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Agenda and Business Papers
Burke Shire Council Ordinary General Meeting
21st February 2013
9.00am Council Chambers

9.00 am	Opening of meeting
10.00 am	Barry Riddiford Manager, Community & Stakeholder Partnerships MMG Century
10.30 am to 11.00 am	Morning Tea
12.30 pm to 1.00 pm	Lunch

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01 Opening of Meeting

The Mayor welcomed members and declared the meeting open at 9.00am.

02 Record of Attendance

Members	Cr Ernie Camp, Mayor - Chair Cr Paul Poole, Deputy Mayor Cr Zachary Duff Cr Tracy Forshaw Cr Tonya Murray
Officers	John Page; Chief Executive Officer Philip Keirle; Deputy CEO Frederick Aqvillin; Chief Financial Officer Neil Klemola; Works Manager Brett Harris; Workshop Fleet Manager Jenny Williams; A/Executive Officer (Minutes)
On Leave	None at time of Agenda preparation

03 Prayer

Led by Cr Forshaw

04 Consideration of applications for leave of absence

None received at close of agenda.

05 Confirmation of minutes of previous meeting(s)

05.01 General Meeting 17 January 2013

Recommendation

That the Minutes of the General Meeting of Council held on Thursday 17th January 2013 as presented be confirmed by Council.



130117 Confirmed
Minutes.pdf

06 Condolences

None received at close of agenda.

07 Deputy CEO Reports

- 07.01.01 Chief Financial Officer Monthly Update Report
- 07.02.01 Works and Services Monthly Update Report
- 07.03.01 Work Shop and Fleet Monthly Update Report
- 07.03.02 Reapplied - 12-19 Quotation for Elevated Work Platforms
- 07.03.03 13-02 Quotation for Landcruiser Dual Cab and Tray Back
- 07.04.01 Executive Officer Monthly Council Report
- 07.04.02 Home and Community Care Monthly Update Report
- 07.05.01 Deputy CEO Reports

Financial Services Reports

07.01.01 Chief Financial Officer Monthly Update Report

DEPARTMENT: Financial Services

RESPONSIBLE OFFICER: Frederick Aquilin; Chief Financial Officer

FILE NO: BCS/G/CM/R/CFO

DATE: 13th February 2013

1. STATEMENT OF COMPREHENSIVE INCOME

Please note: The 'Statement of Comprehensive Income' is supported by the 'Budget Balance Sheet' report. The 'Budget Balance Sheet' report should be seen as supporting documentation (more detailed). You would only review it if you require additional information.

Income – Income increased by \$272,000 in relation to last month. This increase was mainly due to an increase in capital income – sale of assets (largest item: Grader) (\$134,000), the receipt of grants (\$59,000), and an increase in interest received (\$74,000).

Expenses – Expenses increased by \$606,000 in relation to last month. A large proportion of the increase was due to an increase in depreciation expense (\$141,000) - (manual depreciation had not been completed for December and January – expect a lesser increase in the March report). 'Employee benefits' increased by \$229,000, and 'materials and services' increased by \$235,000; these increases are in line with past increases during the three previous months.

Summary – The current operating surplus was reduced by approx. \$334,000 in relation to last month. If this trend continues, the projected operating surplus of \$2,547,910 will be achieved with an additional reserve of \$703,000 available to be spent before the end of the financial year should any unforeseen expenses occur.

2. STATEMENT OF FINANCIAL POSITION

Current Assets – Current assets decreased by \$254,000 (rounded) mainly due to the payment of outstanding Main Roads Department (MRD) invoices. It was discovered that MRD had invoices outstanding dating back to September. Once paid, these amounts were converted from 'current assets' into 'revenue', and hence the decrease in current assets after payment.

Non-Current Assets – Registered 'capital work-in-progress' (WIK) decreased by approx. \$412,000 during the month. This means that capital projects were completed and then converted mainly into 'property'. Hence 'property' together with some additional purchases increased by approx. \$423,000 during the same period. The completion of WIK projects (a quite large completion) is due to the fact that the last manual update was last completed in early December. Hence \$412,000 reflects the completion of capital projects since early December. Overall, non-current assets decreased by \$108,863 during the month due to an increase in 'accumulated depreciation' (reduction of asset valuations – also a manual process that had not been completed).

Current Liabilities – This item mainly reflects outstanding invoices and other known short term liabilities. Current liabilities reduced by \$32,000 compared to last month due to more invoices being paid. The increased payments were due to a review by the CFO, which indicated that the BSC had been paying many late payment fees in the last few months. The Finance Department was trying to pay invoices as close to the due date as possible, and instead ended up paying some invoices late. A new policy has been put in place to make sure that all invoices are paid a few days before the due date to avoid late payment fees. The interest received from the BSC day-to-day account is minimal, and hence the interest loss to council due to this policy is negligible.

Non-Current Liabilities – no material change. Non-current liabilities are to be considered low and with low risk to BSC as a result.

Summary – Overall the BSC asset base fell by a modest \$334,000 (or 0.3%). The CFO considers this to be a part of normal fluctuations. The BSC asset base is in good shape.

Please Note: There is large difference in the 'Total Community Equity' figures between last month and this month. 'Net Community Equity' was listed as \$66,696,187 in January. The correct figure was \$106,226,076. The figures have been corrected. 'Net Community Equity' should always match 'Net Community Assets'.

3. STATEMENT OF CASH FLOWS

Please note: The 'Statement of Cash Flows' is supported by the 'Revenue and Expenditure' report. The 'Revenue and Expenditure' report should be seen as supporting documentation (more detailed). You would only review it if you require additional information.

Net cash inflow from operating activities - 'Interest received', 'Rental income', and 'Non-capital grants and contributions' all increased in relation to last month. Combined the increase was \$143,000, which was mainly due to a small increase in the combined progress payments on already announced non-capital grants (due to the works department completing works). 'Interest payments' on BSC investments increased by \$74,000 (mainly Queensland Treasury Corporation related). 'Receipts from customer' also increased by a net \$313,000.

All the above was offset by an increase in 'payments to suppliers and employees'. Hence, the net cash inflow was \$39,000 less this month (or net cash inflow was reduced by 0.6%).

Net cash outflow from investing activities – 'Payments for property, plant and equipment' increased by \$32,000 (or 1.6%) in relation to last month. This wasn't due to any particular factor but part of normal variations. This was the only contributing reason as to why 'net cash outflow from investment activities' rose by \$24,000 in relation to last month.

Summary – In total the BSC net cash at hand decreased by \$64,000 (or 3.3%) during the month.

4. FINANCIAL REPORTS

As attached

5. NOTE TO COUNCIL – JOB COSTING

Job Costing – While the headline general ledger accounts of the BSC seems to be in fairly good order, the same cannot be said about the job costing accounts. As you may be aware, job costing is used by all areas to record expenditure. As of mid-January many of the job cost accounts lacked budget information, making it impossible for the Works Manager (and delegates) to monitor expenditure. The attached sheet titled 'Budget Preparation (initiation) – Job Cost Level' represents the beginning of the work of allocating known budgets down to a job cost level. This document is by no means complete. There will be monthly updates on progress.

For next financial year, budget control sheets will be established according to funding source (BSC General Funding, TIDS, Flood, NDRRA etc.). These sheets will total all the awarded budgets. All job cost centres will also have budgets attached to them, and will be made available to staff.

6. OFFICER'S RECOMMENDATION

That Council:-

1. Notes the contents of the Finance February 2013 Monthly Update Report.
2. Notes attachments 6 and 7. Progress on job costing will be reported on monthly.

ATTACHMENTS

1. Statement of Comprehensive Income



2. Budget Balance Sheet (supporting the above)



3. Statement of Financial Position



4. Statement of Cash Flows



5. Revenue and Expenditure Budget (supporting the above)



6. Budget Preparation (initiation) – Job Cost Level



7. Job Cost Reports – 5 samples. One sheet will be developed per Job Cost Centre by the end of the process.



8. Rates Arrears



Works and Services Reports

07.02.01 Works and Services Monthly Update Report

DEPARTMENT: Works and Services

RESPONSIBLE OFFICER: Acting Works Manager

FILE NO: BCS/G/CM/R/WM

DATE: 11th February 2013

LINK TO COUNCIL PLAN/S: Works Program

1. WORKS MANAGER

- The training program has been organised to commence on the 25th, 26th and 27th of February (weather permitting) the trainer is Gordon Mears of MCT. His quote was significantly cheaper than all other companies sourced. We have begun in-house training in preparation for the issuing of tickets.
- We have prepared a tender document and have submitted the tender for the vermin proof fencing around the airport. We are having ongoing discussions about the ground prep with Mayor Camp and Councillor Poole.
- The EBA discussions are continuing and expected to be finalised over the next week or two, by all reports everyone seems happy with the progress. We continue to look into the availability of apprenticeships.
- We have begun work on the three new BSC housing blocks in Bowen Street, concerns were raised about the effect on other properties in the area with the raising of the blocks. A compromise has been reached in that we won't raise the blocks as high, however we will place the homes on "stilts". Thus alleviating the problem of the dispersed water becoming an issue.
- Solar street- lights were purchased for the Gregory (3).
- We have also purchased four cameras to be placed at strategic location to monitor river causeways.
- We have installed a new circuit board with alarm at the water treatment plant in Burketown so as to stop the problems with artificial dosing data. We have also asked for a quote to enclose the SCADA system at the Gregory to stop the overheating problem.
- Also asked for a quote for the doors at VMR, whilst doing some further research into the roofing situation at the hall.
- Have made enquiries into the cost of upgrading the tennis courts and this is ongoing.
- Did a flight and drive throughout the shire to ascertain emergence works and flood damage program (Graeme Wills, JY) and have come up with an interim works program through to the end of the financial year. This is based on TIDS and Flood damage claims. As well as opening grades.
- Have addressed the issue of the grid damage on the Gregory/Century road had a meeting with Century (MMG) reps Monday and have come to a satisfactory arrangement, still some minor points to discuss.

2. RANGER / WORKPLACE HEALTH AND SAFETY OFFICER

Induction/s

Cameron Ketchup – 14 Jan – Labourer

David Booth – 4 Feb - Labourer

Incident/s reported for this period - 4

- 9 Jan – Lawn Hill Road – Picking up signs, sign slipped & cut thumb
- 15 Jan– Depot – Hooking up airline truck to trailer which became jammed, placed pressure to unjam and suddenly became free causing a wound to left palm under thumb that required butterfly straps to close.
- 25 Jan– Shire Hall – working in toilets, no airflow or air-conditioning, became overheated, went home and showered and sat in air-conditioning.
- 5 Feb – WDR – Slasher started fire near Planet – put out with an extinguisher.

Hazard Inspection/s

Nil for this period

Training

White Card online training

General

Testing and tagging meter returned recalibrated with spare parts and computer program – now waiting to get program loaded onto computer. When everything ready, Gregory employee has the qualifications to conduct our testing and tagging in house.

Workers Compensation

Nil employees currently on a Workers Compensation claim or under taking Workplace Rehabilitation

RANGERS ACTIVITIES – February 2013

Litter Management

No Campers along the river.

Dumping Points x 7 all filled in and areas rehabilitated prior to the wet.

Following is a summary of where bins are currently placed and maintained

Sites Visited

Truganini Creek/Jetty

Meat Works

River Road

Beamesbrooke Xing

Gregory Xing

Report

2 Bins in the area – Activity has dropped off in this area – now mainly used by locals.

2 Bins at camp sites along the river

1 Bin along this section of the river (at bottle dump)

1 Bin at the crossing.

1 Bin in the area – heavily utilized, Doomadgee traffic decant alcohol from purchased containers and drinking sessions away from the community.

Animal Control

- Dogs are continuing to a problem in town.

Pest Control

- Weed spraying Rubber vine, Belly ache bush and Calotrope on Council road reserves and land when time permits.
- Weed control granules placed around cemetery graves for long term grass control.
- Sprayed weeds House One fence lines and around shed.
- Sprayed vegetation regrowth and scrub growing on helipad at the Nicholson pump station.
- Spraying grass growth around guide posts and causeways around town area. Wharf road, Airport road, Floraville road to the bridge and WDR to the dump turnoff.
- Mosquito fogging, currently three times a week, depending on daily weather conditions, while mosquitoes are a problem, some misting carried out to those residences requesting the service.

- Misted Mellish Park for mosquitoes and sprayed council Gregory depot and two residences
- DNR&M requested tentative 1080 baiting dates for 2013
- First round 15 April and second round 23 September.

General

- Servicing Skytrans RPT flights and daily airport checks whilst Bob Marshall on leave.
- Monthly 1080 stock control sheet & Indemnity Forms to DNR Normanton.

3. TOWN SUPERVISOR

- Works program is still continuing.
- Palms have been planted around wash down bay
- Cameron Ketchup is doing a great job
- A few of the boys have had some training on the skid steer
- All staff that needed white cards (Building construction) has now done the training and is waiting for the tickets to arrive.

4. UTILITIES SERVICES MANAGER

Airport

- Perimeter fence – checked weekly
- Slashing runway 03/21 work in progress
- Runway 03/21 pothole patching is complete
- Airport lighting is okay
- AWIB weather station - Black Box has been reinstalled
- Airport Shed, clean and tidy, stock take of equipment completed
- PAALC unit is operational
- Standby GenSet is operational

Nicholson Pumping Station

- Switchboards are okay
- Standby GenSet is operational
- Pumpwell, Pipework and fittings are okay
- Rising main to town is okay

Water Reticulation

- Water service leaks – due to faulty fitting, ongoing replacement of corroded fittings
- Water meter reading currently being conducted (quarterly)
- Valves and hydrant maintenance is ongoing

Cemetery

- Upgrade of water service to cemetery is 100% complete
- Renewal of poly pipes and fittings at cemetery grounds is 100% complete

Water Treatment

- Lagoons ongoing maintenance
 - Embankment levelling of spoil from desilt, ongoing due to drying out this is being utilised as a training exercise for BSC staff and their tickets.
 - Mowing/whipper snipping is ongoing

5. WATER SEWERAGE OFFICER

Due to the lack of rain/wet season, we have experienced a higher than usual monthly water usage:-

January	Total kl	Per day/kl
2011	7,627	246
2012	18,982	612.32
2013	21,975	709

Water metres have been read week beginning 11th February 2013.

During the month of January we have experienced problems with our chemical dosing system which in turn caused a failure in water samples. We have now taken steps to rectify these problems by doing week-end checks as this is when 90% of problems occur.

Ordering a new updated Dosing Controller which is web based for early detection of faults and for monitoring system. Costs \$ 2071.13, with web based program \$3371.00. This does not include installation which would be done by Clemments Electrical approximately 4hrs.

A pump has been ordered, for transferring dosed chemicals to tank. This line currently does not have enough flow rates to install a non-return valve to stop chemicals coming in contact with probes. These items will help eliminate the problems we are continuously experiencing.

Water Sample Failure:

The January water samples we tested had a failure. This failure was due to the chlorine dosing pump failing and having to be replaced. Since the failure we have been doing week-end checks.

SEWERAGE:Sewerage Stations all working okay.

STP: New sewer pumps arrived December last year. Need to design a trash screen for sewer tank inlet at sewer tank.

AQUATIC CENTRE:Pool E is currently off line at the moment due to water leak.

Other than that we are managing problems as they occur in the Water, Sewerage and Aquatic Centre. All systems are working okay.

6. ROADS

- Escott Road maintenance opening grade was completed
- Heavy shoulder grade commenced on Floraville Road 30% complete, 100% completion expected to be within the next fortnight, weather permitting
- Replace gravel on Pear Tree Creek after washout from the rain
- Fencing and yard at New house 90% complete waiting on pedestrian gate to arrive
- New housing blocks fill, gravel carted to dump stockpile
- Wills Development Road opening grade completed vegetation removal 80% complete
- Sand bag Truganini Road for Emergency works to prevent scouring
- Other works completed as required, and staff available.
- 2010 flood damage work – rubble removal from the repaired causeway to be stockpiled at the dump

7. BUILDING MAINTENANCE

Quote for works on House 10 (Norm Welsh) and house 3 (Anthony MacNamara) have been received.Ongoing maintenance is being addressed as and when they are needed.

8. OFFICER'S RECOMMENDATION

Council notes the contents of the Works Manager February 2013 report.

ATTACHMENTS - Nil

Workshop and Fleet Reports

07.03.01 Work Shop and Fleet Monthly Update Report

DEPARTMENT:	Workshop and Fleet Services
RESPONSIBLE OFFICER:	Brett Harris; Acting Work Shop and Fleet Manager
FILE NO:	BCS/G/CM/
DATE:	21 st February 2013
LINK TO COUNCIL PLAN/S:	Works Program

1. WORKSHOP

8-2-13 general servicing and wet season maintenance being the main work carried out.

2. WORK FLEET

Plant Item	Works Carried Out
Plant #469 Multi tyred roller	⇒ Loose hub and tyres
Plant #477 2wd Hilux	⇒ Prepare for trade
Plant #480 Western star prime mover	⇒ Cab mounts, air drier and belts
Plant #481 Water tanker	⇒ Brakes, bearings and bushes
Plant #485 Backhoe	⇒ Backhoe boom and dipper rams
Plant #488 Job Truck	⇒ Muffler and PTO
Plant #519 Jetpatcher	⇒ Emulsion
Plant #522 Cat Grader	⇒ Air dump valve
Plant #532 Prado	⇒ Windscreen
Plant #533 Zero turn mower	⇒ Deck belt
Plant #534 Landcruiser	⇒ Minor service
Plant #537 Landcruiser	⇒ Fuel fault
Plant #541 Hacc Bus	⇒ Fit tow bar
Plant #545 Job Truck	⇒ Crane fitting
Plant #547 Kubota Tractor	⇒ Staked tyre
Plant #549 Rav 4	⇒ Fit bull bar and repair accident
Plant #551 Western star prime mover	⇒ Maintenance on all trailers
Plant #553 2wd Hilux	⇒ Induction and first service

From 2012/13 budget

- Tender 12-18 2 x 2WD utes- Completed
- Tender 12-19 Elevating work platform- put on hold-can it be reinstated?
- Tender 12-20 Quotes for Vacuum Sewer Sucker- Hard to get and expensive- may pay to buy second hand truck already fitted out.
- Komatsu grader #489 Sold at Auction for 120K
- Treatment plant genset- Will need to expedite as old one has bad corrosion and failed to start-have patched for now- sourcing quotes.
- Skid steer- Sourcing 3 quotes

New vehicles extra to budget

- Works Manager Landcruiser dual cab- refer resolution
- Workshop and Fleet Manager Landcruiser tray back- refer resolution
- Office vehicle Green machine- sourcing quotes

3. OFFICER'S RECOMMENDATION

Council notes the contents of the Workshop and Fleet Manager February 2013 report.

ATTACHMENTS

1. 5 Year Replacement Program



5 Year Plant
Replacement.pdf

2. Major Plant Service Schedule



Major Plant
Services.pdf

Workshop and Fleet Reports

07.03.02 Reapplied - 12-19 Quotation for Elevated Work Platforms

DEPARTMENT:	Workshop and Fleet Services
RESPONSIBLE OFFICER:	Brett Harris; Work Fleet Manager
FILE NO:	BCS/TAQ/2012/12-09
DATE:	11 th February 2013
LINK TO COUNCIL PLAN/S:	2012/2013 Budget

1. PURPOSE (Executive Summary)

To determine the best option to purchase Elevated Work Platforms.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Previously deferred by council on the 18th September 2012, then passed by council 18th October - original resolutions attached for your information. At budget meeting it was then decided to hold the purchase.

3. PROPOSAL

An Elevated Work Platform is an expensive but necessary piece of equipment which as well as being utilized by Council, contractors like Ergon etc would hire it as there is no other machine like it in the Shire. Changing a light bulb in the Workshop, adjusting the tennis court lamps, repairing SES shed doors would be easy without the use of dangerous extension ladders etc.

A self propelled elevated work platform would be the preferred option. The trailer mounted model is the cheaper option. Scissor lifts are not an option.

4. FINANCIAL & RESOURCE IMPLICATIONS

Is budgeted 2012/2013 40K

5. POLICY & LEGAL IMPLICATIONS

Purchasing policy

6. CRITICAL DATES & IMPLEMENTATION

Purchase before end of financial year

7. CONSULTATION

CEO, WM, Councillors

8. CONCLUSION

Three quotes have been sourced as follows

- | | |
|----------------------|-------------|
| 1. Platform Sales | \$60,500.00 |
| 2. Skyreach sales | \$93,940.00 |
| 3. Queensland Access | \$56,595.00 |

The above quotes are for self propelled platforms and are now old and need to be resubmitted.

9. OFFICER'S RECOMMENDATION

That Council accepts the quote from Queensland Access for the supply of a self propelled work platform at a cost of \$56,595.00 inclusive of GST.

ATTACHMENTS

1. 12-19 Tender Summary



12-19 Tender
Summary.pdf

2. 18 October 2012 Council Meeting



121018 Action -
10.02 12-19 Quotatic

3. 18 September 2012 – item deferred



070105 12-19 Action
Deferred.pdf

Workshop and Fleet Reports

07.03.03 13-02 Quotation for Landcruiser Dual Cab and Tray Back

DEPARTMENT: Workshop and Fleet Services

RESPONSIBLE OFFICER: Brett Harris; Work Fleet Manager

FILE NO: BCS/TAQ/2013/13-02

DATE: 11th February 2013

LINK TO COUNCIL PLAN/S: 2012/2013 Budget

1. PURPOSE (Executive Summary)

To determine the best option to purchase new council vehicle for the WM and if a vehicle should be provided to WFM.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

New fleet

3. PROPOSAL

To purchase a dual cab Landcruiser for the Works Manager outright with #535 going to A. MacNamara (Road Supervisor)

To purchase a single cab Landcruiser for the Workshop/Workshop and Fleet Manager out right.

4. FINANCIAL & RESOURCE IMPLICATIONS

Extras to budget 2012/2013

5. POLICY & LEGAL IMPLICATIONS

Purchasing policy

6. CRITICAL DATES & IMPLEMENTATION

No critical dates

7. CONSULTATION

Works Manager, Chief Executive Officer, Mayor

8. CONCLUSION

Three quotes have been sourced as follows

	Dual Cab	Single cab	Delivery
1. Pacific Toyota	\$73,985.00	\$71,933.59	28 days
2. Black Toyota	\$71,280.00	\$66,740.00	42 days
3. Bell and Moir	No response		

Workshop and Fleet Manager recommends that the Dual Cab unit be purchased from Pacific Toyota for \$73,985.00 inclusive of GST because of discrepancies in the Black Toyota (lights, tyres - cheaper brand) quote and due to a favourable history with Pacific Toyota.

Workshop and Fleet Manager recommends that if allowed the single cab unit be purchased from Black Toyota for \$66,740.00 inclusive of GST even accounting for discrepancies.

9. OFFICER'S RECOMMENDATION

That Council:-

1. Purchase the Dual Cab Ute from Pacific Toyota for \$73,985.00 inclusive of GST; and
2. Purchase the Single Cab Ute from Black Toyota for \$66,740.00 inclusive of GST

ATTACHMENTS



Tender Summary
13-02.pdf

4. Tender Summary 13-02



Black Toyota Council
Vehicle Tender.msg

5. Quotation from Black Toyota



Pacific Toyota 13-02
tender.msg

6. Quotation from Pacific Toyota

Executive Services Reports

07.04.01 Executive Officer Monthly Council Report

DEPARTMENT:	Executive Services
RESPONSIBLE OFFICER:	Jenny Williams; A/Executive Officer
FILE NO:	BCS/G/CM/R/EO
DATE:	13 th February 2013
LINK TO COUNCIL PLAN/S:	Operational Plan (One year)

1. EVENTS

Australia Day

Australia Day 2013 went well with around 80 people in attendance. The day started with no power, but this did not stop people from arriving and having a good time.

Two teams played cricket in the morning, with a few spectators hanging around in the heat to watch. I would like to thank Clinton Murray for organising this match. Ernie Camp team – 'Floraville Mongrels' won the match for 2013 with Chris James taking out the best on field trophy. Floraville Mongrel 159 defeated Lens Team 125.

The Car Rally was well received with eight teams entering; the winning team was the Marshall Family. I would like to thank Amanda Wilkerson and Cheryl Portch for organising the questions for this event.

We received five entries in the Scone bake-off with the winner being Carrol Cunningham with her plain scone recipe. I am sure more entries would have been received if the power had not gone off for some residents. It was not a good start to the day.

The colouring-in competition had ten entries (Five Kindy, Pre and Grade One and five Grade two to Grade four). A combination of school not yet started and Vocational Care being cancelled did not help with receiving enough entries. Competition details were sent out to all Stations and copies placed around the towns.

The kids had a great time with the games. Thankyou Glenda Booth for organising these, and of course the Piñatas were a great hit again. Thanks again Cheryl Portch.

Anzac Day

Kahleela Marshall has started organising Anzac Day, contact has been made with Army in Mount Isa – waiting on confirmation of how many Army staff will be available to come to Burketown.

Station Packs are being prepared, orders have been sent for the goodies to go into them.

Flyers have gone out to the Community. Follow-up flyers will be sent. Contact is currently being made with people who normally lay wreathes/raise flags.

Artour

Artour - Little Birung by Dr Tulp Performance

Will be visiting Burketown on Wednesday 17 April at 6.00pm

About the Performance

In Little Birung Megan Sarmardin sings the stories of six generations of women of her family, stories shared by her great grandmother, 97 year-old Flora Hoolihan, including recollections of Flora's North Queensland Ngadjon-Jii mother and grandmother. Megan reflects on how she came to understand Flora and to understand the gift of freedom and its cost.

In this 85-minute theatrical song cycle, written and composed by John Rodgers, Megan's exceptionally beautiful singing is complimented by the guitar master Jamie Clark and ranges superbly across styles and genres. The storytelling is assisted by the audio-visual presence of Flora, the one who has witnessed all six generations. Their stories unfold through time as this family has lived up to the challenges thrown down by history inspired by truly rare examples of courage and honour.

Art and Craft Show

First meeting has been held, so far only had two people attend.

The date for the Arts and Craft show may need to be revised. Seems that it now clashes with the HACC trip to Camooweal, will present details to the next council meeting.

2. HOUSING UPDATE

Housing maintenance forms and process is currently working well. Maintenance component has now been handed over to the Depot to look after.

Housing applications and tenancy paperwork will stay with the administration office for now.

Council currently has four people on their waiting list, with no empty accommodation available. Council House and Unit will become vacant at the end of the month.

3. RADF

RADF committee and Council currently working on updating the Arts and Cultural Policy. This policy will be brought back to Council to adopt in the March meeting.

Flyers will go out soon with upcoming workshops. RADF Bids are due 31st March 2013.

4. WEBSITE

The website is being kept up to date; more information will be required to be added over time.

5. OTHER

Information Centre has not yet opened for 2013.

Council Newsletter – articles submission closed on Friday, draft will be sent out for review.

6. OFFICER'S RECOMMENDATION

That Council notes the contents of the A/Executive Officer February 2013 Monthly Report.

ATTACHMENTS

Nil

Executive Services Reports

07.04.02 Home and Community Care Monthly Update Report

DEPARTMENT: Executive Services

RESPONSIBLE OFFICER: HACC Team Leader; Pam deJoux

FILE NO: BCS/Comms/HACC/CR

DATE: 11/02/13

1. ATTENDANCE / UPCOMING CONFERENCES / TRAINING AND EXCURSIONS:

CBDC Clients:--- 4
Social Support Clients:----3

Our numbers are still down and expect it to stay this way for another month or so.---- we do however have 7 clients on the books for CBDC, with 4 on Social Support.

I have extended HACC to a five day week over the past couple of weeks to cover the days that I will be away—I will cover the remainder of the time when I return.(This is so that our funding is covered)

I now have Maisie doing voluntary work at CBDC, helping with the morning tea's and crafts. Meetings at Gregory will resume on 28th March with ongoing meetings every fortnight.

I will be in Brisbane at a Workforce Council Forum when I return from the cruise.in March.

2. ACTIVITIES AND VISITORS:

- Fishing and morning tea down at the wharf where clients caught several bream.
- Nature wall hangings using branches, leaves nuts and shells.
- Crafts planned -- Pine cone pin cushions
- Head /neck pillows for long trips in bus
- Luncheon at the Caravan Park
- Visited Leichardt Falls – morning tea/ collected craft material and ochre for paintings for Arts & Crafts Show.

Cards and puzzles are still on our programs once a week.

Ongoing visits from Health:

- Medicare Local ----- 19th February and 8th March
- Local Clinic each Tuesday – medications

3. OTHER UPDATE

HACC plans a visit to the cemetery to check on graves of service man. We would like to (if allowed) place a poppy on these graves for Anzac Day. I have been told that there are a few graves there.

An International Women's Day Luncheon has been organized for the 18th April at the Old Church/HACC Hall. Invitation have been already been done and flyers will be put out soon.

Trash & Treasure and Raffle on Saturday, 13th April.

4. OFFICER'S RECOMMENDATION

That Council notes the contents of the Home and Community Care Team Leader Officers February 2013 Monthly Update Report.

ATTACHMENTS

Nil

Deputy CEO Reports

07.05.01 Deputy CEO Reports

Verbal report will be presented to the meeting.

08 Chief Executive Officer Reports

08. Chief Executive Officer Reports

08.01.01 Chief Executive Officer Monthly Update Report

08.01.02 Gregory Downs Jockey Club Incorporated – Request for Donation

Chief Executive Officer Reports

08.01.01 Chief Executive Officer Monthly Update Report

DEPARTMENT: Office of the Chief Executive Officer
RESPONSIBLE OFFICER: John Page; Chief Executive Officer
FILE NO: BCS/G/CM/R/CEO
DATE: 3rd January, 2013

1. COUNCILLOR ATTENDANCE CONFERENCES & TRAINING

Nil

2. CURRENT TENDERS

13-01 Airport Fencing
13-03 Requests for Quotation – Skidsteer Loader
13-05 Requests for Quotation - Highbred Office Vehicle

3. DEVELOPMENT MATTERS

MCU Extraction and Associated Environmentally Relevant Activities – ERA 16(2) (c) Lawn Hill – Century Mine – Mining Lease Area ML90045:-

In response to your letter dated 7 February 2013 requesting an extension to the information request response period, under Section 279(b) of the Sustainable Planning Act 2009, I confirm that the Council is prepared to grant an extension for three (3) months up to and including 4 June 2013.

Burketown Hotel – Development Application – received notice of engagement by private certifier, boundaries alignment been rectified, waiting on lodgement of revised plans, have received draft plans.

See attachment for more information.

4. FOOD LICENSING LICENSES

Application sent to the Burketown Pub in December to complete their Food Business License.

5. OTHER RELEVANT INFORMATION

Council House – Anthony Street – Glendale Homes

Mr Neil Klemola has commenced the tenancy of this house.

Position of Deputy CEO and Works Manager

Mr Frederick Aquilin commenced as Chief Financial Officer on 21st January, 2013

Mr Philip Keirle commenced as Deputy Chief Executive Officer on 11th February, 2013

Community Centre

A revised plan following discussions with Crs Forshaw and Murray together with A/Executive Officer is available and direction is sought from Council as to moving this project forward..

QRA Finalisation 2010 Event

The required Form 9 was submitted by 20 December 2012 as promised to Council at the last meeting. QRA have now advised that the removal of the rubble at Floraville Road Crossings are to be included under the 2010 event so this will further stall the close off. Work is scheduled to commence on Tuesday, 19th February for the Burketown Rubbish Tip. Once completed and ledger updated we will be in a position to finally close off on this project.

Enterprise Bargaining Agreement.

The affidavit has been forwarded to LGAQ for completion with Unions and Certification through the QIRC.

Burketown School Vacant Housing

Council has approached the Education Queensland regarding leasing the house situated in Marshall Lane. An email received from Richard English states their policy in regards to this matter.

Burketown Hospital Infrastructure

To be discussed.

Matters Raised by Councillor Forshaw

To be discussed

Town Entrances Signage

To be discussed

6. OFFICER'S RECOMMENDATION

That council notes the contents of the Chief Executive Officer February 2013 Monthly Update Report.

ATTACHMENTS

1. Development Applications -



Development
Register.xls

2. Councillor Calendar -



Councillor Calendar 1
Feb to 30 April 2013.

Chief Executive Officer Reports

08.01.02 Gregory Downs Jockey Club Incorporated – Request for Donation

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	John Page, Chief Executive Officer
FILE NO:	BCS/CR/S/D/212-13
DATE:	18 th February, 2013
LINK TO COUNCIL PLAN/S:	Operational Plan

1. PURPOSE (Executive Summary)

To present to Council a request for assistance from the Gregory Downs Jockey Club Inc for the installation of TV reception for the benefit of the community as a whole including arce meetings and the Gregory Mini School.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council in the 2012/13 budget under donations provided cash in the sum of \$5000 together with in-kind assistance for the printing of racebooks, rubbish removal and slashing of grounds after the wet.

3. PROPOSAL

The proposal is for Council to consider providing some monetary support for this installation.

4. FINANCIAL & RESOURCE IMPLICATIONS

Donations Budget 2012/13 \$40,000.00 current expenditure \$29,052.28

5. POLICY & LEGAL IMPLICATIONS

LGA

6. CRITICAL DATES & IMPLEMENTATION

4th May 2013

7. CONSULTATION

Nil

8. CONCLUSION

As the Club has received a donation and considering that the installation will provide benefits to other Community organisations I believe some assistance is warranted.

9. OFFICER'S RECOMMENDATION

That Council include in the 2012/13 Donations Budget and amount of \$2000.00 towards the installation of TV reception for the Gregory Downs Jockey Club Incorporated.

ATTACHMENTS



130205 Seeking
Donation - Installatio

1. Letter GD jockey Club Incorporated

09 Late Item Reports

09.01 Flexible Funding Program – Community Recovery

DEPARTMENT: Office of the Chief Executive Officer
RESPONSIBLE OFFICER: John Page, Chief executive Officer
FILE NO: BCS/EmergM/NDRRA/2010 and BCS/TAQ/FM/2011
DATE: 19th February, 2013
LINK TO COUNCIL PLAN/S: Operational Plan

1. PURPOSE (Executive Summary)

To seek Council's direction on the proposal for a Trailer mounted electronic sign under the Flexible Funding Program (\$45,000) to be utilised for warnings as far as cyclones or other disasters approaching as well as road conditions and other similar situations.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council in the past had considered funding awareness packs under this program. I have received advice from the Department that they are anxious to have these funds acquitted.

3. PROPOSAL

If Council is agreeable then quotations would be sought and submitted to the March Meeting for consideration.

4. FINANCIAL & RESOURCE IMPLICATIONS

Funded under Flexible Funding Program

5. POLICY & LEGAL IMPLICATIONS

LGA

6. CRITICAL DATES & IMPLEMENTATION

30 June 2013

7. CONSULTATION

DLG

8. CONCLUSION

Nil

9. OFFICER'S RECOMMENDATION

That Council authorise the Chief Executive Officer to call quotations for a trailer mounted electric sign under the Flexible Funding Program.

ATTACHMENTS

Nil

Late Item Report

09.02 Air Services to the Gulf

DEPARTMENT:	Office of the Chief Executive Officer
RESPONSIBLE OFFICER:	John Page, Chief Executive officer
FILE NO:	BCS/TAT/SP/S
DATE:	19 th February, 2013
LINK TO COUNCIL PLAN/S:	Operational Plan

1. PURPOSE (Executive Summary)

To seek Council's views on the provision of Air Services to the Gulf.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

The Minister for Transport and Main Roads Hon Scott Emerson is undertaking a review to improve long distance coach, train and air services.

The State contract with Skytrans for the Gulf run expires in September. There is to be a meeting in Normanton on 26 February to discuss what should be in the new contract. The object of the meeting is to hear from stakeholders eg Councils what are the needs/issues and economic trends and changes in demand for the Gulf run.

3. PROPOSAL

Council to provide direction in regards to this matter.

4. FINANCIAL & RESOURCE IMPLICATIONS

Year	Expenditure (wages and plant)	Revenue (Turnaround fees)
2010-11	\$42146.00	\$19360.00
2011-12	\$48632.00	\$20265.00
2012-13	\$36745.00	\$13634.00 to 15 Feb

5. POLICY & LEGAL IMPLICATIONS

LGA

6. CRITICAL DATES & IMPLEMENTATION

26 February 2013

7. CONSULTATION

Nil

8. CONCLUSION

Council to provide direction in regards to this matter.

9. OFFICER'S RECOMMENDATION

That Council authorise the Chief Executive Officer:-

1. To raise the following matters for consideration when the new contract for Air service provision to the Gulf; and
2. To seek a meeting in Burketown with representatives of Department of Transport and Main Roads to discuss the issues raised by Council.

ATTACHMENTS

7. Email Rob Macalister 15/2/13



130215 Email from
GSD.pdf

8. Attachment to Email



130215 Email from
GSD - Attachment - sl

Late Item Report

09.03 Plant Hire Rates

Report to will be emailed separetly

Late Item Report

09.04 Application for Renewal of a Rural Lease Lot 2CP 817875

DEPARTMENT: Office of the Chief Executive Officer
RESPONSIBLE OFFICER: John Page, Chief Executive Officer
FILE NO: PF/00396-10000-000
DATE: 19th February, 2013
LINK TO COUNCIL PLAN/S: No

1. PURPOSE (Executive Summary)

Department of Natural Resources and Mines are seeking Council's views and any objection to the application for renewal of Pastoral Holding No 8/3218 – Lot 2 on Crown Plan 817875 being part of Beames Brook Station.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Nil

3. PROPOSAL

That Council raises no objection to the application for renewal.

4. FINANCIAL & RESOURCE IMPLICATIONS

na

5. POLICY & LEGAL IMPLICATIONS

na

6. CRITICAL DATES & IMPLEMENTATION

1 March 2013

7. CONSULTATION

Nil

8. CONCLUSION

I cannot see any reason for an objection.

9. OFFICER'S RECOMMENDATION

That Council authorise the Chief Executive Officer to advise the Department of Natural Resources and Mines that it offers no objection to the application for renewal of Rural Lease Pastoral Holding No 8/3218 – Lot 2 on Crown Plan 817875

ATTACHMENTS



130206 Application
for Renewal of a Rural

1. Letter from DNR

Late Item Report

09.05 Department of Natural Resources and Mines Request Views/Comments Lease Renewal Applications 2015

DEPARTMENT: Office of the Chief Executive Officer

RESPONSIBLE OFFICER: John Page, Chief Executive Officer

FILE NO: PF/00249-80000-000, PF/00396-10000-000, PF/00400-10000-000;
PF/00407-10000-000

DATE: 19th February, 2013

LINK TO COUNCIL PLAN/S: NA

1. PURPOSE (Executive Summary)

Department of Natural resources and Mines is seeking Council's views/comments for Lease Renewals for 2015 as detailed hereunder:-

Tenure Type	Title ref	Exp Date	Area (ha)	Location
Lease Term	109Pc37	30.06.2015	254.0000	Woodslake
Pastoral Hold	2cp817875	30.09.2015	8,4700.0000	Beames Brook
"	118PC41	31.12.2015	225,000.0000	Escott
Preferential PH	3505PH1038	30.06.2015	19,760.0000	Brookdale

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Nil

3. PROPOSAL

That Council advises DNRM that it has no objection to the applications for renewal.

4. FINANCIAL & RESOURCE IMPLICATIONS

Nil

5. POLICY & LEGAL IMPLICATIONS

Nil

6. CRITICAL DATES & IMPLEMENTATION

23rd March, 2015

7. CONSULTATION

Nil

8. CONCLUSION

I cannot see any reason for objection.

9. OFFICER'S RECOMMENDATION

That Council authorise the Chief Executive Officer to advise Department of Natural Resources and Mines that Council has no objection to the application for renewal of leases over the following lots:-

Tenure Type	Title ref	Exp Date	Area (ha)	Location
Lease Term	109Pc37	30.06.2015	254.0000	Woodslake
Pastoral Hold	2cp817875	30.09.2015	8,4700.0000	Beames Brook
"	118PC41	31.12.2015	225,000.0000	Estcott
Preferential PH	3505PH1038	30.06.2015	19,760.0000	Brookdale

ATTACHMENTS



130206 Request for
View-Comments for L

1. Letter from DNR

10 Consideration of Notice(s) of Motion and Petitions

10.01 Notices of Motion

None received at time of agenda preparation

10.02 Petitions

None received at time of agenda preparation

11 Mayoral Minute and Report

Report to be provided to meeting.

12 Councillor Reports

Councillors will provide reports to the meeting.

13 New business of an urgent nature admitted by Council

Recommendation (if required)

That Council consider the following matters as they are considered to be of an urgent nature requiring immediate consideration by Council:-

14 Closed session reports

14.01 Complaint – Burke Shire Hall – Burketown - Confidential

15 Deputations and presentation scheduled for meeting

16.01 Barry Riddiford - Manager, Community & Stakeholder Partnerships - MMG Century

16 Closure of meeting

The next Ordinary Meeting of Burke Shire Council is scheduled for Thursday 21st March 2013.