14 5/0**

## 14. Councillor Reports

**That Council notes the contents of the verbal reports provided by Councillors Clarke, Murray, Wade and Yanner.**

**Moved: Cr Camp**

**Seconded: Cr Murray**

**Carried 220224.15 5/0**

## 15. Late Business

**That Council notes no late business was submitted to the meeting.**

## 16. Deputations and presentation scheduled for meeting

16.01 Department of Resources – Annual Valuation Brief

16.02 Gulf Academy

## 17. Closure of meeting

**The Chair declared the meeting closed at 11.56am.**