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Confirmed Minutes
Burke Shire Council Ordinary General Meeting
Tuesday 18th June 2013
9.00am Council Chamber

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01. Opening of Meeting

The Chair declared the Meeting open at 9.35am.

02. Record of Attendance

Cr Ernie Camp, Mayor - Chair
Cr Paul Poole, Deputy Mayor – (telephone)
Cr Zachary Duff
Cr Tonya Murray – (telephone)

John Page; Chief Executive Officer
Philip Keirle; Deputy CEO
Frederick Aquillin; Chief Financial Officer
Neil Klemola; Works Manager
Brett Harris; Workshop Fleet Manager
Madison Marshall; Trainee (Minutes)

Leave Cr Tracy Forshaw

03. Prayer

Cr Duff led Council in Prayer.

04. Consideration of applications for leave of absence

That Council grant leave of absence for Cr Forshaw for the June 2013 meeting.

Moved: Cr Camp
Seconded: Cr Duff

Carried 01.130618 3/0

05. Confirmation of Minutes of Previous Meeting(s)

05.01 General Meeting Thursday 16 May and Special Meeting Tuesday 28 May 2013

That the Minutes of the General Meeting of Council held on Thursday 16 May 2013 as presented and the Special Meeting of Council held on Tuesday 28 May 2013 subject to the following changes be confirmed by Council. Changes to Special Meeting Minutes

- i. Resolution 04.130528 voting be changed from 4/0 to 3/1
- ii. Resolution 05.130528 voting be changed from 4/0 to 3/0

Moved: Cr Camp
Seconded: Cr Duff

Carried 02.130618 3/0

FILE NO : BCS/G/CM/Minutes

06. Condolences

Council noted the passing of Latisha Booth and will express their condolences to the Family.

07. Deputy CEO Reports

07.01.02 Tender 13-08 West Doomadgee Road Rehabilitation

That Council accept the tender of Wiles Road Services (alternate) for the West Doomadgee Road rehabilitation in the sum of \$1,614,728.34 (incl gst).

Moved: Cr Duff
Seconded: Cr Camp

Carried 03.130618 3/0

FILE NO: BCS/TAQ/2013/13-07

Content- Tenders were called for the West Doomadgee Road Rehabilitation under NDRRA funding and closed on Wednesday, 29th May 2013. At the close of tenders, 10 submissions were received and are attached as per Bourne and Associates Report attached.

Attendance

Brett Harris, Workshop Fleet Manager left the meeting at 10.05am.

07.05.02 LGGSP Funding for Water Treatment Plant Upgrades

Office recommends that Council consider the contents of this Resolution and votes to:

- i. Supports the decision to proceed with the LGGSP application for both purchases, and prioritises: The upgrade to the Water Treatment Plant through purchase of the NaOCl Generation System

Moved: Cr Duff
Seconded: Cr Camp

Carried 04.130618 4/0

FILE NO: BCS/G&S//LGGSP

Content –The aim of this report is to seek Council approval to proceed with an LGGSP funding application for upgrades to the Burketown Water Treatment Plant.

Attendance

Neil Klemola, Works Manager left the meeting at 10.26am.

Adjournment

That Council adjourned the meeting at 11.05am.

Resume Proceedings

That Council resumed the meeting at 11.25am, all were present except Cr Poole.

07.05.01 Deputy CEO Report

That Council notes the contents of the Deputy CEO report incorporating the Works and Services Monthly Update Report, Workshop and Fleet Report, Executive Officer Monthly Council Report, Chief Financial Report and the attachments.

Moved: Cr Duff
Seconded: Cr Camp

Carried 05.130618 3/0

FILE NO: BCS/G/CM/R/DCEO

08. Chief Executive Officer Reports

08.01.01 Appointment of Acting Chief Executive Officer

That Council appoint Dr Philip Keirle as Acting Chief Executive Officer during the absence of the Chief Executive Officer from and including Friday, 28th June, 2013 to Tuesday, 16th July, 2013.

Moved: Cr Camp
Seconded: Cr Duff

Carried 06.130618 3/0

FILE NO: BCS/Per/A/D

08.01.02 Review of Operational Plan 2012/2013

That Council adopts the report of the Operational Plan for the period to 31st March 2013.

Moved: Cr Duff
Seconded: Cr Camp

Carried 07.130618 3/0

FILE NO: BCS/CM/Plan/OP

08.01.03 Operational Plan 2013/2014

That Council adopt the Operational Plan 2013/2014 as submitted.

Moved: Cr Camp
Seconded: Cr Duff

Carried 08.130618 3/0

FILE NO: BCS/CM/Plan/OP

08.01.04 Tender 13-07 Design Build 2 Houses – Bowen Street, Burketown

That Council accept the tender submitted by Glendale Homes Pty Ltd for the supply of two (2) houses delivered to Burketown at a cost of \$534,896.00.

Moved: Cr Camp
Seconded: Cr Duff

Carried 09.130618 3/0

FILE NO: BCS/TAQ/2013/13-07

09. Late Item Reports

09.01 Procurement Policy

Council adopts the attached Procurement Policy as per section 198 of the Local Government Regulations 2012.

Moved: Cr Duff
Seconded: Cr Camp

Carried 10.130618 3/0

FILE NO: BCS/PAP/Policy

09.02 Revenue Policy

Council adopts the Revenue Policy for the 2013-14 financial years in accordance with Chapter 5, Local Government Regulation 2012.

Moved: Cr Camp
Seconded: Cr Duff

Carried 11.130618 3/0

FILE NO: BCS/P&P/Policy

Adjournment

That Council adjourned the meeting at 12.08pm for lunch.

Resume Proceedings

That Council resume the meeting at 2.26pm when a quorum was present.

Attendance

Cr Poole entered the meeting at 2.26pm in person.

09.05 Fees and Charges 2013-14

Council adopts the fees and charges for 2013-14 financial years

Moved: Cr Poole
Seconded: Cr Camp

Carried 12.130618 4/0

FILE NO: BCS/FM/F&C

09.03 Revenue Statement

That in accordance with Section 172 of the Local Government Regulation 2012, Council adopts the Revenue Statement for 2013-14 financial years as presented.

Moved: Cr Duff
Seconded: Cr Poole

Carried 13.130618 4/0

FILE NO: BCS/P&P/Policy

09.04 Budget Adoption – General Rates Categories 2013/14

That in accordance with Chapter 4, Part 5, Section 80 and 81 of the *Local Government Regulation 2012* the Burke Shire Council adopts the general rates categories for the year ending 30th June 2014 as presented.

Moved: Cr Camp
Seconded: Cr Duff

Carried 14.130618 4/0

FILE NO: BCS/FM/B/2013-14

09.04 Budget Adoption – Cleansing Charges 2013/14

That in accordance with Chapter 4, Part 7, Section 99 of the *Local Government Regulation 2012* the Burke Shire Council cleansing charges for the 2013-14 year are made and will be levied for the purposes of providing for the removal of refuse from all occupied premises (domestic and commercial). The cleansing unit charge shall be \$19.95 – a 3.3% increase on 2012-13 – for the year ending 30th June 2014.

Moved: Cr Poole
Seconded: Cr Camp

Carried 15.130618 4/0

FILE NO: BCS/FM/B/2013-14

09.04 Budget Adoption – Sewerage Charges 2013/14

That in accordance with Chapter 4, Part 7, Section 99 of the *Local Government Regulation 2012* sewerage charges for the 2013-14 year, are made and will be levied on each property both vacant or occupied, that Council has or is able to provide with sewerage services. A sewerage charge of \$26.60 per unit per annum 95 – a 3.3% increase on 2012-13 – shall apply.

Moved: Cr Poole
Seconded: Cr Duff

Carried 16.130618 4/0

FILE NO: BCS/FM/B/2013-14

09.04 Budget Adoption – Water Charges 2013/14

That Council

- i. Adopt 2 part water charges within the township of Burketown and Gregory under Chapter 4, Part 7, Section 99 and 101 of the *Local Government Regulation 2012*.

- ii. Set an access charge as outlined below:

	Burketown	Gregory
Vacant	600	600
Occupied	600	600
Residential	600	600
Commercial	1000	600
Community	600	600
Ovals and Parks	4000	6000
Commercial Accommodation	4000	
Hotel Accommodation	4000	6000
Hospital	6000	
School	6000	6000
Kindergarten	2000	

- iii. Set the following water consumption charges per kilolitre:

	Burketown	Gregory
0 – 500	\$0.20	\$0.40
501 – 1000	\$0.20	\$0.40
1001 – 2500	\$0.60	\$0.80
2501 +	\$0.80	\$1.00

Moved: Cr Camp
Seconded: Cr Poole

Carried 17.130618 4/0

FILE NO: BCS/FM/B/2013-14

09.04 Budget Adoption – 11 Percent Compounding Interest 2013/14

That in accordance with Chapter 4, Part 12, Section 133 of the *Local Government Regulation 2012* a charge of 11 percent compounding interest calculated on daily rests be hereby made and levied on rates and charges that are 30 days overdue.

Moved: Cr Poole
Seconded: Cr Camp

Carried 18.130618 4/0

FILE NO: BCS/FM/B/2013-14

Attendance

Cr Murray left the meeting via phone at 3.56pm.

09.04 Budget Adoption – Discount on Full Year Rates 2013/14

That in accordance with Chapter 4, Part 11, Section 130 of the *Local Government Regulation 2012* a discount of 15% be allowed for all current Council Full Year rates and charges (excluding fire levy) if paid within 30 days of the Rate Notice being issued, and that such discount be calculated as a percentage of the gross rate/charges levied, and only be granted if all current and outstanding rates have been paid in full.

Moved: Cr Duff
Seconded: Cr Poole

Carried 19.130618 3/0

FILE NO: BCS/FM/B/2013-14

09.04 Budget Adoption – Discount on Half Year Rates 2013/14

Further that in accordance with Chapter 4, Part 11, Section 130 of the *Local Government Regulation 2012* a discount of 5% be allowed for all current Council Half Year rates and charges (excluding fire levy) if paid within 30 days of the Rate Notice being issued, and that such discount be calculated as a percentage of the gross rate/charges levied, and only be granted if all current and outstanding rates have been paid in full.

Moved: Cr Camp
Seconded: Cr Duff

Carried 20.130618 3/0

FILE NO: BCS/FM/B/2013-14

09.04 Budget Adoption – Pensioner Discount on Rates 2013/14

That in accordance with Chapter 4, Part 10, Section 119 and 120 of the *Local Government Regulation 2012* a maximum of 20% of general rates and utility charges may be granted to eligible pensioners which conform to the criterion set by the State Government Pensioner Rate Subsidy Scheme. This amount is in addition to the remission granted by the aforementioned scheme.

Moved: Cr Duff
Seconded: Cr Camp

Carried 21.130618 3/0

FILE NO: BCS/FM/B/2013-14

09.04 Budget Adoption – Operating Fund, Forecasts, Income and Expenditure, Cash Flow, Financial Position and Changes in Equity Statements 2013/14

That in accordance with Chapter 5, Part 2, Section 169 of the *Local Government Regulation 2012* the Operating Fund for the year ending 30th June 2014 and forecasts for the years ended 30th June 2015 to 30th June 2016 and Income and Expenditure, Cash Flow, Financial Position and Changes in Equity Statements as presented be hereby adopted.

Moved: Cr Camp
Seconded: Cr Poole

Carried 22.130618 3/0

FILE NO: BCS/FM/B/2013-14

Adjournment

That Council adjourned the meeting at 4.00pm.

Resume Proceedings

That Council resumed the meeting at 4.23pm with Cr Murray in attendance.

10. Consideration of Notice(s) of Motion and Petitions

10.01 Notices of Motion

10.02 Petitions

That Council notes that no Notices(s) of Motion and Petitions were received.

11. Mayoral Minute and Report

That the verbal report provided by Councillor Camp be noted by Council.

Moved: Cr Murray
Seconded: Cr Poole

Carried 23.130618 4/0

Cr Camp:

I attended the following meetings:

- Premier Campbell Newman, Ben Myers (Chief of Staff) and advisors – met him at the airport along with children from Burketown Kindy and School who presented the Premier and his wife with flowers and gifts – proud to say kids were excellent ambassadors for our Shire - met with him prior to Council dining with him – discussed various matters relating to Shire development, mining, land tenure.
- Mayors' Meeting Karumba – travelled with Premier to MMG Century, Doomadgee before heading to Karumba and GSD mayors' meeting with Premier – discussed regional issues – water, need for further investment port at Karumba, mining
- Special Meeting – re land tenure, further meetings to be held next week as a follow up to discussions with Premier
- JCC Meeting –
- Upcoming GSD meeting at Doomadgee

12. Councillor Reports

That the verbal reports provided by Councillors Duff, Murray and Poole be noted by Council.

Moved: Cr Camp

Seconded: Cr Duff

Carried 24.130618 4/0

Cr Poole:

- Visit to MMG
- Premier visit

Cr Duff:

- Attended dinner with Premier Campbell Newman
- Attended the beef dinner

Cr Murray:

- Attended the Gulf Trust Fund Meeting in Townsville

13. New business of an urgent nature admitted by Council

13.01 Tenders 2 New Houses Burketown

That Council authorise the Chief Executive Officer to call tenders for the supply of 2 new houses to be sited in Burketown.

Moved: Cr Murray

Seconded: Cr Camp

Carried 25.130618 4/0

FILE NO: BCS/TAQ/2013

15. Deputations and presentation scheduled for meeting

That Council notes that no Deputations and Presentations were scheduled for the meeting.

16. Closure of Meeting

The Chair declared the Meeting closed at 5.00pm.

I hereby certify that these pages numbered 1 to 10 - constitute the
Confirmed Special Meeting minutes of the Council Meeting of Burke Shire
Council held on Tuesday 18th June 2013.

Mayor Cr Ernie Camp