



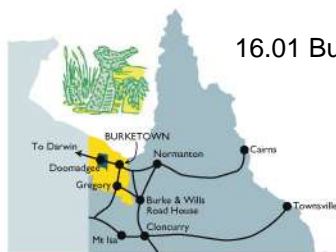
Phone: 07 4745 5100
Fax: 07 4745 5181
office@burke.qld.gov.au

Musgrave Street Burketown
PO Box 90
BURKETOWN QLD 4830

Confirmed Minutes
Burke Shire Council Ordinary General Meeting
Thursday 18th October 2012
9.00am Council Chamber

INDEX

01.	Opening of Meeting.....	3
02.	Present	3
03.	Prayer.....	3
04.	Consideration of applications for leave of absence.....	3
05.	Confirmation of Minutes of Previous Meeting(s)	3
	05.01 General Meeting Tuesday 18 September 2012.....	3
06.	Condolences	3
07.	Works and Services Reports	3
	07.01.01 Works and Services Monthly Update Report.....	3
08.	Corporate and Community Services Reports.....	6
	08.01.01 Finance Update.....	6
	08.02.01 Payroll HR Monthly Update Report.....	6
	08.02.02 Home and Community Care Monthly Update Report	6
09.	Chief Executive Officer Reports.....	7
	09.01.01 Chief Executive Officer Monthly Update Report	7
	09.01.02 Annual Conference Agenda.....	7
	09.01.03 Nominees for the Election of LGAQ President 2012	7
	09.01.04 Development Application – SA Martin – Retail Frozen Seafood Outlet – Musgrave.....	8
	Street.....	8
16.	Deputations and presentation scheduled for meeting.....	9
	16.01 Burketown Police	9



10.	Late Item Reports.....	10
10.01	12-18 Quotation for Work Utilities	10
10.02	12-19 Quotation for Elevated Work Platforms	10
11.	Consideration of Notice(s) of Motion and Petitions	10
11.01	Notices of Motion	10
11.02	Petitions.....	10
12.	Mayoral Minute and Report.....	10
12.01	GSD Vehicle.....	11
13.	Councillor Reports.....	11
14.	New business of an urgent nature admitted by Council	12
15.	Closed session reports	12
17.	Closure of Meeting	14

01. Opening of Meeting

The Chair declared the Meeting open at 9.13am.

02. Present

Cr Ernie Camp, Mayor - Chair
Cr Paul Poole, Deputy Mayor
Cr Zachary Duff
Cr Tracy Forshaw
Cr Tonya Murray

John Page; Chief Executive Officer
Madison Marshall; Trainee (Minutes)

03. Prayer

Cr Camp led Council in Prayer.

04. Consideration of applications for leave of absence

That Council notes that no consideration of applications for leave of absence were received.

05. Confirmation of Minutes of Previous Meeting(s)

05.01 General Meeting Tuesday 18 September 2012

That the Minutes of the General Meeting of Council held on Tuesday 18 September 2012 as presented be confirmed by Council.

Moved: Cr Murray
Seconded: Cr Forshaw

Carried 01.121018 5/0

FILE NO: BCS/G/CM/Minutes

06. Condolences

No condolences noted for the meeting

07. Works and Services Reports

07.01.01 Works and Services Monthly Update Report

That Council notes the contents of the Works Manager October 2012 report.

Moved: Cr Poole
Seconded: Cr Duff

Carried 02.121018 5/0

FILE NO: BCS/G/CM/R/WM

Content – WORKS MANAGER

Truganini R2R - This job was sealed on Tuesday 9th October 2012 along with 130m pavement at pear Tree Creek. This is a flood damage project.

Gregory – Lawn Hill Road - The job on this TIDS Project was sprayed too heavy with bitumen initially, with the heat we have had recently the job is bleeding badly and transport trucks are pulling the stone out. The initial prime is still in good condition. Graeme Will and WM inspected this road on 5th October 2012 and decided that it needed more screenings 10mm to stop the bleeding. Where the stones have been pulled out they can be repaired with the JetPatcher this is in hand. If this is not done the road will not last the wet season and will become pot holed the bitumen company that will seal Truganini Road will do this job Wednesday 10th October 2012.

Gregory Crossing - This crossing just past Tirranna Road House has been fixed.

RMPC - Signage and guidepost replacement completed Burketown to Gregory WDR also Camooweal Road. The Gregory to Leichhardt River on the WDR is currently underway. Light formation grade on Camooweal road completed. Slashing will recommence after the first storms due to severe fire hazards. Inspections and logging are ongoing, there are some issues regarding grids that we are waiting feedback from TMR. Claim forms were lodged on time as per our contract.

Floraville Floodway - The slopes on the first floodway are underway and are progressing. The rubble that was excavated in the initial stage will be covered to be removed as this was in the original contract. This rubble will be taken to the dump.

Works Program 2012-2013 - The works program has been worked out and I am sure all Councillors have a copy since the Queensland Reconstruction Authority has given us the go ahead to fix this. At last we have funds to carry on whereas before we were scratching to find work for the employees. With this works program we have two years to spend the money, which is quite an amount. The flood damage money allocated to roads will have to be spent frugally and give value for money. QRA will be looking over our shoulder so we have to insure that we get it right the first time. This includes the recommended oncosts for flood damage. The works program has been worked around the upcoming wet season. You will notice that some projects have been delayed till after the wet season because of the establishment costs of these jobs. There is a lot of maintenance money allowed in this budget. The main problem being the supply of water reticulation to Gregory. As to Burketown maintenance there are a lot of things that need to be done.

Town Grid - The town grid near the hospital needs replacing. The grid on 78A near the airport was mentioned also. The Mayor and CEO were at this meeting.

I would like to thank the Council for the opportunity to work with Burke Shire. I would like to wish you the best of luck for the future.

RANGER/WORKPLACE HEALTH AND SAFETY OFFICER

Hazard Inspection/s - HACCC building – no problems found

Incident/s reported - Nil reported for this period.

Training - Skytrans Agent training 18-Sep

Litter Management - Bins are emptied when needed. Campers along the river have dropped right off.

Animal Control - Second round of 1080 baiting to commence Monday 15th October

General - Met with Scott Middleton Biosecurity Qld, discuss shire feral pest and weed issues. Collected Traffic counters throughout the shire for servicing and recalibration, some parts ordered.

TOWN SUPERVISOR

All water leaks at the rodeo grounds have been repaired. Grass seeds have been planted around the hit up wall and is growing well. Parks and Gardens staff are continuing with the works program. TRS Supervisor is currently working on the EBA with some of the staff. Some of the keep off the grass signs have been taken out and the wooden stumps replaced with RHS, this will be done to all. Fertilising of the parks is underway.

WORKSHOP AND FLEET MANAGER

General servicing and a few breakdowns being the main work carried out.

<u>Plant Item</u>	<u>Works Carried Out</u>
Plant #20 Ingersolrand Roller	⇒ Battery and start up
Plant #426 Low loader	⇒ Tyres and brakes
Plant #430 Freightliner	⇒ Pinion seal
Plant #470 Komatsu Loader	⇒ Tyres and fuel shut off
Plant #479 Water Truck	⇒ Pump coupling failed
Plant #501 Job Truck	⇒ Prepare for sale
Plant #510 Landcruiser	⇒ 70,000 service
Plant #516 Dolly	⇒ Brakes and bearings
Plant #518 Genset	⇒ Fuel leaks
Plant #523 Cat Grader	⇒ Temp fault
Plant #529 1565 Mower	⇒ Spindle
Plant #531 SES Gregory	⇒ 5,000 service
Plant #537 Landcruiser	⇒ 15,000 service
Plant #541 HAAC Bus	⇒ 5,000 service
Plant #544 Job Truck	⇒ 5,000 service
Plant #773 Pump trailer	⇒ Service and pump repairs

Tender update from budget 2011/12

- 12-01. 2 x Hilux's. Ordered 24-4-12 but had to go to build so will be 12 weeks away- Still delayed due to supply shortages.
- 12-08. Prime mover. Ordered 25-5-12 and expect delivery 16-10-12
- The Office Rav4. Completed
- Kluger-completed

From 2012/13 budget

- Sale of two Prado's- Sold to pacific Toyota
- Quotes for Vacuum Sewer Sucker- Hard to get and expensive- may pay to buy second hand truck already fitted out
- Quotes for Elevating work platform- pending next Council Meeting
- Quotes for 2WD utes- pending next meeting
- We are currently sourcing quotes through "Local Buy" for the purchase of a skit steer loader

UTILITIES SERVICES MANAGER

All operations are running accordingly with some maintenance and repair works required.

WATER SEWERAGE OFFICER

Burketown Water-

- WTP running ok with the total usage of 22844kl being used for the month. The daily average is 761.4671kl per day.
- Water samples for last month tested okay.

Sewerage-

- Sewer operating as per normal.
- Aquatic Centre
- Centre is closed to the public for cleaning Monday through Friday from 7.00am to 9.00am.

Attendance

David Charlton entered the meeting at 9.31am.

08. Corporate and Community Services Reports

08.01.01 Finance Update

That Council resolve to abolish the Westpac Sweep account and combine the three QTC accounts.

Moved: Cr Murray
Seconded: Cr Forshaw

Carried 03.121018 5/0

FILE NO: BCS/FM/A and BCS/G/CM/R/FM

Attendance

David Charlton left the meeting at 10.32am.

Adjournment

That Council adjourn for morning tea at 10.33am.

Resume Proceedings

That Council resume proceedings at 10.50am.

08.02.01 Payroll HR Monthly Update Report

That Council notes the contents of the Payroll HR Officer's October 2012 Monthly Update Report.

Moved: Cr Poole
Seconded: Cr Murray

Carried 04.121018 5/0

FILE NO: BCS/G/CM/R/PHR

08.02.02 Home and Community Care Monthly Update Report

That Council notes the contents of the Home and Community Care Team Leader Officers October 2012 Monthly Update Report.

Moved: Cr Duff
Seconded: Cr Forshaw

Carried 05.121018 5/0

FILE NO: BCS/CommS/HACC/CR

Content – Our clients are down in numbers at present, with two Social Support away for medical reasons and another client from Centre Base absent for a few months. This will be an ongoing thing for the next few months as many clients leave for appointments and visits interstate to avoid the heat, returning in the New Year. Our Burketown clients are looking forward to having meetings at Gregory and with one client. Already enjoying the service I am hoping that there are more eligible clients within the Gregory. It was an excited group of clients who set off for a great couple of days of relaxation at Adel's Grove at the end of September. At Gregory we were provided with morning tea by Jo – her motto so she said was "if you make your own coffee/tea it's free, I make it you pay". As this was our Christmas outing the clients chose what they wanted to do----- cards / reading/ eating and sleeping were all on the agenda. We drove down to Lawn Hill where they had a look at the Information Centre and a wander down to where the canoe's set off from. Vi spotted a fig tree loaded with figs so we had to try one – They all commented that it was one of the best outings that they have had. Only back a few days before we were off on our "overseas" day trip to Sweers Island. They didn't waste any time getting down to the beach and fishing. It was an interesting day with sharks and the huge grouper to contend with. In between their cruising however, they managed to catch ten bream which were divided up between them. The HACC Forum that was scheduled for Mt Isa was cancelled and has not been re- scheduled. At present Townsville is running on limited staff and from what I understand we

will be getting all our help etc from out off Brisbane soon with Townsville closing down. I am in contact with management in Brisbane who are giving me support at present which is a great help.

2. ACTIVITIES AND VISITORS

- *Morning of fishing down at the wharf*
- *Morning tea with Councillors*
- *Ladies have been busy with fancywork pieces on a bedspread*
- *Gardens looking good --- have a further 10 roses to plant down the side off the building*
- *Light exercise using the Health balls*

We have visits from:

- *Medicare Local ----- 12th October // 6th & 9th November*
- *Clinic each Tuesday*

OTHER UPDATE

Trash and Treasure –Saturday, 27th October

09. Chief Executive Officer Reports

09.01.01 Chief Executive Officer Monthly Update Report

That council notes the contents of the Chief Executive Officer October 2012 Monthly Update Report.

Moved: Cr Duff
Seconded: Cr Camp

Carried 06.121018 5/0

FILE NO: BCS/G/CM/R/CEO

09.01.02 Annual Conference Agenda

That Council:

- a) Endorse the actions of the Chief Executive Officer in authorising and submitting a registration for Cr Duff's attendance at the 2012 Annual LGAQ Conference from 22nd to 25th October 2012; and

Moved: Cr Forshaw
Seconded: Cr Poole

Carried 07.121018 5/0

FILE NO: BCS/G/C/2012/LGAQ

09.01.03 Nominees for the Election of LGAQ President 2012

That Council delegate authority to the Mayor and Deputy Mayor to vote for the preferred candidate for the Presidency of the LGAQ.

Moved: Cr Murray
Seconded: Cr Duff

Carried 08.121018 5/0

FILE NO: BCS/CorpM/LGC/LGAQ

Content – To present to Council the nominees for the Election of LGAQ President for 2012 and for Council to consider the nominations and authorise the Mayor and Deputy Mayor as Delegates Council's preference for the LGAQ President.

The nominees are:-

- *Cr Margaret de Wit, Brisbane City Council - nominated by Brisbane City Council, Hinchinbrook Shire Council, Gympie Regional Council and Western Downs Regional Council*

- *Cr Gerard O'Connell, Fraser Coast Regional Council - nominated by Fraser Coast Regional Council.*

Council has two votes at the LGAQ Conference and the position of President of LGAQ will be elected at the Conference.

Attendance

Cr Duff left the meeting from 12.01pm to 12.03pm.

Cr Camp left the meeting at 12.03pm. Cr Poole assumed chair.

09.01.04 Development Application – SA Martin – Retail Frozen Seafood Outlet – Musgrave Street

That the Council resolves:

To grant a siting dispensation to allow the demountable building to be erected up to the front site boundary, on the basis that it is a small building not greater than 13m x 3m.

In accordance with the Sustainable Planning Act 2009 as amended, the applicant be notified that the application for a Development Permit for a Material Change of Use for a Business (Retail Outlet- Frozen Seafood Only) at Lot 178 Musgrave Street, Burketown, being Lot 178 on B 1364, is approved subject to the conditions detailed below.

A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)

General

1. The development shall be undertaken substantially in accordance with the submitted Site Plan, except as modified by this approval.
2. Any future building work on the site shall be carried out generally in accordance with any relevant Council's requirements.
3. This development approval lapses four (4) years after the day that the development approval takes effect, unless extended under the Sustainable Planning Act 2009.
4. The Retail Outlet is limited to the following operational requirements:
 - Hours of operation are limited to 7am to 7pm Monday to Saturday. Unless otherwise approved by the Chief Executive Officer, based on a written submission lodged following 12 months operation of the Business, which justifies any change to operating hours and ensures the amenity of the surrounding area is protected.

Urban Services

1. Any re-profiling of the site to accommodate the building shall ensure stormwater and runoff from the site is drained to the street in such a way that it does not concentrate flow on any abutting properties or the roadway, nor does it create ground erosion problems on abutting properties or the roadway.
2. Should any of the Council's assets be damaged during the construction of any new infrastructure, or associated works the cost of the reinstatement of all such assets shall be met by the applicant/proponent and to the satisfaction of the Chief Executive Officer.

Maintenance of the Site

1. The applicant shall ensure the site is maintained in a clean and tidy condition at all times to the satisfaction of the Chief Executive Officer.

Access and Car Parking

1. Three (3) car parking spaces are required to be designated on the road reserve to the site frontage by line marking, for use by customers of the Retail Outlet. The car parking is required to be line marked on the road reserve, prior to the commencement of the use.

Scale and Operation of the Development

1. The Retail Outlet is limited to a maximum area of 25 m² and is limited to the sale of frozen seafood products.
2. The Retail Outlet is required to be operated primarily by the residents who reside at the site and cannot be sold as a commercial entity to any person who is not the land owner of Lot 178 B1364.

Signage

1. A sign advertising the business and the operating hours of the Retail Outlet is required to be provided as a wall sign on the face of the building, fronting Musgrave Street. The advertising sign cannot be internally illuminated and is required to have a maximum face area of 3 m². The advertising sign is required to be erected prior to the commencement of the use.

Moved: Cr Duff
Seconded: Cr Forshaw

Carried 09.121018 4/0

FILE NO: DA/2012/DA.2012-15

Attendance

Sergeant Wayne Rickerby; Burketown Police entered the meeting at 12.07pm.
Cr Camp entered the meeting at 12.27pm and resumed chair.

16. Deputations and presentation scheduled for meeting

16.01 Burketown Police

Sergeant Wayne Rickerby- Burketown Police in regards to ATV and consideration of possible declaration of being a ATV friendly town, and to discuss other police matters.

Attendance

Sergeant Wayne Rickerby; Burketown Police left the meeting at 1.07pm.

Adjournment

That Council adjourn for lunch at 1.07pm.

Resume Proceedings

That Council resume proceedings at 2.00pm.

10. Late Item Reports

10.01 12-18 Quotation for Work Utilities

That Council accepts the quotation from Pacific Toyota for the supply 2 x 2WD Hilux's vehicles at the price of \$23,968.71 each.

Moved: Cr Poole
Seconded: Cr Forshaw

Carried 10.121018 5/0

FILE NO: BCS/TAQ/2012/12-18

Content – To determine the best option to purchase Work Utilities for plant replacement.

Attendance

Brett Harris; Workshop Fleet Manager entered the meeting at 2.16pm.

10.02 12-19 Quotation for Elevated Work Platforms

That Council accept the quote from Queensland Access for the supply of a self propelled work platform at a cost of \$56,595.00 inclusive of GST

Moved: Cr Forshaw
Seconded: Cr Murray

Carried 11.121018 5/0

FILE NO: BCS/TAQ/2012/12-19

Content – To determine the best option to purchase Elevated Work Platforms.

Attendance

Brett Harris; Workshop Fleet Manager left the meeting at 2.27pm.

11. Consideration of Notice(s) of Motion and Petitions

11.01 Notices of Motion

11.02 Petitions

No Notices(s) of Motion and Petitions were received.

Attendance

Cr Murray left the meeting from 2.52pm to 2.55pm.

Cr Poole left the meeting at 3.02pm.

12. Mayoral Minute and Report

That the verbal report provided by Councillor Camp be noted by Council.

Moved: Cr Duff
Seconded: Cr Murray

Carried 12.121018 4/0

Cr Ernie Camp-

Attended:

- Teleconference EBA negotiations – general discussions in lead up to formal discussions this week – 1x Ken Hunt, 1x Delegates
- Supervisor's meeting – general discussions works programme, plant and upcoming vacancy for Works Manager
- The Right Mind Leadership Training- over 2 days in Burketown- very interesting

With CEO:

- Worked on application for Community Hub grant

GSD:

- Follow up from Resources meeting. Preparing communiqué for interested parties.

This week prior to Council meeting:

- Formal EBA negotiations – working with delegates, CEO – general discussion/negotiations leading to EBA finalisation.

12.01 GSD Vehicle

That Council delegate to the Mayor authority to expend up to \$10,000 in relation to the provision of a vehicle for Gulf Savannah Development

Moved: Cr Duff
Seconded: Cr Murray

Carried 13.121018 4/0

FILE NO: BCS/ED/A/GSD

13. Councillor Reports

That the verbal reports provided by Councillors Duff, Forshaw and Murray be noted by Council.

Moved: Cr Camp
Seconded: Cr Forshaw

Carried 14.121018 4/0

Cr Tracy Forshaw-

19/9/12 - Teleconference with Mayor Ernie Camp, CEO John Page & A/WM Trevor Connors Re: Burketown & Gregory Water and Burketown Sewage

19/9/12 - Teleconference with Mayor Ernie Camp, CEO John Page, A/WM Trevor Connors and MMG Century Mine re road maintenance on the Gregory Rd to Century turnoff; use of qualified electrician and plumber to help the water and sewage plants.

23/9/12 – Gregory QWCA Horse Sports – a fun day, with a variety of winners

2-3/10/12 – Training in Burketown – challenging

5-7/10/12 – Burketown Rodeo, Campdraft & Horse Sport – a wonderful weekend.

November Meeting I will be away attending to family commitments.

Cr Zach Duff-

- Meet with members of the community in regard to sanitation issues.
- Attended rite mind training
- Attended camp draft rodeo

Cr Paul Poole-

- Met with Ken Hunt re EBA.
- Spoke with council EBA reps
- Attended open day at Riversleigh station.
- Attended community cabinet meeting cairns.
- Attended Marine Rescue meeting in Brisbane
- Attended personal development course in Burketown.

Attendance

Katrina Rex and Ann- Maree Rickerby entered the meeting from 3.20pm to 3.59pm, to discuss matters regarding Christmas in the Park.

Cr Duff left the meeting from 3.46pm to 3.47pm.

Cr Camp left the meeting from 3.53pm to 3.55pm.

John Page left the meeting from 3.59pm to 4.06pm.

Graeme Wills entered the meeting from 4.06pm to 4.37pm.

Madison Marshall left the meeting from 4.23pm to 4.26pm.

14. New business of an urgent nature admitted by Council

No New business of an urgent nature admitted by Council.

15. Closed session reports

That Council move into closed session to discuss confidential items as stated in the *Local Government (Operations) Regulation 2010* in Chapter 5 Administration, Part 2 Local government meetings and committees, under *Sections 72 (1) (e and f)*.

Council moved into closed session at 4.38pm.

Moved: Cr Camp

Seconded: Cr Duff

Carried 15.121018 4/0

Move into Open Session

That the meeting resume in open session to consider recommendations arising out of the closed session.

Council resumed open session at 5.27pm

Moved: Cr Murray

Seconded: Cr Duff

Carried 16.121018 4/0

15.01 Confidential Lease Proposal – Telstra Corporation Ltd

That Council lease an area of approximately 84m2 on Lot 33 RP743007 to Telstra Corporation Limited with the following terms and conditions applying:

1	Lessor(s)	Council of The Shire Of Burke
2	Carrier	Telstra Corporation Limited (ACN 051 775 556) ("Telstra")
3	Land	Lot 33 in RP 743007
4	Premises	Approx 84 square meters as hatched on attached plan on schedule "A"
5	Purpose and Permitted Use	To operate and maintain telecommunications facilities.
6	Ancillary Equipment	Telstra may install antennas and cables where necessary on the land.
7	Term and options	5 years with a further option of 5 years
8	Lease Commencement date	1/1/2013
9	Rent Payments	At the rate of \$1000 + GST
10	Outgoings	All statutory outgoings to be borne by the lessor(s), electricity and phone charges to be borne by the lessee.
11	Rent Reviews	Telstra will increase the rent payable by CPI annually on the anniversary of the lease commencement date.

Moved: Cr Forshaw

Seconded: Cr Murray

Carried 17.121018 4/0

FILE NO: BCS/CP/Lea/PL

15.03 Confidential - Application to Purchase USL Lots 87 to 97 CP B13610

That Council delegate to the Mayor and CEO to negotiate the purchase of USL Lots 87 to 97 CP B13610

Moved: Cr Forshaw

Seconded: Cr Duff

Carried 18.121018 4/0

FILE NO: BCS/CP/VLP/LOT87

Declaration: Conflict of Interest

Cr Murray declared a real conflict of interest (as per section 173 of the *Local Government Act 2009*) on this matter due to family relationship and left the meeting room at 5.27pm, taking no part in the debate or decision of the meeting.

15.02 Confidential Report – Legal Advice – Sale of Lot 1 CP B13610

That Council authorise the Chief executive Officer to engage King and Company, Solicitors to make an application for title by adverse possession to the Registrar of Land Titles Office of Lot 1 on CP B13610, Township of Burketown.

Moved: Cr Duff
Seconded: Cr Camp

Carried 19.121018 3/0

FILE NO: BCS/CP/VLS and PF/00166-10000-000

Attendance

Cr Murray entered the meeting at 5.28pm.

17. Closure of Meeting

The Chair declared the Meeting closed at 5.29pm.

I hereby certify that these pages numbered 1 to 14 – constitute the
Confirmed Meeting minutes of the Council Meeting of Burke Shire
Council held on Thursday 18 October 2012.

Mayor Cr Ernie Camp