



Phone: 07 4745 5100
Fax: 07 4745 5181
office@burke.qld.gov.au

Musgrave Street Burketown
PO Box 90
BURKETOWN QLD 4830

*Confirmed Minutes
Burke Shire Council Ordinary General Meeting
Thursday 14th December 2012
9.00am Council Chamber*

INDEX

01.	Opening of Meeting.....	3
02.	Present	3
03.	Prayer.....	3
04.	Consideration of applications for leave of absence	3
05.	Confirmation of Minutes of Previous Meeting(s)	3
	05.01 General Meeting 22 November 2012.....	3
06.	Condolences	3
07.	Works and Services Reports	4
	07.01.01 Works and Services Monthly Update Report	4
08.	Corporate and Community Services Reports.....	6
09.	Chief Executive Officer Reports	7
	09.01.01 Chief Executive Officer Monthly Update Report	7
	09.01.02 Council Houses Burketown	8
	09.01.03 Application for Renewal of Pastoral Holding No 8/4277 Lot 1 GY14	9
15.	Closed session reports	9
	15.01 Land Gregory Street Burketown.....	9
12.	Mayoral Minute and Report.....	10



13.	Councillor Reports.....	10
10.	Late Item Reports.....	12
11.	Consideration of Notice(s) of Motion and Petitions	12
	11.01 Notices of Motion	12
	11.02 Petitions.....	12
14.	New business of an urgent nature admitted by Council	12
16.	Deputations and presentation scheduled for meeting.....	12
17.	Closure of Meeting	12

01. Opening of Meeting

The Chair declared the Meeting open at 9.00am.

02. Present

Cr Ernie Camp, Mayor - Chair
Cr Paul Poole, Deputy Mayor
Cr Zachary Duff
Cr Tonya Murray

John Page; Chief Executive Officer
Jenny Williams; Executive Assistant
Madison Marshall; Trainee (Minutes)

03. Prayer

Cr Duff led Council in Prayer.

04. Consideration of applications for leave of absence

That Council accepts Cr Forshaw's leave of absence for the 14th December 2012 Council Meeting.

Moved: Cr Duff
Seconded: Cr Murray

Carried 01.121214 4/0

05. Confirmation of Minutes of Previous Meeting(s)

05.01 General Meeting 22 November 2012

That the Minutes of the General Meeting of Council held on 22 November 2012 as presented be confirmed by Council.

Moved: Cr Camp
Seconded: Cr Poole

Carried 02.121214 4/0

FILE NO: BCS/G/CM/Minutes

06. Condolences

Council noted the passing of Cr Forshaw Grandma and expressed their condolences to the Family.

07. Works and Services Reports

07.01.01 Works and Services Monthly Update Report

Council notes the contents of the Acting Works Manager December 2012 report.

Moved: Cr Murray
Seconded: Cr Duff

Carried 03.121214 4/0

FILE NO: BCS/G/CM/R/WM

Content – Gregory – Lawn Hill Road bleeding issue is being monitored and corrective works will occur when needed, this is ongoing work.

RMPC- Heavy formation grade on Camooweal road started this work done as far as funding would allow. Inspections and logging are ongoing, there are some issues regarding grids that we are waiting feedback from TMR. Claim forms were lodged on time as per our contract.

Grids -Truganini Road Grid has been removed and will be sealed by jet patcher on Tuesday. Airport Grid has been removed and will be sealed by jet patcher on Tuesday. Water Treatment Plant Grid at Gregory will be installed when the other grids are repaired.

Pipeline to Cemetery - 70% complete

Gregory Depot is in the process of a cleanup.

Guard rails and covered tables were removed in anticipation of the wet season, will be reinstalled after wet season as per usual. Albert River Bridge (Old) flood damage seal completed.

RANGER / WORKPLACE HEALTH AND SAFETY OFFICER

Induction/s

Nakischa McKean – 19 Nov – Town Crew

Kahleela Marshall – 28 Nov – Office worker

Workers Compensation

- *Nil employees currently on a Workers Compensation claim or under taking Workplace Rehabilitation*

Incident/s reported

Nil reported for this period.

Litter Management

Dumping Points x 7 all filled in and areas rehabilitated prior to the wet.

Animal Control

- *Second round of 1080 baiting commenced Monday 15th October. A total of 13 properties participated with a record total of 6650kg of meat injected with pig strength 1080 equated to 13300 baits distributed.*
- *Had 2 Cat traps at residences, total 4 cats destroyed.*
- *Cat trap sent to Gregory caretaker.*
- *Residents dog causing problems at the Police station & residence*

Pest Control

- *Weed spraying Rubber vine, Belly ache bush and Calotrope on Council road reserves and land when time permits.*
- *Received requests for mosquito misting and have sprayed 24 town residences, only two requests received from Gregory so far for misting (none from properties), will arrange a trip to Gregory when more interest is shown.*

General

- Works Safety, Traffic Management and Environmental plans developed for RMPC works on the Gregory/ Carmooweal road, induction (WHS Management plan, Traffic Management plan, and Environmental and Cultural heritage inductions) of crew, contractors and monitors to works held on the 7th November at the Gregory depot.
- Audited by Main Roads on our RMPC activities and our compliance thereto :-
- WHS Management Plan
- RMPC Quality audit
- Traffic Management plan and Traffic control plan
- Environmental Management plan
- Cultural Heritage audit
- Auditing our records of Inductions content and attendances, Daily tool box training sessions topics and daily attendance records, Daily sight signage records, Records of daily site hazard inspections, Daily site cultural heritage prestart notice and daily field occurrence/sign off, sight copies of permits for water and gravel, records of environmental inspections..
- Monthly 1080 stock control sheet & Indemnity Forms to DNR Normanton.
- Attended Southern Gulf Catchments Pest task force meeting in Croydon, was very well attended by Land protection officers topics discussed were :-
- Dept NR&M Stock Route Management
- Dept T&MR Regional Projects update
- Northern Australian Quarantine Strategy – Project updates
- Biological controls & new research (Grader grass & Parkinsonia)
- Weeds of National significance - Gamba grass threat to North West Qld
- Weeds of National Significance – Bellyache Bush Strategic plan and implications for Gulf Catchments.
- Southern Gulf Catchments – Project & Funding updates
- Biosecurity Queensland – State Developments

TOWN SUPERVISOR

- Parks and Gardens staff are continuing with the works program
- Cleaning tick and flick sheets created and are being utilised these are the units and two offices
- Christmas Trees and banners have been installed
- \$2500 for plants has been approved; some plants will go around the depot rest in the green house.
- Green house is going to be utilised to try to establish our own plants to minimise the cost of plants.

WORKSHOP AND FLEET MANAGER

30-11-12 General servicing and maintenance being the main work carried out.

Plant Item	Works Carried Out
Plant #426 Low loader	⇒ Tyres
Plant #427 Side tipper	⇒ Tyres
Plant #472 Quad Bike	⇒ Poison pump
Plant #480 Prime mover	⇒ Air bag, power steering, cab mounts
Plant #481 Tanker	⇒ Rocker box and torque rod bushes
Plant #485 Backhoe	⇒ Black smoke
Plant #489 Komatsu Grader	⇒ Prepare for auction
Plant #501 Job Truck	⇒ Sold to K&G Booth
Plant #522 Cat Grader	⇒ 2,000 hr service
Plant #529 1565 Mower	⇒ Spindles
Plant #534 Landcruiser	⇒ 10,000 km service
Plant #538 Workshop Truck	⇒ Fit new tool box
Plant #551 Prime mover	⇒ First Service
Gregory Intake Pumps	⇒ Fitted new pumps, desilted well, pump one wiring failed

Tender update from budget 2011/12

- 12-01. 2 x Hilux's. Ordered 24-4-12 Have arrived in Cairns awaiting fit out
- From 2012/13 budget
- Tender 12-18 2 x 2WD utes- Ordered
- Tender 12-19 Elevating work platform- put on hold
- Tender 12-20 Quotes for Vacuum Sewer Sucker- Hard to get and expensive- may pay to buy second hand truck already fitted out.
- Sale of Jetpatcher- Sale has been put on hold
- Treatment plant genset- Will need to expedite as old one has bad corrosion and failed to start.
- Skidsteer- Have started sourcing through Local buy

UTILITIES SERVICES MANAGER

All operations are running accordingly with some maintenance and repair works required.

Airport

- John Hunter QAC and Jeff Rankin QAL visited on Wednesday 7th November 2012 for inspection of runway in particular Airport Lighting, report to be issued.

Water Supply

- Certificate III in water completed and sent 15th November 2012.
- Water Lagoon 2 desilt completed, other works is the tidy up of the embankment.
- New 50mm poly ling upgrade commenced on the 19th November 2012
- Connection of water service to the new teachers accommodation completed 19th November 2012.

WATER SEWERAGE OFFICER

Burketown Water

- WTP generator is now running.
- The total water usage of 25205kl being used for the month. The daily average is 840.16kl per day.
- New cemetery and rodeo ground pipe line. Cemetery line has been installed from the water main to the cemetery meter, this is 70% complete.
- New Rodeo ground pipe line to commence 4th December 2012.
- Number one pump to the filters is going out on an earth fault first occurrence 29th November 2012; still have pump two and three operational.
- Number one VSD drive pump to town has a seal gone which will require replacement, this needs to be investigated.

Sewerage

- Sewer operating as per normal. Pumps to be connected in the near future.
- Sewer Station Number 2 Pump Number 2 will require replacement before the wet season.

Aquatic Centre

- There has been attempts of unlawful entry into the pool complex, these are repaired as they found however this is becoming more frequent.
- Pool D has been out of commission for approx two weeks as parts are required to fix it. Hopefully these parts will arrive shortly, as at the 30th November 2012 these parts had not yet arrived.

08. Corporate and Community Services Reports

Refer to Chief Executive Officer Reports

Attendance

David Charlton entered the meeting from 9.45am to 10.12am.

Jenny Williams left the meeting from 9.49am to 9.53am.

Jenny Williams left the meeting at 10.13am.

09. Chief Executive Officer Reports

09.01.01 Chief Executive Officer Monthly Update Report

That council notes the contents of the Chief Executive Officer December 2012 Monthly Update Report.

Moved: Cr Murray

Seconded: Cr Poole

Carried 04.121214 4/0

FILE NO: BCS/G/CM/R/CEO

Content – DEVELOPMENT MATTERS

MCU Extraction and Associated Environmentally Relevant Activities – ERA 16(2) (c) Lawn Hill – Century Mine – Mining Lease Area ML90045:- Council has issued an Information Request regarding road impacts- no response has been received to date; DEHP has granted themselves an Extension of Time until 3 October 2012 to provide a response to the application; and DTMR issued an Information Request for more traffic impact information on 14 September 2012. On that basis there is no action required from the Council – it is now up to the applicant to respond to the Information Requests.

Burketown Hotel – Development Application – received notice of engagement by private certifier, boundaries alignment been rectified, waiting on lodgement of revised plans, including changes to the veranda area.

Gregory – Two new applications received for dwellings in Gregory. Both have commenced and will be completed shortly.

OTHER RELEVANT INFORMATION

Christmas in the Park – Ann-Maree Rickerby - All is in ready for Christmas in the Park this afternoon

Council House – Anthony Street – Glendale Homes- Water and sewerage connected. Awaiting rain water tank (ordered). Driveway being concreted by Council staff.

Position of Deputy CEO and Works Manager - Mr Neil Klemola appointed as Works Manager to commence on 2nd January, 2013 Interviews being conducted for DCEO position.

Decisions Made under Delegated Authority - Application for funding made under the Regional Development Australia Fund Rounds Three and Four.

Round Three – Digital Television Retransmission for Gregory Downs

Round Four – Solar Power Station – Gregory Downs

Community Centre - Council's application for funding was successful and a grant of \$1,000,000 been given. The funding documents have been signed and forwarded back to the Department. Mr Greg Adsett, Architect to attend Council's January, 2013 Meeting

Airport Terminal and Evacuation Centre Concept Plan - Draft concept plan received and has been forwarded to Councillors and needs to be discussed at this meeting.

Operational Plan - A review of the Operational Plan as required on a quarterly basis has been undertaken and will be reported to this meeting in a separate report.

QRA Finalisation 2010 Event - A verbal report will be given on the outcome of the finalisation visit by QRA for 2010 event.

Flexible Funding DLG \$45000 - Council originally decided to prepare emergency packs to utilise these funds. However Council has since expressed concern at these packs. A Direction is required on how Council would like to see these funds expended as Department of Local Government has requested that these funds be utilised expeditiously. The funds cannot be spent on capital and the original purpose was a community awareness program.

Festive Season - On behalf of the staff I extend thanks for the support and assistance during the year and extend best wishes to you and your families for a happy and safe festive season.

Enterprise Bargaining Agreement - The EBA has been circulated to all staff and a vote held Thursday, 13th December, 2012. I will advise the outcome as soon as it is known.

Finance Report - The statements for consideration by Council and will be expanded on verbally at the meeting.

Attendance

David Charlton entered the meeting from 10.15am to 10.17am.
Jenny Williams entered the meeting at 10.17am.

Adjournment

That Council suspended the standing orders at 10.17am.

Resume Proceedings

That Council resume proceedings of standing orders at 10.27am.

09.01.02 Council Houses Burketown

That Council authorise the Chief Executive Officer to call tenders for the acquisition of two three bedroom houses to be located on Council land in Bowen Street, Burketown.

Moved: Cr Murray
Seconded: Cr Duff

Carried 05.121214 4/0

FILE NO: BCS/CP/SH/NH

Content – Council decided that additional houses should be built on Council land in Bowen Street Burketown and requested that floor plans be submitted for approval so that when tenders are called there is a standard floor plan instead of the tenderer putting forward a floor plan.

Declaration: Conflict of Interest

Cr Duff declared that a perceived conflict of interest in this matter could exist (as per section 173 of the *Local Government Act 2009*), due to an employee of Paraway Pastoral Company, but that he had considered his position and was firmly of the opinion he could participate in debate and vote on this matter in the public interest.

09.01.03 Application for Renewal of Pastoral Holding No 8/4277 Lot 1 GY14

That Council authorise the Chief Executive Officer to advise the Department of Natural Resources and Mines that it offers no objection to the application for renewal of Pastoral Holding No 8/4277 Lot 1 GY14.

Moved: Cr Poole
Seconded: Cr Murray

Carried 06.121214 4/0 Cr Duff voted for. FILE NO: PF/00403-00000-000

Content – Council has been notified by DNR&M that an application for renewal of the above Pastoral Holding has been made by Paraway Pastoral Company and Council's views are sought. The block of land is located on the south west boundary of the Shire and part of this lot is located in Mount Isa City area.

15. Closed session reports

That Council move into closed session to discuss confidential items as stated in the *Local Government (Operations) Regulation 2010* in Chapter 5 Administration, Part 2 Local government meetings and committees, under *Sections 72 (1) (a and h)*.

Council moved into closed session at 10.50am.

Moved: Cr Murray
Seconded: Cr Camp

Carried 07.121214 4/0

Attendance

Jenny Williams left the meeting at 10.50am.

Madison Marshall left the meeting at 10.50am.

Move into Open Session

That the meeting resume in open session to consider recommendations arising out of the closed session.

Council resumed open session at 11.15am.

Moved: Cr Camp
Seconded: Cr Murray

Carried 08.121214 4/0

15.01 Land Gregory Street Burketown

That Council advise Mr Greg Portch and Ms Jenny Williams that Council does not wish to sell Lot 145 B1364, Gregory Street Burketown at this stage.

Moved: Cr Poole
Seconded: Cr Duff

Carried 09.121214 4/0 FILE NO: PF/00099-00000-000

Adjournment

That Council suspended the standing orders at 11.15am.

Resume Proceedings

That Council resumed standing orders at 11.40am.

Attendance

Jenny Williams entered the meeting at 11.40am.

Madison Marshall entered the meeting at 11.40am.

12. Mayoral Minute and Report

That the verbal report provided by Councillor Camp be noted by Council.

Moved: Cr Murray

Seconded: Cr Poole

Carried 10.121214 4/0

Cr Ernie Camp:

I have attended the following:

- Interviews – WM
 - Interviews – DCEO in Mt Isa. Attended others in Cairns. All quality applicants with different strengths potentially to bring to Council.
 - SES BBQ Gregory – Congratulations to the Gregory/Lawn Hill SES Group for winning the Director General's Cup in 2012. Well deserved recognition.
 - Dept TMR – Wills Alliance meeting - progress and plans for 2013
 - LDMG – training in preparation for upcoming Wet season
 - Flood Planning Workshop – to be incorporated in BSC planning. Still a work in progress
 - EBA meetings – progressing documents and discussion in preparation for voting this week
 - GSD – meeting in Georgetown – met with mining companies, Qld Gov group regarding uranium mining, water releases, regional plans
 - MMG – teleconference – road maintenance, other issues
 - Ian Mackie/Tim Moes MISOTA – regarding Gregory School Closure
 - LGAQ – executive team – what assistance is available to council,
 - QRA – re roads and funding and closeout of current works/issues
 - I handed out the Young Ambassador Packs to BSC children enrolled in MISOTA. Two children were not in attendance so will arrange their delivery. Received positive reception. Handed YAP to Maali Yanner in Cairns, along with BSS Graduation and McCalman Bursary.
-

13. Councillor Reports

That the verbal reports provided by Councillors Duff, Forshaw, Murray and Poole be noted by Council.

Moved: Cr Camp

Seconded: Cr Duff

Carried 11. 121214 4/0

Cr Tracy Forshaw:

23/11/12

- Teleconference with Councillors to discuss school and other items

26/11/12

- Meetings in Burketown with Cr Ernie Camp, Cr Paul Poole & CEO John Page
- Local Disaster Management Group – to discuss preparedness for the upcoming wet season
- Transport & Main Roads Cloncurry – Wills Alliance Meeting – update on the Gregory-Burketown Road
- LGAQ – update on what the association is doing and what help is available for Council and Councillors

30/11/12

- Gregory School Break-up & Awards

3/12/12

- Teleconference with Cr Camp, CEO, John Yanner interviewing candidate for the Works Manager position

4/12/12

- RDA Teleconference – re RDFA Funding
- Burketown School Graduation and Awards Night with Cr Tonya Murray. Presented Burke Shire Council Young Ambassador Packs to graduating grade 7 Students

5/12/12

- Teleconference with Cr Camp, Cr Poole & CEO interviewing Deputy CEO candidate

6/12/12

- Teleconference with Cr Camp, Cr Poole & CEO interviewing Deputy CEO candidate

Cr Tonya Murray:

- Attended the Southern Gulf Catchments AGM
- Attended the Burketown Kindy breakup
- Attended the Burketown State School Graduation

Cr Zach Duff:

- Interviews – DCEO
- Attended Council staff breakup
- Attend meeting in Cairns

Cr Paul Poole:

- Attended the following:
 - Interviews – DCEO
 - LDMG meeting
 - EBA meetings
 - GSD – meeting in Georgetown
 - QRA meeting
-

10. Late Item Reports

That Council notes that no late item reports were received.

11. Consideration of Notice(s) of Motion and Petitions

11.01 Notices of Motion

11.02 Petitions

That Council notes that no Notices(s) of Motion and Petitions were received.

14. New business of an urgent nature admitted by Council

That Council notes that no new business of an urgent nature was received.

16. Deputations and presentation scheduled for meeting

That Council notes that no deputations and presentation scheduled for meeting were received.

17. Closure of Meeting

The Chair declared the Meeting closed at 12.11pm.

I hereby certify that these pages numbered 1 to 12– constitute the
Confirmed Meeting minutes of the Council Meeting of Burke Shire
Council held on Friday 14 December 2012.

Mayor Cr Ernie Camp