



Phone: 07 4745 5100
Fax: 07 4745 5181
office@burke.qld.gov.au

Musgrave Street Burketown
PO Box 90
BURKETOWN QLD 4830

*Agenda and Business Papers
Burke Shire Council Ordinary General Meeting
23rd August 2012
9.00am Council Chambers*

9.00 am	Opening of meeting
10.30 am to 11.00 am	Morning Tea
11.30 am to 12.30 pm	MMG
12.30 pm to 1.00 pm	Lunch

01	Opening of Meeting.....	3
02	Record of Attendance	3
03	Prayer	3
04	Consideration of applications for leave of absence	3
05	Confirmation of minutes of previous meeting(s)	4
	05.01 General Meeting Thursday 19 July 2012.....	4
06	Condolences	4
07	Works and Services Reports	5
	07.01.01 Works and Services Monthly Update Report.....	6
08	Corporate and Community Services Reports.....	10
	08.01.01 Corporate and Community Services Monthly Update Report.....	11
	08.02.01 Home and Community Care Monthly Update Report	14
	08.02.02 Payroll HR Monthly Update Report.....	16



09	Chief Executive Officer Reports	18
09.01.01	Chief Executive Officer Monthly Update Report	19
09.01.02	Proposed House Plans New Dwellings	21
09.01.03	2013 Public Holiday – Tuesday 5th November 2013.....	23
09.01.04	Gulf Savannah Development Board Chair.....	25
09.01.05	Penalties and Sentences Act 1992 Penalty Unit	26
10	Late Item Reports	28
10.01	Audited Financial Statements and Annual Report 2010/2011	29
10.02	Tidy Yard Competition	31
10.03	Donations Requests 2012-13 (relisted)	33
10.04	Draft General Purpose Financial Statements 2011-12	35
10.05	Revenue Policy.....	37
10.06	National Competition Policy.....	39
10.07	Borrowing Policy.....	41
10.08	Revenue Statement.....	43
10.09	Budget Adoption	45
10.10	Fees and Charges 2012-13.....	48
11	Consideration of Notice(s) of Motion and Petitions.....	50
11.01	Notices of Motion	50
11.02	Petitions.....	50
12	Mayoral Minute and Report.....	50
13	Councillor Reports.....	50
14	New business of an urgent nature admitted by Council.....	50
15	Closed session reports.....	50
15.01	Confidential – Claim Mrs Annie Clarke	50
16	Deputations and presentation scheduled for meeting.....	51
16.01	MMG Century GCA Update	51
17	Closure of meeting	51

01 Opening of Meeting

The Mayor welcomed members and declared the meeting open at 9.00am.

02 Record of Attendance

Members Cr Ernie Camp, Mayor - Chair
 Cr Paul Poole, Deputy Mayor
 Cr Zachary Duff
 Cr Tracy Forshaw
 Cr Tonya Murray

Officers John Page; Chief Executive Officer
 Terry Melchert; Acting Deputy CEO
 Trevor Connors; Acting Works and Services Manager
 Jenny Williams; Executive Assistant
 Madison Marshall; Trainee (Minutes)

03 Prayer

Led by Cr Camp

04 Consideration of applications for leave of absence

None received at close of agenda.

05 Confirmation of minutes of previous meeting(s)

05.01 General Meeting Thursday 19 July 2012

Recommendation

That the Minutes of the General Meeting of Council held on 19th July 2012 as presented be confirmed by Council.



120719 Confirmed
Minutes.pdf

06 Condolences

None received at close of agenda.

07 Works and Services Reports

07. Works and Services Reports

07.01.01 Works and Services Monthly Update Report

Works and Services Reports

07.01.01 Works and Services Monthly Update Report

DEPARTMENT: Works and Services

RESPONSIBLE OFFICER: Trevor Connors; Works Manager

FILE NO: BCS/G/CM/R/WM

DATE: 13th August 2012

LINK TO COUNCIL PLAN/S: Works Program

1. WORKS MANAGER

Job 213/6801/1

This job has been completed. TMR made funds available to finish this project. The job has been sealed to the grid.

Gregory – Lawn Hill Road TIDS this project is complete with signs in place and clean up finalised.

Truganini Road R2R Project

This job is underway with earth works completed and gravel carting being carried out. The first section of gravel is being worked ready for compaction. Once this is done the floodway will be cement stabilised and laid out.

Tenders are being called this week for the bitumen seal. A quote was received last week and the cost was \$189, 000.00 approximately. Monies available for R2R are \$324,156.00.

Stockpiled gravel is not enough to finish this project so more gravel will need to be carted from Armraynald Pit to complete the job. This job will be finished in September bitumen tender close on 21st September 2012.

RMPC

WM and Exeng went to an RMPC workshop in Cloncurry on the 1st and 2nd August. TMR have made a lot of changes to their personal and they still could not inform us of when this year's RMPC contract would be available to sign.

Town Grid

The CEO had another meeting with CLC and they said that the grid would be okay to start. The gravel pits for the TIDS jobs near Hells Gate were discussed and locations and co ordinates have been given to the CEO, hopefully we will have clearance on these soon.

Flood Damage

We have had no word from QRA on when monies will be available to complete the flood damage repairs. Graeme Wills has called tenders for the completion of the floodways on Floraville Road with tenders closing on the 31st August 2012.

My greatest fear is that we will have a wet season upon us before we can start these repairs. There are still two big stabilisation jobs to do in the Doomadgee area.

Budget

We have had several sessions formatting this year's budget. I think we are nearly there and can get on with the jobs at hand the first priority is a works program which I am working on now. In the meantime we will carry out maintenance on what we know we have funds for.

Gregory Water

The pump and generator in the river is working well, in the interim an engineer will be here on Tuesday to look over the Burketown Water Scheme and then onto Gregory to look at the problems there he will have a report to council after he has assessed these two plants.

2. RANGER/WORKPLACE HEALTH AND SAFETY OFFICER

Induction/s

Karen McGrath – Casual Customer Service officer

Incident/s reported - Nil reported for this period.

Training

SES training – the following council employees had their First Aid qualifications updated when they attended an SES arranged First Aid course as part of their SES flood boat training
Jarrod Campbell, Brian Gaunt, Dave Marshall, Trevor Marshall, Kasey McGrath, Clinton Murray, Bob Sinclair.

The following council employees have successfully completed their Traffic Control training and certificates are being sent.

Traffic control Level 3

Tony Loechte, Ben Kum Sing, Dillon Clements, Trevor Marshall, Bob Sinclair, Ivan Doomadgee, Russell Cunningham

Traffic Control Level 4

Trevor Marshall, Bob Sinclair, Ivan Doomadgee, Russell Cunningham.

Litter Management

Bins are emptied when needed.

Animal Control

- Dog trap at the Caravan park after a complaint was received, area is protected now the park has been fenced.

Pest Control

- Pest Management Plan – Posted to the Minister – 4 Oct 2011, for final approval / implementation, reply from Minister Tim Mulherin MP stating that our plan was being reviewed by the Arid West State Interest panel, Biosecurity Queensland will write directly to Burke Shire Council with any required amendments to the plan based on the recommendations from the Arid West State Interest panel.
- Draft Stock Route Management Plan for our Shire edited by working group now with council.
- Graslan graves at cemetery.

Complaints

Complaint received from Caravan Park re dogs at night knocking over rubbish bins.

General

- Monthly 1080 stock control sheet & Indemnity Forms to DNR Normanton.

3. TOWN SUPERVISOR

- Parks and Gardens have continued with the daily works program.
- The Tourist Information Centre has had all the floor boards cleaned and oiled.
- Unit two is being fitted out with furniture that is no longer in use. House two has been cleaned and all the furniture is now in the Works Managers Carport, and will be moved to house 4 as soon as it is vacated.

4. WORKSHOP AND FLEET MANAGER

General servicing and a few breakdowns being the main work carried out.

Plant Item	Works Carried Out
Plant #22 Multipak Roller	Fuel fault and scraper bar
Plant #422 Tractor	A/C and repairs
Plant #457 10 tonner	105,000 km service
Plant #479 Water Truck	Clutch
Plant #480 Western star	Electrical faults/tyres
Plant #488 Job Truck	60,000 km service and replace tyres and PTO fault
Plant #489 Grader	Batteries
Plant #499 Hilux	Indicators
Plant #513 Prado	70,000 km service
Plant #524 Hilux	10,000 km service
Plant #533 Zero Turn Mower	50 hr service
Plant #534 Landcruiser	Induction
Plant #536 Landcruiser	5,000 km service
Plant #537 Landcruiser	5,000 km service
Plant #544 Job Truck	Induction
Plant #546 Kubota Tractor	Induction
Plant #547 Kubota Tractor	Induction
Plant #548 Cat Excavator	Induction

Tender update from budget 2011/12

- 12-01 2 x Hilux's. Ordered 24-4-12 but had to go to build so will be 12 weeks away- Still delayed due to supply shortages.
- 12-03 2 x job Trucks. First one delivered second expected 13-8-12
- 12-04 Workshop Truck. Ordered 24-4-12 and expect delivery 20-8-12- crane delayed build.
- 12-05 2 x Tractors. Delivered
- 12-07 Excavator. Delivered
- 12-08 Prime mover. Ordered 25-5-12 and expect delivery August/September
- The Office Rav4 expected in Cairns 13-8-12 and new Kluger 6-9-12
- Tenders for sale of two Prado's pending

5. UTILITIES SERVICES MANAGER

Water Treatment

- Operating Okay

Nicholson River Pump Station

- Power failure has occurred

Water Reticulation

- Water supply and rising main no problems

6. WATER SEWERAGE OFFICER

Burketown Water

- WTP running ok with the total usage of 19,986kl being used for the month July. The daily average is 644.71kl per day.
- We are doing chlorine readings around town 3x per week and our readings are 0.2 to 0.7 at most of our testing points.
- Water samples for July tested okay.

Sewerage

- Sewer operating as per normal. Had to desilt the Blivet tank on Monday 30th. Plant running well since we desilted and it is maintaining the flow of effluent at the present time.

Aquatic Centre

- Failed pavement area has been fixed and pools are operating as per normal. Due to cool weather pools have been getting very little use or no use at all.

7. OFFICER'S RECOMMENDATION

Council notes the contents of the Works and Services Manager August 2012 report.

ATTACHMENTS

NIL

08 Corporate and Community Services Reports

08. Corporate and Community Services Reports

08.01.01 Corporate and Community Services Monthly Update Report

08.02.01 Home and Community Care Monthly Update Report

08.02.02 Payroll HR Monthly Update Report

Corporate and Community Services Reports

08.01.01 Corporate and Community Services Monthly Update Report

DEPARTMENT: Corporate and Community Community Services

RESPONSIBLE OFFICER: Terry Melchert – A/Deputy CEO

FILE NO: BCS/CM/R/CCSM

DATE: 15th August 2012

LINK TO COUNCIL PLAN/S:

CORPORATE SERVICES

Over the last few weeks I have been focusing on a number of specific projects which include:-

1 Land Sales

As instructed by Council, Mr. Keith Douglas has been appointed to conduct the auction sale of three (3) Council Lots in Burketown and three (3) Council owned lots in Gregory.

Keith Douglas will also conduct the sale of three (3) lots in Gregory for arrears of rates. An advertising program has been commenced and attached is a copy of the program. Statutory notices for the rate arrears lots have been published in the Courier Mail and on Council's Notice Boards.

Lots have "For Sale" signs erected on them.

2 Tidy Yard Competition

Nominations closed on Monday 6th August 2012 and attached is the schedule of nominations received. The Judges panel is as follows and represents all persons responding to the call for Judges:-

Sue Arnold
Terry Melchert
Jenny Williams
Cheryl Portch

Sue Arnold has entered the Urban Yard Section and therefore will participate in the Judging of this section. Likewise the Patio section will be judged by Sue and Terry as the other two Judges have a relative who has entered in this section.

Judging commenced on Monday 13th August 2012 and will be completed on Sunday 19th August 2012.

A report on Judging will be presented to Council on 23rd August 2012.

3 Development of 2012/2013 Budget

The budget has been prepared in alignment with the Operational Plan. Consultant Harry Guarvan has loaded the budget into the financial information management system and it will be presented for Council consideration on 23rd August 2013.

4 Financial Statements and Annual Report

At the time of writing it is expected the audited 2010/2011 Financials will be available for review by Council at its August meeting along with the annual report.

The 2011/2012 Financials will also be presented for consideration by Council and subject to approval forwarded to the auditor for review.

The process of preparing and reviewing two sets of financials in one reporting period can at best be described as arduous, particularly when a budget has to be prepared concurrently.

Once we complete the abovementioned tasks things will be more up to date and it will give staff 'clear air' to continue to review and improve Council's systems.

Council routinely engages Partners in Business to prepare the Annual Financial Statements and Tom Oritz and Harry Guarvan have done a great job in finalizing the 2010/2011 Statements and in preparing the 2011/2012 Statements.

5 Internal Audit

I have completed Internal Audit reviews of the payroll and rating systems and preliminary reports have been provided to the CEO.

This ongoing process will allow the implementation of improvement for what are relatively stable systems.

6 Enterprise Bargaining

The process is being advanced quite quickly by Mr. Ken Hunt, the CEO and the Mayor and Deputy Mayor.

Mr. Hunt previously worked in the Sugar Industry which is where we first met. Ken has more recently provided consultancy services through the LGAQ.

I have been and continue to provide support services to Ken and the team.

It will be important for Council and all employees to continue to view the EBA process as not only as a "wage review" but as a big opportunity to provide organizational efficiencies and positive cultural change in the organization.

In this regard we have already been advancing the concept of greater involvement and communication processes for all employees in the organization. Over time this will allow all employees to have a broader understanding of all facets of Council's business and a greater involvement in the processes.

Significant time is being spent and is already delivering efficiencies.

7 Housing

Hayley and I have implemented a streamlined system for Housing tenancy changes and upgrades and documentation.

For instance we arrange an electrical and smoke detector check as and when new tenancies occur. Glenda and Denise are currently reviewing all properties with a view to developing a priority list for repairs and maintenance. They have been supported by Trevor and his team and Trevor facilitates actual maintenance work.

Denise and the team are working on bringing the key system up to date. All systems are being communicated to office staff as we go.

8 Business Continuity Planning

Mr. Heath's report has been forwarded to all Councilors for review.

Once we have budget complete we will schedule time for a Council review of his work and implementation of the recommendations which come out of it.

The CEO and Works Manager have already started the process in terms of engaging a consultant who is already on the ground to review sewerage and water systems. These are medium risk activities for Council and immediate review is well justified.

Apart from day to day activities the next important projects will be the issue of rates notices and the implementation of the records and computer systems review

OFFICER'S RECOMMENDATION

Council notes the contents of the Corporate and Community Services Manager August 2012 report.

ATTACHMENTS

NIL

Corporate and Community Services Reports

08.02.01 Home and Community Care Monthly Update Report

DEPARTMENT: Office of the Chief Executive Officer

RESPONSIBLE OFFICER: HACC Team Leader; Pam deJoux

FILE NO: BCS/CommS/HACC/CR

DATE: 16th August 2012

1. ATTENDANCE / UPCOMING CONFERENCES / TRAINING AND EXCURSIONS

CBDC Clients:--- -9
Social Support Clients:----6

Expanding HACC meetings to Gregory has been delayed until 6th Sept due to me being on holidays, however once we return from our Camooweal Trip I will commence. At present I am keeping in touch with the station clients by visits and regular phone calls.

I am looking forward to holding HACC meetings in Gregory with the the out of town clients. By involving them I will be able to determine what support is required to enable them to become more independent at home and within the community. I hope that by providing this opportunity for clients to attend and participate in structured group activities, which designed to develop, maintain and support social interaction, it will encourage independent living. CBDC clients from here will travel out to Gregory with me on occasion so that they can all benefit as a unit from the social interaction and group activities Our Resource Kits from 50Plus Fitness have also arrived for our programs on "Living Longer, Living Better". I have been encouraging this program with the "gentle exercises" once a week. Nutrition is next on the agenda to encourage healthy eating.

2. ACTIVITIES AND VISITORS

Fishing is still popular, but with the winds at present we have had to put a halt to the outings. Gardening has taken over precedence with everyone working towards the Tidy Gardens Competition. The gardens are thriving with new plants replacing the old and do look a picture at the moment.

Organising our Camooweal Trip is well underway. This year due to the distance we travel I have decided to break the journey with a stopover at Mt Isa on the Thursday night as well as a night on our return trip so that the clients can have a couple of hours shopping Monday morning before heading home.

Vi is still away but if all goes well she will be joining us at Mt Isa for the trip to the Camooweal Drovers Camp.

In September we are having a visit from the Area Manager for Northern Service Development and Northern Planning Region along with another team member. They are planning to be here for four days.

We have had regular visits from:
NWQPHC have a visit on 9th-10th August as well as 21st-24th August
Advocacy Qld

3. OTHER UPDATE

The luncheon organized for Thursday, 16th August has been cancelled to another date yet to be organised. I will notify you when I have a new date
HACC now have their new Pantec Trailer – this will be used when we go on overnight trips.

4. OFFICER'S RECOMMENDATION

That Council notes the contents of the Home and Community Care Team Leader Officers August 2012 Monthly Update Report.

ATTACHMENTS

Nil

Corporate and Community Services Reports

08.02.02 Payroll HR Monthly Update Report

DEPARTMENT: Corporate and Community Services

RESPONSIBLE OFFICER: Hayley Booth; Payroll HR Officer

FILE NO: BCS/G/CM/R/PHR

DATE: Monday 6th August 2012

1. NEW EMPLOYEES, ADVERTISING & JOB TITLES/ROLES

Council has recently employed one (1) casual employee. The employee is working on records management and general administration duties.

Council is not advertising any positions are present.

2. EMPLOYMENT AGENCY EMPLOYEES

Council currently has four (4) staff members from employment agencies.

There are two (2) Lo-Go Appointments members – an Acting Works Manager and an Acting Deputy CEO/CCSM.

The other two (2) staff members are from Precruitment. One (1) staff member is working on records management and the other is carrying out general administration duties.

3. TRAINING

Two (2) staff members attended a two day RMPC training course from Tuesday 31st July 2012 – Friday 3rd August 2012 in Cloncurry.

One (1) staff member will be attending a 3 day Workforce Management Forum in Caloundra, Sunshine Coast from Tuesday 7th August – Friday 10th 2012.

One (1) staff member will be attending an NDRRA Working Group Meeting in Mount Isa from Wednesday 15th August – Saturday 18th August 2012.

4. LEAVE

Please refer to the below table for personal staff leave –

	No. of Works Staff	No. of Administration Staff
August	3	3
September	2	1

5. RESIGNATION/TERMINATION

There have been no staff resignation/terminations for this period.

6. ENTERPRISE BARGAINING AGREEMENT

Council will enter formal negotiations 24 August 2012 with employee representatives. Kenneth Hunt will be present to facilitate to negotiation process. Unions will be invited to join this process.

7. OFFICER'S RECOMMENDATION

That Council notes the contents of the Payroll HR Officer's August 2012 Monthly Update Report.

ATTACHMENTS

Nil

09 Chief Executive Officer Reports

09. Chief Executive Officer Reports

09.01.01 Chief Executive Officer Monthly Update Report

09.01.02 Proposed House Plans New Dwellings

09.01.03 2013 Public Holiday – Tuesday 5th November 2013

09.01.04 Gulf Savannah Development Board Chair

09.01.05 Penalties and Sentences Act 1992 Penalty Unit

Chief Executive Officer Reports

09.01.01 Chief Executive Officer Monthly Update Report

DEPARTMENT: Office of the Chief Executive Officer
RESPONSIBLE OFFICER: John Page – Chief Executive Officer
FILE NO: BCS/G/CM/R/CEO
DATE: 14th August, 2012

1. COUNCILLOR ATTENDANCE CONFERENCES & TRAINING

NQLGA Conference Townsville Crs Camp, Poole and CEO

2. CURRENT TENDERS

12-16 Tender Advertisement Supply Bitumen Full Service Various Roads BSC
12-12 For Sale by Tender- Plant No. 512 Prado 4wd Wagon, Plant No. 513 Prado 4wd Wagon
12-17 Construction of reinforced concrete protection for floodways on Floraville Road

3. DEVELOPMENT MATTERS

Silkwood Sands - Development Permit Demolition of Water tanks

MCUExtraction and Associated Environmentally Relevant Activities – ERA 16(2) (c) Lawn Hill – Century Mine – Mining Lease Area ML90045- Acknowledgement Notice sent

Burketown Hotel – Development Application – received notice of engagement by private certifier, boundaries alignment being rectified.

Joy Arnold – room extension

Burke Shire Council – new three bed-room house

See attachment for more information.

4. FOOD LICENSING LICENSES

Food Licensing for 2012/13 certificates will be sent out soon.

5. OTHER RELEVANT INFORMATION

Extension of Time for Presentation of Financial Statements and Annual Report

An extension till 31st August, 2012 has been approved by the Minister. Cr Camp, Cr Poole and me met with Council's Auditor Mr Derek Campbell in Townsville on Wednesday, 8th August 2012 and were advised that QAO had requested further information from him which would be forwarded that afternoon. At the time of writing this report no further word has been forthcoming.

Council House – Anthony Street – Glendale Homes

Quotes still being obtained for water, concreting and sewerage connection. Awaiting connection by Ergon.

Position of Deputy CEO/Manager Corporate and Community Services

I will provide a verbal report on this matter to Council.

Decisions Made under Delegated Authority

Nil

6. UPCOMING CONFERENCE/S and/or TRAINING

Refer to attached Councillor Calendar and;

LGMA Practitioners Concourse (CEO) Longreach 28 to 31 August 2012

CEO FORUM Julia Creek 6th September, 2012

LOCAL LAWS FORUM Cloncurry 5th September 2012 DLG

LGAQ Conference

2012 Annual Conference 'Making a Difference' 22-25 October, Brisbane Convention and Exhibition Centre, South Brisbane – Separate report

Program - approximate at this stage only

Monday 22nd October:

Registration
Exhibitor bump-in (7am -12)
Sponsor & Trade Briefing 4pm
Networking Drinks (5.30)

Tuesday 23rd October

Conference full day
Conference Free Evening

Wednesday 24th October :

Conference Starts
Gala Dinner

Thursday 25th October:

Conference Starts 8.00am
Conference Close 12.30
Exhibitor Bump out

7. MONTHLY CORRESPONDENCE REPORT

Liaising with record keeping use InfoXpert.

8. OFFICER'S RECOMMENDATION

That council notes the contents of the Chief Executive Officer August 2012 Monthly Update Report.

ATTACHMENTS

1. Councillor Calendar -



Councillor Calendar 1
Aug to 30 Sept 2012.

2. Development Applications -



Development
register.xls

Chief Executive Officer Reports

09.01.02 Proposed House Plans New Dwellings

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	John Page; Chief Executive Officer
FILE NO:	BCS/CP/SH/NH
DATE:	7 th August 2012
LINK TO COUNCIL PLAN/S:	Operational Plan Budget

1. PURPOSE (Executive Summary)

To present to Council locally sourced floor plans for three, two bedroom dwellings and a two bedroom Duplex for consideration and modification if Council so requires.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council previously called tenders for a three bedroom dwelling allowing the builders to design and construct with varying prices from \$440,000 to \$1.2m. Council has asked for floor plans so that there is effectively a level playing field.

3. PROPOSAL

Is for Council to review the plans and modify if required.

4. FINANCIAL & RESOURCE IMPLICATIONS

Budgeted

5. POLICY & LEGAL IMPLICATIONS

LGA

6. CRITICAL DATES & IMPLEMENTATION

Nil

7. CONSULTATION

Consultation with NQ Building Solutions

8. CONCLUSION


For Council consideration


9. OFFICER'S RECOMMENDATION


That Council considers the attached plans and determines acceptable floor plans.

ATTACHMENTS

1. Duplex Floor plans

 Duplex Dwelling.pdf
2. 2 Bedroom Floor plans

 2 Bedroom Unit .pdf
3. 3 Bedroom Floor plans

 3 Bedroom Unit .pdf

Chief Executive Officer Reports

09.01.03 2013 Public Holiday – Tuesday 5th November 2013

DEPARTMENT: Office of the Chief Executive Officer
RESPONSIBLE OFFICER: John Page; Chief Executive Officer
FILE NO: BCS/G/L/PH
DATE: 1st August, 2012
LINK TO COUNCIL PLAN/S: Operational Plan

1. PURPOSE (Executive Summary)

To seek Council's direction on the appointment of a Public Holiday for the district in respect of an annual agricultural, horticultural or industrial show or other event which would be significant to Burke Shire.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council in the past has requested the first Tuesday in November which incidentally coincides with Melbourne Cup Day as there are no Shows etc held within Burke Shire.

3. PROPOSAL

The proposal is for Council to nominate Tuesday, 5th November, 2013 as the Special Holiday for 2013.

4. FINANCIAL & RESOURCE IMPLICATIONS

Budgeted

5. POLICY & LEGAL IMPLICATIONS

Holidays Act 1993

6. CRITICAL DATES & IMPLEMENTATION

Applications must be submitted prior to 31st August, 2012

7. CONSULTATION

Nil

8. CONCLUSION

Nil

9. OFFICER'S RECOMMENDATION

That Council authorise the Chief Executive Officer to apply for Tuesday, 5th November 2013 as a Special Holiday for 2013.

ATTACHMENTS



120725 Attorney
General - Holidays Ac

1. Letter from Attorney General -

Chief Executive Officer Reports

09.01.04 Gulf Savannah Development Board Chair

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	John Page; Chief Executive Officer
FILE NO:	BCS/ED/A/GSD
DATE:	1 st August, 2012
LINK TO COUNCIL PLAN/S:	Operational Plan

1. PURPOSE (Executive Summary)

To seek Council's direction on the appointment of the Mayor, Cr Ernie Camp as Chair of the Gulf Savannah Development Board.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Previously the nominations for Chair of the board have been received off the floor at the Annual General Meeting, however for this year Council has been requested to put forward a nomination.

3. PROPOSAL

The proposal is for Council to nominate Cr Ernie Camp as Chair of GSD Board.

4. FINANCIAL & RESOURCE IMPLICATIONS

Budgeted

5. POLICY & LEGAL IMPLICATIONS

LGA and Policy

6. CRITICAL DATES & IMPLEMENTATION

Prior to Board AGM

7. CONSULTATION

Consultation with Cr Camp

8. CONCLUSION

Nil

9. OFFICER'S RECOMMENDATION

That Council nominates the Mayor, Councillor Ernie Camp as Chairman of the Gulf Savannah Development Board.

ATTACHMENTS

Nil

Chief Executive Officer Reports

09.01.05 Penalties and Sentences Act 1992 Penalty Unit

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	John Page; Chief Executive Officer
FILE NO:	BCS/G/L/AAR
DATE:	01 st August, 2012
LINK TO COUNCIL PLAN/S:	Operational Plan Budget

1. PURPOSE (Executive Summary)

To seek Council's direction on the option to increase the value of the penalty unit from \$75.00 to \$110.00.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council in 2008 were given the opportunity to "opt-in" or "opt-out" of the then proposed increase in the value of the penalty unit from \$75.00 to \$100.00 and decided to maintain the value of the local law penalty at \$75.00.

To my knowledge Council has not issued any penalties over recent years for local law breaches.

3. PROPOSAL

As Council is going through the process of reviewing its local laws and realising that the penalty has been in force since 2008 I am of the opinion that the penalty should be raised to \$110.00.

4. FINANCIAL & RESOURCE IMPLICATIONS

Budgeted

5. POLICY & LEGAL IMPLICATIONS

Penalties and Sentences Act 1992
Local Government Act 2009

6. CRITICAL DATES & IMPLEMENTATION

Advice to Department of Local Government by 31 August 2012

7. CONSULTATION

Nil

8. CONCLUSION

Nil

9. OFFICER'S RECOMMENDATION

That Council elects to opt-in the value of a penalty unit to \$110.00 making the value of the local law penalty \$100.00

ATTACHMENTS

Nil

10 Late Item Reports

10. Late Item Reports

10.01 Audited Financial Statements and Annual Report 2010/2011

10.02 Tidy Yard Competition

10.03 Donations Requests 2012-13 (relisted)

10.04 Draft General Purpose Financial Statements 2011-12

10.05 Revenue Policy

10.06 National Competition Policy

10.07 Borrowing Policy

10.08 Revenue Statement

10.09 Budget Adoption

10.10 Fees and Charges 2012-13

Late Item Reports

10.01 Audited Financial Statements and Annual Report 2010/2011

DEPARTMENT:	Corporate and Community Services
RESPONSIBLE OFFICER:	Acting Deputy CEO Terry Melchert
FILE NO:	BCS/CorpM/Report/AR
DATE:	14 th August 2012
LINK TO COUNCIL PLAN/S:	Operational Plan Corporate Plan

1. PURPOSE

Under the provisions of the Finance, Plans and Reporting Regulation 2010 Councils must prepare and adopt audited Financial Statements and an Annual report each Financial Year.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Under the Local Government (Finance, Plans and Reporting) Regulation 2010, Council is required to prepare and adopt audited Financial Statements and an Annual Report each financial year.

As part of our recent attachment to the Council Partners in Business consultancy and I have been working with the contract auditor WHK and the QAO to resolve compliance issues relating to the Financial Statements for the 2010/2011 year.

Predominantly these compliance issues related to Natural Disaster Relief contract works found to have been let outside of Council's purchasing policy and some works claimed for subsidy under Natural Disaster Relief and Recovery Arrangements (NDRRA) which were found not to meet the requirements attaching to the strict guidelines associated with the subsidy arrangements.

At the time of writing we are advised the audited financial statements are likely to be issued in the near future.

Council currently has an extension of time until 31st August 2012 to adopt the audited financial statements and the Annual Report for the 2010/2011 year.

Given this tight time constraint this report is listed on the agenda with the Annual Report and the audited financials will be circulated as soon as received.

3. PROPOSAL

Council adopt :-

- (i) The audited Financial Statements for the 2010/2011 Financial Year.
- (ii) The Annual Report for the 2010/2011 year

4. FINANCIAL & RESOURCE IMPLICATIONS

The Financial Statements are prepared “in arrears” and as such reflect what has happened in the past – in this case over a year ago.

While Council will have not received the NDRRA subsidy contemplated for all works completed the unsubsidized assets which have been identified in the main as “enhancements” rather than “restoration” are of ongoing benefit to the community and Council remains in a good financial position while current revenue streams continue.

Council is currently undertaking a long term Business Continuity Plan to ensure its long term financial sustainability and stability.

5. POLICY & LEGAL IMPLICATIONS

Local Government Act 2009.

Local Government (Finance, Plans and Reporting) Regulation 2010.

6. CRITICAL DATES & IMPLEMENTATION

Based on the current extension the audited Financial Statements and Annual Report MUST be adopted by 31st August 2012.

7. CONSULTATION

Consultation has occurred with the CEO, Council, Partners in Business (the preparer of the Financial Statements), WHK auditors and the QAO.

8. CONCLUSION

Council proceed to meet its obligations under the (Finance, Plans and Reporting) Regulation 2010 .

9. OFFICER’S RECOMMENDATION

Council adopts:-

- (iii) The audited Financial Statements for the 2010/2011 Financial Year;
- (iv) The Annual Report for the 2010/2011 year

ATTACHMENTS

1. Annual Report 2010/2011 –



Annual Report
20102011.doc

Late Item Reports

10.02 Tidy Yard Competition

DEPARTMENT:	Corporate and Community Services
RESPONSIBLE OFFICER:	Terry Melchert; Acting Deputy CEO
FILE NO:	BCS/CR/E/TYC
DATE:	15th August 2012
LINK TO COUNCIL PLAN/S:	Operational Plan Corporate Plan

1. PURPOSE

Each year Council Facilitates a Tidy Yards Competition and the 2013 event is currently being Judged. The Judges report will be presented to Council for noting.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council has previously endorsed the Competition according to the following format:-

- Best Urban Yard (Burketown & Gregory Township)
- Best Rural Yard (Station Homestead or Quarters)
- Best Non-Residential Yard (Business/School/Hospital/Police Station etc)
- Best Patio/Veranda

Prizes for each category are awarded as follows:

First place - \$300
Runner Up - \$150

Nominations closed on Monday 6th August 2012 and the schedule attached to the monthly report details the nominations received.

The Judges panel is as follows and represents all persons responding to the call for Judges:-

Sue Arnold
Terry Melchert
Jenny Williams
Cheryl Portch

Sue Arnold has entered the Urban Yard Section and therefore will participate in the Judging of this section. Likewise the Patio section will be judged by Sue and Terry as the other two Judges have a relative who has entered in this section.

Judging commenced on Monday 13th August 2012 and will be completed on Sunday 19th August 2012.

3. PROPOSAL

Council notes the report on Judging and authorises arrangements for a prize presentation ceremony.

4. FINANCIAL & RESOURCE IMPLICATIONS

Council provides for the prize presentation in its annual budget.

5. POLICY & LEGAL IMPLICATIONS

Nil

6. CRITICAL DATES & IMPLEMENTATION

As Judging will be completed on 19th August 2012 Council should finalise the event in a timely manner.

7. CONSULTATION

Consultation has occurred with the with the Judges and each of the contestants..

8. CONCLUSION

It is a requirement under the Local Government (Finance, Plans and Reporting) Regulation 2010; for Council to prepare and review annually a Revenue Policy and this report completes this process if its recommendations are adopted.

9. OFFICER'S RECOMMENDATION

Council note the competition results and arrange authorize the finalization of the 2012 event with a formal presentation ceremony.

ATTACHMENTS

1. Judges Report to be tabled at the meeting.

Late Item Reports

10.03 Donations Requests 2012-13 (relisted)

DEPARTMENT:	Corporate and Community Services
RESPONSIBLE OFFICER:	Acting Deputy CEO; Terry Melchert
FILE NO:	BCS/CR/S/D
DATE:	10 July 2012
LINK TO COUNCIL PLAN/S:	Is it referred to in the Operational Plan (One year) and Corporate Plan (five year) 2200 - General

1. PURPOSE (Executive Summary)

Donations are requested from community organisations annually. These have been called and the following requests have been received.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

As per Grants to Community Organisations Policy Council asks for organisations to submit their requirements for cash and in-kind donations for the financial year.

3. PROPOSAL

That Council accepts the donation requests as presented.

4. FINANCIAL & RESOURCE IMPLICATIONS

Council allows in the budget for donation allocations each year.

5. POLICY & LEGAL IMPLICATIONS

ADMIN1 Grants to Community Organisations Policy

6. CRITICAL DATES & IMPLEMENTATION

NA

7. CONSULTATION

DCEO

8. CONCLUSION

That council approves the donation requests as presented subject to budget approval.

9. OFFICER'S RECOMMENDATION

Council approves the donation requests as presented subject to budget approval.

ATTACHMENTS



1. 120610 BSC 2012-13
Donations Request St



2. Donations
applications.pdf

Late Item Reports

10.04 Draft General Purpose Financial Statements 2011-12

DEPARTMENT: Corporate and Community Services

RESPONSIBLE OFFICER: Acting Deputy CEO Terry Melchert

FILE NO: BCS/FM/FR/AFR

DATE: 14th August 2012

LINK TO COUNCIL PLAN/S:

1. PURPOSE (Executive Summary)

A local government must prepare general purpose financial statements for the auditor-general and must be accompanied by a certificate in the approved form given by the Mayor and the Chief Executive Officer.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Under Section 161 of the Local Government (Finance, Plans and Reporting) Regulation 2010

(1) A local government's general purpose financial statement for a financial year must be given to the auditor-general for auditing –

- (a) as soon as practicable after the end of the financial year; and
- (b) no later than 15 September of the next financial year.

(2) The general purpose financial statement must be accompanied by a certificate in the approved form given by the Mayor and Chief Executive Officer, certifying that the statement-

- (a) has been prepared in accordance with the relevant accounting documents; and
- (b) accurately reflects the local government's financial performance and position for the financial year.

Each year Council engages Partners in Business to prepare the Annual Financial Statements and this year the work has been undertaken by Tom Ortiz and Harry Guavan of the company.

3. PROPOSAL

Council receives the draft general purpose financial statements for 2011-12 year.

4. FINANCIAL & RESOURCE IMPLICATIONS

This an important component of the Financial Reporting Cycle

5. POLICY & LEGAL IMPLICATIONS

Must be given to the auditor-general for auditing as soon as practicable after the end of the financial year and no later than 15 September of the next financial year.

6. CRITICAL DATES & IMPLEMENTATION

15th September 2012.

7. CONSULTATION

CEO, Partners in Business, Contract Auditor

8. CONCLUSION

Council receives the draft general purpose financial statements.

9. OFFICER'S RECOMMENDATION

Council receives the draft General Purpose Financial Statements as per section 161 of the Local Government (Finance, Plans and Reporting) Regulation 2010, that will be presented to the auditor-general for auditing.

ATTACHMENTS



Financial Statements
1112.pdf

1. Draft copy of General Purpose Financial Statements

Late Item Reports

10.05 Revenue Policy

DEPARTMENT:	Corporate and Community
RESPONSIBLE OFFICER:	Acting Deputy CEO Terry Melchert
FILE NO:	BCS/P&P/Policy
DATE:	14th August 2012
LINK TO COUNCIL PLAN/S:	Operational Plan Corporate Plan

1. PURPOSE

As part of the Local Government requirements, Councils must prepare and adopt a policy about spending on Revenue Policy under s.134 of the Finance, Plans and Reporting Regulation 2010.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Under the Local Government (Finance, Plans and Reporting) Regulation 2010, Chapter 3, Part 3 s 134, local governments must prepare a Revenue Policy each financial year. This policy sets out the local government Revenue Policy must state –

- (1) A local government must prepare a revenue policy each financial year.
- (2) The revenue policy must state –
 - (a) The principles that the local government intends to apply in the financial year for –
 - (i) the levying of rates and charges; and
 - (ii) granting concessions for rates and charges; and
 - (iii) recovering overdue rates and charges; and
 - (iv) cost-recovery fees; and
 - (b) if the local government intends to grant concessions for rates and charges – the purpose for the concessions; and
 - (c) the extent to which physical and social infrastructure costs for a new development are to be funded by charges for the development; and
 - (d) the amount of each reserve to be kept in the operating fund and the way in which the local government intends to ensure funding is available to support the purpose of each reserve.
- (3) The revenue policy may state guidelines that may be used for preparing the local Government's revenue statement.
- (4) The local government must adopt the revenue policy in sufficient time before the start of the financial year to allow an annual budget that is consistent with the revenue policy to be adopted for the financial year.
- (5) The local government may amend the revenue policy at any time before the end of the financial year.

3. PROPOSAL

Council adopts the proposed Revenue Policy for the 2012-13 financial years.

4. FINANCIAL & RESOURCE IMPLICATIONS

Council adopts a Revenue Policy as this sets out how money is spent on entertainment or hospitality.

5. POLICY & LEGAL IMPLICATIONS

Local Government Act 2009.

Local Government (Finance, Plans and Reporting Regulation) 2010.

6. CRITICAL DATES & IMPLEMENTATION

The Revenue Policy must be prepared each financial year.

Councils must adopt the Revenue Policy in sufficient time to allow an annual budget that is consistent with the Revenue Policy to be adopted for the financial year.

Council may amend the Revenue Policy at any time before the end of the financial year.

7. CONSULTATION

Consultation has occurred with the CEO.

8. CONCLUSION

It is a requirement under the Local Government (Finance, Plans and Reporting) Regulation 2010; for Council to prepare and review annually a Revenue Policy and this report completes this process if its recommendations are adopted.

9. OFFICER'S RECOMMENDATION

Council adopts version two of the Revenue Policy for 2012-13 financial years.

ATTACHMENTS



FiN04 Revenue
Policy 1213.doc

1.

Late Item Reports

10.06 National Competition Policy

DEPARTMENT:	Corporate and Community Services
RESPONSIBLE OFFICER:	Acting Deputy CEO Terry Melchert
FILE NO:	BCS/P&P/Policies
DATE:	14 th August 2012
LINK TO COUNCIL PLAN/S:	Operational Plan

1. PURPOSE (Executive Summary)

Council is required to resolve annually, as part of its budget process its policy in respect of National Competition Policy matters.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Under the Local Government Act 2009, Chapter 3, Part 2 s 43, local governments must prepare a National Competition Policy each financial year.

The community service obligation and cross subsidy are contributions/subsidies that Council makes too many of its services that aren't self funding. This is basically everything except works funded 100% by external grants/subsidies, works for Main Roads and recoverable/private works.

Council recognizes that the costs of most of its services are not recovered through grants, rates, charges and fees. Council intends to provide community service obligations too many of its activities during this financial year.

Council will not apply the NCP as it is of the opinion that there is no net financial or operation benefit to its ratepayers and customers in doing so.

3. PROPOSAL

Council adopts the National Competition Policy for 2012-13 financial years.

4. FINANCIAL & RESOURCE IMPLICATIONS

National Competition Policy will not apply.

5. POLICY & LEGAL IMPLICATIONS

Section 47 Local Government Act 2009

6. CRITICAL DATES & IMPLEMENTATION

The National Competition Policy must be reviewed and adopted each financial year as part of the budget adoption.

7. CONSULTATION

Consultation has occurred with the CEO.

8. CONCLUSION

It is a requirement under the Local Government Act 2009; to review and adopt the National Competition Policy therefore it is recommended that council adopted the proposed Policy.

9. OFFICER'S RECOMMENDATION

Council adopts Version two of the National Competition Policy for 2012-13 financial years.

ATTACHMENTS



FIN03 National
Competition Policy 12

1. National Competition Policy 2012-2013

Late Item Reports

10.07 Borrowing Policy

DEPARTMENT:	Corporate and Community Service
RESPONSIBLE OFFICER:	Acting Deputy CEO Terry Melchert
FILE NO:	BCS/P&P/Policy
DATE:	14 th August 2012
LINK TO COUNCIL PLAN/S:	Operational Plan Corporate Plan

1. PURPOSE

Under the Local Government Act 2009, Chapter 3, Part 3 s133, local governments must prepare a debt policy each financial year.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Under the Local Government (Finance, Plans and Reporting) Regulation 2010, Chapter 3, Part 3 s 133, local governments must prepare a debt policy each financial year. This policy must state –

- (a) The new borrowings planned for the current financial year and the next 9 financial years; and
- (b) The time over which the local government plans to repay existing and new borrowings.

3. PROPOSAL

Council adopts the proposed Borrowing Policy for the 2012-13 financial years.

4. FINANCIAL & RESOURCE IMPLICATIONS

Council adopts a Borrowing (Debt) Policy to help with the 10 year forecasting that is required under the Local Government (Finance, Plans and Reporting) Regulation 2010.

5. POLICY & LEGAL IMPLICATIONS

Local Government Act 2009.
Local Government (Finance, Plans and Reporting Regulation) 2010.

6. CRITICAL DATES & IMPLEMENTATION

The Debt Policy must be prepared each financial year.

7. CONSULTATION

Consultation has occurred with the CEO.

8. CONCLUSION

It is a requirement under the Local Government Act 2009; to prepare a Borrowing (Debt) Policy therefore it is recommended that council adopted the proposed Policy.

9. OFFICER'S RECOMMENDATION

Council adopts version two of the Borrowing Policy for 2012-13 financial years.

ATTACHMENTS



Borrowing Policy.doc

1.

Late Item Reports

10.08 Revenue Statement

DEPARTMENT:	Corporate and Community Services
RESPONSIBLE OFFICER:	Acting Deputy CEO Terry Melchert
FILE NO:	BCS/P&P/Policy
DATE:	14 th August 2012
LINK TO COUNCIL PLAN/S:	Operational Plan Corporate Plan

1. PURPOSE

As part of the Local Government requirements, Councils must prepare and adopt a Revenue Statement under s.106 of the Finance, Plans and Reporting Regulation 2010.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Under the Local Government (Finance, Plans and Reporting) Regulation 2010, Chapter 3, Part 2 s 106, local governments must prepare a Revenue Statement each financial year. This statement sets out–

(6) The revenue statement must state –

(a) if the local government levies differential general rates –

- (i) the rating categories for rateable land in the local government area;
- and
- (ii) a description of each rating category; and

(b) if the local government levies special rates or charges for a joint government activity – a summary of the terms of the joint government activity – a summary of the terms of the joint government activity; and

(c) if the local government fixes a cost-recovery fee – the criteria used to decide the amount of cost-recovery fee; and

(d) if the local government conducts a business activity on a commercial basis– the fees the local government receives for the activity.

(7) The revenue statement for a financial year must include the following information for the financial year–

a) An outline and explanation of the measures that the local government has adopted for raising revenue, including an outline and explanation of –

b)

- (i) The rates and charges to be levied in the financial year; and
- (ii) The concessions for rates and charges to be granted in the financial year;

c) Whether the local government has made a resolution limiting an increase of rates and charges

3. PROPOSAL

Council adopts the proposed Revenue Statement for the 2012-13 financial years.

4. FINANCIAL & RESOURCE IMPLICATIONS

Council adopts the Revenue Statement as this sets out rating categories for budget requirements.

5. POLICY & LEGAL IMPLICATIONS

Local Government Act 2009.

Local Government (Finance, Plans and Reporting Regulation) 2010.

6. CRITICAL DATES & IMPLEMENTATION

The Revenue Statement must be prepared each financial year. Councils must adopt the Revenue Statement in sufficient time to allow an annual budget that is consistent with the Revenue Statement to be adopted for the financial year.

7. CONSULTATION

Consultation has occurred with the CEO.

8. CONCLUSION

It is a requirement under the Local Government (Finance, Plans and Reporting) Regulation 2010 to prepare a Revenue Statement therefore it is recommended that council adopted the proposed Policy.

9. OFFICER'S RECOMMENDATION

That in accordance with Section 106 of the Local Government (Finance, Plans and Reporting) Regulation 2010, Council adopts version two of the Revenue Statement for 2012-13 financial years as presented.

ATTACHMENTS



FIN07 Revenue
Statement 2012 2013

1. FIN07 Revenue Statement 2012-2013

Late Item Reports

10.09 Budget Adoption

DEPARTMENT:	Corporate and Community Services
RESPONSIBLE OFFICER:	Acting Deputy CEO; Terry Melchert
FILE NO:	BCS/FM/B/2011-12
DATE:	14th August 2012
LINK TO COUNCIL PLAN/S:	Operational Plan

1. PURPOSE (Executive Summary)

Adoption of Council budget statements and policies for 2012-13 financial years as per Local Government (Finance, Plans and Reporting) Regulation 2010.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Councils are required to adopt a budget annual for each financial year under the Local Government (Finance, Plans and Reporting) Regulation 2010.

Council need to adopt the Revenue Policy before the Revenue Statement as rates and charges levied pursuant to Sections 92 and 94 963 of the *Local Government Act 2009* are to be determined after due consideration of Council's 2012/13 Revenue Policy.

As in previous years Partners in Business have assisted in the preparation of the Budget and more particularly in loading the data into Council's financial management information system PCS and in the preparation of the attendant reports.

3. PROPOSAL

Council adopts the attached budget, statements and policies for 2012-13 financial years.

4. FINANCIAL & RESOURCE IMPLICATIONS

Budget adoption sets the working funds available for operating revenue and expenditure and capital works.

5. POLICY & LEGAL IMPLICATIONS

As per the Local Government Act 2009 and
Local Government (Finance, Plans and Reporting) Regulation 2010

6. CRITICAL DATES & IMPLEMENTATION

To be adopted by 29th September 2012

7. CONSULTATION

CEO, Works Manager, Partners In Business, Councillors

8. CONCLUSION

Annual budget and associated Policies and Statements to be adopted for 2012-13 financial year as per Local Government (Finance, Plans and Reporting) Regulation 2010 sections 15, 33, 56, 64, 67 and 100.

9. OFFICER'S RECOMMENDATION

That in accordance with Section 15 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* the Burke Shire Council adopts the general rates categories for the year ending 30th June 2013 as presented.

That in accordance with Section 33 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* the Burke Shire Council cleansing charges for the 2012-13 year are made and will be levied for the purposes of providing for the removal of refuse from all occupied premises (domestic and commercial). The cleansing unit charge shall be \$19.30 for the year ending 30th June 2013.

That in accordance with Section 33 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* sewerage charges for the 2012-13 year, are made and will be levied on each property both vacant or occupied, that Council has or is able to provide with sewerage services. A sewerage charge of \$25.72 per unit per annum shall apply.

That in accordance with Section 33 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* water charges for the 2012-13 year will be levied on each rateable property, both vacant and occupied (domestic and commercial) that Council has or is able to provide with a water connection. A water charge of \$45.02 per unit per annum shall apply.

That in accordance with Section 67 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* a charge of 11 percent compounding interest calculated on daily rests be hereby made and levied on rates and charges that are 30 days overdue.

That in accordance with Section 64 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* a discount of 15% be allowed for all current Council Full Year rates and charges (excluding fire levy) if paid within 30 days of the Rate Notice being issued, and that such discount be calculated as a percentage of the gross rate/charges levied, and only be granted if all current and outstanding rates have been paid in full.






Further that in accordance with Section 64 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* a discount of 5% be allowed for all current Council Half Year rates and charges (excluding fire levy) if paid within 30 days of the Rate Notice being issued, and that such discount be calculated as a percentage of the gross rate/charges levied, and only be granted if all current and outstanding rates have been paid in full.

That in accordance with Section 56 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* a maximum of 20% of general rates and utility charges may be granted to eligible pensioners which conform to the criterion set by the State Government Pensioner Rate Subsidy Scheme. This amount is in addition to the remission granted by the aforementioned scheme.

That in accordance with Section 100 of the *Local Government (Finance, Plans and Reporting) Regulation 2010* the Operating Fund for the year ending 30th June 2013 and forecasts for the years ended 30th June 2014 to 30th June 2015 and Income and Expenditure, Cash Flow, Financial Position and Changes in Equity Statements as presented be hereby adopted.

Adopt individually

ATTACHMENTS

- | | | |
|----|-----------------------------------|---|
| 1. | Schedule of Rates 2012-2013 | 
Schedule of Rates
and Charges 2012-13 |
| 2. | Budget 2012-13 | 
Budget GL Revenue
and Expenditure H.xls |
| 3. | Statement of comprehensive income | 
Statement of
Comprehensive Income |
| 4. | Statement of cash flow | 
Statement of Cash
Flow.pdf |
| 5. | Statement of financial position | 
Statement of
Financial Position.pdf |
| 6. | Statement of changes in equity | |

Late Item Reports

10.10 Fees and Charges 2012-13

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	John Page; Chief Executive Officer
FILE NO:	BCS/FM/F&C
DATE:	13 th August 2012
LINK TO COUNCIL PLAN/S:	Operational Plan

1. PURPOSE (Executive Summary)

Under the Local Government Act 2009, Part 2 s 97, Councils are required to set and maintain a register of regulatory fees and charges for the financial year.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

As part of the Local Government Act 2009, Councils are required to maintain a register of regulatory fees.

Cost-recovery fees need not be fixed at the budget meeting (though, in practice, this is ordinarily what happens) and, may be altered at any time during a financial year. A regulatory fee (cost-recovery) must not be more than the cost to the local government of taking the action for which the fee is charged.

Local Government charges for services or functions which are not covered under the Local Government Act 2009, are not cost-recovery fees as defined, and are not regulated by this Act.

3. PROPOSAL

Council adopts the proposed fees and charges for the 2011-12 financial years.

4. FINANCIAL & RESOURCE IMPLICATIONS

Council sets fees and charges to help recover costs in administering the fee.

5. POLICY & LEGAL IMPLICATIONS

Local Government Act 2009, Part 2 s 97.

6. CRITICAL DATES & IMPLEMENTATION

The fees and charges are to be implemented each financial year.

7. CONSULTATION

Consultation has occurred with the CEO WM FM and Councillors.

8. CONCLUSION

It is a requirement under the Local Government Act 2009, to set regulatory fees for each financial year and these may be amended at any time during the year.

9. OFFICER'S RECOMMENDATION

Council adopts the fees and charges for 2012-13 financial years.

ATTACHMENTS



Burke Shire Council
Fees and Charges 20

1. Attach fees and charges

11 Consideration of Notice(s) of Motion and Petitions

11.01 Notices of Motion

None received at time of agenda preparation

11.02 Petitions

None received at time of agenda preparation

12 Mayoral Minute and Report

Report to be provided to meeting.

13 Councillor Reports

Councillors will provide reports to the meeting.

14 New business of an urgent nature admitted by Council

Recommendation (if required)

That Council consider the following matters as they are considered to be of an urgent nature requiring immediate consideration by Council:-

15 Closed session reports

15.01 Confidential – Claim Mrs Annie Clarke

16 Deputations and presentation scheduled for meeting

16.01 MMG Century GCA Update

To discuss the 15 Year of the Gulf Communities Agreement (GCA) and Social Impact Assessment (SIA). The GCA 15 Review is being conducted, as is required every five years, to determine progress against the desired intent and aspirations of the agreement. Concurrently, the SIA is being conducted to help Century fully understand economic, social and other impacts/contributions of the mine since its development.

The Centre for Social Responsibility in Mining (CSRm) is conducting both studies, and will propose strategies that Century, Traditional Owners, all levels of government and other stakeholders can work together to implement to mitigate the impact of the end of production at the mine.

17 Closure of meeting

The next Ordinary Meeting of Burke Shire Council is scheduled for Thursday 20 September 2012.