



*Confirmed Minutes  
Burke Shire Council Ordinary General Meeting  
Thursday 19<sup>th</sup> June 2014  
9.00am Council Chambers*

**INDEX**

01. Opening of Meeting .....	3
02. Record of Attendance.....	3
03. Prayer.....	3
04. Consideration of applications for leave of absence .....	3
05. Confirmation of minutes of previous meeting(s).....	3
05.01 General Meeting Friday 23 May 2014 and Special Meeting Thursday 12 June 2014 ...	3
06. Condolences.....	3
09. Late Item Reports .....	4
09.02 Budget Adoption – General Rates.....	4
09.02 Budget Adoption – Cleansing Charges.....	4
09.02 Budget Adoption – Sewerage Charges .....	4
09.02 Budget Adoption – Water Charges.....	4
09.02 Budget Adoption – Rates Interest.....	5
09.02 Budget Adoption – Full Yearly Rates Discount.....	5
09.02 Budget Adoption – Half Yearly Rates Discount .....	5
09.02 Budget Adoption – Pensioner Discount.....	5
09.02 Budget Adoption – Budget 2014/15.....	6
09.03 Fees and Charges 2014-15.....	6
09.04 Revenue Policy .....	6
09.05 Revenue Statement .....	6
09.06 Borrowing Policy .....	6
09.07 Grants to Community Organisations Policy .....	7
09.08 Investment Policy.....	7



07. Deputy CEO Reports.....	8
07.01.01 Works and Services Monthly Update Report.....	8
07.02.01 Work Shop and Fleet Report.....	15
07.03.01 Executive Officer Monthly Report.....	17
07.04.01 Finance Monthly Update Report – for the month of May.....	20
08. Chief Executive Officer Reports.....	22
08.01.01 Chief Executive Officer Report.....	22
08.01.02 Mobile Coverage Programme – Council Contribution.....	26
08.01.03 Reduction of Water Consumption Charges Policy.....	28
15. Deputations and presentation scheduled for meeting.....	28
15.01 Sergeant Oliver Laurence – Burketown Police.....	28
09. Late Item Reports.....	29
09.01 Operational Plan.....	29
10. Consideration of Notice(s) of Motion and Petitions.....	29
10.01 Notices of Motion.....	29
10.02 Petitions.....	29
11. Mayoral Report.....	29
12. Councillor Reports.....	30
13. New business of an urgent nature admitted by Council.....	30
13.01 Advocacy for Housing.....	30
14. Closed session reports.....	30
16. Closure of meeting.....	31

01. Opening of Meeting

The Chair declared the Meeting open at 9.08am.

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02. Record of Attendance

Cr Ernie Camp, Mayor - Chair  
Cr Paul Poole, Deputy Mayor  
Cr Zachary Duff  
Cr Tracy Forshaw  
Cr Tonya Murray

Philip Keirle; Chief Executive Officer  
Frederick Aqvillin; Deputy CEO  
Chris Rohan; Works Manager (as indicated)  
Nils Hay; Senior Project Officer  
Jenny Williams; Executive Officer (Minutes)

Away Brett Harris; Workshop Fleet Manager – First Aid Training

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03. Prayer

Cr Camp led Council in Prayer.

We pause to reflect upon three lives lost fifty years ago in a tragic accident. Sadly, a Cessna crashed on takeoff from the Burketown Airstrip resulting in the loss of all on board. We think of their families today.

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04. Consideration of applications for leave of absence

**That Council notes that no consideration of applications for leave of absence were received.**

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05. Confirmation of minutes of previous meeting(s)

05.01 General Meeting Friday 23 May 2014 and Special Meeting Thursday 12 June 2014

**That the Minutes of the General Meeting of Council held on Friday 23 May 2014, the Minutes of the Special Meeting of Council held on Thursday 12 June 2014 as presented be confirmed by Council.**

**Moved: Cr Forshaw  
Seconded: Cr Poole**

**Carried 01.140619 5/0**

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06. Condolences

**No condolences noted for the meeting.**

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Attendance

Cr Duff left the meeting from 9.15am to 9.21am.  
Chris Rohan entered the meeting at 10.40am.

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09. Late Item Reports

09.02 Budget Adoption – General Rates

**That in accordance with Section 15 of the Local Government (Finance, Plans and Reporting) Regulation 2012 the Burke Shire Council adopts the general rates categories for the year ending 30th June 2014 as presented.**

**Moved: Cr Forshaw  
Seconded: Cr Duff**

**Carried 02.140619 5/0**

09.02 Budget Adoption – Cleansing Charges

**That in accordance with Section 33 of the Local Government (Finance, Plans and Reporting) Regulation 2012 the Burke Shire Council cleansing charges for the 2014-15 year are made and will be levied for the purposes of providing for the removal of refuse from all occupied premises (domestic and commercial). The cleansing unit charge shall be \$20.45 – a 2.6% increase on 2013-14 – for the year ending 30th June 2015.**

**Moved: Cr Forshaw  
Seconded: Cr Poole**

**Carried 03.140619 5/0**

09.02 Budget Adoption – Sewerage Charges

**That in accordance with Section 33 of the Local Government (Finance, Plans and Reporting) Regulation 2012 sewerage charges for the 2014-15 year, are made and will be levied on each property both vacant or occupied, that Council has or is able to provide with sewerage services. A sewerage charge of \$27.30 per unit per annum – a 2.6% increase on 2013-14 – shall apply.**

**Moved: Cr Duff  
Seconded: Cr Forshaw**

**Carried 04.140619 5/0**

09.02 Budget Adoption – Water Charges

**That in accordance with Section 33 of the *Local Government (Finance, Plans and Reporting) Regulation 2012* water charges for the 2014-15 year will be levied on each rateable property, both vacant and occupied (domestic and commercial) that Council has or is able to provide with a water connection. A water charge per category shall apply as follows:**

Category	Access Charge	Tier	Cost/ \$ KL
A1	\$850	Up to 900 KL	0.000
A2	\$1,250	901 KL – 2000 KL	0.412
A3	\$3,250	2000 KL and above	0.710
A4	\$6,250	NIL	NIL

**Moved: Cr Duff  
Seconded: Cr Murray**

**Carried 05.140619 5/0**

09.02 Budget Adoption – Rates Interest

That in accordance with Section 67 of the *Local Government (Finance, Plans and Reporting) Regulation 2012* a charge of 11 percent compounding interest calculated on daily rates be hereby made and levied on rates and charges that are 30 days overdue.

Moved: Cr Camp  
Seconded: Cr Poole

Carried 06.140619 5/0

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09.02 Budget Adoption – Full Yearly Rates Discount

That in accordance with Section 64 of the *Local Government (Finance, Plans and Reporting) Regulation 2012* a discount of 15% be allowed for all current Council Full Year rates and charges (excluding emergency services levy) if paid within 30 days of the Rate Notice being issued, and that such discount be calculated as a percentage of the gross rate/charges levied, and only be granted if all current and outstanding rates have been paid in full.

Moved: Cr Murray  
Seconded: Cr Duff

Carried 07.140619 5/0

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09.02 Budget Adoption – Half Yearly Rates Discount

Further that in accordance with Section 64 of the *Local Government (Finance, Plans and Reporting) Regulation 2012* a discount of 5% be allowed for all current Council Half Year rates and charges (excluding emergency services levy) if paid within 30 days of the Rate Notice being issued, and that such discount be calculated as a percentage of the gross rate/charges levied, and only be granted if all current and outstanding rates have been paid in full.

Moved: Cr Murray  
Seconded: Cr Duff

Carried 08.140619 5/0

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09.02 Budget Adoption – Pensioner Discount

That in accordance with Section 56 of the *Local Government (Finance, Plans and Reporting) Regulation 2012* a maximum of 20% of general rates and utility charges may be granted to eligible pensioners which conform to the criterion set by the State Government Pensioner Rate Subsidy Scheme. This amount is in addition to the remission granted by the aforementioned scheme.

Moved: Cr Camp  
Seconded: Cr Poole

Carried 09.140619 5/0

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09.02 Budget Adoption – Budget 2014/15

**That in accordance with Section 100 of the Local Government (Finance, Plans and Reporting) Regulation 2012 the Operating Fund for the year ending 30th June 2015 and forecasts for the years ended 30th June 2025 and Income and Expenditure, Cash Flow, Financial Position and Changes in Equity Statements as presented be hereby adopted.**

**Moved: Cr Mayor  
Seconded: Cr Murray**

**Carried 10.140619 5/0**

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09.03 Fees and Charges 2014-15

**Council adopts the fees and charges for 2014-15 financial years.**

**Moved: Cr Forshaw  
Seconded: Cr Murray**

**Carried 11.140619 5/0**

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09.04 Revenue Policy

**Council adopts version two of the Revenue Policy for 2014-15 financial years.**

**Moved: Cr Duff  
Seconded: Cr Camp**

**Carried 12.140619 5/0**

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09.05 Revenue Statement

**That in accordance with Section 106 of the Local Government (Finance, Plans and Reporting) Regulation 2012, Council adopts version two of the Revenue Statement for 2014-15 financial years as presented.**

**Moved: Cr Forshaw  
Seconded: Cr Camp**

**Carried 13.140619 5/0**

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09.06 Borrowing Policy

**Council adopts the Borrowing Policy for 2014-15 financial years.**

**Moved: Cr Camp  
Seconded: Cr Poole**

**Carried 14.140619 5/0**

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09.07 Grants to Community Organisations Policy

**Council adopts the Grants to Community Organisations Policy for 2014-15 financial years.**

**Moved: Cr Duff  
Seconded: Cr Forshaw**

**Carried 15.140619 5/0**

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09.08 Investment Policy

**Council adopts the Investment Policy for 2014-15 financial years.**

**Moved: Cr Forshaw  
Seconded: Cr Duff**

**Carried 16.140619 5/0**

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07. Deputy CEO Reports

07.01.01 Works and Services Monthly Update Report

DEPARTMENT: Works and Services  
 RESPONSIBLE OFFICER: Works Manager  
 FILE NO: Business Paper – Council Meeting 19 June 2014  
 DATE: 19<sup>th</sup> June 2014  
 LINK TO COUNCIL PLAN/S: Works Program

1. WORKS MANAGER

General

Works completed or commenced over the last month include (up to 12<sup>th</sup> June 2014):

- Installation and commissioning of new Water treatment system.
- Completion of roadside slashing on Shire Roads.
- Completion and acceptance of RMPC Contract for FY 14/15.
- Completion of formation and gravel re-sheeting on 6801.
- Minor works on Floraville Road.
- Commencement of remaining TIDS work for DOOMADGEE Aboriginal Shire.
- Conducted Staff Appraisals.
- Visits from CFMEU and QLD Plumbers Union.
- Completed all outstanding returns and works for 2011 flood damage claims.
- Provided Assistance to DTMR for 2011 flood damage claims.
- Works awarded for:
  - Major Repairs to Council House Five.
  - Concrete works at WTP and council residences.

Training:

- Completion of Confined Space and Working at Heights Training.
- Completion of Road Asset Valuation Training.

Works for upcoming month:

- Assistance to the OOTOB.
- Planning for NDRRA works from TC FLETCHER.
- RMPC works (close out current FY and transition in works for FY14/15).
- Appoint new Road Train Driver.
- Jetpatcher contracted to Cloncurry (pending agreement of rates and engagement arrangements).
- Commencement of Works on House Five.
- Commencement of Works at WTP and BOWEN ST residences.
- Second round training for Cert III in Civil Construction.
- Commencement of all-weather access track and helicopter pad for ERGON Energy.

Water Treatment System

The installation and commissioning of the new water treatment system has been completed. The introduction of the new system has seen general improvements and efficiencies throughout the plant whilst improving general safety and tidiness (see comments from the WSO).

RMPC

The RMPC contract for FY 14/15 has been approved for the amount of \$777k. Although there is an outstanding amount of around \$150k to be expended for the current financial year, all remaining funds have now been transferred to 6801 (the CAMOOWEAL RD) and will be expended in line with agreements made with DTMR. This will allow road construction works to re-commence on the week beginning 16 June. These works will transition to works for the next FY and will see the road crew engaged for approximately six weeks.

These works will focus on road formation and gravel re-sheeting.

Minor Works

Minor works conducted over the current reporting period include repairs made to the HARRIS CK stock grid, installation of flood cameras, general maintenance to Shire Roads (signage and pavement repair) and further extensions to the Community Hub pad.

TIDS – TRAFFIC INFRASTRUCTURE DEVELOPMENT SCHEME

Outstanding works for Doomadgee Aboriginal Shire have recommenced to complete and close out works for the current financial year. This has included second seal to bitumen works on Doomadgee West Road, sealing of town streets in Doomadgee and sealing of the Doomadgee Works Depot.

Flood damage works

All outstanding flood works have now been completed (2010, 11 and 12). All evidence and documentation have been submitted to QRA. We have also assisted with DTMR Flood Damage works to provide evidence of works completed for 2011 (Seal of Wills Developmental Road).

Staff Appraisals

Staff appraisals are ongoing and will be completed NLT 27<sup>th</sup> June 2014.

Training

Training completed and conducted over the reporting period has included:

- Commencement of Cert III training with Realistic Training Options (Landscape, Civil (Plant and Pipe Laying)).
- Completion of Working at Heights and Confined Space.

2. RANGER/ WORKPLACE HEALTH AND SAFETY

Inductions

14 <sup>th</sup> May	Jayden Douglas – Trainee from Century with Water & Sewerage Crew
29 <sup>th</sup> May	Nils HAY – Senior Projects Officer – Main office
	Simbarashe CHIMPAKA – Financial Accountant – Main office

Incident/s reported for this period – 2 - Year to date - 11

- 22.05.2014 Robert Simmons – Contractor – Grass fire – Slashing WDR approximately 20k from Burketown fire started from slashing activities, extinguished by rural fire service assisted by BSC employees and equipment.
- 03.06.2014 Anthony MacNamara – Road Crew – Clearing spoil from Community hub work site with Bobcat when bucket caught in security fence mesh – minor damage

General

- Traffic counters installed in the following places :-
  - Floraville road,
  - Camooweal road after hay farm,
  - Before Century mine, and
  - After Century mine.
  - Units maintained and downloaded 5th June and results passed on.
- Maintaining register of employee licences and tickets, Incident reports etc.
- Draft Traffic management plan for Ablution block replacement at Gregory.

Workers Compensation

Nil employees currently on a Workers Compensation claim or under taking Workplace Rehabilitation

Litter Management

Dumping Points x 7 had been excavated and are being fully utilised as the Caravan Park is now frequently full and campers are being directed by them to the river camping areas.

Following is a summary of where bins are currently placed and maintained

Sites Visited	Report
Truganini Creek/Jetty	3 Bins in the area – Area popular easy access for caravans
Meat Works	5 Bins in the area – dumping point at access to the area
Bream Hole (Nicholson River)	1 Bin – Area now being utilised – dumping point at access to the salt flats
River Road	1 Bin at the bottle heap – dumping point for rubbish at the access to the area
Beamesbrook Xing	1 Bin being utilised
Gregory Xing	2 Bins being utilised

Around town conduct a daily early morning roadkill run on town and entrance roads to remove nightly road kills before residents / visitors get about also do an early morning check and a general emu parade of town streets. Five dead wallabies removed from town roads during this period.

#### Animal Control

- First round of Shires 1080 baiting campaign 95% complete – Wernadinga to be baited this Friday 13th June

Results first round 1080 baiting – May - 2014

Date	Location	Meat	Poison
21.05.14	Wollogorang	3500kg	7000 baits
26.05.14	Armraynald	300kg	600 baits
27.05.14	Escott / Punjuab	800kg	1600 baits
28.05.14	Westmoreland	300kg	600 baits
28.05.14	Cliffdale	300kg	600 baits
30.05.14	Mellish Park		400 Manufactured Baits
05.06.14	Gregory Down		400 Manufacture Baits

Total so far:

5200 kg of meat baited

800 factory baits

- Cat trap still at pensioners units – no luck – yet.

#### Weed Control

- Chemical shed poisons audit.
- Checking and maintaining vegetation eradication and maintenance of Ergon solar yard at Doomadgee.
- Sprayed vegetation around causeways, floodway's and guide posts on all access roads to town and airport.
- Obtained chemicals required for the proposed weed spraying contract.
- Sprayed depot yard fence lines to save on whipper snipping.
- Weed sprayed rodeo grounds, fence lines, water points around buildings and tree bases to cut back on the amount of time spent whipper snipping.
- Graslan Prickly acacia adjacent to and on road reserve on the Floraville road.
- Sprayed weed "Senna alata" known as candle bush ground around the dump area also treated large infestation beside Laurie Portch's place – still monitoring.
- Currently working on obtaining Pest Management Technicians qualifications to be legally able to control insect pests – includes fogging and misting for mosquitoes.

#### Complaints

- No complaints received for this period.

#### General

- Servicing Skytrans RPT flights and daily airport checks whilst Bob Marshall on leave.
- Monthly 1080 stock control sheet & Indemnity Forms to DNR Normanton.
- Updating cemetery register and computerising surveyed graves and water reticulation system for the cemetery – still waiting for Bob to check unknown / unmarked graves.
- Cleaned up campers rubbish at Escott causeway.

- Two occasions chased tourists who were washing down vehicles on grass in front of rodeo grounds toilet block.

3. PARKS AND GARDEN

- Regular works program progressing as normal.
- Slashing of the town streets, cemetery and airport is ongoing.
- There has been an incident with vandalism in the park, the new flower bulbs have been pulled out of the planter boxes. TRSS has visited the school and a plan of rectification has been suggested, awaiting permission for the children responsible to assist in correcting the problem.
- School oval was made ready for the Sports Carnival.
- P&G crew have assisted with RMPC works on Wills Development Road and other road works on Doomadgee East / West.
- All empty houses have been cleaned.

4. BUILDING MAINTENANCE

Works for major repairs to House Five have been awarded to Richardson's Building Service. This work is scheduled to be completed by the end of July.

5. UTILITIES SERVICES MANAGER

Water Treatment Plant

Burketown

- Daily checks and maintenance – ongoing.
- Ground and fence maintenance – as required.
- Lagoons Pumpwell maintenance – as required.
- Trainee (Jayden Douglas) is receiving onsite training.
- Systems are being tested and results are recorded.
- Chemical storage and stock – monitored.
- Daily chlorine reading – occurring.
- Flushing of water mains – when required.
- Water samples sent for testing of water quality monthly.
- Water meter reading occurring monthly are requested.
- All safety aspects adhered to as per guidelines.

Gregory

- Water leaks at BIDDUNGU have seen excessive water use within the reserve. The CEO has addressed these issues with Edwin Jacobs and a plumber has been engaged to assist. Parts for plumbing problems have now been received and will be installed in the next week.

Sewer / Sewer Treatment Plant

- Ongoing checks and recording of data daily.
- Scheduled Blivet maintenance every Wednesday.
- Ordinary maintenance as required.
- Lagoons okay, devegetation occurring weekly.
- Ground and fence maintenance occurring weekly.
- Shed – clean and kept in a tidy state.
- Pumps and electrical all okay.
- UV unit operational and maintained weekly.
- All safety aspects adhered to as per guidelines.
- Town sewer mains monitored for damaged inspection caps.

Sewer Pumping Station

- All pumping stations – operating.
- Pump Station 2 requires the replacement of pump 2 will follow up status of pump.
- Pumpwells are being cleaned out monthly.
- Pumpwell 3 pump station 3 guide rails, chains and brackets required – replacement status – liaising with workshop.
- All switchboards require cleaning by an electrician (Mark Clements will perform this work week commencing 16 June).

Sewer Rising Main

- Check leaks and scours - all okay.

Manholes

- A few manhole lids damaged, suitable type have been ordered.
- Future works – check all manhole for damage build-up of sludge / tree roots invasion.

Aquatic Centre

- Daily checks and recording – except for weekends.
- Ongoing training for trainee Jayden Douglas.
- All pools are available.
- Building lighting and power all okay.
- Fencing and gates all okay.

Nicholson Pumping Station

- Enclosure – ground maintenance is conducted weekly.
- Shed is in good order.
- Standby GenSet – checked and operated weekly.
- Switchboards and electrical all okay.
- Pumpwell and pumps – all okay, including the intake.
- All systems operating satisfactorily.
- Weir and causeway – water flowing through and over.

Water Reticulation

- Cleaning and tidying up of fire hydrants, including locating and marking.
- A few areas need locating and clearing off to enable access to valves and hydrants in a case of emergency.

Water Supply Rising Main

- Grading access road at this point in time may be still wet in places.
- Check water meters along the pipeline.
- Devegetate easement along the pipeline.

Burketown Aerodrome

- Slashing is continuing to complete outstanding works.
- Grading of firebreaks partly done more work is still required pending the availability of plant.
- Levelling of side strip maintenance including potholes pending availability of resources.
- Replacement of gables – when stock available.
- New fencing is keeping out wallabies.
- Side access gate – western end of apron is chain locked due to movement of fence posts and locking mechanism not operating. This has been mentioned to the Workshop Manager and staff.
- All buildings okay.
- Maintenance to windsock when required.
- BOM weather maintenance crew have checked the installation in the last couple of weeks – all okay.
- Fire service extinguisher maintenance has been conducted and replaced the necessary equipment.
- PAALL system is still out an electrician is required to remove unit from cabinet. Pilot activated (Now operational) only manual operation for runway and apron lights. NOTAM still in place until fault rectified.
- Future works – Signal Area, the area around windsocks require spraying of emulsion.
- Maybe a controlled burn off – the area is rough and includes a gully which is a habitat for wallabies to shelter. This would require Rural Fire involvement and have to occur late evening. Need to plan a time and resources.
- Overdue airport training all stakeholders.
- Skytrans flights operations, running smoothly.

Gregory Airstrip

- Nothing to report.

Burketown Cemetery

- Slashing / mowing – ongoing weekly
- Watering – daily
- Poisoning of grass – as required last done on the 6.6.2014
- Plaque and grave markers – ongoing
- Removal of dead trees – as staff are available

Gregory Cemetery

- Nothing to report.

Utilities Report

May Total Usage: 13305 kl up from last month of 11898 kl

Daily average has increased from 396.6 kl to 429.2 kl for this month.

Over the past month we have seen an increase in water usage in town due to parks and residents watering.

We had our new system installed last month and it has been running well. Though, a coarser grade of salt has been ordered to decrease clogging.

We have had a few alarms on the caustic tank but after speaking with Prominent we have rectified the problem by adding more Caustic Soda.

A few residents have asked if we changed what we are putting into the water as it tastes different. My reply to them is that we had not added chemicals to the water besides what we have always had which is Chlorine to disinfect and Hydrochloric Acid to lower Ph. We are now achieving more consistent chemical readings around town as we have changed chemical injection points and installed new injection points where we had none before (at filters). The reason we have injection points before Filters is to kill any growth or algae in filters and if we have to bypass our Potable Tank to pump directly to town we can dose from here.

Chlorine readings around town have been great with a consistent reading of 0.2 – 1ppm.

Sewerage

Over the past month we have been doing sewer samples with these samples all failing due to the blivet needing repairs. We are currently waiting on rotor B to be made and installed by Water Recycle Group.

We will continue doing samples until it passes with the cost per sample to be done is approximately \$255.00 per sample plus freight at approximately \$50.00. We are looking at 4x samples per month or until sample passes. We are monitoring daily, all other treatment processes at STP to see if they are working effectively. This is all we can do until repairs are made.

Aquatic Centre

We have completed repairs to pool A so now all pools are back in working order. We have now assigned Jayden Douglas and Jarrod Campbell to cleaning and maintaining the aquatic Centre due to Neil Tritton being reassigned to the Road Crew.

It has been brought to my attention that people have been entering the Aquatic Centre after hours. This usually occurs after 10pm at night or after the pub closes. Someone had broken into the pools by breaking the Perspex near the gate to open the gate to gaining access. Brett and Robert (Fuzzy) have now installed a camera to see if we can catch these unwanted trespassers.

Visits from Prominent Technicians / Luke Collins / ABB Technician

ABB

ABB spent 3 days with us, during this time we calibrated the Meters at the Burketown WTP x 2, Gregory WTP x 2, Burketown STP x 1 and the NRPS x 1 and conducted training on how to reset faults / alarms on these meters. The only meter requiring a new circuit board was the Gregory WTP and we had an electrical wiring issue with Burketown WTP Town Meter which needed repairs. ABB have recommended that we calibrate these meters yearly and have issued us with a certificate of calibration for all meters. We have also discussed SCADA for these meters and they were going to get back to us on what they can supply to suit what we have asked for.

Collins Water

Collins Water came to install our new Chlorine situ system and complete maintenance of the Gregory WTP and Burketown WTP. During his visit we had to have the new system installed and ready for the Prominent Technicians. We completed installation on all new injection points / pipe works and electrical work before they arrived.

Prominent Technicians

Prominent technicians re-ran the sensor cables, program dosing pumps and install chlorine gas detector. The installation of the new system was completed over a three day period with only minor issues encountered. Some suggestions made by the technicians included a batching system for the acid. This would require us to purchase acid granules in bags as this is safer to use and we would only be required to purchase a 500ltr holding tank with a mixer installed. This would allow us to use the pumps we already have and the mixing rate is 2 x bags to 500ltr of water eliminating the transporting and handling of hydrochloric acid (40 bags per pallet makes 10,000ltrs of acid).

We then showed the Aquatic Centre and the STP to both parties as we were looking at what they could provide in SCADA Monitoring for both Aquatic Centre and STP. We also ran issues past Prominent Technicians as they supply a lot of the Aquatic Centres and Theme Parks with batching plants. We found the techs to be very helpful with many issues we had at the pool in regards to water treatment.

Collins Water has vast experience in the design of sewer treatment packages that we have installed at the STP. They have offered assistance if required.

Overall we have been busy with training the new addition to our work force. Jayden was here for the installation of the new system and has displayed an impressive attitude demonstrating an understanding of the new system and enthusiasm for his job.

6. OFFICER'S RECOMMENDATION

Council notes the contents of the Works Manager June 2014 report.

**07.01.01 Works and Services Monthly Update Report**

**Council notes the contents of the Works Manager June 2014 report.**

**Moved: Cr Camp  
Seconded: Cr Murray**

**Carried 17.140619 5/0**

07.02.01 Work Shop and Fleet Report

DEPARTMENT: Work Shop and Fleet  
 RESPONSIBLE OFFICER: Brett Harris Work Shop and Fleet Manager  
 FILE NO: Business Paper – Council Meeting 19 June 2014  
 DATE: 11<sup>th</sup> June 2014  
 LINK TO COUNCIL PLAN/S: Works Program

1. GENERAL SERVICING AND MAINTANENCE BEING THE MAIN WORK CARRIED OUT.

<u>Plant Item</u>	<u>Works Carried Out</u>
⇒ Plant #20 Ingersoll-Rand roller	⇒ Battery and start up
⇒ Plant #410 Skid steer	⇒ 3,250 hr service
⇒ Plant #426 Low loader	⇒ Tyres
⇒ Plant #469 Multi tyred roller	⇒ Final Drives, park brake solenoid, hoses
⇒ Plant #470 Loader	⇒ 6,000 hr service
⇒ Plant #479 Water truck	⇒ Diesel in sump, hyd hose
⇒ Plant #480 Prime mover	⇒ Suspension, clutch adjust, air switch
⇒ Plant #481 Water tanker	⇒ Bearings, brakes, lights and check over
⇒ Plant #488 Job truck	⇒ Batteries
⇒ Plant #504 Skiddy trailer	⇒ Replaced decking
⇒ Plant #505 Ride on mower	⇒ Puncture, deck spindles
⇒ Plant #519 Jet patcher	⇒ Batteries
⇒ Plant #522 140M Grader	⇒ Circle adjust, wear pads, oil leak
⇒ Plant #529 Ride on mower	⇒ Blades, A/C belt
⇒ Plant #533 Ride on mower	⇒ Seat belt, punctures
⇒ Plant #535 Landcruiser	⇒ 80K service
⇒ Plant #537 Landcruiser	⇒ 70K service
⇒ Plant #539 Hilux	⇒ 20K service
⇒ Plant #544 Job truck	⇒ 40K service
⇒ Plant #545 Job truck	⇒ 55K service
⇒ Plant #551 Prime mover	⇒ Derated- Accelerator sensor
⇒ Plant #553 2wd Hilux	⇒ 20K service and hazard lamp
⇒ Plant #560 Water pump stands	⇒ Pumps and foot valves
⇒ Plant #565 Prado	⇒ 10K service
⇒ Plant #568 Zero turn	⇒ Induction etc

Extras by workshop staff - Banners, Wharf lights, Data signs, JJJ/ABC, Pool gate and camera, Fitted Sat camera at Gregory Crossing, Fire extinguisher inspection, pensioner gate

2. TENDER UPDATE

Budgeted

- New rubbish truck with compactor- ordered.
- WM's replacement Hilux - Tendered for on Local Buy

3. OFFICER'S RECOMMENDATION

Council notes the contents of the Work Shop and Fleet Manager's June 2014 report.

**07.02.01 Work Shop and Fleet Report**

**Council notes the contents of the Work Shop and Fleet Manager's June 2014 report.**

**Moved: Cr Forshaw**

**Seconded: Cr Murray**

**Carried 18.140619 5/0**

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**Adjournment**

That Council adjourned the meeting from 11.41am to 11.59am.

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07.03.01 Executive Officer Monthly Report

DEPARTMENT: Corporate and Community Services  
RESPONSIBLE OFFICER: Jenny Williams; Executive Officer  
FILE NO: Business Paper – 19 June 2014  
DATE: 12<sup>th</sup> June 2014  
LINK TO COUNCIL PLAN/S: Operational Plan (One year)

1. EVENTS

2014 Order of the Outback Ball

Date Saturday 28<sup>th</sup> June 2014

Tickets are starting to sell fast for the Ball. The committee is on track and finalizing all the last minute preparations.

Seniors Week Celebrations

Date Saturday 23<sup>rd</sup> August 2014

*Theme A life well lived and much more to come...timeless* (provided by COTA)

The aim is to bring together different generations to develop socially inclusive communities in which older people are able to continue to make valuable contribution in their families, neighbourhoods and communities.

2. LIBRARY

Community Artwork from the Australia Day exhibition is on display in the Library for a period of time to showcase the talent in our shire.

New books have arrived. Community members are starting to use the new online system for ordering books into the Library. Go'55 grant has provided Council with a touch screen computer for the Community; this will be set up in the Library soon.

3. ACCOMMODATION

Council currently has eight people on their waiting list looking for accommodation, three of these are Council staff (2 of which are already in Council units) and five are members of the public. Council currently has one unallocated unit. House five should be ready in July for allocated tenants to move in.

Council Staff Applications

House Applications 2  
Unit Applications 1

General Public

House Applications 3  
Unit Applications 3

4. RADF

No current updates in relation to RADF.

5. PROMOTION

Social Media – The Burke Shire Council Facebook page has received great reviews and is being used well by the community. Website updates are being completed as time permits.

Council Newsletter – Edition 40 is currently being collated, a draft will be sent out soon.

6. DEVELOPMENT APPLICATIONS

Full list of Development Applications attached, no new applications received over the last month.

7. ENVIRONMENTAL HEALTH SERVICES

All food businesses in the Shire are currently licensed, EHO officer report will be presented to the next meeting.

8. HOME AND COMMUNITY CARE (Pam deJoux)

CBDC Clients: 6  
Social Support Clients: 2

Centre Base Day Care has commenced at Gregory, fortnightly visits will coincide with Gregory Clinic Days. Clients are really enjoying these trips.

The men are still into woodwork and are now challenging themselves with the making of three-tier rope shelves, after their success with the shadow boxes. They have spent time cutting, sanding and drilling and are now ready for the lacquer to go on before finishing off with rope. Coffee Tables are going to be the next challenge.

Laura Johnson (Aged Care Home) will be pleased with the knee blankets that the ladies are producing. Some have been completed with the ladies busy knitting and crocheting squares. The men this year are joining in with the service and have made two sets of dominoes for the Men's Dementia Unit. Once all the blankets are finished it is hoped that we can travel in to Mt Isa so that they can present all to the home in person.

Clients are enjoying having a regular hairdresser visit Burketown. The gardens are taking off and starting to show colour. Both seats in the patio have been lacquered by the men so they are quite proud of their effort.

For Under 8s Week we joined the Kindergarten for morning tea, it was the kid's turn to look after the oldies. The HACC clients gave the kids a puppet made out of recycled items.

9. INFORMATION TECHNOLOGY

Managed Services Upgrade – The environment is built and Civica have also installed and configured Office & PCS. Currently in the process of contacting the 3<sup>rd</sup> party to arrange GIS and will require a current copy of Council's data.

InfoXpert is installed and configured on the Civica datacentre server.

- All user accounts within infoXpert have been updated to their data centre equivalents where an equivalent existed. These will need to be tested.
- Authentication authorities have been updated to the AUS domain.
- A database maintenance plan has been created, tested and scheduled to run @ 8:30 PM daily.
- Note that Internet Explorer 9 is the minimum version of IE infoXpert 8.3 will operate with.

Recordkeeping – New processes are working well, catchup has been broken up into stages to spread the load out over the next few months. CorpMem have assessed the old archive documents and placed them into the retention and disposal system which will be captured within InfoXpert. All documents that are not disposed of will scan into our electronic system and either is stored at Council or sent to State Archives.

10. OFFICER'S RECOMMENDATION

That Council notes the contents of the Executive Officer June 2014 Monthly Report.

**07.03.01 Executive Officer Monthly Report**

**That Council notes the contents of the Executive Officer June 2014 Monthly Report.**

**Moved: Cr Forshaw**

**Seconded: Cr Murray**

**Carried 19.140619 5/0**

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*Attendance*

Philip Keirle left the meeting from 12.14pm to 12.15pm.

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07.04.01 Finance Monthly Update Report – for the month of May

DEPARTMENT: Finance Department  
 RESPONSIBLE OFFICER: Frederick Aquilin – Deputy Chief Executive Officer  
 FILE NO: Business Paper – Council Meeting 19 June 2014  
 DATE: 12<sup>th</sup> of June, 2014

1. STATEMENT OF COMPREHENSIVE INCOME

*Supporting documentation: Revenue and Expenditure Report*

Summary – The operating position as at the end of May was a surplus of \$2,677,296 (the budgeted surplus for the year being \$2,339,570). For the month of April a surplus of \$2,386,250 was achieved.

Revenue – Standard increases in revenue occurred throughout the month in the areas of ‘rental income’ (\$4,300), ‘interest received’ (\$32,995), and ‘grants’ (\$319,301). The grant increases mainly related to a ‘roads to recovery’ grant that was finally approved for release by the Federal Dept. of Infrastructure, from 2012-13.

Expenses – ‘Employee benefits’ expenses paid during the month was \$318,426, (\$260,750 during April), the increase reflecting standard payroll payments relating to the road crew (completion of the 2012 flood damage schedule at mainly Bowthorn Rd). ‘Materials and services’ decreased by \$14,496 during the month as contractors purchased (and hence repaid) more items out of stores than what was purchased/ replenished. ‘Depreciation’ increased by a fairly standard \$76,088 during the month.

2. STATEMENT OF FINANCIAL POSITION

Summary – Overall, the BSC asset base was \$110,864,667 as at the end of May, which reflects a increase of \$232,911 from the April figures. This was mainly due to increases in cash held (cash having been paid to Council). In May the asset base came in at \$110,631,756.

Current Assets – ‘Cash’ increased by \$410,659 for the month due to payments of debtor invoices. ‘Inventories’ increased by a mere \$7,350 as very little was purchased during the month. ‘Trade and other receivables’ decreased by \$51,886 during the month as more debtors’ invoices – owing to the BSC – were paid than were issued.

Non-Current Assets – ‘Capital works in progress’ increased by \$97,008 during the month, mainly stemming from the payment of invoices relating to the community hub and the new water treatment plant system. Expect a big decrease of the ‘capital works in progress (WIP)’ for the month of June as assets will be created out of completed WIP, and hence ‘property, plant and equipment’ will increase by a similar amount.

Current Liabilities – Progressing close to trend.

Non-Current Liabilities – Remained largely unchanged from the end of last month.

3. STATEMENT OF CASH FLOWS

*Supporting document: Budget Balance Sheet Report*

Net cash flow from operating activities – ‘Payments to suppliers and employees’ of \$155,371 were made during the month which mainly reflected standard payments of invoices and salaries. We also received “refunds” from two contractors where BSC had paid for services in full but where the contractors had not yet paid for materials purchased in ‘stores. ‘Receipts from customers’ increased by \$41,522 during the month mainly due to the payment of debtor invoices stemming from private works. Increases in ‘interest received’ (\$32,995), ‘rental income’ (\$4,300) and ‘grants’ (\$319,301) also contributed to this result.

Summary – In total the BSC net cash at hand was \$18,920,959 as at the end of the period (\$18,510,300 during April) representing an increase of \$410,659 since last month).

4. NOTES TO COUNCIL – EVENTS WITHIN THE FINANCE DEPARTMENT

QRA – ¾ of a billion project: All available information has been supplied for this audit. The Deputy CEO has heard nothing back either from the QRA or from the QAO (who took over the audit once the data was collected by QRA). It was previously stated that the QRA or the QAO would get back to Council if more information was needed.

The 2012-13 Financial Statement Audit: The Mayor and the CEO has signed the 2012-13 financial statement and the representations by management and this has been sent in to the QAO. We are now awaiting the audit certificate, and audit notes from the QAO, which will complete the process.

Public liability insurance: due to the completion of the relevant surveys and the provision of additional information, the BSC and managed to avoid most of the increase in insurance premiums for 2014-15

Roads to recovery – current program complete:

In confirmation that the Federal Department of Infrastructure has accepted our figures and representations, BSC was paid the remaining of the 'roads to recovery' claim in late May.

QRA – 2012, 2013, and emergent 2014 claims about to be submitted

The BSC is about to lodge the remaining paperwork for the 2012, 2013, and emergent 2014 flood damage claims. This will mean that the BSC should receive funds from these claim, this financial year, and that we can start on a "fresh slate" working on the 2014 \$8.2m flood damage claim.

5. OFFICER'S RECOMMENDATION

That Council notes the content of the Finance Monthly Update Report

**07.04.01 Finance Monthly Update Report – for the month of May**

**That Council notes the content of the Finance Monthly Update Report**

**Moved: Cr Poole  
Seconded: Cr Forshaw**

**Carried 20.140619 5/0**

## 08. Chief Executive Officer Reports

### 08.01.01 Chief Executive Officer Report

DEPARTMENT: CEO

RESPONSIBLE OFFICER: Philip Keirle

FILE NO: Business Paper – Council Meeting 19 June 2014

DATE: 15/06/2014

LINK TO COUNCIL PLAN/S: Operational Plan (One year)

#### 1. Key Planning Documents

Planning Docs	Comments	Status
Corporate Plan	DLG feedback received. Zero incidences of non-compliance reported. Corporate Plan to be adopted on Wednesday 18th June	On track
Operational Plan	Meeting with EMT (13th June) to discuss KPIs. Operational Plan to be submitted at Ordinary Council meeting in June.	Monitor
Budget	Finance Committee meeting on 11th June. Council discussions with DCEO and CEO on 12th June. Interest in OT, Plant Replacement and outsourcing	Monitor
Town Planning Scheme	CEO has reviewed DSDIP template. Recently adopted Planning Schemes reviewed.  The initial transposition of existing scheme content to match new template requirements will be conducted by the Senior Project Officer (SPO).	Monitor
Pest Management Plan	Kevin Anderson has revised the existing Pest Management Plan. Will delay further action until late July/August.	On track

#### 2. Current Projects

Current Projects	Comments	Status
Pontoon	Grant application submitted. Considering responses to Project Management RFQs.	On track
ANZAC centenary: Burketown	Positive responses. To action shortly.	Monitor
ANZAC centenary: Gregory	Positive responses. To action shortly.	Monitor
Gregory Ablutions	Sub-agreement to be received shortly. Development Application to proceed shortly.	Monitor
Water Rates	Indication received from Council in relation to preferred rating strategy.	On track

Media Monitoring	Up and running. Arrange record keeping procedure for media material featuring the Shire.	Completed
Water Treatment System	Installed and commissioned. System operating well.	Completed
Ngijinda Durlga (Community Hub)	Finalise drainage planning for building; finalise security/surveillance system. Reconfiguration of Lot survey to proceed.	Monitor
Morning Glory Festival	Progressing quite well.	Monitor
Sale of land: Gregory	Contacted potential auctioneer. Will action on 20.06.2014	On track
Weed spraying: Gregory	Update required.	Monitor
Weed spraying: BKT	Update required.	Monitor
Records Keeping	Awaiting official report from CorpMem. Verbal report following CorpMem's recent visit to Burketown suggests a considerable improvement in Council's records keeping compliance.	On track
Managed Services	Update detailed in Executive Officer's Report. Numerous delays to Council's transition to Managed IT Services have taken place due to the changing scope of the Services required: CorpMem, InfoXpert, GIS etc.	Monitor
House Inspections	RFQ to be released week beginning 16.06.2014	Monitor
WTP/STP: introduction of new Performance Measures for DEWS	CEO and WSO familiar with KPIs. Queries have been submitted to DEWS and responses received. Will incorporate reporting into Operational Plan.  KPIs / Data Capture commences 01.07.2014	On track
Review of Delegations Register	Delegations Register under review	On track

### 3. Projects To Plan And Cost

Projects to plan and cost	Comments	Status
Sewerage Treatment Re-design	Preliminary costings received on re-design received. Quotes for the purchase of an additional blivet to double treatment capacity in Burketown also sourced.	On track
Installation of raw water wash-down bay	Some initial quotes and product types have been gathered. Need to consider a few issues related to drainage and other Development Application requirements	On track
Solar energy for WTP in Gregory	Costings received from on 13.06.2014. Not reviewed as yet.	On track
Potential acquisition of land: Gregory	Preliminary investigations only at this stage.	Monitor
Gregory Depot	Council to source a range of design plans before costing and feasibility analysis.	Monitor

STP Telemetry	Costed. Uncertain of value for money at this stage. Very desirable, but not urgent	On track
BKT North Development	No update. To action: project plans + project cost	Monitor
Waste Management Strategy	Waiting for feedback from JJ Richards	Monitor
Visitor Information Centre	Seek project costing for renovation of Heritage Listed building	On track

#### 4. Telecoms

While Council exerts little direct influence over telecommunications in the Shire, the below information is incorporated to provide an insight into the progress (if any) of projects or upgrades to telecommunications services in the Shire.

Telecoms	Comments	Updated
BKT - Optic	Doomadgee - Normanton fibrelink. Update from Telstra pending.	14.06.2014
BKT - ADSL2	No available ports. This is a back haul issue	14.06.2014
BKT - 4g upgrade	No schedule upgrade for BKT. To follow up.	14.06.2014
Gregory - mobile services	Submission to Department of Communications. Council will need to provide an indication of the financial and in-kind contributions it would make toward the costs of building a mobile phone base station in Gregory.  Report prepared for Council consideration at Ordinary Council meeting (June 2014).	14.06.2014

#### 5. Policy Reviews

June 2014	Investment Policy; Debt Policy; Revenue Policy; Procurement Policy; Community Grants Policy.	On track
July 2014	Expense Reimbursement Policy; Advertising Spending Policy; Entertainment and Hospitality Policy	On track

#### 6. Reports

Report	Description	Status
Operational Plan Quarterly Report	Scheduled for Thursday 19 <sup>th</sup> June 2014	On track
Annual Report 2012-2013	Financial Statements to be received shortly from QAO. Mayor and CEO to sign Management Certificate	Monitor

#### 7. Training

Certificate Level training is to commence shortly for the majority of outdoor staff. Some training has already been completed in relation to Working at Heights and Working in Confined Spaces.

First Aid Training to commence for all staff and Councillors shortly.

RMPC training session in Cloncurry held on 21-22 May 2014. This training was attended by two Council officers.

RMPC training in Cloncurry scheduled for 17-18 June 2014. This training will be attended by two Council officers.

8. HR

Joint Consultative Committee meetings in 2014: JCC meetings will be held quarterly in 2014. The first meeting was held on 25 March 2014 and focused on the objectives of the Certified Agreement. Following this, discussions centred on the role of the Single Bargaining Unit and the annual Classification Review. The next meeting is scheduled for 1 July 2014.

9. Workplace Health & Safety

See Attachments A-B

10. Roads

Royalties for Regions: Council unsuccessful with grant application. Delegation to Townsville to discuss Royalties for the Regions scheduled for 9 July 2014.

MMG Karumba Lead Haulages: Meeting held to discuss 2014 haulage arrangements. 2013-2014 Agreement concluded. Preliminary terms for a 2014 agreement discussed.

11. Native Title And Cultural Heritage

Cultural Heritage: Cultural Heritage Surveys for the extension of gravel pits on Doomadgee West Road and at Armraynald to take place in July.

ILUA negotiations: Community consultation to take place in Burketown on Wednesday 18<sup>th</sup> June 2014.

12. Stakeholder Engagement

Bidungu: Externally sourced plumbing works commenced at the Bidungu Aboriginal Reserve on 10 June 2014. This should reduce the variable costs of providing treated water services in Gregory.

DTMR: Finalising arrangements for supply and installation of new ablutions facility in Gregory.

Ergon: Discussions with Ergon in relation to installation of 3 phase power west of Burketown.

Community Hub: Discussions with builder and project managers in relation to site drainage and security/surveillance system.

Regional Road and Transport Group (RRTG): Mayor/Deputy Mayor and CEO attended the Elected Members RRTG in Richmond on 4<sup>th</sup> June 2014.

NWQ Regional Organisation of Councils (NWQROC): Mayor, Deputy Mayor and CEO attended NWQROC in Richmond on 4<sup>th</sup> June 2014.

DSDIP: Discussions with Deputy Premier in relation to Wild Rivers and also in relation to current and future arrangements under the Royalties for the Regions funding program.

GSD: Discussions with GSD Board and new CEO in relation to Strategic Planning Day and Northern Australia workshops scheduled for late June in Townsville.

13. Officer's Recommendation

That Council notes the contents of this report and its attachments.

**08.01.01 Chief Executive Officer Monthly Update Report**

**That Council notes the contents of this report and its attachments.**

**Moved: Cr Duff  
Seconded: Cr Murray**

**Carried 21.140619 5/0**

## Adjournment

That Council adjourned the meeting from 12.42pm to 1.22pm for Lunch

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### 08.01.02 Mobile Coverage Programme – Council Contribution

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DEPARTMENT: Office of the CEO  
RESPONSIBLE OFFICER: Philip Keirle; CEO  
FILE NO: Business Paper – Council Meeting 19 June 2014  
DATE: 05.06.2014  
LINK TO COUNCIL PLAN/S: Draft Corporate Plan (Infrastructure)

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#### 1. PURPOSE (Executive Summary)

There are two objectives of this report:

- 1) To consider Council's support for making a submission to the Department of Communities "Mobile Coverage Programme"; and
- 2) To determine, on the basis that there is Council support for such a submission, the contributions that Council would be willing to make in order to provide mobile coverage to the township of Gregory.

#### 2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Under the Commonwealth's \$100 million Mobile Coverage Programme, there is an opportunity for Council's to a) identify mobile black spots in their Local Government Area; and b) outline the contribution Council would be prepared to make toward the costs of building a mobile phone base station at relevant locations.

Council, as well as GSD on Council's behalf, have previously identified the township of Gregory as a mobile phone black spot.

A number of requests have been made to Telstra to price the installation of providing mobile coverage to Gregory. As yet, Council has not received a cost breakdown, though an indicative figure of \$1 million has been mentioned.

On this basis, it is difficult to anticipate expectations around co-funding contributions for this initiative.

#### 3. PROPOSAL

- 1) That Council approves the CEO to make a submission to the Department of Communications in support of the installation of a mobile phone base station in the township of Gregory.
- 2) That Council provides guidance to the CEO on the contribution that Council would make to the installation of a mobile phone base station in the township of Gregory as this relates to the following contribution types:
  - a. Financial contribution:
    - i. Amount in dollars
  - b. Provision of leasehold tenure for a base station at zero or concessional cost:
    - i. Yes or No to the provision of leaseholder tenure;
    - ii. If Yes, approval of leasehold terms at either zero or concessional cost
  - c. Provide preparatory civil works at zero or concessional cost:
    - i. Yes or No
    - ii. If Yes, provision of civil works at zero or concessional cost
  - d. Provision of a connection to an existing power source

4. OFFICER'S RECOMMENDATION

That Council directs the CEO to submit a letter to the Mobile Coverage Programme that defines the contribution Council will make to the installation of a mobile phone base station in the township of Gregory:

- a. Financial contribution:
  - i. Amount in dollars
- b. Provision of leasehold tenure for a base station at zero or concessional cost:
  - i. Yes or No to the provision of leaseholder tenure;
  - ii. If Yes, approval of leasehold terms at either zero or concessional cost
- c. Provide preparatory civil works at zero or concessional cost:
  - i. Yes or No
  - ii. If Yes, provision of civil works at zero or concessional cost
- d. Provision of a connection to an existing power source

**08.01.02 Mobile Coverage Programme – Council Contribution**

**That Council directs the CEO to submit a letter to the Mobile Coverage Programme that defines the contribution Council will make to the installation of a mobile phone base station in the township of Gregory:**

- a. Financial contribution - \$200,000.00**
- b. Provision of leasehold tenure for a concessional cost of \$1 per annum.**
- c. Provide preparatory civil works at zero cost.**
- d. Provision of a connection to an existing power source.**

**Moved: Cr Duff**  
**Seconded: Cr Poole**

**Carried 22.140619 5/0**

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08.01.03 Reduction of Water Consumption Charges Policy

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DEPARTMENT: Corporate and Community Services  
RESPONSIBLE OFFICER: Philip Keirle; CEO  
FILE NO: Business Paper – Council Meeting 19 June 2014  
DATE: 14<sup>th</sup> May 2014  
LINK TO COUNCIL PLAN/S: Budget

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1. PURPOSE (Executive Summary)

To present a policy for Council consideration that provides for a Reduction of Water Consumption Charges in certain situations.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council considered a draft of this policy at the Ordinary Council Meeting on 23 May 2014.

3. PROPOSAL

That Council adopts the Reduction of Water Consumption Charges Policy.

That Council receives the Application for a Reduction of Water Consumption Charges form.

4. OFFICER'S RECOMMENDATION

That Council adopts the Reduction of Water Consumption Charges as submitted.

**08.01.03 Reduction of Water Consumption Charges Policy**

**That Council adopts the Reduction of Water Consumption Charges as submitted.**

**Moved: Cr Duff  
Seconded: Cr Forshaw**

**Carried 23.140619 5/0**

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15. Deputations and presentation scheduled for meeting

15.01 Sergeant Oliver Laurence – Burketown Police

**That Council note that Oliver Laurance entered the meeting at 1.36pm to address Council regarding the types of programs that could be implemented into the Community.**

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Attendance

Chris Rohan left the meeting from 2.16pm to 2.18pm.

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09. Late Item Reports

09.01 Operational Plan

**That Council receives the draft Operational Plan.**

**Moved: Cr Forshaw  
Seconded: Cr Duff**

**Carried 24.140619 5/0**

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10. Consideration of Notice(s) of Motion and Petitions

10.01 Notices of Motion  
10.02 Petitions

**That Council notes that no Notices(s) of Motion and Petitions were received.**

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11. Mayoral Report

**That the verbal report provided by Councillor Camp be noted by Council.**

**Moved: Cr Duff  
Seconded: Cr Poole**

**Carried 25.140619 5/0**

Attended the following:

- NWROC/NWRRRTG Meeting in Richmond – with CEO, Cr Poole – LGAQ has initiated a project with assistance through the Roads and Transport Alliance to support NWQ Councils to investigate the issues, challenges and options for sustaining road construction and maintenance work crews in light of changing Government funding priorities – will be working with KPMG re this.
- Budget Meeting – with councillors, DCEO, CEO
- Jeff Seeney – Normanton – with CEO, Cr Poole, reps from CLCAC and CEO GSD – re Wild Rivers, concerns re Royalties for Regions funding
- Corporate Plan – with councillors, CEO and some preliminary budget discussion
- Public ILUA Meeting – in Burketown- CEO, Councillors, Andrew Kerr (Preston Law), CLCAC reps
- Teleconference – CEO, DCEO – re audit documentation

Invited to but unable to attend

- Launch on NW Qld Strategic Development Study by Campbell Newman 17/06/14
- ALGA Conference – Canberra – this week

GSD

- Teleconference to discuss upcoming meeting in Townsville – MMG Planning Day, GSD Meeting, North Australia conference
- Moving office to Normanton this week
- Engaged office manager – Liza Taylor

On a personal note I just wanted to share a proud parent moment - Shannon is off to South Africa to play rugby on a school tour. He is very excited as are all his team mates and the staff attending. He is looking forward to seeing a giraffe – his favourite animal – and playing “heaps and heaps” of rugby. They are also taking over boots etc they have outgrown to give to a school there and have fundraised at the school so they can buy schooling materials to give to a disadvantaged school there as well. He is coming off a high as his team – Toowoomba Bears Maroon - won 13 and under Grand Final in the Darling Downs Rugby Competition.

## 12. Councillor Reports

**That the verbal reports provided by Councillors Duff, Forshaw, Murray and Poole be noted by Council.**

**Moved: Cr Camp  
Seconded: Cr Murray**

**Carried 26.140619 5/0**

### Cr Forshaw

Attended the following:

- 11/6/14 Budget meeting via teleconference with DCEO, CEO and Cr Duff
- 12/6/14 Special Meeting re Budget Meeting – with councillors, DCEO, CEO
- 18/6/14 Corporate Plan – with councillors, CEO and some preliminary budget discussion
- 18/6/14 Public ILUA Meeting – in Burketown- CEO, Councillors, Andrew Kerr (Preston Law), CLCAC reps
- 19/6/14 Council Meeting
- Ball preparation
- Campdraft preparations

### Murray

- Special meetings
- Committee Meetings – Campdraft/sprint race into MGF
- P&C – trial year 7 SOTA (Accommodation and room)

### Duff

- Special Meetings

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### Attendance

Frederick Aquilin left the meeting at 3.27pm.

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## 13. New business of an urgent nature admitted by Council

### 13.01 Advocacy for Housing

**That Council authorises CEO and Mayor to make representations to the QLD Department of Communities in regards to increasing the housing stock in Burketown.**

**Moved: Cr Murray  
Seconded: Cr Camp**

**Carried 27.140619 5/0**

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### Attendance

Frederick Aquilin entered the meeting at 3.28pm.

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## 14. Closed session reports

**Council did not move into closed session for this meeting.**

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16 . Closure of meeting

**The Chair declared the Meeting closed at 3.29pm.**

I hereby certify that these pages numbered 1 to 31 - constitute the  
Confirmed Ordinary Meeting minutes of the Council Meeting of Burke Shire Council  
held on Thursday 19 June 2014.

Mayor Cr Ernie Camp .....