



Confirmed Minutes
Burke Shire Council Special Meeting
Thursday 30 July 2020
9.00am Council Chambers

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01. Opening of Meeting

The Chair declared the meeting open at 9.42am.

02. Record of Attendance

Cr Ernie Camp; Mayor – Chair
Cr Tonya Murray; Deputy Mayor
Cr John Clarke
Cr John Yanner
Cr Rosita Wade

Clare Keenan; Chief Executive Officer
Dan McKinlay; Deputy CEO
Philip Keirle; Executive Manager Strategic Projects
Graham O’Byrne; Executive Manager Engineering
Shaun Jorgensen; Senior Accountant
Sun Yu; Accountant
Madison Marshall; Executive Assistant (Minutes)

02.01 LGR 2012 Section 276 – Attendance by teleconferencing

That Council, in accordance with section 276 of the Local Government Regulation 2012, allows the following person/s to take part in the meeting by teleconferencing:

- **Philip Keirle, Executive Manager Strategic Projects**
- **Graham O’Byrne, Executive Manager Engineering**
- **Shaun Jorgensen, Senior Accountant**
- **Sun Yu, Accountant**

Moved: Cr Camp

Seconded: Cr Wade

Carried 200730.01 5/0

03. Mayoral Speech

Council's 2020-2021 Budget – Managing for sustainability

It is a pleasure to present the Burke Shire Council 2020-2021 Budget for adoption. This is the first budget for this new term of Council. Sustainability is a big, ongoing challenge for smaller councils such as Burke Shire Council, which has a limited rates base and a significant reliance on grant and subsidy funding.

With this in mind, Council has engaged in unprecedented scrutiny of the budget, with this new budget process also facing up to the additional challenges posed by the impacts of a global pandemic. As a result of COVID 19, Council has undertaken the following actions:

- Sustainability budget implemented;
- No general rates increase for Residential and Industrial and Commercial rates;
- Minor rate increase (below CPI) of 1 % for rural properties and utility Charges;
- Interest on arrears of rates has reduced to 8.53 %;
- Period to pay rates after date of issue has been extended from 30 days to 60 days;
- \$150,000 has been included as a one-off in the budget to develop and implement a COVID 19 Recovery strategy.
- Two office Trainees and one Apprentice to be employed.

I am pleased to advise that as a result of Council's sustainability drive, employment costs have reduced by \$244,000 (4.24%) and other cash operating expenditure (excluding flood damage), has reduced by \$2,075 million (20.86%). This has been achieved by the following:

- Adoption of a new organisation structure with sustainability in mind. This structure reflects a reduction of one Executive Manager;
- Producing the Budget at the job-costing level, with all the operating costs of the organisation reviewed as part of the budget process. This has resulted in a number of budget lines having amounts lower than last year;
- A significant review of proposed capital expenditure, with each proposed project given a priority rating.

The administration costs of the organisation will continue to be reviewed, and Council will continue to seek efficiencies in its service delivery. An amount of \$80,000 has been included in the budget to develop and implement a Housing Strategy. This Strategy will review Council's housing ownership, with a view to divesting, in the first instance, to staff to create a platform for local economic empowerment and growth of the rating-base.

Council's General rates:

- Residential and Industrial and Commercial rates will have a nil General rate increase. It is noted that nearly all the residential properties are on the minimum general rate, which will not change;
- Industrial and Commercial ratepayers not on the minimum General rate will experience rate decreases as a result of valuation decreases;
- In relation to rural ratepayers, although valuations have increased by over 30%, the general rates have increased by, on average, only 1%. Individual property owners may experience increases, or reductions to their general rate charges compared to those paid last year, due to movements in individual property valuations;

- Pensioners will continue to receive a rate concession of 20% of the general rate and utility charges, excluding water consumption and Emergency Management Levy, to a maximum of \$500.00 per year.

There will continue to be significant expenditure on roads during the 2020/2021 financial year. Flood damage work of \$4.6 million is budgeted to be completed. Roads and drainage works total \$11.1 m, which is significantly funded by external grants from State and Federal governments. Council also carries out \$1.1m worth of work for DTMR maintaining the state network.

2020/21 projects include:

- Flood restoration works - \$4.6 m
- Floraville Rd Culvert replacements - \$1.3m
- Doomadgee East & West Roads improvements - \$1.3m
- Lawn Hill National Park Road Upgrade - \$2.5m
- Gregory to Lawn Hill Rd resheeting - \$0.4m

Other major capital expenditure allocation includes:

- \$600,000 to enhance Burketown's water security – Clear Water Storage and Quality Control;
- \$400,000 for Water Treatment Plant Upgrades;
- \$420,000 for Waste Management improvements;
- \$220,000 to complete facilities at PYMO, including site drainage and change room upgrade;
- \$175,000 for Sewerage Treatment Plant upgrade;
- \$140,000 for Gregory Showgrounds Jockey change rooms;
- \$75,000 for Burketown Mineral Baths-Project Planning.

Council continues to seek funding opportunities, with many of the above projects attracting significant Government grants and subsidies; including \$1,100,000 under the 2020-2021 COVID works for Queensland Program for Queensland to assist with job creation and economic stimulus programs. The State Government support of this program is acknowledged.

In delivering the Budget, I acknowledge and thank Chief Executive Officer, Clare Keenan, the Executive Management Team and all staff involved in its preparation. It has been a tremendous effort and the manner in which it was undertaken certainly gave Councillors a solid foundation and clarity to allow them to best determine the balance required in finalising the budget for this year. This has ensured my confidence that Budget 2020-2021 will contribute to the sustainability of Burke Shire and progress Council's goals of integrity, inclusion, innovation and infrastructure.

Mayor

Ernie Camp

03.01 Mayoral Speech

That Council receive and note the Mayor's speech.

Moved: Cr Yanner

Seconded: Cr Murray

Carried 200730.02 5/0

04. Executive Management Reports

04.01 Statement of Estimated Financial Position 2019/20

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Clare Keenan; Chief Executive Officer
PREPARED BY:	Dan McKinlay; Deputy Chief Executive Officer
DATE REPORT PREPARED:	28 July 2020
LINK TO COUNCIL PLAN/S:	Corporate Plan, Good Governance - Council decision –making promotes financial and asset sustainability.

1. PURPOSE

To present a statement of estimated financial position for 2019/20 in accordance with section 205 of the Local Government Regulation 2012 (the Regulation).

2. BACKGROUND

In accordance with the Regulation, the Chief Executive Officer must present the local government's annual budget meeting with a statement of estimated financial position for the previous financial year. The statement provides a comparison between the original budget, amended budget and the estimated actual result for the financial year.

The original budget for the 2019/20 financial year was adopted by Council on 24 July 2019. Following adoption, two major budget reviews were undertaken to allow revisions across financial categories where significant variances had been identified. The result of these revisions to the original budget became Council's amended budget. This included the impacts of COVID 19, in the last budget review.

The original budget forecast an operating deficit before capital income of \$3,975,000. Budget revisions through the year; ultimately saw this revised to a \$4,738,000 deficit.

Operating Revenue

The original budget forecast operating revenue of \$16.63M. Revisions to the original budget saw this increased to \$16.88M. The increase to the amount was due to an expected increase to recoverable works revenue during the year.

Current forecasts estimate that operating revenue will achieve \$13.2M at 30 June 2020, \$3.6M lower than amended budget for 30 June 2020. This is largely the result of changes to the AASB 15 revenue standard coming into effect as at 1 July 2019. We expect year end adjustments to be processed as part of the financial year end process to impact on this figure i.e. the reconciliation of unearned revenues now recorded by council under the AASB changes.

Operating Expenses

The original budget forecast operating expenses at \$20.6M. Revisions to the budget during the year saw this amount increased to \$21.6M. This movement largely reflected considerations made in relation to total costs for Engineering Services predominantly based on QRA works being performed by council up to 30 June 2020. Also note a number of function budgets were adjusted to more accurately represent the cost to council up to 30 June as part of the final amendment in 2019-20.

Estimates to 30 June 2020, indicate that operating expenditure will likely achieve \$20.5M; \$1.1M less than the amended budget.

Operating Result

The original budget forecasted an operating deficit (before capital revenues) of \$3.97M. Through budget revisions, this result was revised to an amended deficit position of \$4.73M. Based on current projections for 30 June 2020, it is anticipated that the operating deficit before capital revenue will total \$7.33M. Note that as part of the 30 June reconciliation process we expect to make some adjustments for items such as QRA and Financial Assistance Grant unearned revenues that will decrease this variance by another \$2M. Also note that we expect operating grant revenues not received in 2019-20 for flood damage works etc. to be received in the 2020-21 financial year at this stage.

Capital Revenue

The original budget forecasted capital income of \$2.92M. Budget revisions maintained capital revenue at this level up to and including 30 June 20. Based on the actual grants received, council came in 1.46M less than anticipated. This was largely the result of delays in project completion due to COVID as well as payment timing delays from departments.

Council Projects Expenditure

The original budget for council projects expenditure was \$5.93M;. There were fluctuations in these amounts as variances were identified and brought to account via budget reviews through the year. Ultimately, these movements saw the budget revised to \$3.77M. Estimated capital expenditure to the end of June is projected at \$3.776M.

Impact on Current and Future Budgets

The original budget forecast an operating deficit (before capital revenue) of \$3.97M. Budget revisions through the year ultimately saw this amount revised to a small deficit position of \$4.73M. The estimated final position is currently forecast as a \$7.33M deficit (before capital revenues) not accounting for further year end adjustments to be posted for 30 June 2020 as part of the council and external audit process.

Consistent with prior years, the 2020/21 budget has been established using the 2019/20 amended budget as the estimated opening balance. While the Statement of Estimated Financial Position has been prepared using the best information available at the date of compilation, the actual final position may vary. This will be presented in Burke Shire Council's Annual Financial Statements by October 2020. Variances between the 2019/20 revised budget and the actual result will be brought to account in the first budget review following receipt of the Independent Auditor's Report.

3. FINANCIAL & RESOURCE IMPLICATIONS

Council's future budget estimates are based on achieving the amended budget result in the current year. Any variance between amended budget and the actual result, will impact the long-term financial forecast.

4. POLICY & LEGAL IMPLICATIONS

Instrument	Reference	Details
Local Government Regulation.	Section 205.	Estimated financial position 2019-2020.

5. RISK

Risk Type	What could happen	Possible Consequences
Financial	Actual 2019/2020 result not in line with estimate.	Could impact opening 2020-2021 financial position

6. CRITICAL DATES & IMPLICATIONS

Must be adopted as part of 2020-2021 Budget.

7. CONSULTATION

Executive Management team

Acting Senior Accountant.

8. CONCLUSION

An operating deficit of \$7.33M (pre-capital revenue) and \$5.87M (including capital revenue) is predicted for the period ended 30 June 2020, based on known information available at the time of compilation of this report excluding further year and adjustments contingent to the end of financial year review of council accounts. The Statement of Estimated Financial Position has been prepared using actual results to the end of June 2020 with some predictions made to the end of June 2020. Once the final actual result is determined, any variances will be brought to account through a budget review and the impacts on future years will be recognised in the long-term financial forecast.

9. OFFICER'S Recommendation

1. THAT the Statement of Financial Position 2019/20 be received;
2. AND THAT the Statement of Income and Expenses 2019/20 and Council Projects Expenditure 2019/20 are noted.

04.01 Statement of Estimated Financial Position 2019/20

- 1. THAT the Statement of Financial Position 2019/20 be received;**
- 2. AND THAT the Statement of Income and Expenses 2019/20 and Council Projects Expenditure 2019/20 are noted.**

Moved: Cr Wade

Seconded: Cr Murray

Carried 200730.03 5/0

04.02 Adoption of 2020-21 Budget and Associated Documents

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	Clare Keenan, Chief Executive Officer
PREPARED BY:	Dan McKinlay, Deputy Chief Executive Officer
DATE REPORT PREPARED:	28 July 2020
LINK TO COUNCIL PLAN/S:	Operational Plan, Corporate Plan, Revenue Policy, Revenue Statement, Borrowing Policy, Investment Policy.

1. PURPOSE

To present the 2020-2021 Budget and associated documentation to Council for adoption.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council adopted the Revenue Policy for the 2020-21 financial year at the June 2020 Ordinary Council meeting. Council conducted two rates modelling workshops to determine appropriate rating strategies, categories and revenue for the 2020-21 financial year.

Operational and capital revenues have been determined by reference to executed funding agreements and best available data and information on grants that council is eligible for. Capital projects for the 2020-2021 financial year have been considered and modelled around Council's 5 year roads program, capital funding programs and asset management requirements.

Operational expenditure has been determined by reference to council's operational plan, service requirements and availability of funding.

3. PROPOSAL

Council consider and adopts the 2020-21 Budget, 2020-21 Revenue Statement and associated documentation.

4. FINANCIAL & RESOURCE IMPLICATIONS

The Budget outlines the financial and resource implications of Council's projected capital and operational expenditure in 2020-2021 in accordance with the Local Government Regulation 2012.

5. POLICY & LEGAL IMPLICATIONS

Instrument	Reference	Details
Local Government Regulation 2012	Section 170	<p>Adoption and amendment of budget</p> <p>(1) A local government must adopt its budget for a financial year-</p> <ul style="list-style-type: none"> (a) after 31 May in the year before the financial year; but (b) before — <ul style="list-style-type: none"> (i) 1 August in the financial year; or (ii) a later day decided by the Minister. <p>(2) If the budget does not comply with section 169 when it is adopted, the adoption of the budget is of no effect.</p>
Local Government Act 2009	Section 170A	<p>Approval of budget</p> <p>(1) A local government must consider the budget presented by the mayor and, by resolution, adopt the budget with or without amendment.</p> <p>(2) The mayor must give a copy of the budget, as proposed to be presented to the local government, to each councillor at least 2 weeks before the local government is to consider adopting the budget.</p> <p>(3) The local government must adopt a budget before 1 August in the financial year to which the budget relates.</p> <p>A copy of the Mayors budget was circulated to each councillor on the 10th of July 2019 in accordance with section 170A of the Local Government Act 2009.</p>
Local Government Regulation 2012	Section 193(3)	<p>Revenue Policy</p> <p>A local government must review its revenue policy annually and in sufficient time to allow an annual budget that is consistent with the revenue policy to be adopted for the next financial year.</p> <p>Council adopted the Revenue Policy for the 2019-20 financial year at the June 2020 Ordinary Council meeting.</p>
Local Government Regulation 2012	Section 169	<p>Preparation and content of budget</p> <p>(1) A local government's budget for each financial year must —</p> <ul style="list-style-type: none"> (a) be prepared on an accrual basis; and (b) include statements of the following for the financial year for which it is prepared and the next 2 financial years — <ul style="list-style-type: none"> (i) financial position; (ii) cash flow; (iii) income and expenditure;

Instrument	Reference	Details
		<p>(iv) changes in equity.</p> <p>(2) The budget must also include —</p> <ul style="list-style-type: none"> (a) a long-term financial forecast; and (b) a revenue statement; and (c) a revenue policy. <p>(3) The statement of income and expenditure must state each of the following—</p> <ul style="list-style-type: none"> (a) rates and utility charges excluding discounts and rebates; (b) contributions from developers; (c) fees and charges; (d) interest; (e) grants and subsidies; (f) depreciation; (g) finance costs; (h) net result; (i) the estimated costs of— <ul style="list-style-type: none"> (I) the local government’s significant business activities carried on using a full cost pricing basis; and (ii) the activities of the local government’s commercial business units; and (iii) the local government’s significant business activities. <p>(4) The budget must include each of the relevant measures of financial sustainability for the financial year for which it is prepared and the next 9 financial years.</p> <p>(5) The relevant measures of financial sustainability are the following measures as described in the financial management (sustainability) guideline—</p> <ul style="list-style-type: none"> (a) asset sustainability ratio; (b) net financial liabilities ratio; (c) operating surplus ratio. <p>(6) The budget must include the total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget.</p> <p>(7) For calculating the rates and utility charges levied for a financial year, any discounts and rebates must be excluded.</p> <p>(8) The budget must be consistent with the following documents of the local government —</p>

Instrument	Reference	Details
		(a) its 5-year corporate plan; (b) its annual operational plan.
Local Government Regulation 2012	Section 171	Long-term financial forecast (1) A local government's long-term financial forecast is a forecast, covering a period of at least 10 years, of the following for each year during the period of the forecast — (a) income of the local government; (b) expenditure of the local government; (c) the value of assets, liabilities and equity of the local government. (2) The local government must — (a) consider its long-term financial forecast before planning new borrowings; and (b) review its long-term financial forecast annually.

6. CRITICAL DATES & IMPLICATIONS

Section 170 of the Local Government Regulation 2012

Adoption and amendment of budget

- (1) A local government must adopt its budget for a financial year —
- (a) after 31 May in the year before the financial year; but
 - (b) before —
 - (i) 1 August in the financial year; or
 - (ii) a later day decided by the Minister.

Section 170(3) defines Council's ability to amend its budget:

The local government may, by resolution, amend the budget for a financial year at any time before the end of the financial year.

7. CONSULTATION

Consultation has taken place between Councillors, Executive Management Team, Acting Senior Accountant and other senior staff as appropriate.

8. CONCLUSION

The 2020-21 budget is compliant with the requirements of the Local Government Regulation 2012. Accordingly, its adoption by Council will be a valid exercise of Council's authority.

Sustainability is a big ongoing challenge for smaller councils like Burke Shire Council which has a limited rates base and a significant reliance on grant and subsidy funding. This has been exacerbated by the impacts of COVID 19 on both Council and the local community

9. OFFICER'S RECOMMENDATION

Adoption of Revenue Statement, rates and associated matters 2020-21

1. That Council:
 - (a) Adopts, in accordance with section s169 (2) and 172 of the *Local Government Regulation 2012*, the Revenue Statement 2020-2021;
 - (b) Adopts, in accordance with section 81 of the *Local Government Regulation 2012*, the categories in to which rateable land is categorised and the description of those categories, as per the first and second columns of the table appearing at section 4.3 of the Revenue Statement 2019-2020;
 - (c) Delegates to the Chief Executive Officer the power, pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, to identify the rating category to which each parcel of rateable land belongs;
 - (d) Adopts, in accordance with section 94 of the *Local Government Act 2009* and section 80 of the *Local Government Regulation 2012*, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the *Local Government Regulation 2012*, the minimum general rate to be made and levied for each differential general rate category. This is as per the schedule below;

Differential General Rates Categories

Residential Categories			
Differential Category	Category Description	Rate in the \$	Minimum General Rate
1 – Residential – Burketown <0.8 Ha	Land used, or capable of being used, in whole or in part for residential purposes within the township of Burketown which has an area of less than 0.8 Hectares.	1.988763	\$ 1,111.00
2 – Residential – Gregory <0.8 Ha	Land used, or capable of being used, in whole or in part for residential purposes within the township of Gregory which has an area of less than 0.8 Hectares.	5.490079	\$ 1,111.00
3 – Other Land 0.8Ha <10 Ha - (All Areas)	Land used, or capable of being used, in whole or in part for rural or residential purposes with an area of between 0.8 hectares or more but less than 10 Hectares that is not otherwise categorised.	1.990123	\$ 1,144.00
4 – Multi Residential (All Areas)	Land used, or capable of being used, in whole or in part for the purpose of multi-unit dwellings, including flats or units, guest houses and private hotels.	1.781901	\$ 1,111.00
Commercial and Industry Categories			
Differential Category	Category Description	Rate in the \$	Minimum General Rate
10 – Commercial – Burketown	Land used, or capable of being used, in whole or in part for commercial purposes within the township of Burketown.	2.021701	\$ 1,177.00
11 – Commercial – Gregory	Land used, or capable of being used, in whole or in part for commercial purposes within the township of Gregory.	6.003073	\$ 1,177.00
12 - Commercial - Other	Land used, or capable of being used, in whole or in part for commercial purposes outside the townships of Burketown and Gregory.	2.615053	\$ 1,177.00
13 – Clubs and Not for Profit (All Areas)	Land used, or capable of being used, in whole or in part for the purposes of a club, sporting organisation or religious institution.	1.157308	\$ 1,177.00
14 – Transformer Sites (All Areas)	Land used, or capable of being used, in whole or in part for the purpose of a transformer.	3.159018	\$1,350.00

15 – Commercial – Rural Tourism	Land used, or capable of being used, in whole or in part for commercial tourism purposes located outside of a township.	9.200946	\$ 1,177.00
16 – Industry – Burketown	Land used, or capable of being used, in whole or in part for industry purposes within the township of Burketown.	1.613172	\$ 1,177.00
17 – Industry – Gregory	Land used, or capable of being used, in whole or in part for industry purposes within the township of Gregory.	6.119613	\$ 1,177.00
Rural Categories			
Differential Category	Category Description	Rate in the \$	Minimum General Rate
20 – Rural Land 10 - <1,000 Ha	Land used, or capable of being used, in whole or in part for rural residential or rural grazing purposes which is 10 Hectares or more but less than 1,000 Hectares.	1.563723	\$ 1,212.00
21 – Rural Land 1000 -<300,000 Ha (Grazing Land)	Land used, or capable of being used, in whole or in part for rural grazing purposes which is 1,000 Hectares or more but less than 300,000 Hectares.	1.180955	\$ 1,212.00
22 – Rural Land 300,000 -<500,000 Ha (Grazing Land)	Land used, or capable of being used, in whole or in part for rural grazing purposes which is 300,000 Hectares or more but less than 500,000 Hectares.	2.101959	\$ 1,212.00
23 – Rural Land >=500,000 Ha (Grazing Land)	Land used or capable of being used, in whole or in part for rural grazing purposes which is 500,000 Hectares or more.	1.611606	\$ 1,212.00
24 – Rural Land >=10Ha (Cropping Cultivation)	Land used or capable of being used, in whole or in part for rural cropping purposes which is 10 Hectares or more.	2.827686	\$ 1,212.00
Intensive Business and Industry Categories			
Differential Category	Category Description	Rate in the \$	Minimum General Rate
30 – Rateable Prospecting	Land with a prospecting permit.	340.011770	\$ 2,937.00
31 – Mining Lease less than 100 Ha	Land used as a mine (pursuant to a Mining Lease issued pursuant to the <i>Mineral Resources Act 1989</i>) for the mining or large scale reprocessing of minerals, with an area of less than 100 Hectares.	340.011770	\$ 2,937.00
32 – Mining Lease 100 -<1,000Ha	Land used as a mine (pursuant to a Mining Lease issued pursuant to the <i>Mineral Resources Act 1989</i>) for the mining or large scale reprocessing of minerals, with an area of 100 Hectares or more but less than 1,000 Hectares.	340.011770	\$ 29,367.00
33 – Mining Lease 1000 -<10,000Ha	Land used as a mine (pursuant to a Mining Lease issued pursuant to the <i>Mineral Resources Act 1989</i>) for the mining or large scale reprocessing of minerals, with an area of 1,000 Hectares or more but less than 10,000 Hectares.	340.011770	\$ 293,667.00
34 – Mining Lease 10,000 -<20,000Ha	Land used as a mine (pursuant to a Mining Lease issued pursuant to the <i>Mineral Resources Act 1989</i>) for the mining or large scale reprocessing of minerals, with an area of 10,000 Hectares or more but less than 20,000 Hectares.	340.011770	\$ 587,334.00

35 – Mining Lease >=20,000Ha	Land used as a mine (pursuant to a Mining Lease issued pursuant to the <i>Mineral Resources Act 1989</i>) for the mining or large scale reprocessing of minerals, with an area of 20,000 Hectares or more.	1076.897101	\$ 2,582,160.00
37 – Mining Rehabilitation 100 - <250 employees and/or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 100 or more employees and/or contractors, but less than 250 employees and/or contractors, presently being rehabilitated.	340.011770	\$ 293,667.00
38 – Mining Rehabilitation 250 - <500 employees and/or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 250 or more employees and/or contractors, but less than 500 employees and/or contractors, presently being rehabilitated.	340.011770	\$ 587,334.00
39 – Mining Rehabilitation >= 500 employees and/or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 500 or more employees and/or contractors, presently being rehabilitated.	340.011770	\$ 1,174,668.00
40 - Mining Rehabilitation with incidental activity 100 - <250 employees and/or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 100 or more employees and/or contractors, but less than 250 employees and/or contractors, partly being rehabilitated and partly being used for incidental new mining, reprocessing or other activity.	340.011770	\$ 342,136.00
41 - Mining Rehabilitation with incidental activity 250 - <500 employees and/or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 250 or more employees and/or contractors, but less than 500 employees and/or contractors, partly being rehabilitated and partly being used for incidental new mining, reprocessing or other activity.	340.011770	\$ 684,272.00
42 - Mining Rehabilitation with incidental activity >= 500 employees and/or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 500 or more employees and/or contractors, partly being rehabilitated and partly being used for incidental new mining, reprocessing or other activity.	340.011770	\$ 1,368,545.00
43 - Petroleum Lease < 10000Ha	Petroleum Lease issued with an area less than 10,000 Hectares.	340.011770	\$ 23,493.00
44 - Petroleum Lease 10000 <20000Ha	Petroleum Lease issued with an area of 10,000 hectares or more but less than 20,000 Hectares.	340.011770	\$ 46,987.00
45 - Petroleum Lease > 20000Ha	Petroleum Lease issued with an area 20,000 Hectares or more.	340.011770	\$ 93,973.00
46 - Work Camps 15 - <50	Land used, or capable of being used, in whole or in part for the purpose of an accommodation work camp with 15 or more accommodation units but less than 50 accommodation units.	1.638896	\$ 6,461.00
47 - Work Camps 50 - <100	Land used, or capable of being used, in whole or in part for the purpose of an accommodation work camp with 50 or more accommodation units but less than 100 accommodation units.	1.638896	\$ 22,025.00

48 - Work Camps 100 - <200	Land used, or capable of being used, in whole or in part for the purpose of an accommodation work camp with 100 or more accommodation units but less than 200 accommodation units.	1.638896	\$ 44,050.00
49 - Work Camps 200 +	Land used, or capable of being used, in whole or in part for the purpose of an accommodation work camp with 200 or more accommodation units.	1.638896	\$ 88,100.00

- (e) Adopts, in accordance with section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, the waste management utility charges to be made and levied, for the supply of waste management services by the Council, as per section 5.1 of the Revenue Statement 2020-2021;
- (f) Adopts, in accordance with section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, the sewerage utility charges to be made and levied, for the supply of sewerage services by the Council, as per section 5.2 of the Revenue Statement 2020-2021;
- (g) Adopts, in accordance with section 94 of the *Local Government Act 2009* and sections 99 and 101 of the *Local Government Regulation 2012*, the water utility and consumption charges to be made and levied, for the supply of water services by the Council, as per section 5.3 of the Revenue Statement 2020-2021;
- (h) Resolves, pursuant to section 102(2) of the *Local Government Regulation 2012*, that a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read;
- (i) Adopts, pursuant to section 130 of the *Local Government Regulation 2012*, that the differential general rates made and levied shall be subject to a discount as specified in, and subject to the conditions stated in, section 7.3 of the Revenue Statement 2020-2021;
- (j) Resolves, pursuant to section 133 of the *Local Government Regulation 2012*, that interest be charged on all overdue rates and charges at the rate of 8.53% per annum, calculated on daily rests as compound interest.
- (k) Resolves, pursuant to section 107 of the *Local Government Regulation 2012* that, Council's rates and charges be levied:
 - (i) for the half year 1 July 2020 to 31 December 2020 - in August/ September 2020; and
 - (ii) for the half year 1 January 2021 to 30 June 2020 - in February/March 2021;
- (l) Resolves, pursuant to section 118 of the *Local Government Regulation 2012*, that Council's rates and charges be paid within 60 days of the date of the issue of the rate notice;
- (m) Adopts, pursuant to sections 120, 121 and 122 of the *Local Government Regulation 2012*, the concessions as detailed in section 8 of the Revenue Statement 2020-2021;

Adoption of Budget and associated matters 2020-21

2. That Council:

- (a) Adopt, pursuant to section 107A of the *Local Government Act 2009* and sections 169 and 170 of the *Local Government Regulation 2012*, Council's Budget for the 2020/2021 financial year, incorporating:
 - a. The statements of financial position;
 - b. The statements of cash flow;
 - c. The statements of income and expenditure;

- d. The statements of changes in equity;
 - e. The long-term financial forecast;
 - f. The Statement of proposed Capital expenditure
 - g. The Revenue Policy (adopted by Council resolution on 25th June)
 - h. The Revenue Statement (adopted by Council resolution earlier in this meeting);
 - i. The relevant measures of financial sustainability; and
 - j. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget, as tabled.
- (b) Adopt the following Policies
- a. Business Activity Policy as attached be adopted.
 - b. Debt Policy as attached be adopted in accordance with section 192 of the Local Government Regulations 2012.
 - c. Investment Policy as attached be adopted in accordance with section 191 of the Local Government Regulations 2012.

04.02 Adoption of 2020-21 Budget and Associated Documents**Adoption of Revenue Statement, rates and associated matters 2020-21****1. That Council:**

- (a) Adopts, in accordance with section s169 (2) and 172 of the *Local Government Regulation 2012*, the Revenue Statement 2020-2021;

Moved: Cr Yanner

Seconded: Cr Camp

Carried 200730.04 5/0

04.02 Adoption of 2020-21 Budget and Associated Documents**Adoption of Revenue Statement, rates and associated matters 2020-21****1. That Council:**

- (b) Adopts, in accordance with section 81 of the *Local Government Regulation 2012*, the categories in to which rateable land is categorised and the description of those categories, as per the first and second columns of the table appearing at section 4.3 of the Revenue Statement 2020-2021;

Moved: Cr Camp

Seconded: Cr Murray

Carried 200730.05 5/0

04.02 Adoption of 2020-21 Budget and Associated Documents**Adoption of Revenue Statement, rates and associated matters 2020-21****1. That Council:**

- (c) Delegates to the Chief Executive Officer the power, pursuant to sections 81(4) and 81(5) of the *Local Government Regulation 2012*, to identify the rating category to which each parcel of rateable land belongs;

Moved: Cr Clarke

Seconded: Cr Wade

Carried 200730.06 5/0

04.02 Adoption of 2020-21 Budget and Associated Documents**Adoption of Revenue Statement, rates and associated matters 2020-21****1. That Council:**

- (d) Adopts, in accordance with section 94 of the *Local Government Act 2009* and section 80 of the *Local Government Regulation 2012*, the differential general rate to be made and levied for each differential general rate category and, pursuant to section 77 of the *Local Government Regulation 2012*, the minimum general rate to be made and levied for each differential general rate category. This is as per the schedule below;

Differential General Rates Categories

Residential Categories			
Differential Category	Category Description	Rate in the \$	Minimum General Rate
1 – Residential – Burketown <0.8 Ha	Land used, or capable of being used, in whole or in part for residential purposes within the township of Burketown which has an area of less than 0.8 Hectares.	1.988763	\$ 1,111.00
2 – Residential – Gregory <0.8 Ha	Land used, or capable of being used, in whole or in part for residential purposes within the township of Gregory which has an area of less than 0.8 Hectares.	5.490079	\$ 1,111.00
3 – Other Land 0.8Ha <10 Ha- (All Areas)	Land used, or capable of being used, in whole or in part for rural or residential purposes with an area of between 0.8 hectares or more but less than 10 Hectares that is not otherwise categorised.	1.990123	\$ 1,144.00

4 – Multi Residential (All Areas)	Land used, or capable of being used, in whole or in part for the purpose of multi-unit dwellings, including flats or units, guest houses and private hotels.	1.781901	\$ 1,111.00
Commercial and Industry Categories			
Differential Category	Category Description	Rate in the \$	Minimum General Rate
10 – Commercial – Burketown	Land used, or capable of being used, in whole or in part for commercial purposes within the township of Burketown.	2.021701	\$ 1,177.00
11 – Commercial – Gregory	Land used, or capable of being used, in whole or in part for commercial purposes within the township of Gregory.	6.003073	\$ 1,177.00
12 - Commercial - Other	Land used, or capable of being used, in whole or in part for commercial purposes outside the townships of Burketown and Gregory.	2.615053	\$ 1,177.00
13 – Clubs and Not for Profit (All Areas)	Land used, or capable of being used, in whole or in part for the purposes of a club, sporting organisation or religious institution.	1.157308	\$ 1,177.00
14 – Transformer Sites (All Areas)	Land used, or capable of being used, in whole or in part for the purpose of a transformer.	3.159018	\$1,350.00
15 – Commercial – Rural Tourism	Land used, or capable of being used, in whole or in part for commercial tourism purposes located outside of a township.	9.200946	\$ 1,177.00
16 – Industry – Burketown	Land used, or capable of being used, in whole or in part for industry purposes within the township of Burketown.	1.613172	\$ 1,177.00
17 – Industry – Gregory	Land used, or capable of being used, in whole or in part for industry purposes within the township of Gregory.	6.119613	\$ 1,177.00
Rural Categories			

Differential Category	Category Description	Rate in the \$	Minimum General Rate
20 – Rural Land 10 - <1,000 Ha	Land used, or capable of being used, in whole or in part for rural residential or rural grazing purposes which is 10 Hectares or more but less than 1,000 Hectares.	1.563723	\$ 1,212.00
21 – Rural Land 1000 - <300,000 Ha (Grazing Land)	Land used, or capable of being used, in whole or in part for rural grazing purposes which is 1,000 Hectares or more but less than 300,000 Hectares.	1.180955	\$ 1,212.00
22 – Rural Land 300,000 - <500,000 Ha (Grazing Land)	Land used, or capable of being used, in whole or in part for rural grazing purposes which is 300,000 Hectares or more but less than 500,000 Hectares.	2.101959	\$ 1,212.00
23 – Rural Land >=500,000 Ha (Grazing Land)	Land used or capable of being used, in whole or in part for rural grazing purposes which is 500,000 Hectares or more.	1.611606	\$ 1,212.00
24 – Rural Land >=10Ha (Cropping Cultivation)	Land used or capable of being used, in whole or in part for rural cropping purposes which is 10 Hectares or more.	2.827686	\$ 1,212.00
Intensive Business and Industry Categories			
Differential Category	Category Description	Rate in the \$	Minimum General Rate
30 – Rateable Prospecting	Land with a prospecting permit.	340.011770	\$ 2,937.00
31 – Mining Lease less than 100 Ha	Land used as a mine (pursuant to a Mining Lease issued pursuant to the <i>Mineral Resources Act 1989</i>) for the mining or large scale reprocessing of minerals, with an area of less than 100 Hectares.	340.011770	\$ 2,937.00

32 – Mining Lease 100 - <1,000Ha	Land used as a mine (pursuant to a Mining Lease issued pursuant to the <i>Mineral Resources Act 1989</i>) for the mining or large scale reprocessing of minerals, with an area of 100 Hectares or more but less than 1,000 Hectares.	340.011770	\$ 29,367.00
33 – Mining Lease 1000 - <10,000Ha	Land used as a mine (pursuant to a Mining Lease issued pursuant to the <i>Mineral Resources Act 1989</i>) for the mining or large scale reprocessing of minerals, with an area of 1,000 Hectares or more but less than 10,000 Hectares.	340.011770	\$ 293,667.00
34 – Mining Lease 10,000 - <20,000Ha	Land used as a mine (pursuant to a Mining Lease issued pursuant to the <i>Mineral Resources Act 1989</i>) for the mining or large scale reprocessing of minerals, with an area of 10,000 Hectares or more but less than 20,000 Hectares.	340.011770	\$ 587,334.00
35 – Mining Lease >=20,000Ha	Land used as a mine (pursuant to a Mining Lease issued pursuant to the <i>Mineral Resources Act 1989</i>) for the mining or large scale reprocessing of minerals, with an area of 20,000 Hectares or more.	1076.89710 1	\$ 2,582,160.0 0
37 – Mining Rehabilitation 100 - <250 employees and/or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 100 or more employees and/or contractors, but less than 250 employees and/or contractors, presently being rehabilitated.	340.011770	\$ 293,667.00
38 – Mining Rehabilitation 250 - <500 employees and/or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 250 or more employees and/or contractors, but less than 500 employees and/or contractors, presently being rehabilitated.	340.011770	\$ 587,334.00

39 – Mining Rehabilitation > = 500 employees and/or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 500 or more employees and/or contractors, presently being rehabilitated.	340.011770	\$ 1,174,668.00
40 - Mining Rehabilitation with incidental activity 100 - <250 employees and/or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 100 or more employees and/or contractors, but less than 250 employees and/or contractors, partly being rehabilitated and partly being used for incidental new mining, reprocessing or other activity.	340.011770	\$ 342.136.00
41 - Mining Rehabilitation with incidental activity 250 - <500 employees and/or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 250 or more employees and/or contractors, but less than 500 employees and/or contractors, partly being rehabilitated and partly being used for incidental new mining, reprocessing or other activity.	340.011770	\$ 684,272.00
42 - Mining Rehabilitation with incidental activity > = 500 employees and/or contractors	Land that is the subject of a mining lease (issued pursuant to the <i>Mineral Resources Act 1989</i>) previously used for large scale mining which employed, at its peak, 500 or more employees and/or contractors, partly being rehabilitated and partly being used for incidental new mining, reprocessing or other activity.	340.011770	\$ 1,368,545.00
43 - Petroleum Lease < 10000Ha	Petroleum Lease issued with an area less than 10,000 Hectares.	340.011770	\$ 23,493.00
44 - Petroleum Lease 10000 <20000Ha	Petroleum Lease issued with an area of 10,000 hectares or more but less than 20,000 Hectares.	340.011770	\$ 46,987.00
45 - Petroleum Lease > 20000Ha	Petroleum Lease issued with an area 20,000 Hectares or more.	340.011770	\$ 93,973.00

46 - Work Camps 15 - <50	Land used, or capable of being used, in whole or in part for the purpose of an accommodation work camp with 15 or more accommodation units but less than 50 accommodation units.	1.638896	\$ 6,461.00
47 - Work Camps 50 - <100	Land used, or capable of being used, in whole or in part for the purpose of an accommodation work camp with 50 or more accommodation units but less than 100 accommodation units.	1.638896	\$ 22,025.00
48 - Work Camps 100 - <200	Land used, or capable of being used, in whole or in part for the purpose of an accommodation work camp with 100 or more accommodation units but less than 200 accommodation units.	1.638896	\$ 44,050.00
49 - Work Camps 200 +	Land used, or capable of being used, in whole or in part for the purpose of an accommodation work camp with 200 or more accommodation units.	1.638896	\$ 88,100.00
<p>Moved: Cr Camp</p> <p>Seconded: Cr Yanner</p> <p>Carried 200730.07 5/0</p>			

04.02 Adoption of 2020-21 Budget and Associated Documents

Adoption of Revenue Statement, rates and associated matters 2020-21

1. That Council:

- (e) Adopts, in accordance with section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, the waste management utility charges to be made and levied, for the supply of waste management services by the Council, as per section 5.1 of the Revenue Statement 2020-2021;

Moved: Cr Wade

Seconded: Cr Clarke

Carried 200730.08 5/0

04.02 Adoption of 2020-21 Budget and Associated Documents**Adoption of Revenue Statement, rates and associated matters 2020-21****1. That Council:**

- (f) Adopts, in accordance with section 94 of the *Local Government Act 2009* and section 99 of the *Local Government Regulation 2012*, the sewerage utility charges to be made and levied, for the supply of sewerage services by the Council, as per section 5.2 of the Revenue Statement 2020-2021;

Moved: Cr Yanner

Seconded: Cr Clarke

Carried 200730.09 5/0

04.02 Adoption of 2020-21 Budget and Associated Documents**Adoption of Revenue Statement, rates and associated matters 2020-21****1. That Council:**

- (g) Adopts, in accordance with section 94 of the *Local Government Act 2009* and sections 99 and 101 of the *Local Government Regulation 2012*, the water utility and consumption charges to be made and levied, for the supply of water services by the Council, as per section 5.3 of the Revenue Statement 2020-2021; .

Moved: Cr Camp

Seconded: Cr Wade

Carried 200730.10 5/0

04.02 Adoption of 2020-21 Budget and Associated Documents**Adoption of Revenue Statement, rates and associated matters 2020-21****1. That Council:**

- (h) Resolves, pursuant to section 102(2) of the *Local Government Regulation 2012*, that a water meter is taken to have been read during the period that starts 2 weeks before, and ends 2 weeks after, the day on which the meter is actually read;

Moved: Cr Camp

Seconded: Cr Yanner

Carried 200730.11 5/0

04.02 Adoption of 2020-21 Budget and Associated Documents**Adoption of Revenue Statement, rates and associated matters 2020-21****1. That Council:**

- (i) Adopts, pursuant to section 130 of the *Local Government Regulation 2012*, that the differential general rates made and levied shall be subject to a discount as specified in, and subject to the conditions stated in, section 7.3 of the Revenue Statement 2020-2021;

Moved: Cr Camp

Seconded: Cr Wade

Carried 200730.12 5/0

04.02 Adoption of 2020-21 Budget and Associated Documents**Adoption of Revenue Statement, rates and associated matters 2020-21****1. That Council:**

- (j) Resolves, pursuant to section 133 of the *Local Government Regulation 2012*, that interest be charged on all overdue rates and charges at the rate of 8.53% per annum, calculated on daily rests as compound interest.

Moved: Cr Murray

Seconded: Cr Yanner

Carried 200730.13 5/0

04.02 Adoption of 2020-21 Budget and Associated Documents**Adoption of Revenue Statement, rates and associated matters 2020-21****1. That Council:**

- (k) Resolves, pursuant to section 107 of the *Local Government Regulation 2012* that, Council's rates and charges be levied:

(i) for the half year 1 July 2020 to 31 December 2020 - in August/ September 2020;
and

(ii) for the half year 1 January 2021 to 30 June 2021 - in February/March 2021;

Moved: Cr Camp

Seconded: Cr Wade

Carried 200730.14 5/0

04.02 Adoption of 2020-21 Budget and Associated Documents**Adoption of Revenue Statement, rates and associated matters 2020-21****1. That Council:**

- (l) Resolves, pursuant to section 118 of the Local Government Regulation 2012, that Council's rates and charges be paid within 60 days of the date of the issue of the rate notice;

Moved: Cr Murray

Seconded: Cr Yanner

Carried 200730.15 5/0

04.02 Adoption of 2020-21 Budget and Associated Documents**Adoption of Revenue Statement, rates and associated matters 2020-21****1. That Council:**

- (m) Adopts, pursuant to sections 120, 121 and 122 of the Local Government Regulation 2012, the concessions as detailed in section 8 of the Revenue Statement 2020-2021;

Moved: Cr Camp

Seconded: Cr Clarke

Carried 200730.16 5/0

04.02 Adoption of 2020-21 Budget and Associated Documents**Adoption of Budget and associated matters 2020-21****2. That Council:**

- (a) Adopt, pursuant to section 107A of the *Local Government Act 2009* and sections 169 and 170 of the *Local Government Regulation 2012*, Council's Budget for the 2020/2021 financial year, incorporating:
- a. The statements of financial position;
 - b. The statements of cash flow;
 - c. The statements of income and expenditure;
 - d. The statements of changes in equity;
 - e. The long-term financial forecast;
 - f. The Statement of proposed Capital expenditure
 - g. The Revenue Policy (adopted by Council resolution on 25th June)
 - h. The Revenue Statement (adopted by Council resolution earlier in this meeting);
 - i. The relevant measures of financial sustainability; and
 - j. The total value of the change, expressed as a percentage, in the rates and utility charges levied for the financial year compared with the rates and utility charges levied in the previous budget, as tabled.

Moved: Cr Camp

Seconded: Cr Yanner

Carried 200730.17 5/0

04.02 Adoption of 2020-21 Budget and Associated Documents**Adoption of Budget and associated matters 2020-21****2. That Council:****(b) Adopt the following Policies:**

- a. Business Activity Policy as attached be adopted.

Moved: Cr Wade

Seconded: Cr Yanner

Carried 200730.18 5/0

04.02 Adoption of 2020-21 Budget and Associated Documents**Adoption of Budget and associated matters 2020-21****2. That Council:****(b) Adopt the following Policies:**

- b. Debt Policy as attached be adopted in accordance with section 192 of the Local Government Regulations 2012.**

Moved: Cr Camp

Seconded: Cr Wade

Carried 200730.19 5/0

04.02 Adoption of 2020-21 Budget and Associated Documents**Adoption of Budget and associated matters 2020-21****2. That Council:****(b) Adopt the following Policies:**

- c. Investment Policy as attached be adopted in accordance with section 191 of the Local Government Regulations 2012.**

Moved: Cr Clarke

Seconded: Cr Yanner

Carried 200730.20 5/0

05. Closure of meeting

The Chair declared the meeting closed at 10.52am.

I hereby certify that these pages numbered 1 to 27 – constitute
the Confirmed minutes of the Special Council Meeting of Burke
Shire Council held on Thursday 30 July 2020.

Mayor Cr Ernie Camp