



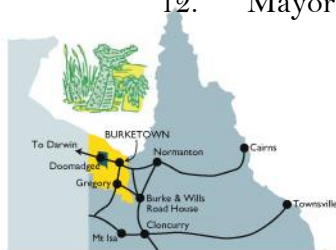
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Confirmed Minutes
Burke Shire Council Ordinary General Meeting
22 November 2012
9.00am Council Chamber

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01. Opening of Meeting

The Chair declared the Meeting open at 9.04am.

02. Present

Cr Ernie Camp, Mayor - Chair
Cr Paul Poole, Deputy Mayor
Cr Zachary Duff
Cr Tracy Forshaw

John Page; Chief Executive Officer
Jenny Williams; Executive Assistant (Minutes)
Brett Harris – Workshop Fleet Manager

03. Prayer

Cr Camp led Council in Prayer.

04. Consideration of applications for leave of absence

That Council accepts Cr Murray leave of absence for the 22nd November 2012 Council Meeting.

Moved: Cr Camp
Seconded: Cr Duff

Carried 01.121122 4/0

05. Confirmation of Minutes of Previous Meeting(s)

05.01 General Meeting Thursday 18 October 2012

That the Minutes of the General Meeting of Council held on Thursday 18 October 2012 as presented be confirmed by Council.

Moved: Cr Forshaw
Seconded: Cr Poole

Carried 02.121122 4/0

FILE: BCS/G/CM/Minutes

06. Condolences

Council expressed their condolences to the O'Keefe family at Doomadgee.

Attendance

Brett Harris left the meeting at 9.31am.

07. Works and Services Reports

07.01.01 Works and Services Monthly Update Report

That Council notes the contents of the Works Manager November 2012 report.

Moved: Cr Poole
Seconded: Cr Duff

Carried 03.121122 4/0

FILE NO: BCS/G/CM/R/WM

Content – Truganini R2R - This is a flood damage project which is now 100% completed.

Gregory – Lawn Hill Road - Bleeding issue is being monitored and corrective works will occur when needed. Mine access Road to Lawn Hill Road maintenance grade has occurred. Maintenance grade on Lawn Hill National Park Road and Zinc Deviation Road to Shire Boundary completed.

Archie Creek Flood Damage - Gravel Resheet completed.

Floraville road Flood Damage - Silt removal Floraville crossing completed.

Albert river bridge flood damage - Reseal completed however a 7mm coating is still required which will be completed when the product is available.

Gregory Crossing - 100% complete.

RMPC - Heavy formation grade on Camooweal road started.

Inspections and logging are ongoing, there are some issues regarding grids that we are waiting feedback from TMR. Claim forms where lodged on time as per our contract.

Floraville Floodway - Graeme Wills advises that Trevor Jones will have all 3 floodways completed by the 16th November 2012.

RANGER/WORKPLACE HEALTH AND SAFETY OFFICER

Incident/s reported - Nil reported for this period.

Litter Management Bins are emptied when needed.

Animal Control

- Dog trap at a residence to trap a dog that was killing chooks, caught dog and impounded for 3 days, no one came forward to claim so dog was destroyed.
- Second round of 1080 baiting commenced Monday 15th October - A total of 13 properties participated with a record total of 6650kg of meat injected with pig strength 1080 equated to 13300 baits distributed.
- 2 Cat traps at residences.
- Cat trap sent to Gregory caretaker.

Pest Control

- Draft Stock Route Management Plan for our Shire edited by working group now with council.

General

- Monthly 1080 stock control sheet & Indemnity Forms to DNR Normanton.
- Collected Traffic counters throughout the shire for servicing and recalibration, some parts were ordered, now have 7 traffic counters, 1 faulty, 1 needs setting up and 5 operational and ready for use after the wet.

TOWN SUPERVISOR

- Grass seeds have been planted around the hit up wall and is growing well
- Parks and Gardens staff are continuing with the works program
- TRS Supervisor is currently working on the EBA with some of the staff
- Some of the KEEP OFF THE GRASS signs have been taken out and the wooden stumps replaced with RHS, 50% completed
- Fertilising of the parks is completed.

- *Monies have been given to beautify the depot*
- *Morning Glory Park sprinklers are all working appropriately one pump requires connection to a power source.*

WORKSHOP AND FLEET MANAGER

General servicing and a maintenance being the main work carried out.

Tender update from budget 2011/12

- *12-01. 2 x Hilux's. Ordered 24-4-12 have arrived in Cairns awaiting fit out*
- *12-08. Prime mover. Completed*

From 2012/13 budget

- *Tender 12-18 2 x 2WD utes- Ordered*
- *Tender 12-19 Elevating work platform- put on hold*
- *Tender 12-20 Quotes for Vacuum Sewer Sucker- Hard to get and expensive- may pay to buy second hand truck already fitted out.*
- *Sale of Jetpatcher- Sale has been put on hold as upcoming work and an operator have been found. As we already own it would be silly to sell then hire one in given all the bitumen in the shire now.*
- *Treatment plant genset- Will need to expatiate as old one has bad corrosion and failed to start.*
- *Skidsteer- Have started sourcing through Local buy*
- *Ice machine installed and is producing a lot of ice*

UTILITIES SERVICES MANAGER

All operations are running accordingly with some maintenance and repair works required.

WATER SEWERAGE OFFICER

Burketown Water

- *WTP generator is broken and needs replacing.*
- *The total water usage of 26718kl being used for the month. The daily average is 861.871kl per day.*
- *Water samples for last month tested okay.*
- *All parts have arrived for the new upgrade to cemetery and rodeo grounds water lines. Works will start as soon as manpower is available.*

Sewerage

- *Sewer operating as per normal. Sewer station number 2 will need number 2 pump replaced.*
- *Blivet sewer has finally arrived now waiting for electrician to change over plugs.*

Aquatic Centre

- *Has been reported that children under adult supervision have been jumping from the benches into the pool. Benches are approx 6 feet from the edge of the pool, this is a very dangerous practise and someone will get hurt. This issue has been addressed with direct conversation with the persons in question. Hopefully this will not occur in the future.*
- *The barb wire has been lifted and people have been gaining access through to the pools this has now been repaired.*
- *Pool D has been out of commission for approx two weeks as parts are required to fix it. Hopefully these parts will arrive shortly.*

08. Corporate and Community Services Reports

Refer to Chief Executive Officer Reports

Attendance

David Charlton entered the meeting at 9.45am

Attendance

John Page left the meeting from 10.02am to 10.10am.

David Charlton left the meeting at 10.23am.

09. Chief Executive Officer Reports

09.01.01 Chief Executive Officer Monthly Update Report

That council notes the contents of the Chief Executive Officer November 2012 Monthly Update Report.

Moved: Cr Forshaw
Seconded: Cr Poole

Carried 04.121122 4/0

FILE NO: BCS/G/CM/R/CEO

Content - DEVELOPMENT MATTERS

MCU Extraction and Associated Environmentally Relevant Activities – ERA 16(2) (c) Lawn Hill – Century Mine – Mining Lease Area ML90045:- Council has issued an Information Request regarding road impacts- no response has been received to date. DEHP has granted themselves an Extension of Time until 3 October 2012 to provide a response to the application; and DTMR issued an Information Request for more traffic impact information on 14 September 2012. On that basis there is no action required from the Council – it is now up to the applicant to respond to the Information Requests.

Burketown Hotel – Development Application – received notice of engagement by private certifier, boundaries alignment been rectified, waiting on lodgement of revised plans, including changes to the veranda area.

FOOD LICENSING LICENSES

Savannah Butchery/Bakery – New Food Business Licence – Application received, EHO officer checked over, design approval been given. EHO officer has completed inspections of Food Businesses. Licenses have been issued to all businesses.

OTHER RELEVANT INFORMATION

Christmas in the Park - Date has been changed to December 14 starting at 5pm.

Council House – Anthony Street – Glendale Homes - Quotes still being sought for water, concreting and sewerage connection. Obtaining a quote to seal the driveway with a concrete pad in the carport and paths. Awaiting connection by Ergon.

Position of Deputy CEO and Works Manager - At time of writing there has been 144 and 35 applications respectively received.

Decisions Made under Delegated Authority - Acceptance of Quotation for N-Comm for the Retransmission of Digital Television for Burketown in the sum of \$98912.00. The application for an ACMA Licence has been forwarded to ACMA. Also an application for SBS radio has been made and a subsidy application for 100% funding also submitted. In relation to provision of Digital TV in Gregory Downs I will provide a verbal report at this meeting.

Community Centre - Application for funding under the LGGSP 2012/2013 has been lodged with the Department and a decision should be known by the end of November.

Airport Fencing Burketown - Airport Services Queensland (John Hunter) is project managing this project for Council.

Airport Terminal and Evacuation Centre Concept Plan - Draft concept plan received and has been forwarded to Councillors.

Operational Plan - A review of the Operational Plan as required on a quarterly basis is being undertaken and will be reported to the December meeting.

09.02.01 Proposed Council Meeting date for 2013

That the dates for the Council meetings for 2013 be adopted as follows:

January	Thursday 17
February	Thursday 21
March	Thursday 21
April	Thursday 18
May	Thursday 16
June	Thursday 20
July	Thursday 18
August	Thursday 15
September	Thursday 19
October	Thursday 17
November	Thursday 21
December	Thursday 12

Moved: Cr Forshaw
Seconded: Cr Camp

Carried 05.121122 4/0

FILE NO: BCS/G/CM/N

09.02.02 Amendment of the Planning Scheme to Incorporate a Priority Infrastructure Plan

That Council accepts the amended Burke Shire Planning Scheme incorporating the PIP and authorise for a copy to be sent to the State Government for the final State Interest Check.

Moved: Cr Forshaw
Seconded: Cr Duff

Carried 06.121122 4/0

FILE NO: BCS/DADC/P/PIP

Content – PURPOSE

A draft Priority Infrastructure Plan (PIP) was prepared for the Shire, with the assistance of the Department of Local Government and Planning (DLGP) now the Department of State Development, Infrastructure and Planning (DSDIP) and is currently going through a process to be incorporated into the Planning Scheme.

BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Under the Sustainable Planning Act 2009 (SPA) the amended Planning Scheme, incorporating the PIP, is required to go through an amendment process and be placed on display for public comment (public notification) for a period of 30 business days.

In a report to Council at the 19 October, 2011 Council Meeting the Chief Executive Officer was given delegated authority to take the necessary steps to publicly notify the proposed amendments of the Planning Scheme to incorporate the PIP, upon receipt of the State Government letter.

By letter dated 01 June, 2012 the Director General of the DSDIP, Mr David Edwards, advised Council that the draft PIP could be placed on public notification.

At a meeting on the 21 June 2012 the Council resolved, as follows:

“That the Council confirms that the amended Burke Shire Planning Scheme incorporating the PIP proceed to public notification in accordance with the requirements of the Sustainable Planning Act 2009”.

The public notification was undertaken between 23 July 2012 and 3 September 2012 and advertised in the North West Star newspaper on 23 July 2012. A copy of the public notice is attached to this report at Attachment 1.

During the public notification period no submissions were received and on that basis the amended Planning Scheme can now be resubmitted to the State Government for a final State Interest Check. Once finalised, to the satisfaction of the Minister, the Council will be advised that the amended Planning Scheme incorporating the PIP can be adopted.

09.02.03 Home and Community Care Monthly Update Report

That Council notes the contents of the Home and Community Care Team Leader Officers November 2012 Monthly Update Report.

Moved: Cr Camp
Seconded: Cr Poole

Carried 07.121122 4/0

FILE NO: BCS/CommS/HACC/CR

Content –

ATTENDANCE / UPCOMING CONFERENCES / TRAINING AND EXCURSIONS

CBDC Clients:--- 7 Social Support Clients:----4

At present we have more CBDC clients than Social Support – one has now moved into town to live and with our meetings at Gregory now, another client has transferred to CBDC.

Clients went on another shopping trip to Doomadgee and stocked up on groceries for the Christmas/wet season. They are undecided on whether they need groceries until they get inside the shop, but by the time they reach the checkout their trolleys are full.

TRAININGS

- 1. I had a Teleconference with Multidisciplinary Peer Support Network on Elder Abuse for remote areas.*
- 2. Unsure of ongoing HACC trainings at this stage - there will be no further Forums due to the Townsville office being de-established. All information coming out of Brisbane.*
- 3. Department of Communities, Child Safety & Disability has advised of the cessation of two of their current Service Agreements for trainings.*

ACTIVITIES AND VISITORS

- *Morning of fishing down at the wharf*
- *Lunch at Gregory Hotel*
- *Established a rose garden at the side off the HACC/ Church hall with roses already flowering. The clients have all taken an interest and are proud of their efforts. They have a duty roster.*
- *Light exercises*
- *Crafts ie. fancywork, painting, sewing, Christmas crafts*
- *Each client has a 'My Journey Journal' – a photographic(family tree) album*
- *Games / scrabble/ cards/ bingo/etc*

On Thursday 25th October we took HACC to Gregory for our first official HACC meeting at the CWA/ Sports hall. We had one client from Gregory join us for a great day of craft followed by games and a luncheon. It was a great morning and they all seemed to enjoy themselves – a lot of talking about the day's gone by which was interesting to listen too. I have come to the conclusion that we should tape all their little stories before it becomes lost.

I met with the Bidunggu people and spent an hour or so explaining Home and Community Care: what we do and what is offered, as well as the criteria for eligibility. Their spokesperson was amicable but at present they don't have anyone eligible, but may have one old man next month. I will however keep in touch with the community and keep them in the loop with what is happening.

I have been working on an Aged Care Evidence Base which is part of the criteria for the Aged Care Program now. As the Manual is part of the Agreement my Assets Register has now been established on the DoHa Portal with a Sub-contract Register still to do when needed. I recently received my Federal Police Check Certificate which has been filed.

We have ongoing visits from:

- *Medicare Local ----- 6 & 9th November*
- *Local Clinic each Tuesday – medications*
- *Disability & Advocacy – 21st November*
- *Frontier Services – 21st November*
- *Medicare Local Consultation—29th November*

OTHER UPDATE

This year we plan to have our Christmas Luncheon/ Breakup on Wednesday 21st November.

As many of our clients will be either away by then or shortly after we have decided to have just a small luncheon with Advocacy and Frontier Services joining us if weather permits.

As the weather becomes more unpredictable Gregory HACC clients had their Christmas Luncheon on Thursday 8th November at the CWA/Sports hall.

We spent the morning making Christmas crafts finishing up the program with games before we sat down to enjoy a Christmas lunch with all the trimmings. Medicare Local joined us along with an Aboriginal Health worker from Doomadgee and donated a variety of fresh fruit towards the day. We

also had a birthday cake to celebrate Ethleen's 91st birthday which falls on the 28th November who comes in from Mellish Park.

As you are probably aware, Frank Wylie went back to Cairns with his sons for medical reasons. In touch with his sons, I have been told that he will be staying over in Cairns at his wish. They have managed to get him into the "New Horizons" Retirement Village at Earlville and he appears to be enjoying himself: mixing, and settling in okay with the other retirees. The sons will come back for his belongings after the wet.

George Watson now resides in town and is settling in well. Goes to CBDC three times a week and any outings that are on. When he is at home he spends his time making knives if he is not watching sports on TV. George turned 89 on the 1st November so HACC celebrated with him and helped demolish his cake.

I will be on leave from the 10th November until the 20th November during which time HACC will be closed.

10. Late Item Reports

That Council notes that no late item reports were received.

11. Consideration of Notice(s) of Motion and Petitions

That Council notes that no Notices(s) of Motion and Petitions were received.

Adjournment

That Council adjourned the meeting from 11.48am to 11.10am.

12. Mayoral Minute and Report

That the verbal report provided by Councillor Camp be noted by Council.

Moved: Cr Duff
Seconded: Cr Forshaw

Carried 08.121122 4/0

Content

I have attended the following meetings:

- EBA Meetings – attended with CEO, meeting with BSC delegates, union delegates and Ken Hunt BSC's HR consultant
- QRA meetings – CEO, Cr Poole, discussed road works
- DLGP – along with CEO, Cr Poole – local laws
- Employment Office – regarding current positions vacant and candidate reviews
- LGAQ Conference – CEO, Cr Poole and Cr Duff – also met with Ken Hunt, Employment Office, resource companies with interests in Burke Shire. Resolution re solar subsidy was passed. A similar resolution was passed by the NGA of ALGA which is outlined below:
"That the National General Assembly call on the Federal Government for solar energy provisions for persons in rural and remote areas not connected to the national grid and further that there should be no major financial impediment experienced by persons living in remote areas in relations to the installation/expansion of maintenance of Solar Powered Systems and that a fixed rebate of 50% be implemented for this purpose"

I have also been in discussions with various parties regarding:-

- Gregory Educational Facility closure – including letter to Premier's Dept regarding having an all parties discussion prior to any further action especially regarding infrastructure, also discussed with MMG and Rob Katter
- Various resource companies re interests in Burke Shire
- Spoke with Edwin Jacobs – Bidunggu re Gregory School and other matters
GSD
- Preparing for upcoming meeting in Georgetown
- Working with GSD partners and Premier's Department to facilitate Premier's visit to the region in the near future

13. Councillor Reports

That the verbal reports provided by Councillors Duff, Forshaw, and Poole be noted by Council.

Moved: Cr Poole
Seconded: Cr Camp

Carried 09.121122 4/0

Content-

Cr Forshaw

- **20/10/12** Burketown Hospital Opening with Minister for Health Lawrence Springborg, Mayor Camp & Cr Poole. Well attended by local Burke Shire residents. I wore 2 hats as I was also there helping catering with the Gregory QCWA
- **Oct/Nov** - Gregory Educational Facility (Gregory School) closure – I have made been advocating to stop the school closure with local MP Robbie Katter, Nth Regional Director of Education John-Paul Langbroek, ICPA, Minister for Education, as well as Lawrence Springborg
- **27/10/12** Gregory Trivia Night – funds raised going to Community Christmas Tree, Sports for Bush Kids, Gregory SOTA Mini-School & Gregory QCWA Horse Sports
- **29/10/12** Regional Development of Australia (RDA) meeting in Charters Towers. Round 3 & 4 of funding is now available. For more information contact RDA Townsville & North West Qld on Ph: 4760 1612 Fax: 07 4778 2952 Email: info@rdanwq.org.au Website: www.rdanwq.org.au
- **13/11/12** State Government Tender Workshop – All government departments are now using a standardised Tender Form for all services and products. All tenders over \$10,000 will be published on the website. Very strict compliance rules and Quality Assurance accreditation will be required for many of the tenders now. State Government are also looking at using "Super Contractors" to cut administration costs. I urge any business that works for any government department to attend one of these workshops. Next workshop in Mt Isa is 18/4/13. Contact Details
Regional Services – North West Queensland
Department of State Development, Infrastructure and Planning Qld Gvt
Ph 4747 2144
post PO Box 2221 Mount Isa Qld 4825
visit 75 Camooweal Street Mount Isa Qld 4825
NWServiceCentre@deedi.qld.gov.au
- The Gregory/Lawn Hill SES recently received the EMQ Director Generals Cup for the State Award Winner "Unit of the Year" *in recognition of the outstanding overall level of Group efficiency and the provision of the effective emergency response by the Gregory/Lawn Hills State Emergency Service Group.* Congratulations to all the SES volunteers in the Burke Shire

Cr Duff

Coming via email

Cr Poole

- Attended EBA Meetings QRA meetings – CEO, Cr Poole, discussed road works
- DLGP – along with CEO, Cr Camp– local laws
- Employment Office – regarding current positions vacant and candidate reviews
- LGAQ Conference

14. New business of an urgent nature admitted by Council

No new business of urgent nature was discussed.

15. Closed session reports

That Council move into closed session to discuss confidential items as stated in the *Local Government (Operations) Regulation 2010* in Chapter 5 Administration, Part 2 Local government meetings and committees, under *Sections 72 (1) (a and h)*.

Council moved into closed session at 11.30am.

Moved: Cr Camp
Seconded: Cr Duff

Carried 10.121122 4/0

Move into Open Session

That the meeting resume in open session to consider recommendations arising out of the closed session.

Council resumed open session at 3.36pm

Moved: Cr Forshaw
Seconded: Cr Duff

Carried 11.121122 4/0

15.03 Legal Matter – Claim Connollysuthers

That Council defer consideration of this matter and authorise the Chief Executive Officer to seek a legal opinion in regards to this matter and that a report be submitted to the December Meeting of Council.

Moved: Cr Poole
Seconded: Cr Duff

Carried 12.121122 4/0

FILE NO: BCS/LS/Ad/MPFC

Adjournment

That Council suspended the meeting from 3.43pm to 4.19pm.

09.01.02 Adoption of Annual Report 2011/2012

Council adopts:-

- (i) The audited Financial Statements for the 2011/2012 Financial Year;
- (ii) The Annual Report for the 2011/2012 year

Moved: Cr Forshaw

Seconded: Cr Camp

Carried 13.121122 4/0

FILE NO: BCS/CM/R/AR

Content – To present to Council for consideration and adoption the Audited Annual Financial Statement for 2011/2012 and Annual Report.

Under the Local Government (Finance, Plans and Reporting) Regulation 2010, Council is required to prepare and adopt audited Financial Statements and an Annual Report each financial year prior to the 30th November each year. The Statements and Auditors Certificate are incorporated in the Annual Report.

16. Deputations and presentation scheduled for meeting

17. Closure of Meeting

The Chair declared the Meeting closed at 4.50pm.

I hereby certify that these pages numbered 1 to 12– constitute the
Confirmed Meeting minutes of the Council Meeting of Burke Shire
Council held on Thursday 22 November 2012.

Mayor Cr Ernie Camp