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*Confirmed Minutes  
Burke Shire Council Special Meeting  
Friday 31<sup>st</sup> January 2014  
9.00am Council Chamber*

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01. Opening of Meeting

The Chair declared the Meeting open at 9.13am.

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02. Record of Attendance

Cr Ernie Camp, Mayor - Chair  
Cr Paul Poole, Deputy Mayor (Telephone)  
Cr Zachary Duff (Telephone)  
Cr Tracy Forshaw (Telephone)  
Cr Tonya Murray

John Page; Chief Executive Officer  
Philip Keirle; Deputy CEO  
Chris Rohan; Works Manager  
Frederick Aquilin; Chief Financial Officer  
Madison Marshall; Executive Assistant – Administration (Minutes)

Dawson Wilkie; Project Manager (Telephone)  
Stuart Head; Project Manager (Telephone)

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Declaration: Material Personal Interest

Cr Forshaw declared a material personal interest (as per section 172 of the *Local Government Act 2009*) in report 03.01 and left the meeting at 9.14am.

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### 03. Deputy CEO reports

#### 03.01 Community Hub - Tender

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DEPARTMENT:	Office of the Chief Executive
RESPONSIBLE OFFICER:	Philip Keirle, Deputy CEO
FILE NO:	BCS/CP/SP/SB/BCH
DATE:	31.01.2014
LINK TO COUNCIL PLAN/S:	Budget Operational Plan

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##### 1. PURPOSE (Executive Summary)

This Special Meeting of Council has been called in order for Council to award the Design and Construct (D&C) contract for the Burke Shire Community Hub.

##### 2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The Community Hub project has been a permanent agenda item at Council Meetings in 2014 and for much of 2013.

##### 3. PROPOSAL

That Council considers the advice of iGPM, a project management consultancy firm engaged to manage the D&C Community Hub contract, in allocating the tender to one of the three shortlisted contractors.

##### 4. OFFICER'S RECOMMENDATION

That Council accepts the tender of Richardson's Building Service for the adjusted lump sum price of \$3,353,000 (excl. GST).

#### 03.01 Community Hub

That Council accept the tender of Richardson's Building Services for design and construct of the Community Hub for the adjusted lump sum \$3,353,000 ex GST.

Moved: Cr Camp  
Seconded: Cr Murray

Carried 01.140131 4/0

FILE NO: BCS/CP/SP/SB/BCH

04. Closure of Meeting

The Chair declared the Meeting closed at 9.32am.

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I hereby certify that these pages numbered 1 to 4 - constitute the  
Confirmed Special Meeting minutes of the Council Meeting of Burke Shire  
Council held on Friday 31<sup>st</sup> January 2014.

Mayor Cr Ernie Camp .....