



Confirmed Minutes
Burke Shire Council Special Meeting
Thursday 4 February 2021
9.00am Council Chambers

01. Opening of Meeting	2
02. Record of Attendance	2
02.01 LGR 2012 Section 254K – Participating in meetings by audio link or visual audio link.....	2
03. Closed Session Reports	2
03.01 Closed Session Report - Organisation Restructure	3
04. Closure of meeting.....	3

01. Opening of Meeting

The Chair declared the meeting open at 9.08am.

02. Record of Attendance

Cr Ernie Camp; Mayor – Chair
Cr Tonya Murray; Deputy Mayor
Cr John Clarke
Cr John Yanner
Cr Rosita Wade

Clare Keenan; Chief Executive Officer
Dan McKinlay; Deputy CEO
Graham O’Byrne; Executive Manager Engineering
Madison Marshall; Executive Assistant (Minutes)

02.01 LGR 2012 Section 254K – Participating in meetings by audio link or visual audio link

That Council, in accordance with section 254K of the Local Government Regulation 2012, allows the following person/s to participate in the meeting by audio link or visual audio link:

- **Cr Tonya Murray**
- **Cr John Clarke**

Moved: Cr Camp

Seconded: Cr Yanner

Carried 210204.01 5/0

Declaration: Conflict of Interest

Cr Murray informed the meeting that she has a prescribed conflict of interest in the organisation restructure report as she is a close associate of three senior staff within the organisation. Cr Murray left the meeting at 9.10am.

03. Closed Session Reports

Council will move into a closed session to discuss confidential items as defined in the Local Government Regulation 2012 in Chapter 8 Administration, Part 2 Local government meetings and committees, under Sections 254 J (3) (b).

(b) industrial matters affecting employees.

Council moved into closed session at 9.10am.

Moved: Cr Camp

Seconded: Cr Wade

Carried 210204.02 4/0

Attendance

Madison Marshall left the meeting from 9.11am to 9.23am.

Move into Open Session

That the meeting resume in open session to consider recommendations arising out of the closed session.

Council resumed open session at 9.32am.

Moved: Cr Yanner

Seconded: Cr Wade

Carried 210204.03 4/0

03.01 Closed Session Report - Organisation Restructure

THAT in accordance with section 196 (1) of the Local Government Act 2009, Council adopts the proposed organisation structure detailed in Attachment One.

That the following new positions be included, subject to funding as follows:

- **Project Manager Engineering (Graduate Engineer), financed by future funded projects.**
- **Executive Assistant, Mayor, Councillors and CEO, be approved and funds to found in the Budget Review to 31 January 2021 to cover this position.**

Moved: Cr Camp

Seconded: Cr Wade

Carried 210204.04 4/0

04. Closure of meeting

The Chair declared the meeting closed at 9.34am.

I hereby certify that these pages numbered 1 to 3 – constitute
the Confirmed minutes of the Special Council Meeting of Burke
Shire Council held on Thursday 4 February 2021.

Mayor Cr Ernie Camp