



Confirmed Minutes

Burke Shire Council Ordinary General Meeting

Thursday 16 August 2018

9.00am Council Chambers

| | |
|--|----|
| 01. Opening of Meeting | 3 |
| 02. Record of Attendance | 3 |
| 02.01 LGR 2012 Section 276 – Attendance by teleconferencing..... | 3 |
| 03. Prayer | 3 |
| 04. Consideration of applications for leave of absence | 3 |
| 05. Confirmation of minutes of previous meeting(s) | 4 |
| 05.01 General Meeting 19 July 2018 and Special Meetings 26 July 2018 and 9 August 2018 | 4 |
| 06. Condolences..... | 4 |
| 07. Declaration of Interests | 4 |
| 08. Consideration of Notice(s) of Motion and Petitions..... | 6 |
| 08.01 Notices of Motion | 6 |
| 08.02 Petitions | 6 |
| 09. Works, Services and Finance Reports | 7 |
| 09.01.01 Works and Services Monthly Report | 7 |
| 09.02.01 Finance Monthly Update Report | 13 |
| 09.03.01 Strategic Projects Reports..... | 27 |
| 10. Closed Session Reports | 36 |
| 10.01 Closed Session - Firefly Street Improvements | 37 |
| 10.02 Closed Session – Burketown Turf Club – Lease over Lot 97 on PC19 | 37 |
| 10.03 Closed Session - STP Upgrade Project..... | 38 |
| 11. Chief Executive Officer Reports | 39 |
| 11.01 Chief Executive Officer Report..... | 39 |
| 11.02 2018 Local Government Association of Queensland Annual Conference | 46 |
| 11.03 Review of Zone Tax Rebate..... | 49 |
| 12. Corporate and Community Services | 51 |



| | |
|--|----|
| 12.01 Corporate and Community Services Monthly Report..... | 51 |
| 12.02 Reconfiguration of Lot - Lot 4, Lot 5 and Lot 10 on RP743007 | 54 |
| 16. Deputations and presentation scheduled for meeting | 60 |
| 16.01 Gasfields Commission | 60 |
| 16.02 Les and Annie Clarke | 60 |
| The Clarke’s tendered apologies as they were unavailable to attend to speak to item 10.02, Burketown Turf Club..... | 60 |
| 12.03 Donation Request – Gregory Downs Jockey Club..... | 61 |
| 12.04 Donation Request – Gregory Downs Sporting Association (Retrospective) | 66 |
| 12.05 Donation Request – CLCAC Additional Request for Ranger Forum | 70 |
| 13. Mayoral Report | 75 |
| 14. Councillor Reports..... | 75 |
| 15. New business of an urgent nature admitted by Council | 76 |
| 17. Closure of meeting..... | 76 |
| Dictionary of Acronyms..... | 77 |

01. Opening of Meeting

The Chair declared the meeting open at 9.08am.

02. Record of Attendance

Cr Ernie Camp; Mayor – Chair
Cr Paul Poole; Deputy Mayor
Cr John Clarke
Cr John Yanner
Cr Tonya Murray – as indicated

Sharon Daishe; Chief Executive Officer
Ferne Clarke; Executive Manager Corporate & Community Services
Mark Poynter; Executive Manager Works and Infrastructure
Simbarashe Chimpaka; Executive Manager Finance
Philip Keirle; Executive Manager Strategic Projects
Narelle Poole; Relief Executive Assistant (Minutes)
Madison Marshall; Executive Assistant (Minutes)

02.01 LGR 2012 Section 276 – Attendance by teleconferencing

That Council, in accordance with section 276 of the Local Government Regulation 2012, allows the following person/s to take part in the meeting by teleconferencing:

- **Simbarashe Chimpaka, Executive Manager Finance (EMF)**
- **Philip Keirle, Executive Manager Strategic Projects (EMSP)**

Moved: Cr Camp

Seconded: Cr Yanner

Carried 180816.01 4/0

03. Prayer

Cr Clarke led Council in Prayer

04. Consideration of applications for leave of absence

That Council notes that no applications for leave of absence were received.

05. Confirmation of minutes of previous meeting(s)

05.01 General Meeting 19 July 2018 and Special Meetings 26 July 2018 and 9 August 2018

That Council confirms the Minutes, as presented, of the following meetings:

- i. Ordinary Meeting of Council held on 19 July 2018**
- ii. Special Meeting of Council held on 26 July 2018**
- iii. Special Meeting of Council held on 9 August 2018**

Moved: Cr Camp

Seconded: Cr Poole

Carried 180816.02 4/0

06. Condolences

No condolences were noted for the meeting.

07. Declaration of Interests

Declaration: Conflict of Interest item 12.03 Donation Request
Gregory Downs Jockey Club

Cr Clarke declared a conflict of interest in item 12.03 and proposed to stay in the meeting:

“I declare that I have a conflict of interest in this matter (as defined by section 175D of the Local Government Act 2009) as follow: -

I am the President of the Gregory Downs Jockey Club and I have determined that this personal interest is not of sufficient significance that it will lead me to making a decision on the matter that is contrary to the public interest. I will best perform my responsibility of serving the overall public interest of the whole of the Council’s area by participating in the discussion and voting on this matter.

However, I acknowledge that the remaining councillors must now determine, pursuant to section 175E(4) of the Local Government Act 2009: -

(a) Whether I have a real conflict of interest in this matter or a perceived conflict of interest in this matter; and

(b) If so, whether: -

i. I must leave the meeting while this matter is discussed or voted on; or

ii. I may participate in the meeting in relation to the matter, including by voting on the matter.”

**Conflict of interest does exist - councillor may participate re item 12.03 Donation Request
– Gregory Downs Jockey Club**

That Councillor Clarke has a real/perceived conflict of interest in the matter and, notwithstanding the conflict, Councillor Clarke may participate in the matter, discuss and vote upon it.”

Moved: Cr Camp

Seconded: Cr Yanner

Carried yymmdd.03 5/0

08. Consideration of Notice(s) of Motion and Petitions

08.01 Notices of Motion

08.02 Petitions

That Council notes that no notices of motion or petitions were received.

09. Works, Services and Finance Reports

09.01.01 Works and Services Monthly Report

| | |
|-------------------------|--------------------|
| DEPARTMENT: | Works and Services |
| RESPONSIBLE OFFICER: | Mark Poynter |
| DATE REPORT PREPARED: | 06 August 2018 |
| LINK TO COUNCIL PLAN/S: | Works Program |

1. PROJECTS

Project progress for FY18/19 Capital projects:

| Task Name | % Complete |
|--|------------|
| BSC Master Project Schedule | 16% |
| 2018-05_SES Building | 41% |
| 2018-06_Contractor Accommodation | 3% |
| BSC 2018 Works Program | 16% |
| Boat Ramp Carpark | 99% |
| 2017 NDRRA REPA | 1% |
| RMPC | 0% |
| 2018/19 - TIDS/ATSI TIDS/R2R/BSC | 0% |
| 2018-08_VIC | 99% |
| W4Q-R2 | 8% |
| Water treatment plant upgrades | 2% |
| Gregory | 6% |
| Burketown | 0% |
| Bunded fuel storage | 99% |
| Laydown yard | 5% |
| Waste management | 0% |
| Gregory Airstrip | 15% |
| Solar lighting and CCTV | 5% |
| Water wise reticulation and Burketown Oval | 5% |
| Gregory showgrounds spectator facility | 0% |
| Treated water pipeline | 0% |

2. ROADS

Town Streets

- Ongoing local maintenance

Shire Roads

- Road works commenced on Doomadgee West Road comprising of both TIDS and NDRRA funding.
- Works planned for Gregory-Lawn Hill Road in the coming weeks

RMPC

- First month claim submitted. Expenditure as planned.

NDRRA

- Restoration of Essential Public Asset (REPA) commence on Doomadgee West Road.

3. AIRPORTS/REX Services

- Doomadgee airport has been closed to passenger services over the past weeks. Planned REX services have landed in Burketown with a shuttle bus provided by TMR providing ground transport to passengers.
- The Council has provided additional labour to REX turnarounds to service the increased schedule. We are currently in negotiations with REX for additional funding to cover the cost of providing the service.

4. WORKSHOP AND FLEET

Tender/procurement items

- CEO Prado: Ordered and due for delivery August 8.

Cost KPIs

- Monthly fuel consumption for the yellow fleet was 4,927 litres.
- Financial year to date revenue vs. expenditure is 176.64%
- Lifetime revenue vs. life expenditure is 20.67%

Repairs

| Plant # | Description | Maintenance | Scheduled |
|---------|----------------------|----------------------------|-----------|
| 426 | Low loader | Check over | Yes |
| 469 | PS300B Roller | Check over | Yes |
| 480 | Prime Mover | 365k service, tyres | Yes |
| 519 | Jetpatcher | Steer tyres, valves, reel | No |
| 522 | 140M Grader | Door glass | No |
| 529 | John Deere Ride on | Tyres and idlers | No |
| 542 | 50 Kva Genset | Check over | Yes |
| 551 | Prime Mover | PTO switch, leaks, lights | No |
| 565 | Prado | Check over, rotate tyres | No |
| 566 | Landcruiser | Windscreen, trailer lights | No |
| 568 | Kioti | Deck, belts, idlers | No |
| 572 | Job Truck | Trans fault, PTO | No |
| 584 | Landcruiser Dual Cab | 120k service, windscreen | Yes |

| Plant # | Description | Maintenance | Scheduled |
|---------|---------------------|-------------------------|-----------|
| 587 | CS78B Drum Roller | Check over | Yes |
| 588 | 10 Tonner | 40k service, breather | Yes |
| 591 | Gregory Hilux | 70k service, fuel fault | Yes |
| 592 | Isuzu Water Truck | 55k service | Yes |
| 607 | GWTP 50 Kva Genset | 400 hr service | Yes |
| | Fuel tanks | Check over, pumps | No |
| | Caravans | Steps and rails | No |
| | Whippers and Mowers | Keep operational | No |

5. TOWN AND RURAL SERVICES

- One of the morning glory park irrigations pumps has failed. A replacement has been ordered and will be fitted as soon as available.

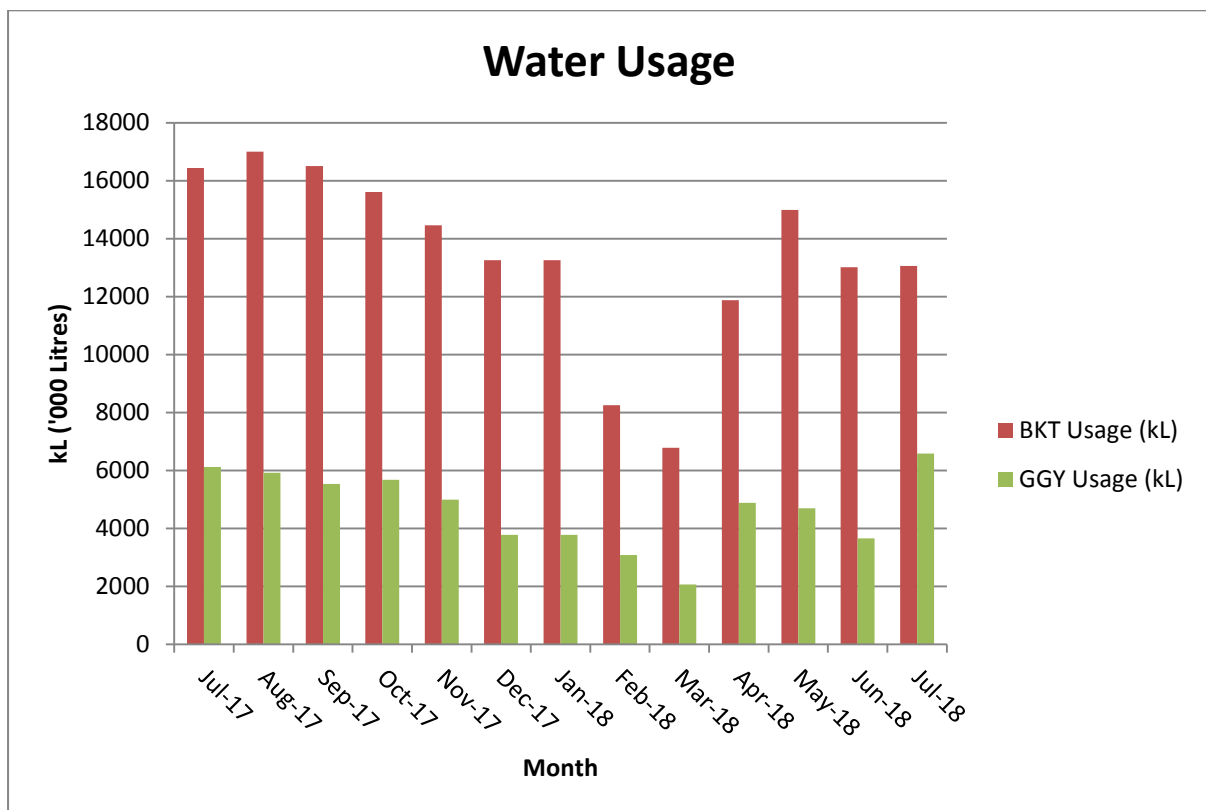
6. HOUSING/BUILDING MAINTENANCE

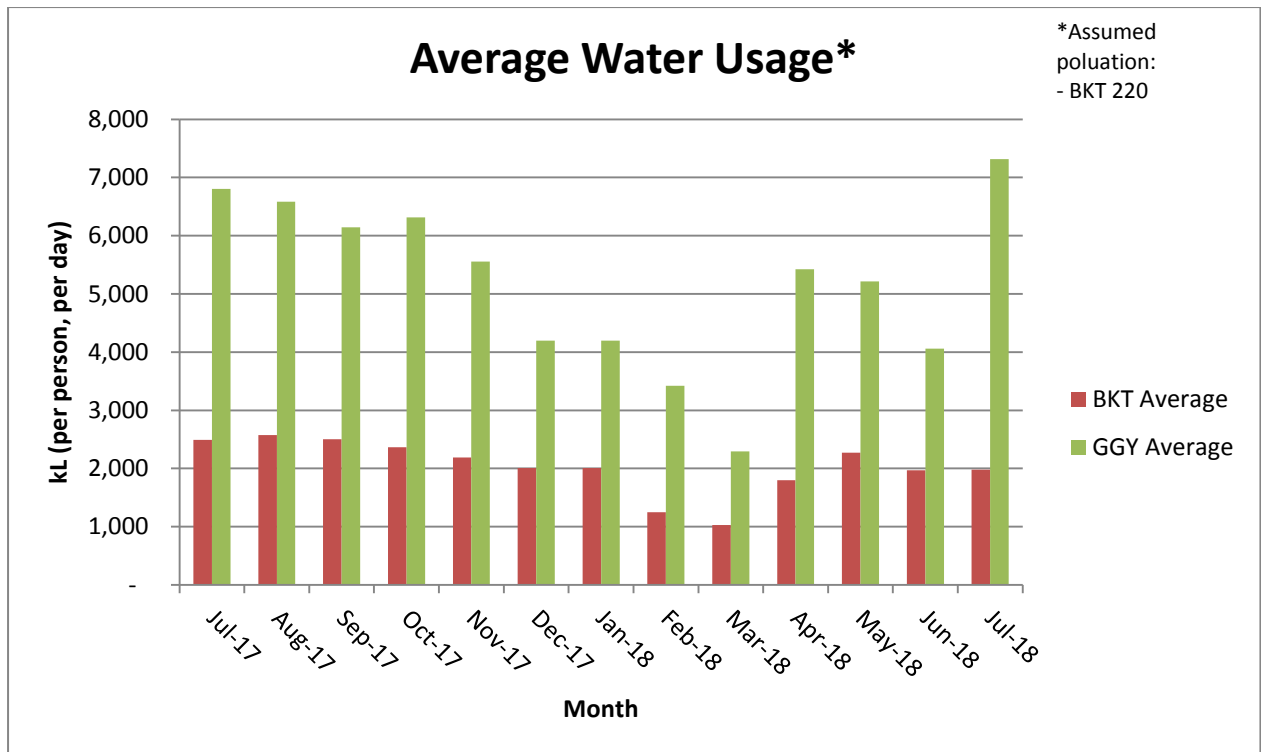
- Ongoing minor maintenance activities underway.

7. BIOSECURITY

- Biosecurity plan development will commence with assistance from the department and external resources in late August.

8. WATER





Treatment Plant Operations

- Burketown
 - As expected.
- Gregory
 - Issues with the newly installed water storage tank has prevented one of them from being brought online.

Water Reticulation

- Burketown
 - Water meter readings completed.
- Gregory
 - Water meter readings completed.

State-wide Water Information Management (SWIM) results

| Performance Indicator | Performance Measure | Yearly Target | July 2018 | Actual Total (YTD) |
|---|--|---------------|-----------|--------------------|
| Water Services | | | | |
| Water mains breaks | Per 10km/year | <3 | 0 | 0 |
| Incidents of unplanned interruptions | Per 100 connections/year | <0 | 0 | 0 |
| Water quality related complaints | Per 100 connections/year | <1 | 0 | 0 |
| Drinking water quality | % of samples tested with no E. coli detection/year | 98% | 100% | 100% |
| Time to respond to water incidents – water quality complaints, burst water mains, supply interruption | % of response to incident <12hrs | >95% | 100% | 100% |
| Sewerage Services | | | | |
| Sewer mains breaks and chokes (blockages) | Per 10km/year | <2.5 | 0 | 0 |
| Sewerage complaints – overflow on properties and odour | Per 100 connections/year | <5 | 0 | 0 |
| Time to respond to sewerage incidents – blockages, chokes, overflows | % of response to incident <12hrs | >95% | 100% | 100 |
| Combined | | | | |
| Total water and sewerage complaints (any nature) | Per 100 connections/year | <12 | 0 | 0 |

9. SEWERAGE

Collection

- Increase in pump-outs with increase usage from tourists.

Treatment Plant

- All Sewer samples passed.

10. OFFICER'S RECOMMENDATION

That Council notes the content of the Executive Manager Works and Infrastructure report.

09.01.01 Works and Services Monthly Report

That Council notes the content of the Executive Manager Works and Infrastructure report.

Moved: Cr Yanner

Seconded: Cr Clarke

Carried 180816.04 4/0

Attendance

Mark Poynter left the meeting from 9.28am to 9.37am.

Attendance

Cr Murray entered the meeting at 9.31am.

09.02.01 Finance Monthly Update Report

| | |
|-------------------------|---|
| DEPARTMENT: | Finance |
| RESPONSIBLE OFFICER: | Simba Chimpaka; Executive Manager Finance |
| DATE REPORT PREPARED: | 5 July 2018 |
| LINK TO COUNCIL PLAN/S: | Operational Plan Budget |

1. FINANCIAL SUMMARY (SNAPSHOT)

This monthly report illustrates the financial performance and position of Burke Shire Council compared to its adopted budget.

| KEY FINANCIAL RESULTS | ANNUAL BUDGET | PRO RATA BUDGET | YTD ACTUAL | YTD VARIANCE | YTD VARIANCE % | STATUS FAVOURABLE UNFAVOURABLE |
|----------------------------------|--------------------|------------------|------------------|-----------------|----------------|--------------------------------------|
| Total Operating Revenue | 12,248,000 | 1,020,667 | 68,604 | - 952,063 | -93% | ✗ |
| Total Operating Expenditure | 18,912,000 | 1,576,000 | 720,914 | - 855,086 | -54% | ✓ |
| Operating Surplus/Deficit | - 6,664,000 | - 555,333 | - 652,310 | - 96,977 | 17% | ✓ |
| Closing Cash & Cash Equivalents | 6,828,215 | | 9,753,420 | 2,925,205 | | ✓ |

Council reported an operating deficit at the end of the reporting period (31 July 2018). Total operating grants, subsidies, rates and utility charges income is significantly lower than pro rata and annual estimates primarily reflecting the infancy of the financial year. Operating grants and subsidies will be received and recognised progressively each month bringing actuals in line with annual and pro rata estimates.

The favourable variance in recurrent expenditure is primarily due to timing differences. Depreciation expense for this year will be higher than previous years due to increases in asset values related to the most recent desktop indexation of assets and investment in new assets in the 2017-18 financial year.

Capital grants, subsidies and contributions are below budget mainly due to timing of works as most capital grants are paid on completion of works or delivery on established milestones.

Council's capital works expenditure is below budget due to timing of works for a number of infrastructure projects, timing of capital acquisitions and fleet replacement.

Council's year to date cash balance is greater than annual estimates due to timing differences, the cash balance is expected to decline to ~\$6 million dollars at the close of the financial year. Constrained cash reserves at the end of July represent 40% of the cash balance.

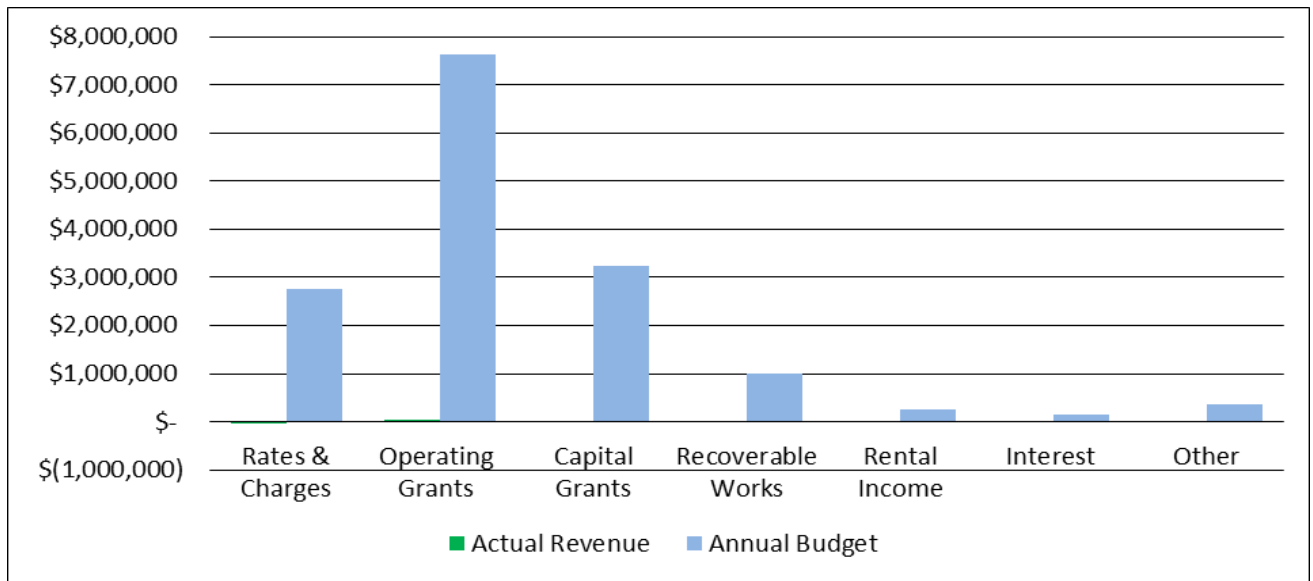
2. KEY PERFORMANCE INDICATORS

| Financial Sustainability Ratios and Measures of Sustainability | Status Achieved Not Achieved | ANNUAL BUDGET | YTD ACTUAL | TARGET |
|--|------------------------------|---------------|------------|---|
| Operating Surplus Ratio (%) | ✗ | -54% | 65% | Between 0% and 10% (over the long term) |
| Asset Sustainability Ratio (%) | ✗ | 130% | | Greater than 90% (over the long term) |
| Current Ratio | ✓ | 10 | 12 | Greater than '1:1 (over the long term) |
| Net Financial Liabilities Ratio | ✓ | -58% | -73% | Less than 60% (over the long term) |

Councils year to date ratios indicate sufficient capacity to offset short term obligations however the operating surplus ratio indicates limited capacity to cover operational expenditures.

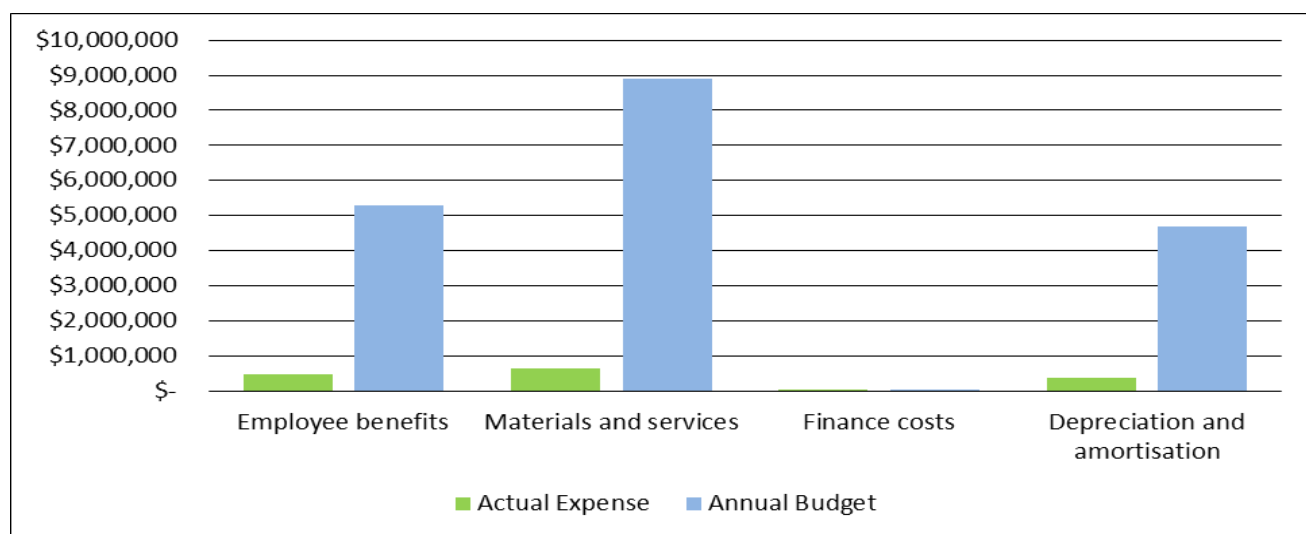
3. STATEMENT OF INCOME AND EXPENDITURE

| STATEMENT OF INCOME AND EXPENDITURE | | | | | |
|-------------------------------------|---------------------|--------------------|--------------------|--------------------|--|
| | Annual | YTD | YTD | YTD | |
| | Budget | Pro rata Budget | Actual | Variance | |
| Recurrent Revenue | | | | | |
| Rates levies and Charges | 2,761,000 | 230,083 | - 19 | - 230,102 | |
| Fees & Charges | 93,000 | 7,750 | 7,467 | - 283 | |
| Rental Income | 247,000 | 20,583 | 17,660 | - 2,923 | |
| Interest | 154,000 | 12,833 | 16,348 | 3,515 | |
| Recoverable Works Revenue | 993,000 | 82,750 | 4,259 | - 78,491 | |
| Other Income | 357,000 | 29,750 | 273 | - 29,477 | |
| Donations | 24,000 | 2,000 | - | - 2,000 | |
| Developer Contributions | - | - | - | - | |
| Subsidies and Grants | 7,619,000 | 634,917 | 38,962 | - 595,955 | |
| Total Recurrent Revenue | 12,248,000 | 1,020,667 | 84,950 | - 935,717 | |
| Capital Revenue | | | | | |
| Sale of non-current assets | - | - | - | - | |
| Contributions | - | - | - | - | |
| Subsidies and Grants | 3,241,000 | 270,083 | - | - 270,083 | |
| Total Capital Revenue | 3,241,000 | 270,083 | - | - 270,083 | |
| TOTAL INCOME | 15,489,000 | 1,290,750 | 84,950 | - 1,205,800 | |
| Recurrent Expenses | | | | | |
| Employee benefits | - 5,302,000 | - 441,833 | - 472,578 | - 30,745 | |
| Materials and services | - 8,914,000 | - 742,833 | - 638,782 | 104,051 | |
| Finance costs | - 23,000 | - 1,917 | - 1,111 | 806 | |
| Depreciation and amortisation | - 4,673,000 | - 389,417 | - 389,417 | - | |
| TOTAL RECURRENT EXPENSES | - 18,912,000 | - 1,576,000 | - 1,501,888 | 74,112 | |
| NET RESULT | - 3,423,000 | - 285,250 | - 1,416,938 | - 1,131,688 | |



4. NORMALISED OPERATING RESULTS

| NORMALISED OPERATING STATEMENT | | | | |
|---|--------------------|------------------|------------------|------------------|
| | Annual | YTD | YTD | YTD |
| | Budget | Pro rata Budget | Actual | Variance |
| Recurrent Revenue | | | | |
| Rates levies and Charges | 2,761,000 | 230,083 | - 19 | - 230,102 |
| Fees & Charges | 93,000 | 7,750 | 7,467 | - 283 |
| Rental Income | 247,000 | 20,583 | 17,660 | - 2,923 |
| Interest | 154,000 | 12,833 | 16,348 | 3,515 |
| Recoverable Works Revenue | 993,000 | 82,750 | 4,259 | - 78,491 |
| Other Income | 357,000 | 29,750 | 273 | - 29,477 |
| Donations | 24,000 | 2,000 | - | - 2,000 |
| Developer Contributions | - | - | - | - |
| Subsidies and Grants | 3,276,000 | 273,000 | 38,962 | - 234,038 |
| TOTAL RECURRENT REVENUE (Excl flood damage) | 7,905,000 | 658,750 | 84,950 | - 573,800 |
| Recurrent Expenses | | | | |
| Corporate Governance Costs | 926,000 | 77,167 | 57,441 | - 19,726 |
| Administration Costs | 3,050,000 | 254,167 | 644,537 | 390,370 |
| Recoverable Works Expenses | 910,000 | 75,833 | 5,412 | - 70,421 |
| Engineering Services | 1,519,000 | 126,583 | 300,789 | 174,206 |
| Utility Services Costs | 688,000 | 57,333 | 43,968 | - 13,365 |
| Net Plant Operating Costs | - 1,073,000 | - 89,417 | - 45,258 | 44,159 |
| Planning and Environmental Expenses | 139,000 | 11,583 | 1,584 | - 9,999 |
| Community Services Costs | 1,257,000 | 104,750 | 102,969 | - 1,781 |
| Finance Costs | 23,000 | 1,917 | - 1,111 | - 3,028 |
| Depreciation | 4,673,000 | 389,417 | - 389,417 | - 778,833 |
| Other Expenses | - | - | - | - |
| TOTAL RECURRENT EXPENSES (Excl Flood damage) | 12,112,000 | 1,009,333 | 720,914 | - 288,419 |
| NET RESULT | - 4,207,000 | - 350,583 | - 635,964 | - 285,381 |



*The normalised operating report shows council operating revenues and expenditure excluding flood damage income and expenditure

5. DETAILED REVENUE ANALYSIS

| RATES, LEVIES & CHARGES | | | | |
|--|------------------|----------------|-------------|------------------|
| | Annual | YTD | YTD | YTD |
| | Budget | Pro rata | Actual | Variance |
| General Rates | 2,136,000 | 178,000 | - 18 | - 178,018 |
| Waste Management Charges | 158,000 | 13,167 | - | - 13,167 |
| Sewerage Charges | 105,000 | 8,750 | - | - 8,750 |
| Water Supply Charges | 19,000 | 1,583 | - | - 1,583 |
| Water Excess Consumption Charge | 372,000 | | - | - |
| Total Rates, Levies & Charges | 2,418,000 | 201,500 | - 18 | - 201,518 |

Rates, levies and charges are under pro rata budget figures primarily due to timing differences. Levies and charges for the 2018-19 financial year will be raised in the month of August bringing annual half year results in line with estimates.

| OPERATING GRANTS | | | | |
|--|------------------|----------------|----------|------------------|
| | Annual | YTD | YTD | YTD |
| | Budget | Pro rata | Actual | Variance |
| Financial Assistance Grant (General Purpose) | - | - | - | - |
| Financial Assistance Grant (Road Component) | 210,000 | 17,500 | - | - 17,500 |
| Flood Damage 2015 - 2016 Event Claims | 400,000 | 33,333 | - | - 33,333 |
| Flood Damage 2016 - 2017 Event Claims | 2,500,000 | 208,333 | - | - 208,333 |
| Flood Damage 2017 - 2018 Event Claims | 3,000,000 | 250,000 | - | - 250,000 |
| Other Operating Grants | 1,509,000 | 125,750 | - | - 125,750 |
| Total Operating Grants | 7,619,000 | 634,917 | - | - 634,917 |

Operating grants are below pro rata differences primarily due to timing differences. Year to date results should be understood in context of quarterly payments as most operating grants are paid on a quarterly basis. It should be noted that an advance payment under the Financial assistance grant program was received at the end of the previous financial year. The advance payment has been added into councils computation of restrained cash though this funding stream is not reciprocal or constrained.

| CAPITAL GRANTS | | | | |
|--------------------------------------|------------------|----------------|----------|------------------|
| | Annual | YTD | YTD | YTD |
| | Budget | Pro rata | Actual | Variance |
| Roads To Recovery Grant | 242,000 | 20,167 | - | - 20,167 |
| TIDS Grant | 600,000 | 50,000 | - | - 50,000 |
| ATSI TIDS | 70,000 | | - | |
| Workks for Queensland Grant | 600,000 | 50,000 | - | - 50,000 |
| Main Roads (Wharf Project) Grant | 397,000 | 33,083 | - | - 33,083 |
| Grant - Stronger Communities | 5,000 | 417 | - | - 417 |
| Grant - Visitor Information Centre | 88,000 | 7,333 | - | - 7,333 |
| Grant - SES Shed | 90,000 | 7,500 | - | - 7,500 |
| Grant - Sewerage Passive Lagoon | 950,000 | 79,167 | - | - 79,167 |
| Grant - Building Our Regions (Solar) | 199,000 | 16,583 | - | - 16,583 |
| Total Capital Grants | 3,241,000 | 264,250 | - | - 264,250 |

6. OPERATING EXPENDITURE

| OPERATING COSTS BY TYPE | | | | |
|--|---------------------|--------------------|--------------------|---------------|
| | Annual | YTD | YTD | YTD |
| | Budget | Pro rata | Actual | Variance |
| Employee Benefits (<i>Wages & Employee Entitlements</i>) | - 5,302,000 | - 441,833 | - 472,578 | - 30,745 |
| Materials & Services (<i>Contractors & Suppliers</i>) | - 8,914,000 | - 742,833 | - 638,782 | 104,051 |
| Finance Costs (<i>Bank Charges</i>) | - 23,000 | - 1,917 | - 1,111 | 806 |
| Depreciation | - 4,673,000 | - 389,417 | - 389,417 | - |
| Total Operating Costs | - 18,912,000 | - 1,576,000 | - 1,501,888 | 74,112 |

Operating costs are within budget estimates and on track with pro rata estimates. Pro rata results must be considered in context of timing of activities. It should be noted that the balances for July include some costs that relate to the previous financial year, such costs will be accrued back to the previous financial year.

| EMPLOYEE BENEFITS & FULL TIME EQUIVALENTS (FTE) | | | | | | | |
|--|---|--|---|--------------|------------------------------------|---------------------------------------|-------------------------------|
| | FTE (Council Employees & Councillors) | Total Staff Wages & Salaries Incl Councillors | Annual Leave Long Service Leave & Entitlements | Sick Leave | Superannuation Incl Councillors | Other Employee Related Costs | Total Employee Benefits |
| Month | | | | | | | |
| July | 52 | 308,822 | 28,864 | 8,698 | 126,194 | - | 472,578 |
| Aug | 52 | | | | | | - |
| Sept | | | | | | | - |
| Oct | | | | | | | - |
| Nov | | | | | | | - |
| Dec | | | | | | | - |
| Jan | | | | | | | - |
| Total Benefits | | 308,822 | 28,864 | 8,698 | 126,194 | - | 472,578 |

Over the month of July productive hours (actual hours worked) expenditure constitutes 89% of wages, annual leave payments constitute 8% of wages paid and sick leave constitutes 6% of wages paid.

| MATERIALS AND SERVICES ANALYSIS | | | |
|--|-------------------|---------------------|-----------------|
| | Actual YTD | Previous YTD | Variance |
| Advertising and marketing | - | 1,186 | - 1,186 |
| Operating Expenses | 532,588 | 421,651 | 110,937 |
| Audit services | - | 10,209 | - 10,209 |
| Communications and IT | 25,369 | 11,687 | 13,682 |
| Consultants | - | - | - |
| Donations paid | 33 | 13,500 | - 13,467 |
| Repairs and maintenance | 72,919 | 169,289 | - 96,370 |
| Recoverable Works | 4,516 | 52,643 | - 48,127 |
| Road - Flood Damage | 211,217 | 7,687 | 203,530 |
| Subscriptions and registrations | - | - | - |
| Other material and services | - 207,860 | - 209,934 | 2,074 |
| Total Materials & Services | 638,782 | 477,918 | 160,864 |

7. STATEMENT OF FINANCIAL POSITION

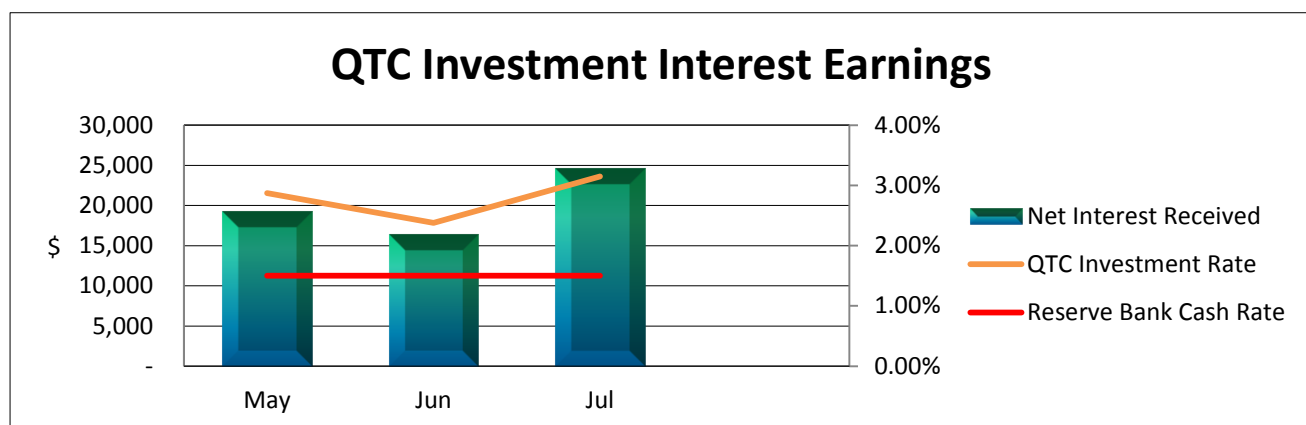
| STATEMENT OF FINANCIAL POSITION | | | | |
|--|--------------------|---------------------|--------------|--------------------|
| | Opening Balance | YTD | YTD | Annual Forecast |
| | As at 1 July 2018 | Actual | Movement | Budgeted |
| Current Assets | | | | |
| Cash and cash equivalents | 9,898,797 | 9,753,420 | - 145,377 | 6,828,215 |
| Trade and other receivables | 1,468,573 | 335,255 | - 1,133,318 | 1,496,014 |
| Inventories | 242,401 | 257,690 | 15,289 | 242,401 |
| Other financial assets | 85,810 | 102,265 | 16,455 | 57,959 |
| Non-current assets classified as held for sale | - | - | - | - |
| Total current assets | 11,695,581 | 10,448,630 | - 1,246,951 | 8,624,589 |
| Non-current Assets | | | | |
| Receivables | - | - | - | - |
| Property, plant and equipment | 201,780,070 | 201,780,070 | - | 203,639,070 |
| Accumulated Depreciation | - 61,875,946 | - 62,265,363 | - 389,417 | - 66,548,946 |
| Capital works in progress | 2,031,048 | 2,232,715 | 201,667 | 4,458,918 |
| Intangible assets | - | - | - | - |
| Total non-current assets | 141,935,172 | 141,747,422 | - 187,750 | 141,549,042 |
| TOTAL ASSETS | 153,630,753 | 152,196,052 | - 1,434,701 | 150,173,631 |
| Current Liabilities | | | | |
| Trade and other payables | 819,314 | 806,882 | - 12,432 | 790,228 |
| Borrowings | - | - | - | - |
| Provisions | 79,487 | 71,051 | - 8,436 | 33,618 |
| Other | - | - | - | - |
| Total current liabilities | 898,801 | 877,933 | - 20,868 | 823,846 |
| Non-current Liabilities | | | | |
| Trade and other payables | - | - | - | - |
| Interest bearing liabilities | - | - | - | - |
| Provisions | 641,866 | 644,971 | 3,105 | 654,908 |
| Other | - | - | - | - |
| Total non-current liabilities | 641,866 | 644,971 | 3,105 | 654,908 |
| TOTAL LIABILITIES | 1,540,667 | 1,522,904 | - 17,763 | 1,478,754 |
| NET COMMUNITY ASSETS | 152,090,086 | 150,673,149 | - 1,416,937 | 148,694,877 |
| Community Equity | | | | |
| Shire capital | 39,529,889 | 39,529,889 | - | 39,529,889 |
| Asset revaluation reserve | 82,474,980 | 82,474,980 | - | 82,474,980 |
| Retained surplus/(deficiency) | 30,085,217 | 28,668,280 | - 1,416,937 | 26,690,008 |
| Other reserves | - | - | - | - |
| TOTAL COMMUNITY EQUITY | 152,090,086 | 150,673,149 | - 1,416,937 | 148,694,877 |

Council's unadjusted financial position declined slightly from the previous month in line with a decrease in cash balances and the year to date operating loss at the end of July. Cash balances declined by \$145K, receivables declined by \$1.1million as outstanding cash was received and non current assets depreciated by \$389K. Current and non current liabilities remained consistent from the previous month (no significant movements in relation to short term obligations).

Balance sheet item balances will be updated and pull from audited financial closing balances on completing of the annual audit and financial statements.

Cash and Cash Equivalents

| Cash & Cash Equivalents | Reserve Bank Cash Rate | QTC Investment Rate | YTD Interest Earnings | Cash Balance |
|-------------------------|------------------------|---------------------|-----------------------|---------------------|
| QTC Cash Fund | 1.50% | 3.15% | \$ 24,645 | \$ 9,397,150 |
| Westpac General Fund | 1.50% | 0.00% | \$ 0 | \$ 355,710 |
| Cash Floats | 1.50% | 0.00% | \$ - | \$ 588 |
| Total | | | \$ 24,645 | \$ 9,753,448 |



Outstanding Levies and Charges

| OUTSTANDING LEVIES & CHARGES | | | | | |
|--------------------------------|-------------------|----------------------|---------------------|-------------------|-------------------|
| LEVY/CHARGE | 366+ DAYS ARREARS | 181-365 DAYS ARREARS | 31-180 DAYS ARREARS | 1-30 DAYS ARREARS | Total Outstanding |
| GENERAL RATES | 19,612 | 7,648 | 44,350 | - | 71,610 |
| SEWERAGE CHARGES | 1,304 | 381 | 957 | - | 2,642 |
| GARBAGE CHARGES | 1,501 | 387 | 1,449 | - | 3,336 |
| WATER ACCESS CHARGES | 32,658 | 6,803 | 13,701 | - | 53,162 |
| WATER - EXCESS CONSUMPTION | 21,355 | 11,718 | 1,388 | - | 34,461 |
| STATE GOVT EMERGENCY SVCE LEVY | 889 | 452 | 1,265 | - | 2,606 |
| TOTAL | 77,319 | 27,388 | 63,110 | - | 167,817 |

| Outstanding Charge | Total Amount \$ | Percentage of total outstanding charges |
|--------------------|-----------------|---|
| General Rates | 71,610 | 43% |
| Sewer Charges | 2,642 | 2% |
| Waste Charges | 3,336 | 2% |
| Water Charges | 87,623 | 53% |

Closing cash balances at the end of the month and the balance of cash equivalents ((inventory, cash receivables (outstanding rates, levies and charges and general debtors)) exceed current or short term liabilities reflecting Councils ability to offset current obligations and longer term liabilities from cash and cash equivalents, this position is in line with councils forecasted current ratio for the 2018-19 financial year.

8. STATEMENT OF CASH FLOWS

| STATEMENT OF CASH FLOWS | | | |
|---|------------------|----------|-------------------|
| | YTD | | Annual Forecast |
| | Actual | | Budgeted |
| Cash flows from operating activities | | | |
| Receipts from customers | 1,128,844 | | 4,204,000 |
| Payments to suppliers & employees | - 1,145,524 | - | 14,272,582 |
| | 16,680 | - | 10,068,582 |
| Interest received | 16,348 | | 154,000 |
| Rental income | 17,660 | | 247,000 |
| Non capital grants and subsidies | 38,962 | | 7,643,000 |
| Net cash inflow (outflow) from operating activities | 56,290 | - | 2,024,582 |
| Cash flows from investing activities | | | |
| Payments for property plant & equipment | - 201,667 | - | 4,287,000 |
| Proceeds from sale of property plant & equipment | - | | - |
| Capital grants, subsidies, contributions and donations | - | | 3,241,000 |
| Net cash inflow (outflows) from investing activities | - 201,667 | - | 1,046,000 |
| Cash flows from financing activities | | | |
| Proceeds from borrowings | - | | - |
| Repayment of borrowings | - | | - |
| Depreciation | - | | - |
| Net cash inflow (outflow) from financing activities | - | - | - |
| Net cash increase (decrease) in cash held | - 145,377 | - | 3,070,582 |
| Cash at beginning of the reporting period | 9,898,797 | | 9,898,797 |
| Cash at end of the reporting period | 9,753,420 | | 6,828,215 |

Cash outlays for operating and capital projects exceed cash inflows from operating and capital activities resulting in negative cash flow in line with budget forecasts.

| CONSTRAINED CASH RESERVES | | | | | |
|---|-------------------------|---------------------------|--------------------------|--------------------------|-----------------------------------|
| SOURCE | BALANCE BORUGHT FORWARD | COUNCIL CO- CONTRIBUTIONS | RECEIPTS IN CURRENT YEAR | EXPENDED IN CURRENT YEAR | CLOSING BALANCE (RESTRAINED CASH) |
| * FAG ROADS | 215,410 | - | - | 5,897 | 209,513 |
| * FAG GENERAL PURPOSE GRANT | 1,341,371 | - | - | - | 1,341,371 |
| ROAD PROJECTS (CAPITAL) | - | 400,000 | - | - | 400,000 |
| SEWER UPGRADE PROJECT | - | 650,000 | - | - | 650,000 |
| NDRRA ADVANCE PAYMENT 2016-17 FLOOD EVENT | 861,000 | - | - | - | 861,000 |
| WORKS FOR QLD ROUND 2 | 440,000 | - | - | - | 440,000 |
| TOTAL CONSTRAINED CASH | 2,857,781 | 1,050,000 | - | 5,897 | 3,901,884 |

**** FAG Roads and General purpose grants are not tied to specific projects however council received an advance payment of these two funding components in the previous financial year. The total balance to be received in the 2018-19 financial year will be the difference between the full amount and the advance payment.**

9. BUSINESS UNITS

Roads Programs

| ROADS, BRIDGES & STREETS MAINTENANCE PROGRAM | | | | | |
|--|--------------------|------------------|-----------------|----------------|-----------|
| | Annual | YTD | YTD | YTD | YTD |
| | Budget | Pro rata | Actual | Variance | On Target |
| Total Revenue | 400,000 | 33,333 | 200,000 | 166,667 | ✓ |
| Total Expenditure | 415,000 | 34,583 | 15,000 | - 19,583 | ✓ |
| <i>Earnings before interest and depreciation (EBITD)</i> | - 15,000 | - 1,250 | 185,000 | 186,250 | |
| Depreciation Expense | - 3,139,000 | - 261,583 | - 261,583 | - | ✓ |
| Operating Surplus/Deficit | - 3,154,000 | - 262,833 | - 76,583 | 186,250 | ✓ |

| FLOOD DAMAGE PROGRAM | | | | | |
|----------------------------------|------------------|-----------------|----------|---------------|-----------|
| | Annual | YTD | YTD | YTD | YTD |
| | Budget | Pro rata | Actual | Variance | On Target |
| Total Revenue | 5,900,000 | 491,667 | - | - 491,667 | ✗ |
| Total Expenditure | 6,400,000 | 533,333 | - | - 533,333 | ✗ |
| Operating Surplus/Deficit | - 500,000 | - 41,667 | - | 41,667 | ✓ |

| RMPC | | | | | |
|----------------------------------|---------------|--------------|--------------|----------------|-----------|
| | Annual | YTD | YTD | YTD | YTD |
| | Budget | Pro rata | Actual | Variance | On Target |
| Total Revenue | 960,000 | 80,000 | - | - 80,000 | ✗ |
| Total Expenditure | 890,000 | 74,167 | 300 | - 73,867 | ✓ |
| Operating Surplus/Deficit | 70,000 | 5,833 | - 300 | - 6,133 | ✗ |

Utilities

| WATER UTILITY | | | | | |
|--|------------------|-----------------|-----------------|-----------------|-----------|
| | Annual | YTD | YTD | YTD | YTD |
| | Budget | Pro rata | Actual | Variance | On Target |
| Total Revenue | 400,000 | 33,333 | - | - 33,333 | ✗ |
| Total Expenditure | 550,000 | 45,833 | 37,000 | - 8,833 | ✓ |
| <i>Earnings before interest and depreciation (EBITD)</i> | - 150,000 | - 12,500 | - 37,000 | - 24,500 | ✗ |
| Depreciation Expense | - 251,639 | - 20,970 | - 20,970 | - | ✓ |
| Operating Surplus/Deficit | - 401,639 | - 33,470 | - 57,970 | - 24,500 | ✓ |

| SEWER UTILITY | | | | | |
|--|----------------|--------------|----------------|----------------|-----------|
| | Annual | YTD | YTD | YTD | YTD |
| | Budget | Pro rata | Actual | Variance | On Target |
| Total Revenue | 158,000 | 13,167 | - | - 13,167 | ✗ |
| Total Expenditure | 112,000 | 9,333 | 1,300 | - 8,033 | ✓ |
| <i>Earnings before interest and depreciation (EBITD)</i> | 46,000 | 3,833 | - 1,300 | - 5,133 | ✗ |
| Depreciation Expense | - 51,092 | - 4,258 | - 4,258 | - | ✓ |
| Operating Surplus/Deficit | - 5,092 | - 424 | - 5,558 | - 5,133 | ✗ |

| WASTE MANAGEMENT UTILITY | | | | | | |
|--|----------------|--------------|-----------------|-----------------|-----------|---|
| | Annual | YTD | YTD | YTD | YTD | |
| | Budget | Pro rata | Actual | Variance | On Target | |
| Total Revenue | 200,000 | 16,667 | - | - 16,667 | | ✗ |
| Total Expenditure | 100,000 | 8,333 | 11,000 | 2,667 | | ✗ |
| <i>Earnings before interest and depreciation (EBITD)</i> | <i>100,000</i> | <i>8,333</i> | <i>- 11,000</i> | <i>- 19,333</i> | | ✗ |
| Depreciation Expense | - 512 | - 43 | - 43 | - | | ✓ |
| Operating Surplus/Deficit | 99,488 | 8,291 | - 11,043 | - 19,333 | | ✗ |

Community Services

| AIRPORT OPERATIONS | | | | | | |
|--|------------------|-----------------|-----------------|--------------|-----------|---|
| | Annual | YTD | YTD | YTD | YTD | |
| | Budget | Pro rata | Actual | Variance | On Target | |
| Total Revenue | 60,000 | 5,000 | 5,150 | 150 | | ✓ |
| Total Expenditure | 170,000 | 14,167 | 13,000 | - 1,167 | | ✓ |
| <i>Earnings before interest and depreciation (EBITD)</i> | <i>- 110,000</i> | <i>- 9,167</i> | <i>- 7,850</i> | <i>1,317</i> | | ✓ |
| Depreciation Expense | - 30,454 | - 2,538 | - 2,538 | - | | ✓ |
| Operating Surplus/Deficit | - 140,454 | - 11,705 | - 10,388 | 1,317 | | ✓ |

| HOUSING | | | | | | |
|--|-----------------|----------------|--------------|---------------|-----------|---|
| | Annual | YTD | YTD | YTD | YTD | |
| | Budget | Pro rata | Actual | Variance | On Target | |
| Total Revenue | 247,000 | 20,583 | 17,600 | - 2,983 | | ✗ |
| Total Expenditure | 300,000 | 25,000 | 11,000 | - 14,000 | | ✓ |
| <i>Earnings before interest and depreciation (EBITD)</i> | <i>- 53,000</i> | <i>- 4,417</i> | <i>6,600</i> | <i>11,017</i> | | ✗ |
| Depreciation Expense | - 207,000 | - 17,250 | - 17,250 | - | | ✓ |
| Operating Surplus/Deficit | - 53,000 | - 4,417 | 6,600 | 11,017 | | ✗ |

| PUBLIC HALLS | | | | | | |
|--|-----------------|----------------|-----------------|----------------|-----------|---|
| | Annual | YTD | YTD | YTD | YTD | |
| | Budget | Pro rata | Actual | Variance | On Target | |
| Total Revenue | 5,000 | 417 | 100 | - 317 | | ✗ |
| Total Expenditure | 100,000 | 8,333 | 11,000 | 2,667 | | ✗ |
| <i>Earnings before interest and depreciation (EBITD)</i> | <i>- 95,000</i> | <i>- 7,917</i> | <i>- 10,900</i> | <i>- 2,983</i> | | ✓ |
| Depreciation Expense | - 128,000 | - 10,667 | - 10,667 | - | | ✓ |
| Operating Surplus/Deficit | - 95,000 | - 7,917 | - 10,900 | - 2,983 | | ✗ |

| AQUATIC CENTRE & MULTIPURPOSE CENTRES | | | | | | |
|--|------------------|----------------|----------|--------------|-----------|---|
| | Annual | YTD | YTD | YTD | YTD | |
| | Budget | Pro rata | Actual | Variance | On Target | |
| Total Revenue | 3,000 | 250 | - | - 250 | | ✗ |
| Total Expenditure | 110,000 | 9,167 | - | 9,167 | | ✗ |
| <i>Earnings before interest and depreciation (EBITD)</i> | <i>- 107,000</i> | <i>- 8,917</i> | <i>-</i> | <i>8,917</i> | | ✓ |
| Depreciation Expense | - 27,517 | - 2,293 | - 2,293 | - | | ✓ |
| Operating Surplus/Deficit | - 107,000 | - 8,917 | - | 8,917 | | ✗ |

10. CAPITAL WORKS

| CAPITAL WORKS FUNDING STATEMENT | | | |
|--|------------------|----------|-------------------|
| | BUDGETED | RECEIVED | COUNCIL |
| PROJECTS - COUNCIL AND EXTERNALLY FUNDED | EXTERNAL FUNDING | TO DATE | CO - CONTRIBUTION |
| Works for QLD Round 2 Projects | 600,000 | - | - |
| TIDS (Roads Funding) | 600,000 | - | 600,000 |
| Roads to Recovery (Roads Funding) | 242,000 | - | - |
| ATSI TIDS (Roads Funding) | 70,000 | - | - |
| Sewer Upgrade Grant | 950,000 | - | 650,000 |
| TOTAL | 2,462,000 | - | 1,250,000 |

| CAPITAL WORKS EXPENDITURE FOR THE YEAR ENDED 30 JUNE 2019 | | | | |
|--|----------------------|------------------|------------------|---------------|
| PROJECT | YTD | Annual Forecast | Annual | Status |
| | Incl committed costs | Budgeted | Variance | Within budget |
| SES Shed | 70,000 | 60,000 | - 10,000 | ✗ |
| Gregory Solar | - | 58,000 | 58,000 | ✓ |
| Wharf Project (Line Marking, Entertainment Area) | - | 109,000 | 109,000 | ✓ |
| War memorial construction | - | 15,000 | 15,000 | ✓ |
| W4Q-R2 water treatment plant upgrade Burke & Gregory | 9,800 | 337,000 | 327,200 | ✓ |
| W4Q -R2 Laydown yard | - | 49,000 | 49,000 | ✓ |
| W4Q -R2 Waste management | - | 50,000 | 50,000 | ✓ |
| W4Q -R2 Gregory Airstrip storage shed | - | 35,000 | 35,000 | ✓ |
| W4Q -R2 Burke boat ramp solar & CCTV | - | 109,000 | 109,000 | ✓ |
| W4Q -R2 Reticulation & Burke Oval upgrade | 6,000 | 120,000 | 114,000 | ✓ |
| W4Q -R2 Gregory shwgrd spectator facility | - | 250,000 | 250,000 | ✓ |
| W4Q -R2 Treated water pipeline ext | - | 90,000 | 90,000 | ✓ |
| Boom slasher | - | 45,000 | 45,000 | ✓ |
| Hiace van | - | 60,000 | 60,000 | ✓ |
| Traffic Management & Vehicle Modifications | - | 30,000 | 30,000 | ✓ |
| Doomadgee West Road Formation | - | 704,000 | 704,000 | ✓ |
| Gregory Lawn Hill Road Seal | - | 88,000 | 88,000 | ✓ |
| Truganini Road Reseal | - | 44,000 | 44,000 | ✓ |
| Doomadgee West Road Formation | - | 364,000 | 364,000 | ✓ |
| Doomadgee East Road | - | 70,000 | 70,000 | ✓ |
| Sewer Treatment Plant Upgrade | 3,200 | 1,600,000 | 1,596,800 | ✓ |
| Total Capital Works | 89,000 | 4,287,000 | 4,198,000 | |

Expenditure on capital projects is within budget, there are no significant variances to report primarily due to timing of capital projects.

11. EXERCISE OF DELEGATIONS

Clause 9 of Council's Rate Debt Recovery Policy determines how debtors can enter into a plan to pay their outstanding debts (rates and charges and other receivables) to Council. Clause 11 delegate's authority to negotiate payment plans to the CEO and Executive Manager Finance. Clause 13 requires an exercise of delegation in relation to writing off bad debts and negotiation of payment plans to be reported to Council at the next meeting following exercise of such delegation. The following delegations were exercised.

| 1. Debt Write off (Amount written off) | Payment arrangement and repayment term | Authorising officer (FM or CEO) |
|--|--|---------------------------------|
| Nil | N/A | N/A |

12. OFFICER'S RECOMMENDATION

That Council notes the contents of the Executive Manager Finance Monthly Report.

09.02.01 Finance Monthly Update Report

That Council notes the contents of the Executive Manager Finance Monthly Report.

Moved: Cr Poole

Seconded: Cr Clarke

Carried 180816.05 5/0

Attendance

Cr Poole left the meeting from 9.56am to 9.58am.

Attendance

Madison Marshall left the meeting at 9.58am

09.03.01 Strategic Projects Reports

| | |
|-------------------------|--|
| DEPARTMENT: | Works and Services |
| RESPONSIBLE OFFICER: | Philip Keirle; EMSP |
| DATE REPORT PREPARED: | 3 Aug 2018 |
| LINK TO COUNCIL PLAN/S: | Corporate Plan Operational Plan Budget |

1. BKT WHARF UPGRADE PROJECT & 70 BAY CAR-PARK – BURKETOWN

| Project Status Report | |
|------------------------------|---|
| Project Name | Burketown Wharf Upgrade Project |
| Project Manager | Philip Keirle, Burke Shire Council |
| Project Superintendent | Heath Jones, Erscon Consulting |
| Contractor(s) | Ausnorth Consulting, Lodewyk (Survey); FSG (Geotechnical); CivilPlus Construction (Civil); Erscon Consulting; True Blue (tippers), Qcrush (material supply), Car-park and shelter (TBD) |
| Status Update Provided | 3 Aug 2018 |
| Original completion date | Barge Ramp: 30 November 2017 Car-park and entertainment area: 30 June 2018 |
| Revised completion date | Barge Ramp: 5 December 2017 Car-park: 31 July 2018 Entertainment area: 31 Aug 2018 |
| Project Scope | Replace single-lane recreational boat ramp with a barge-capable ramp with concrete hardstand; Installation of 70 all-weather CTU (car trailer unit) parking bays Installation of 2 x 4x4m shade shelters and BBQs |
| Work completed last week | <ul style="list-style-type: none"> ▪ Line-marking |

| Project Status Report | |
|------------------------------|--|
| Forthcoming work | <ul style="list-style-type: none"> ▪ Line-marking ▪ Installation of bollards ▪ BBQ shelters and lighting ▪ As-constructed survey for car-park ▪ Media releases ▪ Acquittal of NSRF R3 funding (all other funding acquitted) ▪ TTC Final report for DTMR Cloncurry ▪ Additional surface roughening ▪ Reinstate all signage |

| Key Parameters | Status | Comments |
|---------------------|--|---|
| Schedule | On-Track At-Risk Off-track | <ul style="list-style-type: none"> ▪ Boat Ramp: 4 Sep 2017 – 16 Dec 2017 ▪ Car Park: 2 Apr 2017 – 30 Jun 2017 ▪ Shelters: 2 Apr 2017 – 30 Jun 2017 |
| Scope | On-Track At-Risk Off-track | <ul style="list-style-type: none"> ▪ Project scope completed for boat ramp: variations endorsed; ▪ Project scope completed for car-park; ▪ Project scope completed for entertainment area; |
| Procurement | On-Track At-Risk Off-track | <ul style="list-style-type: none"> ▪ All PM services procured (Erscon) ▪ Boat/Ramp: completed ▪ Procurement for car-park construction to proceed from April 2018. ▪ Procurement for shelters/bbq to proceed from March 2018. |
| Planning Assessment | On-Track At-Risk Off-track | <ul style="list-style-type: none"> ▪ Accepted Development process considered at September 2017 Council meeting; ▪ Post-construction notifications to be sent to EHP following receipt of Certificate of Practical Completion from Civil Plus. |
| Budget | On-Track At-Risk Off-track Budget increased to enable delivery of project. Burke's overall contribution unchanged. | <ul style="list-style-type: none"> ▪ All funding confirmed for funding programs: CRF (Community Resilience Fund), MIF (Marine Infrastructure Fund), NSRF (National Stronger Regions Fund), TTC (Transport & Tourism Connection) ▪ Approved variations: <ul style="list-style-type: none"> ○ Fender piles ○ Sleeves for fender piles ○ Additional rock-working platform ○ Crusher dust for hardstand ○ Surface roughening of cast in-situ slab |

| Key Parameters | Status | Comments |
|----------------|---------------------------------------|--|
| Reporting | On-Track At-Risk Off-track | <p>Community Resilience Fund reports:</p> <ul style="list-style-type: none"> ▪ Acquitted <p>National Stronger Regions Fund reports:</p> <ul style="list-style-type: none"> ▪ 4 Aug 2017 (submitted) ▪ 8 Jan 2018 (submitted) ▪ 28 Feb 2018 (submitted) ▪ 31 October 2018 (pending) <p>Marine Infrastructure Fund reporting:</p> <ul style="list-style-type: none"> ▪ Final acquittal in progress (pending) <p>Transport and Tourism Connections reports:</p> <ul style="list-style-type: none"> ▪ “monthly measure-up” required once car-park component of project commences ▪ 30 Jun 2018: Acquittal Report (pending) |

2. SOLAR ARRAY AND TREATED WATER OPTIMISATION - GREGORY

| Project Status Report | |
|--------------------------|--|
| Project Name | Gregory Water Treatment Solar Power Project |
| Project Manager | Philip Keirle, BSC |
| Project Superintendent | Joseph Estrada, GHD |
| Contractor(s) | Pructon Engineering Pty Ltd (Water Storage and Treatment); Q Energy Solutions (Solar Array); Austek Communications Pty Ltd (SCADA & Telemetry); FSG (Geotechnical); PH Davie Pty Ltd (Fencing) |
| Status Update Provided | 03 Aug 2018 |
| Original completion date | 14 Oct 2017 |
| Revised completion date | #1: 31 Jan 2018 #2: 09 Feb 2018 #3: 30 May 2018 #4: 31 Aug 2018 (due to rectification works for panel tank) Funding Agreement End Date: 30 Jun 2018 |
| Project Scope | <p>To improve existing operations at the Gregory Water Treatment Plant through provision of a renewable power generation source and installation of improved water storage and treatment infrastructure.</p> <ul style="list-style-type: none"> ▪ Replace existing 8 x 44kL water tanks with 2 x 225kL treated water storage tanks establishing new foundations and installation and commissioning of associated pipework; ▪ Repair clarifier and install clarifier platform; ▪ Installation of additional monitoring capability, including 3 x turbidity meters; tank modifications to enable future trim dosing upgrade. ▪ Replacement of existing generators (x2); ▪ Installation of fencing for Gregory Solar Array; ▪ Installation of 50kW solar array and 75kWh energy storage system. |

| Project Status Report | |
|-------------------------|---|
| Work recently completed | Solar Array/Storage: completed Water Treatment: <ul style="list-style-type: none"> ▪ Rectification works on 1 x panel tank |
| Forthcoming work | <ul style="list-style-type: none"> ▪ Rectification works on tanks ▪ Final acquittal of BOR funding |

| Key Parameters | Status | Comments |
|----------------|---|---|
| Schedule | On-Track At-Risk Off-track | <ul style="list-style-type: none"> ▪ Revised Project Schedule and cashflow endorsed by funding agency (Department of State Development). |
| Scope | On-Track At-Risk Off-track | <p>Variation approved for the following additional scope:</p> <p>Water Storage & Treatment Optimisation</p> <ul style="list-style-type: none"> ▪ Provision of blank-flanged inlet/outlet to each storage tank (to enable future retrofit of chlorine trim dosing system) and wider pipe support to accommodate future chlorine trim dosing pipework. ▪ Installation and commissioning of 3 No turbidity meters (supply of turbidity meters by Council) <p>Solar Array and Energy Storage System</p> <ul style="list-style-type: none"> ▪ Installation of additional posts ▪ Additional 2,500L of double-bunded fuel storage and fuel pump ▪ Change from 2 x 22kVa generators to 1 x 22kVa and 1 x 60kVa generator ▪ Removal of requirement to provide an EMP ▪ Additional QLeave <p>Other:</p> <ul style="list-style-type: none"> ▪ Fencing of solar array ▪ Survey and Geotechnical ▪ Additional CM and PM costs associated with Pructon's delay |
| Procurement | On-Track At-Risk Off-track | <ul style="list-style-type: none"> ▪ Completed |
| Town Planning | On-Track At-Risk Off-track | <ul style="list-style-type: none"> ▪ Completed |
| Budget | On-Track At-Risk Off-track | <ul style="list-style-type: none"> ▪ Fencing: on budget ▪ Solar array: on budget. ▪ Water Treatment/Storage: on budget. ▪ Project management: over budget. ▪ Project: will meet budgeted limits of funding Deed of Agreement between BSC and the Department of State Development |

| Key Parameters | Status | Comments |
|----------------|---------------------------------------|--|
| Reporting | On-Track At-Risk Off-track | Milestone 1: 30 March 2017 (completed) Milestone 2: 31 July 2017 (completed) Milestone 3: 8 January 2018 (completed) Milestone 4: 1 March 2018 (completed) Milestone 5 (added) to take account of project delays by Pructon's. |

5 month Interim report on efficiency dividend of project:

- Water Treatment Plant running on solar for 85% of the time of operation
- 9,200kWh of electricity from the sun
- 6,400kWh of electricity discharged from batteries
- Generator 1 – 400 hours
- Generator 2 – 170 hours
- Equates to 21,600L of diesel saved
- Diesel @ \$1.68 = \$36,288
- Personnel costs + oil: not yet calculated

3. BURKETOWN SEWERAGE TREATMENT PLANT UPGRADE PROJECT

| Project Status Report | |
|--------------------------|---|
| Project Name | Burketown Sewerage Treatment Plant Upgrade Project |
| Project Manager | Philip Keirle, BSC |
| Project Superintendent | Mark Poynter, BSC |
| Contractor(s) | Simmonds & Bristow; Austek Communications Pty Ltd; ARUP Pty Ltd. |
| Status Update Provided | 3 Aug 2018 |
| Original completion date | 30 May 2019 |
| Revised completion date | NA |
| Project Scope | <ul style="list-style-type: none"> ▪ Replace existing packaged treatment plant (at end of asset life) with upgraded model. ▪ Complete earthworks and commissioning of a new wet-weather storage lagoon/treated effluent lagoon (to address compliance) ▪ Complete trenching and pipework required to enable re-use/recycling of treated effluent on parks, gardens and recreational areas (to offset whole-of-life costs while increasing service levels to recreational areas). |
| Work recently completed | <ul style="list-style-type: none"> ▪ Release of RFT documentation ▪ Evaluation Panel meetings #1 and #2 held ▪ List of clarification questions sent to tenderers ▪ Completion of influent testing for raw sewage |
| Forthcoming work | <ul style="list-style-type: none"> ▪ Meet with Department of Environment and Science ▪ Complete ground-water monitoring sample ▪ Assessment of RFT submissions |

| Key Parameters | Status | Comments |
|----------------|---|--|
| Schedule | On-Track At-Risk Off-track | <ul style="list-style-type: none"> ▪ Procurement: <ul style="list-style-type: none"> ○ 30.11.18 – 30.06.18 ▪ Packaged Treatment Plant <ul style="list-style-type: none"> ○ 01.07.18 – 31.03.19 ▪ Wet Weather Storage Lagoons <ul style="list-style-type: none"> ○ 01.07.18 – 07.12.18 ▪ Recycled Water component: <ul style="list-style-type: none"> ○ 01.04.19 – 01.06.19 |
| Scope | On-Track At-Risk Off-track | <ul style="list-style-type: none"> ▪ Install and commission packaged plant ▪ Construct effluent storage lagoons ▪ Construct sludge drying beds ▪ Install pipework, pumps, storage for recycling water to school oval, rodeo reserve and Phillip Yanner Memorial ground. |
| Procurement | On-Track At-Risk Off-track | <ul style="list-style-type: none"> ▪ Expression of Interest <ul style="list-style-type: none"> ○ Released: 17 Mar 2018 ○ Closed: 11 April 2018 ▪ Tender: <ul style="list-style-type: none"> ○ Released: 22 May 2018 ○ Closed: 22 June 2018 |
| Town Planning | On-Track At-Risk Off-track | <ul style="list-style-type: none"> ▪ Not applicable |
| Budget | On-Track At-Risk Off-track | <ul style="list-style-type: none"> ▪ To revise if Burke secures Building Better Regions Fund R2 funding. |
| Reporting | On-Track At-Risk Off-track | <ul style="list-style-type: none"> ▪ Monthly reporting to Dept. Local Government <ul style="list-style-type: none"> ○ Feb 2018 report submitted 02.02.2018 ○ Mar 2018 report submitted 03.04.2018 ○ Apr 2018 report submitted 10.05.2018 ○ May 2018 report submitted 11.06.2018 ○ June 2018 report submitted 11.07.2018 ○ July 2018 report submitted 11.08.2018 |

4. OTHER PROJECTS

| Project | Description | Update/activity for reporting month |
|--------------------------------|---|---|
| NWQ Quarry Management Strategy | Regional project designed to improve Council compliance in relation to Quarry/Gravel Pit operations and to generate a suite of materials and schedules to facilitate improve Quarry operations and stakeholder relations. | <ul style="list-style-type: none"> ▪ Cultural Heritage document suite nearing completion. ▪ QMP workshop with 7 participating RRTG members to take place in Richmond on 12 July 2018. |

| Project | Description | Update/activity for reporting month |
|---|---|---|
| Cultural Heritage Project: water access tracks, turnaround points and gravel pits | Progress completion of CH Surveys of key gravel pits, transport routes, water points and access tracks within the Burke Shire with Gangalidda, Garawa and Waanyi Traditional Owner groups | <ul style="list-style-type: none"> ▪ UQCHU survey reports completed and under final review (some updates may be required to account for relocated artefacts); ▪ Final booklet under development |
| Gregory ILUA #2 | Progress land tenure reforms in Gregory with Waanyi, DNRM and Paraway | <p>Completed</p> <ul style="list-style-type: none"> ▪ Concept for land exchange ILUA developed and to be progressed with Waanyi and Paraway in the near future: dates TBD. ▪ Initial valuations completed; ▪ Site/Concept Plans and Feasibility Studies forwarded to Waanyi; <p>To do</p> <ul style="list-style-type: none"> ▪ Confirm late August meeting in Cairns to confirm concepts with Planners; ▪ Gregory community consultation in September; ▪ Progress applications with DNRME |
| Burketown Wharf ILUA | Progress Burketown Wharf ILUA with Gangalidda & Garawa Native Title Aboriginal Corporation | Parties approaching in-principle negotiator agreement. |
| Burketown Mineral Baths | Installation of 3 x mineral baths (at 3 different temperatures) with associated infrastructure: decking, bird hides, barbeques etc. | <ul style="list-style-type: none"> ▪ MIPP (Maturing the Infrastructure Pipeline Program) application submitted; ▪ Draft concept designs completed; ▪ Pre-lodgement advice received from DILGP; <p>Next steps:</p> <ul style="list-style-type: none"> ▪ Complete Detailed Design (meeting planning requirements received through the pre-lodgement process), subject to receipt of MIPP funding. |
| EDQ-BSC Development Management Agreement | Progression of BKT South and BKT Light Industrial developments. Progression of remote housing initiative | <ul style="list-style-type: none"> ▪ BKT South concept endorsed with final plans being drafted; ▪ BKT Light Industrial first draft presented for consideration. |

5. COMPLETED PROJECTS

| Project | Description | Completed | Acquitted |
|---|---|------------|-----------|
| Refresh of the Register of Prequalified Suppliers (ROPS) for Plant Hire (Wet and Dry) | Extension of existing ROPS and release of Request for Tender to have new operators bid for inclusion on the ROPS and for existing suppliers to add additional plant to the various ROPS categories. | April 2018 | NA |

6. GULF SAVANNAH DEVELOPMENT PROJECTS

| Project | Description | Update for reporting month |
|--|--|----------------------------|
| Digital Resilience & Capability Project | Complete Feasibility Studies for the following Fibre Optic Projects: <ul style="list-style-type: none"> - BKT-NMT Fibre - NMT-KMB Fibre | Completed |
| Digital Townships, Digital Tourism | GSD to produce report into prospects and approaches to coordinate the whole-of-Gulf in a digital data acquisition program, focusing on tourism and digital infrastructure. | Completed |
| Gulf Savannah Tourism Survey | GSD to replicate and broaden the 2013 Gulf Savannah Tourism Survey to provide LGs and key stakeholders an in insight into tourism patterns & developments between 2013-2017. | Completed |
| Lower Gulf Marine & Riverine Infrastructure & Economic Development Project | GSD to explore options and provide economic modelling around marine and riverine-based economic development opportunities in the Lower Gulf. | Completed |

7. OFFICER'S RECOMMENDATION

That Council receives the Strategic Projects Report.

09.03.01 Strategic Projects Reports

That Council receives the Strategic Projects Report.

Moved: Cr Camp

Seconded: Cr Murray

Carried 180816.06 5/0

10. Closed Session Reports

That Council move into closed session to discuss confidential items as stated in the *Local Government Regulation 2012* in Chapter 8 Administration, Part 2 Local government meetings and committees, under *Sections 275 (1) (c, d, e, and h)*.

(c) the local government’s budget;

(d) rating concessions;

(e) contracts proposed to be made by it;

(h) other business for which a public discussion would be likely to prejudice the interests of the local government or someone else, or enable a person to gain a financial advantage.

Council moved into closed session at 10.13am.

Moved: Cr Yanner

Seconded: Cr Poole

Carried 180816.07 5/0

Attendance

Mark Poynter left the meeting from 10.28am to 10.40am.

Attendance

Sharon Daishe left the meeting from 10.31am to 10.49am.

Attendance

Cr Murray left the meeting from 10.39am to 10.40am.

Attendance

Ferne Clarke left the meeting from 10.43am to 10.46am.

Move into Open Session

That the meeting resume in open session to consider recommendations arising out of the closed session.

Council resumed open session at 11.39am.

Moved: Cr Murray

Seconded: Cr Poole

Carried 180816.08 5/0

10.01 Closed Session - Firefly Street Improvements

1. That Council note the contents of the report; and
2. That the report/attachment be deemed a confidential document and be treated as such, and remain confidential unless council decides otherwise by resolution, pursuant to the provisions of the Local Government Regulation 2012 in Chapter 8 Administration, Part 2 Local government meetings and committees, under Section 275 (1) (c) the local government's budget and (e) contracts proposed to be made by it.
3. That Council:
 - a. Commit to extensions of the sewer and water network as per the current design in the current budget; and
 - b. Establishes that the development contribution for James Cook University for connection to town services for student nurse accommodation on Lots 75 & 76 (or equivalent if amalgamated) on Firefly Street will be \$29,500; and
 - c. Make allowance for road improvement works in future budgets.

Moved: Cr Camp

Seconded: Cr Yanner

Carried 180816.09 5/0

10.02 Closed Session – Burketown Turf Club – Lease over Lot 97 on PC19

1. That the report/attachment be deemed a confidential document and be treated as such in accordance with Local Government Regulation 2012 in Chapter 8 Administration, Part 2 Local government meetings and committees, under Sections 275 (1) and that the document remain confidential unless council decides otherwise by resolution; and
 - (d) Rating concessions;
 - (h) Other business for which public discussion would be likely to prejudice the interests of the local government or someone else or enable a person to gain a financial advantage.
2. That Council approaches the Department of Natural Resources, Mines & Energy and suggests that the Department cancels Term Lease TL 0/207884 on the grounds that:
 - a. The lessee is no longer an incorporated association under *Associations Incorporation Act 1981* having been de-registered in July 2016 and
 - b. The lessee is no longer using the leased land as per the conditions of the lease agreement

Moved: Cr Poole

Seconded: Cr Murray

Carried 180816.10 5/0

10.03 Closed Session - STP Upgrade Project

- 1. That the report/attachment be deemed a confidential document and be treated as such in accordance with Local Government Regulation 2012 in Chapter 8 Administration, Part 2 Local government meetings and committees, under Sections 275 (1)(e) – “contracts proposed to be made” – and that the document remain confidential unless council decides otherwise by resolution; and**
- 2. That Council note the contents of the report; and**
- 3. That Council defers consideration of the 2018-05 BKT STP Upgrade Project until receipt of further information and notifies tenderers of this course of action.**

Moved: Cr Camp

Seconded: Cr Yanner

Carried 180816.11 5/0

Attendance

Cr Yanner left the meeting from 11.54am to 11.59am.

11. Chief Executive Officer Reports

11.01 Chief Executive Officer Report

| | |
|-------------------------|--|
| DEPARTMENT: | Office of the Chief Executive Officer |
| RESPONSIBLE OFFICER: | Sharon Daishe, CEO |
| DATE REPORT PREPARED: | 05 August 2018 |
| LINK TO COUNCIL PLAN/S: | Corporate Plan Operational Plan Budget |

1. ANNUAL PLAN – REPORTING MONTH ACTIVITY

Doc ID | 245907

| Activity | Description | Report for July 2018 |
|----------------------------------|---|--|
| CRRH Student Nurse accommodation | Finalise lease of land on Firefly St to James Cook University for student nurse accommodation to enable construction to commence | Finalised Use Agreement, DA presented to Council |
| Delegations CEO to officers | Requires major review - begin with focus areas | Reviewed Rental Tenancies with Ross Higgins |
| Executive performance review | Finalise project to harmonise executive performance review; participate in CEO annual performance review; conduct annual performance review with direct reports | EMCCS - appointed, commenced onboarding. Initial discussion with Suzanne Wishart, LGAQ, to finalise project commenced in 2017 |
| ICT - major project oversight | Monitor and guide project under auspice of EMCCS to review and replace ICT architecture | SurePact Pilot - negotiated |
| Internal Audit Plan | 17-18: finalise and develop implementation plan with relevant staff 18-19: update 3-year plan (determine focus for 18-19 as risk is to be deferred) and present to council | Reviewed draft internal audit report. Awaiting councillor interviews to finalise report |
| IPR: Operational Plan | 18-19: monitor progress and report quarterly 19-20: consult and develop for adoption at Council's budget meeting (July) | 17-18: Q4 report presented 18-19: adopted |

| Activity | Description | Report for July 2018 |
|---------------------------|---|---|
| NWQ ROC, RRTG & CEO Forum | ROC & RRTG: submit papers on regional matters; attend monthly teleconference and quarterly meetings. NWQ CEO Forum: provide secretariat and attend quarterly meetings (handover 2019 to Richmond) | ROC-TC -attended CEO forum -attended |
| Riversleigh | Engage with Riversleigh stakeholders to increase awareness | Engaged with Mount Isa, and chair RCASAC |
| Shared services | Monitor operation of shared services and seek new opportunities | Fortnightly meetings and monthly strategic meeting - attended |
| Training & development | Participate in leadership development | Peer mentoring report due 31/7 - deferred due to workload |

2. ANNUAL PLAN – NEXT MONTH

Doc Id | 245907

| Activity | Description | Planned for August 2018 |
|------------------------------------|---|---|
| Annual report | Refer register of gov instruments | Prepare draft |
| Conferences & strategic engagement | Attend key meetings, and submit agenda papers on regional issues | LGAQ - papers Mt Isa Futures Forum - attend |
| CRRH Student Nurse accommodation | Finalise lease of land on Firefly St to James Cook University for student nurse accommodation to enable construction to commence | Determine development contribution, sign Lease |
| Delegations CEO to officers | Requires major review - begin with focus areas | Rental tenancies |
| Executive performance review | Finalise project to harmonise executive performance review; participate in CEO annual performance review; conduct annual performance review with direct reports | Exec PRDP: develop scope, obtain quote EMCCS onboarding EMWI & EMSP A/rev |
| ICT - major project oversight | Monitor and guide project under auspice of EMCCS to review and replace ICT architecture | SurePact pilot - seek funding CouncilWise - review product |

| Activity | Description | Planned for August 2018 |
|--------------------------------|--|--|
| Internal Audit Plan | 17-18: finalise and develop implementation plan with relevant staff 18-19: update 3-year plan (determine focus for 18-19 as risk is to be deferred) and present to council | 17-18 audit: auditor to prepare final report after consultation with councillors |
| IPR: Corporate Plan 2019-24 | Council's corporate plan is in the last year of its operation. Next 5 year plan to be developed in consultation with community to be effective 01 July 2019 | Stakeholder engagement plan - present to Council (EMSP) |
| Local Disaster Management Plan | LDMG to meet at least twice per annum, and as required to respond to emergencies. Plan to be reviewed annually. | Conduct LDMP annual review |
| NWQ ROC, RRTG & CEO Forum | ROC & RRTG: submit papers on regional matters; attend monthly teleconference and quarterly meetings. NWQ CEO Forum: provide secretariat and attend quarterly meetings (handover 2019 to Richmond) | ROC & RRTG Karumba |
| Riversleigh | Engage with Riversleigh stakeholders to increase awareness | Site visit (?) |
| Shared services | Monitor operation of shared services and seek new opportunities | Fortnightly meetings |
| Training & development | Participate in leadership development | Council & EMT leadership program |

3. COMMUNICATION

Councillor updates: for the reporting month (as emailed on an 'as happened' basis during the month) are included in the attachment. Councillors who would like a printed copy can arrange through the Executive Assistant.

Weekly contract updates: executive manager works and infrastructure emails weekly to councillors regarding active contracts (>\$200k) awarded by tender.

Council snapshot: this communication initiative, which highlights topics from a council meeting, was introduced in April 2017. It is now prepared and publicly released after each council meeting.

4. SUBMISSIONS

Doc ID|207920

The following list records submissions and surveys lodged during the reporting month. This may not be a complete list.

Nil for reporting month.

5. GRANTS REGISTER

Doc ID | 218540

The table below shows a summary of pending grants, and grants approved or notified as unsuccessful during the reporting month. The grants register, which contains more detailed information including compliance reporting, is included in the attachments. The register is not a public document as it contains financial information that may compromise the integrity of tender processes.

| Grant | Project | Status | Comment |
|---|--|--------------|--|
| Building Better Regions Fund (BBRF) - Community Investment Stream - Round 2 | Sport & Recreation Strategy | Approved | This may be augmented if application to Get Planning Spaces is approved |
| Building Better Regions Fund - Infrastructure Stream - Round 2 | Sewerage Treatment Plant redesign Burketown | Unsuccessful | This announcement may require Burke to reconsider this project |
| Building Better Regions Fund (BBRF) - Infrastructure Stream - Round 2 | Staff housing Burketown | Unsuccessful | This announcement will impact on Burke's application to the Building our Regions fund, which was based on using BBRF as matching funds |
| Building our Regions Round 4 | Burketown Staff Housing Project | Pending | |
| Non-Recurrent Subsidy Program 2018-19 | New SES Roof Structure | Pending | |
| Get Planning Spaces Program | Sport & Recreation Strategy | Pending | Will augment BBRF if approved |
| Maturing the Infrastructure Pipeline 2 - MIPP2 | To determine and analyse options to improve causeways at the Gregory and Nicholson Rivers on the Savannah Way | Pending | |
| Maturing the Infrastructure Pipeline 2 - MIPP2 | To develop Council's artesian bore and associated wetlands into a unique regional tourism product: the Burketown Mineral Baths | Pending | |
| Maturing the Infrastructure Pipeline 2 - MIPP2 | Proposal to undertake the detailed design of the realignment and raising of the Leichardt River crossing | Pending | |

6. REGISTER OF GOVERNANCE INSTRUMENTS














Doc ID | 197887

Council is accountable for more than 35 plans and authorities that govern or authorise its operations. These are generally required by law and are subject to regular compliance activities such

as reporting, reviewing and auditing. A detailed compliance report is included in the attachments. An exception summary is provided below.

The traffic light column relates to the *possible consequences* of non-compliance:

- Red– serious detriment to operations, or individuals
- Orange– consequences are important but less detrimental
- Green– non compliance would not cause serious detriment

| Governance Instrument | Lead |  | Compliant | Reason for non-compliance |
|--|-----------|---|------------------|--|
| Biosecurity Plan | EMWI |   | No | EMWI 08/05/18 Will engage assistance to commencing public consultation. |
| Environmental Authority ERA Permit EPPR00542713 | EMSP/EMWI |   | Partial | EMWI 08/04/18 EA application and compliance underway/ongoing. |
| Internal Audit Plan | CEO |   | Partial | CEO: 05/07/18 - internal audit plan to be amended for 18-19 to defer ERM (refer audit committee 25 June 18 recommendation) |
| Pest Management Plan | EMWI |   | To be superseded | EMWI 10/03/18 to be rolled into the Biosecurity plan |
| Quarry Management Plan | EMSP/EMWI |   | In process | EMWI 08/04/18 Ongoing development through support of NWQ QMS |
| Airport Reporting Manual | EMWI |  | to be reviewed | EMWI 08/04/18 New Airport manual to include requirements |
| Transport Security Program for Burke Shire Council | EMWI |  | to be reviewed | EMWI 08/04/18 New Airport manual to include requirements |

7. DELEGATIONS CEO TO OFFICERS

Doc ID | 200935

Section 259 of the *Local Government Act 2009 (QLD)* provides for the CEO to delegate powers to an appropriately qualified employee or contractor. Section 260 requires the CEO to keep a register of such delegations, which may be inspected by the public. The register of delegations from CEO to officers is included in the attachments. The report below summarises changes during the reporting month.

| Delegation | Review (refer attached register for full details) |
|------------|---|
| Financial | Staff changes |

8. MEETINGS/CONFERENCES/DEPUTATIONS

Doc ID | 196554

Following is a record of elected member, CEO and senior executive staff engagement with stakeholders and departments, and attendance at meetings, conference and other events, during the reporting month. A calendar of future meetings is provided as an attachment.

| Date | Time | Meeting | Venue | Attendees |
|----------------|------|--------------|----------|------------|
| Thu, 12-Jul-18 | | RRTG Meeting | Richmond | CEO & EMWI |

| Date | Time | Meeting | Venue | Attendees |
|----------------|----------------|--|----------------|--|
| Fri, 13-Jul-18 | | CEO Forum | Richmond | CEO |
| 11-13 Jul-18 | | Future Cities conference LGAQ | Cairns | Cr Poole |
| Thu, 19-Jul-18 | | Council Meeting | Nijinda Durlga | Councillors, Management and EA |
| Wed, 25-Jul-18 | 5.00 to 6.30pm | Mount Isa Superbasin meeting | Nijinda Durlga | "Mayor, Deputy Mayor, CEO, EMWI, EMCCS David Thomas – Department of the Environment and Energy Rod Dann – Department of the Environment and Energy Anthony Swirepik – Department of the Environment and Energy Steve Lewis – Geoscience Australia Tom Atu – Department of the Prime Minister and Cabinet John Bongiorno – Department of the Prime Minister and Cabinet |
| Thu, 26-Jul-18 | 9.00am | Special Meeting - Budget Adoption | Nijinda Durlga | Councillors, Management and EA |
| Tue, 31-Jul-18 | | Burketown Health Centre workshop - masterplanning & strategic plan | Nijinda Durlga | CEO, EA, CDTO |
| Tue, 31-Jul-18 | | Shared Services Meeting with Doomadgee Aboriginal Shire Council | | CEO, EMCCS, Cr Poole |

9. OFFICER'S RECOMMENDATION

That Council notes the content of the Chief Executive Officer's report for the month of July 2018.

11.01 Chief Executive Officer Report

That Council notes the content of the Chief Executive Officer’s report for the month of July 2018.

Moved: Cr Murray

Seconded: Cr Yanner

Carried 180816.12 5/0

11.02 2018 Local Government Association of Queensland Annual Conference

| | |
|-------------------------|---|
| DEPARTMENT: | Office of the Chief Executive Officer |
| RESPONSIBLE OFFICER: | Sharon Daishe; CEO (report prepared by Madison Marshall, Executive Assistant) |
| DATE REPORT PREPARED: | 13 August 2018 |
| LINK TO COUNCIL PLAN/S: | Budget |

1. PURPOSE

To determine the Council delegations for the upcoming Local Government Association of Queensland (LGAQ) Annual Conference to be held in Brisbane from 29 to 31 October 2018.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council, by way of decision 160421.09, nominated councillors to represent Burke Shire and attend as delegates to certain organisations and events:

10.01.03 Nomination of Council representatives to other Organisations and Associations

That Council appoints the following delegates and representatives to the following associations, organisations, interest groups or events:

| | |
|---------------------------------------|----------------------------------|
| Australia Day Committee | Cr John Clarke |
| Agforce | Cr Ernie Camp |
| Gregory Landcare | Cr Ernie Camp |
| Gulf Savannah Development | Cr Ernie Camp & Cr Paul Poole |
| LGAQ Annual Conference | Cr Ernie Camp & Cr Paul Poole |
| Nth Queensland LGA | Cr Ernie Camp & Cr Tonya Murray |
| NWQ Rural Roads and Transport Group | Cr Ernie Camp & Cr John Yanner |
| NWQ Regional Organisation of Councils | Cr Ernie Camp & Cr Paul Poole |
| Savannah Way Ltd (TTNQ and OQTA) | Cr John Clarke & Cr Tonya Murray |
| Southern Gulf Catchments | Cr John Clarke & Cr Tonya Murray |
| Joint Consultative Committee | Cr Paul Poole |
| SIA Trust Fund | Cr Tonya Murray |

Moved: Cr Camp

Seconded: Cr Poole

Carried 160421.09 5/0

Council has nominated delegates for the LGAQ Annual Conference.

3. PROPOSAL

That Council determine the delegations to the LGAQ Annual conference in order to enable confirmation of bookings, flights etc.

It is proposed that Council does not submit any motions to the 2018 LGAQ Conference.

4. FINANCIAL & RESOURCE IMPLICATIONS

The 2018-19 budget provides \$16,000 for CEO conferences and meetings and \$45,000.00 for Councillor conferences, training and meetings.

Earlier bookings will enable access to “early bird” rates for conference sign-ups and the possibility of securing cheaper flights.

Council’s membership of LGAQ covers attendance for two delegates.

Early Bird Rates (prior to and including 14 September):

- Council Observer: \$1540 registration fee + \$175 for gala dinner + cost of accommodation and flights
- 5 or more Council Observers: \$1430 registration fee + \$175 for gala dinner + cost of accommodation and flights

After 14 September Rates:

- Council Observer: \$1740 registration fee + \$175 for gala dinner + cost of accommodation and flights
- 5 or more Council Observers: \$1600 registration fee + \$175 for gala dinner + cost of accommodation and flights

Following is an estimate of the total cost based on numbers of delegates, with registration pre 14 September. Flights have not yet been priced therefore this is for estimation and comparison purposes only.

| Delegates | 1 | 2 | 3 | 4 | 5 | 6 |
|---|-------------|-------------|-------------|--------------|--------------|--------------|
| Registration inc dinner (pre 14 September) | - | - | 1715 | 3430 | 5145 | 6860 |
| Travel - drive to Isa, commercial flight to Brisbane | 790 | 1,580 | 2,370 | 3,160 | 3,950 | 4,740 |
| Accommodation (4 nights @ approx. \$295 pp/night inc continental breakfast) | 1,180 | 2,360 | 3,540 | 4,720 | 5,900 | 7,080 |
| Meals and incidentals est \$120 pp/day | 480 | 960 | 1,440 | 1,920 | 2,400 | 2,880 |
| TOTALS | 2450 | 4900 | 9065 | 13230 | 17395 | 21560 |

5. POLICY & LEGAL IMPLICATIONS

| Instrument | Information |
|--|---|
| Burke Shire Council Corporate Plan 2014-19 | 1.2.1 Council continues to work closely with regional organisations 1.2.2 Council continues to engage with State Government Departments, Ministers and Directors |
| Burke Shire Council Operational Plan 2014-19 | Council will attend key meetings and submit agenda papers on relevant regional issues |
| Burke Shire Policies | Conference and travel to be in accordance with Burke Shire Council policies. |

6. CRITICAL DATES & IMPLICATIONS

Deadline for registration is Friday 14 September 2018 for 'early bird' discount.

7. CONSULTATION

CEO, Mayor and Deputy Mayor

8. CONCLUSION

Making this decision now will enable Council to make savings through the early registration discount, and secure flights and accommodation.

The CEO generally attends this conference and a motion is required.

9. OFFICER'S RECOMMENDATION

3. That Council note the contents of the report; and
4. Approves the delegation of persons as listed below to attend the 2018 Local Government of Queensland Annual Conference to be held in Brisbane 29 to 31 October 2018
 - Mayor Ernie Camp
 - Deputy Mayor Paul Poole
 - Councillors (list names here)
 - CEO Sharon Daishe

11.02 2018 Local Government Association of Queensland Annual Conference

1. That Council note the contents of the report; and
2. Approves the delegation of persons as listed below to attend the 2018 Local Government of Queensland Annual Conference to be held in Brisbane 29 to 31 October 2018
 - Mayor Ernie Camp
 - Deputy Mayor Paul Poole
 - Councillor (one/tba)
 - CEO Sharon Daishe

Moved: Cr Poole

Seconded: Cr Camp

Carried 180816.13 5/0

11.03 Review of Zone Tax Rebate

DEPARTMENT: Office of the Chief Executive Officer

RESPONSIBLE OFFICER: Sharon Daishe, CEO

DATE REPORT PREPARED: 15 August 2018

LINK TO COUNCIL PLAN/S:

1. PURPOSE

To consider supporting an independent review of the Zone Tax Rebate Scheme.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Senator the Hon. Ian Macdonald has written to encourage Council to write to the Prime Minister to urge him to seriously consider an independent review of the Zone Tax Rebate scheme. Senator Macdonald's proposal makes the following recommendations:

Recommendation 1.

This proposal recommends that a comprehensive independent review of the Zone Tax Rebate scheme be conducted to determine the on-going form and function of the Zone Tax Rebate scheme, to ensure its practicable continuation and fair application to eligible Australians

Recommendation 2.

This proposal recommends that such a review consider:

1. the overall operation of the scheme,
2. the boundaries of the prescribed zones,
3. eligibility for the rebate,
4. the applicable rates of the rebate,
5. the indexation that should be applied to the rebates in future,
6. the on-going cost of the scheme,
7. the application of the rebate scheme to pensioners and the unemployed, through non-tax related mechanisms or payments,
8. the application of the rebate scheme to businesses, through corporate tax mechanisms, and
9. any other related matter.

Recommendation 3.

This proposal recommends that the review be commissioned before the end of 2018.

3. PROPOSAL

Under the current rebate system, the larger lump-sum nature of the rebate may encourage spending on big ticket items that are unavailable in smaller regional remote communities. This may encourage spending in city locations rather than the community of residence. If the system were based instead

on a tax concession, there may be greater likelihood that the smaller additional amount of cash in hand on pay day is spent supporting businesses in the local community of residence rather than larger city centres.

It is proposed that Council writes to the Prime Minister to urge him to seriously consider an independent review of the Zone Tax Rebate scheme before the end of 2018. In recognition that a lump sum rebate may encourage spending on bigger ticket items unavailable in local communities, it is proposed that the review should also consider replacing the rebate with a concession.

4. FINANCIAL & RESOURCE IMPLICATIONS

Nil financial cost.

5. CRITICAL DATES & IMPLICATIONS

Timely action by all local governments may encourage action on this matter that will benefit our local residents and businesses.

6. CONSULTATION

Mayor

7. OFFICER'S RECOMMENDATION

1. That Council note the contents of the report; and
2. That Council writes to the Prime Minister to urge him to conduct an independent review of the Zone Tax Rebate before the end of 2018; and
 - a. That the review gives consideration to replacing the rebate with a concession to encourage spending in the local community of residence to support local business.

11.03 Review of Zone Tax Rebate

- 1. That Council note the contents of the report; and**
- 2. That Council writes to the Prime Minister to urge him to conduct an independent review of the Zone Tax Rebate before the end of 2018; and**
 - a. That the review gives consideration to replacing the rebate with a concession to encourage spending in the local community of residence to support local business.**

Moved: Cr Clarke

Seconded: Cr Poole

Carried 180816.14 5/0

12. Corporate and Community Services

12.01 Corporate and Community Services Monthly Report

| | |
|-------------------------|--------------------------------|
| DEPARTMENT: | Corporate & Community Services |
| RESPONSIBLE OFFICER: | Ferne Clarke; EMCCS |
| DATE REPORT PREPARED: | 11 August 2018 |
| LINK TO COUNCIL PLAN/S: | Operational Plan |

1. GENERAL BUSINESS

Operational Plan

| Project | Description | Lead | Jul | Aug |
|--|--|-------|-------------------|--|
| Implementation of values based culture | Development and implementation of Values Culture | EMCCS | | Planning |
| Burketown History Book | Publication of Burke Shire Cultural History | EMCCS | Review manuscript | Provide final updates |
| Ongoing Process Improvement | Ongoing series of process improvements | EMCCS | | Digitisation Destruction Project |

Administration and Community Services (A&CS)

On site storage of hard copy documents continues to be an issue. Staff capability has been impacted with records officer resigning, which will provide an opportunity to review the current structure and delivery of the Administration and Community Services Department.

See Jun CorpMem report attached.

ICT Business Architecture Review has been finalised. Findings and our enterprise business rules have been identified. Agility, Capability and Functionality are the core enterprise requirements for ICT Architecture. Findings substantiated the overall underperformance of our current system. An opportunity to look an Enterprise Suite that has agility, capability and functionality was taken by executives and councillors on Friday 10 August 2018. A deeper investigation of the system is being scheduled to be undertaken in Cairns where consultants will show case “Council Wise” live in Council’s Cairns office.

See Jun WiFi, Website and Civica reports attached.

See Jun Library Report attached.

See Jun CDTO, Donation and Facebook Reports attached.

2018 Council Run Events Schedule

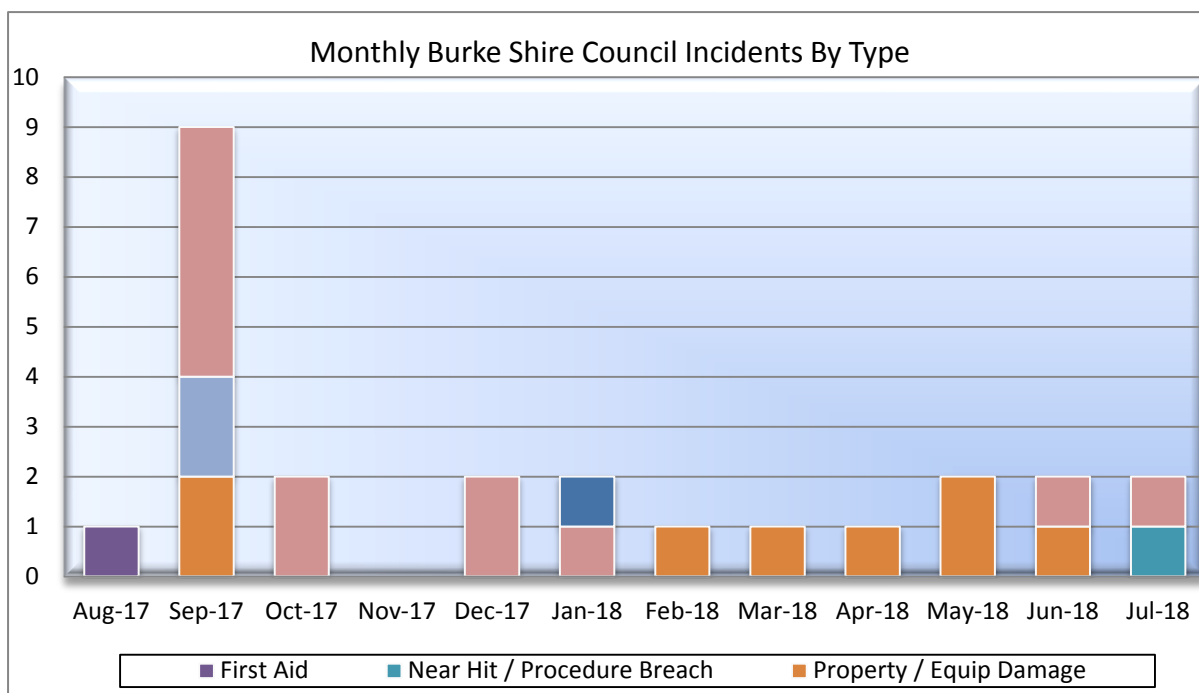
| Date/s | Activity |
|-----------|--------------------------------|
| 1 Sept | Tidy Yard Competition |
| 18-26 Aug | Seniors Week (Tentative event) |
| 11 Nov | Remembrance Day |

Human Resources

| | |
|----------------------|---|
| Departures | Nil |
| Appointments | Ms Nirmala Manohar commenced 30 July 2018 (Snr Accountant) Ms Jessica McCrae commences 6 August 2018 Ms Jade Nacario commences 27 August 2018 |
| Recruitment | Contracts & Procurement Officer (Cairns). Local process unsuccessful. Position re-advertised nationally. Technical Officer (Cairns). Advertised locally no applicants. Re-advertised nationally. Relief Administration Officer (Local). Advertised locally closing date 12 August 2018 Relief Administration & Community Services Coordinator has been sourced through LOGO. Ms Dell Price commences 7 August 2018. Administration & Community Services Coordinator (Permanent). Advertising will commence 13 August 2018 |
| Training | Forklift Operator Training for Brett Harris, Matthew Douglas, Sage Marshall, Laurie Portch and Louise Campbell LGMA Rural Management Challenge Team members underwent 3 day's team building training with John Carr Cairns Office completed a week long training program in Synergy software (Doomadgee FMIS platform) Council's WH&S Representatives completed mandatory Health & Safety Representative training |
| Next Months Schedule | Plant Operator Training –Forklift operations (6 th – 9 th August and 13 th – 16 th August 2 groups of 5 participants) MC truck driver's licensing 9 th - 10 th August and 16 th – 17 th August LGMA HR Forum 1 st August 2018 in Mackay Sage Marshall – block release training for apprenticeship in AUR31116 Heavy Vehicle Technology 9 th – 17 th August Further Plant Operator Training in September 2018 |

Work Health and Safety

There were no incidents reported in June 2018.



See June WHS report attached.

2. LOCAL LAWS

Local Law No2 (Animal Management)

| Activity | Mth | Canis | Feline | Total |
|--------------|-----|-------|--------|-------|
| Impoundments | Jul | 4 | 3 | 7 |

3. OFFICER’S RECOMMENDATION

That Council notes the contents of the EMCCS report for the month of July 2018.

12.01 Corporate and Community Services Monthly Report

That Council notes the contents of the EMCCS report for the month of July 2018.

Moved: Cr Camp

Seconded: Cr Clarke

Carried 180816.15 5/0

12.02 Reconfiguration of Lot - Lot 4, Lot 5 and Lot 10 on RP743007

| | |
|-------------------------|--------------------------|
| DEPARTMENT: | Planning and Development |
| RESPONSIBLE OFFICER: | Ferne Clarke; EMCCS |
| DATE REPORT PREPARED: | 08 August 2018 |
| LINK TO COUNCIL PLAN/S: | Town Planning Scheme |

1. PURPOSE

To consider an application for Reconfiguration (ROL) – Amalgamation (3 lots into 1) lodged with Council in July 2018. The Application is Code Assessable against the Planning Scheme.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The site is described as Lot 4, Lot 5 and Lot 10 on RP743007, is hatchet shaped and has a total area of 2,924m². The site has frontage of 18 metres to Nowland Street with a truncated corner of 8.525 metres and frontage of 68.8 metres to Murray Avenue and a truncated corner of 8.485 metres and frontage of 42.75 to Wills Developmental Road. The site is generally level and devoid of vegetation with the except of several trees on Lot 5, adjacent to the dwelling house.

The site is located in the township of Gregory and Lot 5 is improved by a dwelling house and out buildings, Lot 4 and Lot 10 are vacant. Currently informal vehicular access is provided from Murray Avenue to the dwelling house located on Lot 5 and from Wills Developmental Road to Lot 4. The site is connected to reticulated water, electricity and telecommunications and has an onsite septic system.

3. PROPOSAL

APPLICANT: Mr Laurie Portch

APPLICATION: Reconfiguring a Lot – Amalgamation

ADDRESS: 2 Murray Street, Gregory

ZONE: Town Zone- Preferred Use Area (PUA) - Residential

SITE AND LOCALITY

The site is described as Lot 4, Lot 5 and Lot 10 on RP743007, is hatchet shaped and has a total area of 2,924m². The site has frontage of 18 metres to Nowland Street with a truncated corner of 8.525 metres and frontage of 68.8 metres to Murray Avenue and a truncated corner of 8.485 metres and frontage of 42.75 to Wills Developmental Road. The site is generally level and devoid of vegetation with the exception of several trees on Lot 5, adjacent to the dwelling house.

The site is located in the township of Gregory and Lot 5 is improved by a dwelling house and out buildings, Lot 4 and Lot 10 are vacant. Currently informal vehicular access is provided from Murray Avenue to the dwelling house located on Lot 5 and from Wills Developmental Road to Lot 4. The site is connected to reticulated water, electricity and telecommunications and has an onsite septic system.

PROPOSED DEVELOPMENT

It is proposed to extinguish the boundaries between the three lots to create one large amalgamated site with an area of 2924m².

A copy of the Proposal Plan of Reconfiguration is attached at Appendix 1.

TOWN PLANNING ASSESSMENT

The proposed development requires assessment against the Burke Shire Planning Scheme

Burke Shire Planning Scheme 2003

Under the Burke Shire Planning Scheme the site is included in the Town Zone: Preferred Use Area (PUA) - Business.

The Application is Code Assessable against the following Codes:

- Town Zone Code; and
- Reconfiguring a Lot Code.

An assessment of the proposed development, against the Codes is outlined below.

Town Zone Code

The Town Zone Code seeks to ensure all development contributes to Burketown and Gregory being well serviced, attractive towns which are pleasant and safe places to work, live and visit and that new uses are designed and managed to maintain the prevailing amenity and to maintain the safety of people and works.

The Overall Outcomes sought for the Town Zone in Section 4.6 of the Planning Scheme, are:

- (a) Burketown and Gregory are well-serviced, attractive towns providing a pleasant and safe place to live, work and visit;
- (b) Burketown and Gregory are each a focus for a range of business, industrial, tourist, community and recreational activity in the local government area;
- (c) Burketown's role as the main business and community centre is consolidated;
- (d) there is a recognisable focus for business and community activity in each town;
- (e) Burketown and Gregory provide a range of housing types, including a second house on a lot, temporary housing and multiple dwellings;
- (f) uses are consolidated in areas provided with infrastructure, and uses and works are located and designed to maximise the efficient extension and safe operation of infrastructure;
- (g) uses and works are located, designed and managed to:
 - (i) be compatible with other uses and works; and
 - (ii) maintain the safety of people and works; and
 - (iii) maintain the prevailing amenity; and
 - (iv) avoid significant adverse effects on the natural and cultural heritage values of the environment.

The proposed reconfiguration is compliant with the relevant Overall Outcomes sought for the Town Zone.

Section 4.10- Effects of use, seeks to achieve the following outcomes relevant to this development:

Non-residential use and amenity

- (a) non-residential uses are located, designed and operated to avoid significant adverse changes to the light, noise, dust, odours, traffic conditions or other physical conditions experienced by occupants of:
- (i) associated, adjoining or nearby residential uses; or
 - (ii) other types of non-residential uses.

Operation of infrastructure

- (a) uses are of a type and scale that maintain the standard of service identified in schedule 1, part 1; and
- (b) the safe and efficient operation of roads are maintained having regard to:
- (i) the nature of vehicles using the road; and
 - (ii) the location of uses that may be adversely affected by noise or dust generated from use of the road; and
- (c) uses are located and designed to avoid significant adverse effects on safe aircraft operations due to:
- (i) physical intrusions; or
 - (ii) reduced visibility; or
 - (iii) collisions with birds; or
 - (iv) electromagnetic interference with aircraft navigation systems; or
 - (v) other functional problems for aircraft (including artificial lighting hazards); and

The proposed reconfiguration can readily comply with these requirements. Compliance is achieved with the relevant provisions of the Town Zone Code.

RECONFIGURING THE LOT

Reconfiguring a Lot Code seeks to achieve the following Overall Outcome, relevant to the assessment of this Application:

- (a) if rearranging the boundaries of a lot – usability of and access to all lots affected is improved, or maintained to an adequate extent.

Specific requirements for reconfiguration of a lot in the Town Zone -Business, are as follows:

Vehicular access

- (b) Each new lot or separate part of a lot has appropriate vehicular access to a Road that does not significantly detract from the operation of the Road; and

On-site services and facilities

- (c) each new lot or separate part of a lot is capable of being connected to, or providing for within the lot, an appropriate level of the following:
- (i) water supply; and
 - (ii) sewage treatment; and
 - (iii) drainage; and
 - (iv) power supply; and

- (v) telecommunications.

Non- Residential use

Having regard to its intended use, each new lot or separate part of a lot intended for non-residential use has the following:

- (i) sufficient area and proportions; and
- (ii) adequate frontage to a road; and
- (iii) suitable areas within the lot for the location of relevant activities or works.

Business use

Each new lot or separate part of a lot intended for Business use has the following :

- (i) a minimum area of 500m²; and
- (ii) minimum dimensions within the lot or separate part of a lot of 9m by 30m; and
- (iii) a minimum road frontage of 10m.

The site is in an area of Gregory bounded by Wills Developmental Road, Murray Avenue, Nowland Street and Gleeson Avenue that is included in the Town Zone- Business PUA. The amalgamation of the three (3) lots into one (1) lot will not detrimentally impact on the existing amenity of the area or compromise the existing land use pattern. The proposed development can comply with the relevant provisions of the Code.

REFERRAL AGENCIES

The site is located within 25 metres of a State Controlled Road (SCR) – Wills Developmental Road. The referral trigger in the Planning Regulation 2017, Part 9, Division 4, Subdivision 2, Table 1 – Reconfiguring a lot near a State transport corridor, states:

Subdivision 2 State transport corridors and future State transport corridors

| Column 1 | Column 2 |
|--|---|
| 1 Development application requiring referral | Development application for reconfiguring a lot that is assessable development under section 21, if— (a) all or part of the premises are within 25m of a State transport corridor; and (b) 1 or more of the following apply— (i) the total number of lots is increased; (ii) the total number of lots adjacent to the State transport corridor is increased; (iii) there is a new or changed access between the premises and the State transport corridor; (iv) an easement is created adjacent to a railway as defined under the Transport Infrastructure Act, schedule 6; and (c) the reconfiguration does not relate to government supported transport infrastructure |
| 2 Referral agency | The chief executive |
| 3 Limitations on referral agency’s powers | — |
| 4 Matters referral agency’s assessment must be against | The State development assessment provisions |
| 5 Matters referral agency’s assessment must have regard to | — |

The three (3) lots exist, there is no proposed increase in the number of lots and there is no proposed change to access between the site and the State Controlled Road, therefore it is determined that the referral trigger does not apply.

4. FINANCIAL & RESOURCE IMPLICATIONS

Nil

5. POLICY & LEGAL IMPLICATIONS

As noted above, the proposed development complies in full with the Burke Shire Town Planning Scheme 2003 Single Residential Code.

6. CRITICAL DATES & IMPLICATIONS

N/A

7. CONSULTATION

Council's Town Planning Consultant, Liz Taylor, was responsible for the preparation of the proposal and recommendations contained in this report. Liz has been in contact with Williams Graham and Carmen and Council to inform her report.

8. CONCLUSION

The three (3) lots exist, there is no proposed increase in the number of lots and there is no proposed change to access between the site and the State Controlled Road, therefore it is determined that the referral trigger does not apply.

9. OFFICER'S RECOMMENDATION

1. That Council note the contents of the report; and
2. That Council resolves: In accordance with the Planning Act 2016 as amended, the applicant be notified that the application for a Development Permit for Reconfiguring a Lot – (Amalgamation), located at 2 Murray Avenue Gregory - Lot 4, Lot 5 and Lot 10 on RP743007, is approved subject to the conditions detailed below.
 - a. The development shall be undertaken substantially in accordance with the submitted Survey Plan, cancelling Lots 4, 5 and 10 on RP743007 – Standard Format Plan- SP287782, except as modified by this approval.
 - b. This development approval lapses four (4) years after the day that the development approval takes effect, unless extended under the Planning Act 2016.
 - c. The applicant shall ensure the site is maintained in a clean and tidy condition at all times, to the satisfaction of the Chief Executive Officer or delegate.

12.02 Reconfiguration of Lot - Lot 4, Lot 5 and Lot 10 on RP743007

1. That Council note the contents of the report; and
2. That Council resolves: In accordance with the Planning Act 2016 as amended, the applicant be notified that the application for a Development Permit for Reconfiguring a Lot – (Amalgamation), located at 2 Murray Avenue Gregory - Lot 4, Lot 5 and Lot 10 on RP743007, is approved subject to the conditions detailed below.
 - a. The development shall be undertaken substantially in accordance with the submitted Survey Plan, cancelling Lots 4, 5 and 10 on RP743007 – Standard Format Plan- SP287782, except as modified by this approval.
 - b. This development approval lapses four (4) years after the day that the development approval takes effect, unless extended under the Planning Act 2016.
 - c. The applicant shall ensure the site is maintained in a clean and tidy condition at all times, to the satisfaction of the Chief Executive Officer or delegate.

Moved: Cr Poole

Seconded: Cr Clarke

Carried 180816.16 5/0

Adjournment

That Council adjourned the meeting for lunch from 12:47pm to 2.00pm; all were present at resumption except Mark Poynter.

16. Deputations and presentation scheduled for meeting

16.01 Gasfields Commission

Carolyn Collins (CEO) and Katrina Macdonald (Regional Engagement Officer) from the GasFields Commission Queensland presented information to Council regarding the functions of the Commission.

16.02 Les and Annie Clarke

The Clarke's tendered apologies as they were unavailable to attend to speak to item 10.02, Burketown Turf Club.

Attendance

Mark Poynter entered the meeting at 2.11pm

12.03 Donation Request – Gregory Downs Jockey Club

| | |
|-------------------------|--|
| DEPARTMENT: | Corporate and Community Services |
| RESPONSIBLE OFFICER: | Ferne Clarke: Executive Manager Corporate and Community Services |
| REPORT PREPARED BY: | Cheryl Portch: Community Development and Tourism Officer |
| DATE REPORT PREPARED: | 8 July 2018 |
| LINK TO COUNCIL PLAN/S: | Operational Plan |

1. PURPOSE

To consider a donation request

| | |
|---------|--|
| From: | Gregory Downs Jockey Club |
| For: | Gregory Races |
| Amount: | Cash – \$6,000 In kind – \$5239.25 <ul style="list-style-type: none"> • Diesel Fuel \$2920.00 • Slashing Support \$840.00 • Labour \$536 |

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

2013-2014

In-Kind: Rubbish Collection, Printing of Race Books, Printing of Program, Slashing of Grounds, purchase of banners for advertising

Cash: \$5000

2014-2015

In-Kind: Rubbish Collection, Printing of Race Books, Printing of Program, Slashing of Grounds

Cash-\$5,000

2015-2016

In-Kind: printing of Race Books, Programs, support with slashing of the grounds & removal of rubbish.

Cash: \$5000

2016-2017

In-Kind: Printing of a race book, and programme. Support to slash the grounds and provision of bins and associated rubbish collection after the race. 2000L Diesel Fuel

Cash: \$6000

3. PROPOSAL

| | | |
|--|---|-------------|
| Purpose or function: | To hold a race meeting, that continues the tradition of bush racing. | |
| Project summary: | The Annual Gregory Race Meeting to be held on Saturday 4 th May 2019 at the Gregory Downs Sports Reserve. | |
| Who will participate: | The event is open to all members of the public | |
| Target audience: | Target audience is the residents of Burke Shire | |
| Donation support requested: | Cash: \$6,000 | |
| Donation support requested: | In kind: \$5239.25 | |
| How will Council be recognised and acknowledged: | <ul style="list-style-type: none"> • On the Flyer and in the Race Book. • On Signage at the event • Announcements during the day • Naming right to a race “Burke Shire Cup” | |
| Total project cost: | Own cash contribution | \$30,000 |
| | Own in-kind contribution | \$20,000 |
| | Other funding sources | \$10,500 |
| | Donation requested from Council | \$11,806.75 |
| | Total project cost | \$66,306.75 |
| Other funding sources | | |

4. FINANCIAL & RESOURCE IMPLICATIONS

| | |
|-----------------------------|--------|
| Budget: (GL 7740-2100-0000) | 65,000 |
|-----------------------------|--------|

Donations expenditure to date for the FY 2018/19

| | |
|---------------------------|-----------|
| Cash donations to GDJC | 6,000 |
| In kind donations to GDJC | 5,239.25 |
| Total expenditure to GDJC | 11,239.25 |

| | |
|-----------------------------------|-----------|
| Cash donations to GDJC | 6,000 |
| Funds committed but not yet spent | 37,751.35 |
| Budget remaining at | 27,248.65 |
| Cost of donation requested | 11,239.25 |
| Estimated remaining budget | 27,248.65 |

5. POLICY & LEGAL IMPLICATIONS

| | |
|--|---|
| <p>Local Government Regulation 2012</p> | <p>s189 Expenditure on grants to community organisations</p> <p>The annual report for a financial year must contain a summary of—</p> <p>(a) the local government’s expenditure for the financial year on grants to community organisations; and</p> <p>(b) expenditure from each councillor’s discretionary fund, including—</p> <p>(i) the name of each community organisation to which an amount was allocated from the fund; and</p> <p>(ii) the amount and purpose of the allocation.</p> <p>s194 Grants to community organisations</p> <p>A local government may give a grant to a community organisation only—</p> <p>(a) if the local government is satisfied—</p> <p>(i) the grant will be used for a purpose that is in the public interest; and</p> <p>(ii) the community organisation meets the criteria stated in the local government’s community grants policy; and</p> <p>(b) in a way that is consistent with the local government’s community grants policy.</p> <p>s195 Community grants policy</p> <p>A local government must prepare and adopt a policy about local government grants to community organisations (a "community grants policy"), which includes the criteria for a community organisation to be eligible for a grant from the local government.</p> |
| <p>ADM-POL-011 Grants to Community Organisations Policy</p> | <p>Under Council’s Grants to Community Organisations Policy, applications for \$1,000 or more, will require provision of set of audited financial statements.</p> |

6. CRITICAL DATES & IMPLICATIONS

The donation request relates to an event that is scheduled to be held on 4 May 2019. The requested in-kind services need to be delivered in a timeframe that supports the event.

7. CONSULTATION

No consultation has taken place to date.

8. CONCLUSION

Council has been donating cash and in-kind since 2013/14

9. OFFICER'S RECOMMENDATION

1. That Council note the contents of the report; and
2. That Council approves the donation

| | |
|---------|--|
| To: | Gregory Downs Jockey Club |
| For: | Gregory Races |
| Amount: | Cash –\$ 6,000 In kind – \$5239.25 <ul style="list-style-type: none"> • Diesel Fuel - \$2920.00 • Slashing - \$840.00 • Labour – \$536.00 • Printing – \$943.25 |

12.03 Donation Request – Gregory Downs Jockey Club

1. That Council note the contents of the report; and
2. That Council approves the donation as follows

| | |
|----------------|--|
| To: | Gregory Downs Jockey Club |
| For: | Gregory Races 4 May 2019 |
| Amount: | Cash –\$ 6,000 In kind – \$5239.25 <ul style="list-style-type: none"> • Diesel Fuel - \$2920.00 • Slashing - \$840.00 • Labour – \$536.00 • Printing – \$943.25 |

Moved: Cr Poole

Seconded: Cr Yanner

Carried 180816.17 5/0

12.04 Donation Request – Gregory Downs Sporting Association (Retrospective)

| | |
|-------------------------|---------------------------------------|
| DEPARTMENT: | Administration and Community Services |
| RESPONSIBLE OFFICER: | Ferne Clarke; EMCCS |
| DATE REPORT PREPARED: | 17 May 2018 |
| LINK TO COUNCIL PLAN/S: | Operational Plan |

1. PURPOSE

To consider a donation request

| | |
|---------|---|
| From: | Gregory District Sporting Association Inc |
| For: | Campdraft & Children horse sports to raise money for facility improvements |
| Amount: | <ul style="list-style-type: none"> • Cash - \$3,000 • In- Kind assistance valued at \$3825.95 being for : • Printing of programs \$26.95 • Use of Council porta loo toilet , inc delivery, up keeping & returning \$3799.00 |

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

2016 /2017 - Cash 2,500, In-kind same as this years request

3. PROPOSAL

| | |
|-----------------------------|--|
| Purpose or function: | To enhance the community through sporting and well being programs |
| Project summary: | Event – Campdraft & Childrens Horse sports held on 22 & 23 June 2018 |
| Who will participate: | Anyone can participate |
| Target audience: | Campdrafters & children |
| Donation support requested: | Cash: \$3,000 |
| Donation support requested: | In- Kind assistance valued at \$3825.95 being for : |

| | | |
|--|---|-----------------|
| Purpose or function: | To enhance the community through sporting and well being programs | |
| How will Council be recognised and acknowledged: | <ul style="list-style-type: none"> • Announcements during the day • Word of mouth • Will submit an article to BSC newsletter re the tournament and BSC sponsorship | |
| Total project cost: | Own cash contribution | \$ players fees |
| | Own in-kind contribution | \$ 2,000 |
| | Other funding sources | \$ uniforms |
| | Donation requested from Council | \$ 1,500 |
| | Total project cost | \$ 6,000 |
| Other funding sources | <ul style="list-style-type: none"> • Sponsorship of uniforms, • Grant from Gulf Communities Social Development Trust • Community Fundraising | |

4. FINANCIAL & RESOURCE IMPLICATIONS

| | |
|-----------------------------|-----------|
| Budget: (GL 5950-2220-0000) | 30,000.00 |
|-----------------------------|-----------|

Donations expenditure to date for the FY 2017-18

| | |
|------------------------------------|-------------|
| Cash donations to 16 April 2018 | 6,250.00 |
| In kind donations to 16 April 2018 | 13,116.01 |
| Total expenditure to 16 April 2018 | 19,366.01 |
| Funds committed but not yet spent | 18,550.75 |
| Budget remaining at 16 April 2018 | -(7,916.76) |
| Cost of donation requested | 1,500 |
| Estimated remaining budget | -(9,416.76) |

5. POLICY & LEGAL IMPLICATIONS

| | |
|--|---|
| Local Government Regulation 2012 | <p>s189 Expenditure on grants to community organisations</p> <p>The annual report for a financial year must contain a summary of—</p> <p>(a) the local government’s expenditure for the financial year on grants to community organisations; and</p> <p>(b) expenditure from each councillor’s discretionary fund, including—</p> <p style="padding-left: 40px;">(i) the name of each community organisation to which an amount was allocated from the fund; and</p> <p style="padding-left: 40px;">(ii) the amount and purpose of the allocation.</p> <p>s194 Grants to community organisations</p> <p>A local government may give a grant to a community organisation only—</p> <p>(a) if the local government is satisfied—</p> <p style="padding-left: 40px;">(i) the grant will be used for a purpose that is in the public interest; and</p> <p style="padding-left: 40px;">(ii) the community organisation meets the criteria stated in the local government’s community grants policy; and</p> <p>(b) in a way that is consistent with the local government’s community grants policy.</p> <p>s195 Community grants policy</p> <p>A local government must prepare and adopt a policy about local government grants to community organisations (a "community grants policy"), which includes the criteria for a community organisation to be eligible for a grant from the local government.</p> |
| ADM-POL-011 Grants to Community Organisations Policy | Under Council’s Grants to Community Organisations Policy, applications for \$1,000 or more, will require provision of set of audited financial statements. |

6. CRITICAL DATES & IMPLICATIONS

The donation request relates to an event that was scheduled to be held on 28 April 2018. Verbal approval was provided by Council in late May, for the in-kind printing of programs and cash to the vale of \$3000. The request for a Portaloo was not approved due to the Portaloo being unavailable. A retrospective resolution is required to support the approval.

7. CONSULTATION

No consultation required for this project.

8. OFFICER’S RECOMMENDATION

1. That Council note the contents of the report; and
2. That Council approves the donation in retrospect for

| | |
|---------|--|
| From: | Gregory District Sporting Association Inc |
| For: | Campdraft & Children horse sports to raise money for facility improvements |
| Amount: | <ul style="list-style-type: none"> • Cash \$3,000 • Printing of programs \$26.95 |

12.04 Donation Request – Gregory Downs Sporting Association (Retrospective)

1. That Council note the contents of the report; and
2. That Council approves the donation in retrospect for

| | |
|---------|--|
| From: | Gregory District Sporting Association Inc |
| For: | Campdraft & Children horse sports to raise money for facility improvements(28 April 2018) |
| Amount: | <ul style="list-style-type: none"> • Cash \$3,000 • Printing of programs \$26.95 |

Moved: Cr Camp

Seconded: Cr Yanner

Carried 180816.18 5/0

12.05 Donation Request – CLCAC Additional Request for Ranger Forum

DEPARTMENT: Administration and Community Services
 RESPONSIBLE OFFICER: Ferne Clarke; EMCCS
 Report Prepared By: Ferne Clarke; EMCCS
 DATE REPORT PREPARED: 15 August 2018
 LINK TO COUNCIL PLAN/S: Operational Plan

1. PURPOSE

To consider a donation request

| | |
|---------|---|
| From: | CLCAC |
| For: | To provide information to Council regarding an additional donation request received from CLCAC in association with a previous donation request to assist with hosting the 2018 Annual Indigenous Ranger Forum in Burketown from 3 to 7 September. |
| Amount: | Cash – N/A In kind <ul style="list-style-type: none"> 13 KVA diesel Generator – to assist with power loads on the community at the rodeo ground. |

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

2013/14

In-kind \$511.15

2014/15

Help with preparation for anniversary event

In-Kind - \$946.67

2014/15

Provide accommodation and facilities at Gregory depot

In-Kind \$3,100

3. PROPOSAL

| | | |
|--|---|--------|
| Purpose or function: | The Carpentaria Land Council Aboriginal Corporation has been given the privilege to partner with The Department of Agriculture and Water Resources/ DAWR to host the 2018 annual Indigenous Ranger Forum. The Forum will provide a platform for CLCAC rangers to showcase their knowledge and skillsets when it comes to environmental protection. The forum is also a great place for DAWR to bring to head issues of National Importance in protecting our Nation from invasive exotic diseases. The Region the DAWR currently covers is Northern Australia from Kimberly's, Top end of Northern Territory, Gulf of Carpentaria, and Cape York Peninsula, East Coast to Cardwell including the Torres Strait Islands. | |
| Project summary: | The Ranger forum commences on the 3rd of September and concludes on the 7th of September. As you are aware a number of days will be needed before the commencement of the forum to setup venues and a number of days needed after the completion of the forum to pack up. The main venue will be the Nijinda Durlga hall with activities held in around the hall in the park area. Other venue areas will include the football ground and facilities along with the rodeo grounds and facilities. | |
| Who will participate: | Community people employed as Indigenous Rangers from around the Gulf Region (BSC) will participate in this forum along with Australian Quarantine Services (DAWR) and participants will be coming approximately 70 ranger groups in Northern Australia, including dignitaries, ministers, VIP'S, Papua New Guinea and Torres Strait Islands | |
| Target audience: | Local Indigenous Ranger groups from CLCAC along with ranger groups and DAWR staff right across Northern Australia. | |
| Donation support requested: | Cash: N/A | |
| Donation support requested: | In kind: \$20,860 | |
| How will Council be recognised and acknowledged: | The Burke Shire council will be recognised in event advertising for the forum for example on social media, CLCAC Website, Newsletters, Flyers and will be included in the forum where particulars will be discussed and arranged closer to the event date. Burke Shire will be invited to put in a corporate stand at the ranger forum expo and Council staffs are welcome to come along and have a look and wander through the expo. Council staffs are encouraged to register in the workshops such as Snake handling course. | |
| Total project cost: | Own cash contribution | \$ TBA |
| | Own in-kind contribution | \$TBA |
| | Other funding sources | \$TBA |

| | | |
|-----------------------|---|----------|
| Purpose or function: | The Carpentaria Land Council Aboriginal Corporation has been given the privilege to partner with The Department of Agriculture and Water Resources/ DAWR to host the 2018 annual Indigenous Ranger Forum. The Forum will provide a platform for CLCAC rangers to showcase their knowledge and skillsets when it comes to environmental protection. The forum is also a great place for DAWR to bring to head issues of National Importance in protecting our Nation from invasive exotic diseases. The Region the DAWR currently covers is Northern Australia from Kimberly's, Top end of Northern Territory, Gulf of Carpentaria, and Cape York Peninsula, East Coast to Cardwell including the Torres Strait Islands. | |
| | Donation requested from Council | \$20,860 |
| | Total project cost | \$TBA |
| Other funding sources | | |

4. FINANCIAL & RESOURCE IMPLICATIONS

| | |
|-----------------------------|--|
| Budget: (GL 5950-2220-0000) | |
|-----------------------------|--|

Donations expenditure to date for the FY N/A

| | |
|-----------------------------------|--|
| Cash donations | |
| In kind donations | |
| Total expenditure to | |
| Funds committed but not yet spent | |
| Budget remaining at | |
| Cost of donation requested | |
| Estimated remaining budget | |

5. POLICY & LEGAL IMPLICATIONS

| | |
|---|---|
| Local Government Regulation 2012 | <p>s189 Expenditure on grants to community organisations</p> <p>The annual report for a financial year must contain a summary of—</p> <p>(a) the local government’s expenditure for the financial year on grants to community organisations; and</p> <p>(b) expenditure from each councillor’s discretionary fund, including—</p> <p style="padding-left: 40px;">(i) the name of each community organisation to which an amount was allocated from the fund; and</p> <p style="padding-left: 40px;">(ii) the amount and purpose of the allocation.</p> <p>s194 Grants to community organisations</p> <p>A local government may give a grant to a community organisation only—</p> <p>(a) if the local government is satisfied—</p> <p style="padding-left: 40px;">(i) the grant will be used for a purpose that is in the public interest; and</p> <p style="padding-left: 40px;">(ii) the community organisation meets the criteria stated in the local government’s community grants policy; and</p> <p>(b) in a way that is consistent with the local government’s community grants policy.</p> <p>s195 Community grants policy</p> <p>A local government must prepare and adopt a policy about local government grants to community organisations (a "community grants policy"), which includes the criteria for a community organisation to be eligible for a grant from the local government.</p> |
| ADM-POL-011 Grants to Community Organisations Policy | Under Council’s Grants to Community Organisations Policy, applications for \$1,000 or more, will require provision of set of audited financial statements. |

6. CRITICAL DATES & IMPLICATIONS

Event dates are 3 – 7 September 2018 , given that this is a large event it will need careful planning from the works crew to incorporate the works requested.

7. CONSULTATION

Initial consultation was held with CLCAC to advise CLCAC according to Councils resolution 180419.23.

8. CONCLUSION

CLCAC has requested the use of the Generator to help manage power loads on the town, whilst the rodeo ground is in use. Previously when a loading of power at the grounds has occurred there has been a subsequent drain to the community.

9. OFFICER’S RECOMMENDATION

1. That Council note the contents of the report; and
2. That Council approves the donation

| | |
|---------|--|
| To: | CLCAC |
| For: | 2018 Annual Indigenous Ranger Forum, 3-7 September 2018 |
| Amount: | Cash- \$N/A In kind – \$ 20,860 <ul style="list-style-type: none"> • 13 KVA diesel Generator – to assist with power loads on the community at the rodeo ground. |

12.05 Donation Request – CLCAC Additional Request for Ranger Forum

1. That Council note the contents of the report; and
2. That Council approves an additional in-kind donation for the Rangers’ Forum

| | |
|---------|--|
| To: | CLCAC |
| For: | 2018 Annual Indigenous Ranger Forum, 3-7 September 2018 |
| Amount: | Cash- \$N/A In kind <ul style="list-style-type: none"> • 13 KVA diesel Generator – to assist with power loads on the community at the rodeo ground. |

Moved: Cr Poole

Seconded: Cr Clarke

Carried 180816.19 5/0

13. Mayoral Report

I attended the following:

- EMT/Councillors Team Development Weekend – facilitated by John Carr including Councillor workshop on Friday
- NWQROC Meeting – Karumba, also attended Mayor’s Dinner at the Gun Club in Normanton. Thankyou to Carpentaria SC for hosting and to the Gun Club for catering a delicious dinner. The meeting was held in the newly completed Les Wilson Barramundi Discovery Centre.
- NWRRTG Meeting – Karumba
- Normanton 150th Celebrations – caught up with Senator James McGrath while I was there
- Dept of Housing Meeting in Burketown with Executive and Cr Poole, Murray, Yanner, Clarke
- EDQ Meeting – with relevant EMT members, Cr Poole and Ergon reps
- Special Meeting – with Crs, relevant EMT members re roadworks and ROPS
- Isa Superbasin Reps – meeting to discuss project incl dinner with reps and Council EMT reps

Media:

- Interview with Eric Barker, ABC Rural Reporter, re battery transportation to recycling centres and Savannah Way funding
- Interview with Krystal Gordon, ABC Reporter, re budget

GSD

- Meeting Karumba
- Successful in obtaining BBRF to develop a Gulf Regional Branding Strategy
- Ongoing RAB Projects-DSD funded – exact projects to be determined
- Ongoing contra agreement with Rex Airlines – a key support to ASBAS NATI programme delivery

That Council notes the report provided by Councillor Camp.

Moved: Cr Yanner

Seconded: Cr Clarke

Carried 180816.20 5/0

14. Councillor Reports

That Council notes the verbal reports provided by Councillors Clarke, Murray, Poole and Yanner.

Moved: Cr Camp

Seconded: Cr Murray

Carried 180816.21 5/0

15. New business of an urgent nature admitted by Council

That Council notes that no new business of an urgent nature was admitted by Council.

Attendance

Cr Murray left the meeting from 2.40pm to 2.42pm.

17. Closure of meeting

The Chair declared the Meeting closed at 2.45pm

Dictionary of Acronyms

| Acronym | |
|----------------|--|
| ACCC | Australian Competition and Consumer Commission |
| ACSC | Administration and Community Services Coordinator |
| ALGA | Australian Local Government Association |
| ASBAS | Australian Small Business Advisory Service |
| ATSI TIDS | Aboriginal and Torres Strait Islander Transport Infrastructure Development Scheme |
| BBRF | Building Better Regions Fund |
| BCP | Business Continuity Plan |
| CABT | Certified Agreement Bargaining Team |
| CLCAC | Carpentaria Land Council Aboriginal Corporation |
| CRF | Community Resilience Fund |
| CRR | Corporate Risk Register |
| CSS | Community Satisfaction Survey |
| DAF | Department of Agriculture and Fisheries |
| DATSIP | Department of Aboriginal and Torres Strait Islander Partnerships |
| DCP | Drought Communities Program |
| DDMG | District Disaster Management Group |
| DLGRMA | Department of Local Government, Racing and Multicultural Affairs (NB: replaces DILGP Department of Infrastructure, Local Government and Plan post 2017 QLD state elections) |
| DMA | Development Management Agreement |
| DNRME | Department of Natural Resources, Mines and Energy (NB: replaces DNRM Department of Natural Resources and Mines post 2017 QLD state elections) |
| DRH | Department of Rural Health |
| DSDMIP | Department of State Development, Manufacturing, Infrastructure and Planning (NB: replaces DSD Department of State Development post 2017 QLD state elections) |

| Acronym | |
|----------------|---|
| DTMR | Department of Transport and Main Roads |
| DWQMP | Drinking Water Quality Management Plan |
| EDQ | Economic Development Queensland |
| EMCCS | Executive Manager Corporate and Community Services |
| EMF | Executive Manager Finance |
| EMSP | Executive Manager Strategic Projects |
| EMT | Executive Management Team |
| EMWI | Executive Manager Works and Infrastructure |
| FAGS | Financial Assistance Grants |
| GBA | George Bourne and Associates |
| GSD | Gulf Savannah Development |
| HRWDC | Human Resources and Workforce Development Coordinator |
| ILUA | Indigenous Land Use Agreement |
| LDMG | Local Disaster Management Group |
| LDMP | Local Disaster Management Plan |
| LGAQ | Local Government Association of Queensland |
| LGGC | Local Government Grants Commission |
| LGGSP | Local Government Grants and Subsidies Program |
| LGMA | Local Government Manager's Association |
| LRRS | Local Roads of Regional Significance |
| MCU | Material Change of Use |
| MICRRH | Mount Isa Centre for Rural and Remote Health |
| NDRP | Natural Disaster Resilience Program |
| NDRRA | Natural Disaster Relief and Recovery Arrangements |
| NGA | National General Assembly |

| Acronym | |
|----------------|---|
| NQLGA | North Queensland Local Government Association |
| NSRF | National Stronger Regions Funding |
| NWQROC | North West Queensland Regional Organisations of Council |
| NWQRRTG | North West Queensland Regional Roads Transport Group |
| QIRC | Queensland Industrial Relations Commission |
| QMP | Quarry Management Plan |
| QRA | Queensland Reconstruction Authority |
| QTC | Queensland Treasury Corporation |
| QTIF | Queensland Tourism Infrastructure Fund |
| R2R | Roads to Recovery |
| RACAS | Road Asset Condition Assessment System |
| RAUP | Remote Airstrip Upgrade Program |
| RMPC | Road Maintenance Performance Contract |
| ROPS | Register of Pre-Qualified suppliers |
| RRTG | Regional Roads Transport Group |
| SES | State Emergency Services |
| SOI | Statement of Intent |
| SPA | Sustainable Planning Act |
| STP | Sewerage Treatment Plant |
| SWIM | State Water Infrastructure Management |
| TIDS | Transport Infrastructure Development Scheme |
| TTC | Transport and Tourism Connections |
| VIC | Visitor Information Centre |
| WFQ / W4Q | Works for Queensland |
| WTP | Water Treatment Plant |

I hereby certify that these pages numbered 1 to 80 – constitute the Confirmed minutes of the Ordinary Council Meeting of Burke Shire Council held on Thursday 16 August 2018

Mayor Cr Ernie Camp