



*Agenda and Business Papers
Burke Shire Council Ordinary General Meeting
Thursday 18 October 2012
9.00am Council Chambers*

9.00 am	Opening of meeting
10.30 am to 11.00 am	Morning Tea
12.00 pm	Sergeant Wayne Rickerby – Burketown Police
12.30 pm to 1.00 pm	Lunch

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01 Opening of Meeting

The Mayor welcomed members and declared the meeting open at 9.00am.

02 Record of Attendance

Members	Cr Ernie Camp, Mayor - Chair Cr Paul Poole, Deputy Mayor Cr Zachary Duff Cr Tracy Forshaw Cr Tonya Murray
Officers	John Page; Chief Executive Officer Madison Marshall; Trainee (Minutes)

03 Prayer

Led by Cr Camp

04 Consideration of applications for leave of absence

None received at close of agenda.

05 Confirmation of minutes of previous meeting(s)

05.01 General Meeting Tuesday 18 September 2012

Recommendation

That the Minutes of the General Meeting of Council held on Tuesday 18 September 2012 as presented be confirmed by Council.



120918 Confirmed
Minutes.pdf

06 Condolences

None received at close of agenda.

07 Works and Services Reports

07. Works and Services Reports

07.01.01 Works and Services Monthly Update Report

Works and Services Reports

07.01.01 Works and Services Monthly Update Report

DEPARTMENT: Works and Services
RESPONSIBLE OFFICER: Trevor Connors; Works Manager
FILE NO: BCS/G/CM/R/WM
DATE: 9th October 2012
LINK TO COUNCIL PLAN/S: Works Program

1. WORKS MANAGER

Truganini R2R

This job will be sealed on Tuesday 9th October 2012 along with 130m pavement at pear Tree Creek. This is a flood damage project.

Gregory – Lawn Hill Road

The job on this TIDS Project was sprayed too heavy with bitumen initially, with the heat we have had recently the job is bleeding badly and transport trucks are pulling the stone out. The initial prime is still in good condition. Graeme Will and WM inspected this road on 5th October 2012 and decided that it needed more screenings 10mm to stop the bleeding. Where the stones have been pulled out they can be repaired with the JetPatcher this is in hand. If this is not done the road will not last the wet season and will become pot holed the bitumen company that will seal Truganini Road will do this job Wednesday 10th October 2012.

Gregory Crossing

This crossing just past Tirranna Road House will be fixed within the next couple of days (8-10th October 2012). Water is down to 50mm on flood way, it will be sandbagged and concrete poured approx 1cm.

RMPC

Signage and guidepost replacement completed Burketown to Gregory WDR also Camooweal Road. The Gregory to Leichhardt River on the WDR is currently underway.

Light formation grade on Camooweal road completed. Slashing will recommence after the first storms due to severe fire hazards.

Inspections and logging are ongoing, there are some issues regarding grids that we are waiting feedback from TMR. Claim forms were lodged on time as per our contract.

Floraville Floodway

The slopes on the first floodway are underway and are progressing. There were a few issues on the first section with the old floodway being left in place and we had to make the slopes wider. This is variation to the original works; however there are sufficient funds to cover this. Also all the rubble that was excavated in the initial stage will be covered to be removed as this was in the original contract. This rubble will be taken to the dump or used to fortify the banks at the end of the airport, placed in Gabion Baskets. This is for Council to decide.

Works Program 2012-2013

The works program has been worked out and I am sure all Councillors have a copy since the Queensland Reconstruction Authority has given us the go ahead to fix this. At last we have funds to carry on whereas before we were scratching to find work for the employees. With this works program we have two years to spend the money, which is quite an amount. The flood damage money allocated to roads will have to be spent frugally and give value for money. QRA will be looking over our shoulder so we have to insure that we get it right the first time. This includes the recommended oncosts for flood damage. The works program has been worked around the upcoming wet season.

You will notice that some projects have been delayed till after the wet season because of the establishment costs of these jobs.

There is a lot of maintenance money allowed in this budget. The main problem being the supply of water reticulation to Gregory, this is going to cost money. As to Burketown maintenance there are a lot of things that need to be done, as with my experience with all small communities. Jobs get done in the 70's and 80's and everybody thinks they will last forever. This isn't the case one example is the culverts and pipes between Burketown and the Leichhardt River on Floraville Road these culverts are past their use by date with steel hanging out. We have done an initial survey and these fixtures need replacing in the near future. The suggestion would be that 2 or 3 sets are replaced yearly.

Town Grid

The town grid near the hospital is in need of replacing. It was brought up at the last supervisors meeting, if we still require a grid at that location as the common is not leased out anymore. The grid on 78A near the airport was mentioned also. The Mayor and CEO were at this meeting. So it can be discussed in Council as these projects are mentioned in the works program.

As you are aware I am ceasing work on Friday 12th October 2012, my health hasn't been the best for a few weeks and I am having tests n Mount Isa early next week. As I told the Mayor and CEO I am only a phone call away if you want help with anything. I will also be willing to come here for a period if you need advice or help with the flood damage after the wet.

I would like to thank the Council for the opportunity to work with Burke Shire, during my stay in Burketown it was in dire circumstances when I arrived but I think we have now turned the corner and it can only get better from here on in. I would like to wish you the best of luck for the future.

2. RANGER/WORKPLACE HEALTH AND SAFETY OFFICER

Hazard Inspection/s

HACC building – no problems found

Incident/s reported - Nil reported for this period.

Training

Skytrans Agent training 18-Sep

Litter Management

Bins are emptied when needed. Campers along the river have dropped right off.

Animal Control

- Second round of 1080 baiting to commence Monday 15th October
- Cat trap at Sue Arnolds place

Complaints

Complaint received from Caravan Park re dogs at night knocking over rubbish bins.

General

- Met with Scott Middleton Biosecurity Qld, discuss shire feral pest and weed issues.
- Collected Traffic counters throughout the shire for servicing and recalibration, some parts ordered.

3. TOWN SUPERVISOR

- All water leaks at the rodeo grounds have been repaired
- Grass seeds have been planted around the hit up wall and is growing well
- Parks and Gardens staff are continuing with the works program
- TRS Supervisor is currently working on the EBA with some of the staff
- Some of the KEEP OFF THE GRASS signs have been taken out and the wooden stumps replaced with RHS, this will be done to all
- Fertilising of the parks is underway.

4. WORKSHOP AND FLEET MANAGER

General servicing and a few breakdowns being the main work carried out.

Plant Item	Works Carried Out
Plant #20 Ingersolrand Roller	⇒ Battery and start up
Plant #426 Low loader	⇒ Tyres and brakes
Plant #430 Freightliner	⇒ Pinion seal
Plant #470 Komatsu Loader	⇒ Tyres and fuel shut off
Plant #479 Water Truck	⇒ Pump coupling failed
Plant #501 Job Truck	⇒ Prepare for sale
Plant #510 Landcruiser	⇒ 70,000 service
Plant #516 Dolly	⇒ Brakes and bearings
Plant #518 Genset	⇒ Fuel leaks
Plant #523 Cat Grader	⇒ Temp fault
Plant #529 1565 Mower	⇒ Spindle
Plant #531 SES Gregory	⇒ 5,000 service
Plant #537 Landcruiser	⇒ 15,000 service
Plant #541 HAAC Bus	⇒ 5,000 service
Plant #544 Job Truck	⇒ 5,000 service
Plant #773 Pump trailer	⇒ Service and pump repairs

Tender update from budget 2011/12

- 12-01. 2 x Hilux's. Ordered 24-4-12 but had to go to build so will be 12 weeks away- Still delayed due to supply shortages.
- 12-08. Prime mover. Ordered 25-5-12 and expect delivery 16-10-12
- The Office Rav4. Completed
- Kluger-completed

From 2012/13 budget

- Sale of two Prado's- Sold to pacific Toyota
- Quotes for Vacuum Sewer Sucker- Hard to get and expensive- may pay to buy second hand truck already fitted out
- Quotes for Elevating work platform- pending next Council Meeting
- Quotes for 2WD utes- pending next meeting
- We are currently sourcing quotes through "Local Buy" for the purchase of a skit steer loader

5. UTILITIES SERVICES MANAGER

All operations are running accordingly with some maintenance and repair works required.

6. WATER SEWERAGE OFFICER

Burketown Water

- WTP running ok with the total usage of 22844kl being used for the month. The daily average is 761.4671kl per day.
- Water samples for last month tested okay.

Sewerage

- Sewer operating as per normal.

Aquatic Centre

- Centre is closed to the public for cleaning Monday through Friday from 7.00am to 9.00am.

7. OFFICER'S RECOMMENDATION

Council notes the contents of the Works Manager October 2012 report.

ATTACHMENTS

NIL

08 Corporate and Community Services Reports

08. Corporate and Community Services Reports

08.01.01 Finance Update

08.02.01 Payroll HR Monthly Update Report

08.02.02 Home and Community Care Monthly Update Report

Corporate and Community Services Reports

08.01.01 Finance Update

DEPARTMENT:	Corporate and Community Services
RESPONSIBLE OFFICER:	David Charlton; Acting DCEO
FILE NO:	BCS/FM/A and BCS/G/CM/R/FM
DATE:	11 th October 2012
LINK TO COUNCIL PLAN/S:	Operational Plan

1. PURPOSE (Executive Summary)

To raise with Council the issues and costs of having the bank accounts set up as is present and putting forward a solution for consideration.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council at present maintains a general account and a trust account with Westpac. This is in accordance with legislation.

In addition we have what is described as a "sweep" account. At the end of each day, Westpac look at our general account and transfer to or from the sweep account whatever is required to bring the general account to exactly \$500,000.

We also maintain three accounts with QTC.

If the balance of the sweep account becomes significant we transfer money to QTC. If we require additional funds we transfer from QTC.

Because we have these three accounts with Westpac we do three bank reconciliations.

The sweep account has nothing but sweep transactions in it. All of these are duplicated (opposite) in the general account.

For September our general account had 115 transactions in it. Thirty nine of these were sweeps or sweep fees.

The sweep account costs around \$50 a month. Of note, there was a sweep that moved \$4.50 and attracted a fee of \$1.50!

The same effect could be achieved by abolishing the sweep account (and two QTC accounts) and monitoring the balance ourselves.

This is how cash is managed in every other Council I have worked for.

The risk of fraudulent use of Council funds is neither increased nor decreased by this proposal.

QTC will only pay money into our bank account. Provided the balance is maintained at the desired level there can be no problem.

The desired level could be significantly less than \$500,000. Additional funds can be secured from QTC in 24 hours or if notified before 10am, on the same day.

3. PROPOSAL

That Council resolves to abolish the Westpac Sweep account and combine the three QTC accounts

4. FINANCIAL & RESOURCE IMPLICATIONS

Budgeted for and would save Council money in staff time as well as fees.

5. POLICY & LEGAL IMPLICATIONS

LGA
Finance Reporting Regulation

6. CRITICAL DATES & IMPLEMENTATION

Nil

7. CONSULTATION

CEO and DCEO


8. CONCLUSION

The suggested action would reduce Council costs in both staff time and bank fees.

9. OFFICER'S RECOMMENDATION

That Council resolve to abolish the Westpac Sweep account and combine the three QTC accounts

ATTACHMENTS

1.  Statement of Cash
Flows.pdf

2.  Statement of
Comprehensive Incon

3.  Statement of
Financial Position.pdf

4.  Job Costing.pdf

5.  GL Revenue and
Expenditure.pdf

Corporate and Community Services Reports

08.02.01 Payroll HR Monthly Update Report

DEPARTMENT: Corporate and Community Services

RESPONSIBLE OFFICER: Hayley Booth; Payroll HR Officer

FILE NO: BCS/G/CM/R/PHR

DATE: Tuesday 9th October 2012

1. NEW EMPLOYEES, ADVERTISING & JOB TITLES/ROLES

Council is currently preparing to advertise the Works Manager position. The position will be advertised internally and locally.

2. EMPLOYMENT AGENCY EMPLOYEES

Council currently has three (3) staff members from employment agencies.

There is an Acting Works Manager from Lo-Go Appointments. This staff member will finish up with Council on Friday 12th October 2012.

Council has a general administration officer from Precruitment, Cairns. The contract with this staff member finishes on Friday 2nd November 2012.

Council has an Acting Deputy CEO from Partners In Business (PIB).

3. TRAINING

Eight (8) staff members attended a two day Right Mind training course in Burketown on Tuesday 2nd and Wednesday 3rd October.

One (1) staff member is attending the Oxfam Australia ChangeCourse 2012-14 Program from Friday 26th October until Monday 5th November. The course will be held in Melbourne.

One (1) staff member will attend RLQ Professional Development Program training in Brisbane from Friday 16th November until Monday 26th November 2012.

4. LEAVE

Please refer to the below table for personal staff leave –

	No. of Works Staff	No. of Administration Staff
October	1	3
November	0	3

5. RESIGNATION/TERMINATION

There have been no staff resignation/terminations for this period.

6. ENTERPRISE BARGAINING AGREEMENT

The employee committee met with Council and relevant unions on Monday 3rd September 2012. The following was agreed –

- Negotiations will be held in Burketown on Tuesday 16th and Wednesday 17th October 2012
- Following the negotiations, report back will be made to both Council and employees on the morning of Thursday 18th October 2012.

7. OFFICER'S RECOMMENDATION

That Council notes the contents of the Payroll HR Officer's October 2012 Monthly Update Report.

ATTACHMENTS

Nil

Corporate and Community Services Reports

08.02.02 Home and Community Care Monthly Update Report

DEPARTMENT: Office of the Chief Executive Officer
RESPONSIBLE OFFICER: HACC Team Leader; Pam deJoux
FILE NO: BCS/CommS/HACC/CR
DATE: 09/10/12

1. ATTENDANCE / UPCOMING CONFERENCES / TRAINING AND EXCURSIONS

CBDC Clients:--- -5
Social Support Clients:----5

Our clients are down in numbers at present, with two Social Support away for medical reasons and another client from Centre Base absent for a few months. This will be an ongoing thing for the next few months as many clients leave for appointments and visits interstate to avoid the heat, returning in the New Year.

Our Burketown clients are looking forward to having meetings at Gregory and with one client Already enjoying the service I am hoping that there are more eligible clients within the Gregory.

It was an excited group of clients who set off for a great couple of days of relaxation at Adel's Grove at the end of September. At Gregory we were provided with morning tea by Jo – her motto so she said was “if you make your own coffee/tea it's free, I make it you pay”. As this was our Christmas outing the clients chose what they wanted to do----- cards / reading/ eating and sleeping were all on the agenda. We drove down to Lawn Hill where they had a look at the Information Centre and a wander down to where the canoe's set off from. Vi spotted a fig tree loaded with figs so we had to try one – They all commented that it was one of the best outings that they have had.

Only back a few days before we were off on our “overseas” day trip to Sweers Island. They didn't waste any time getting down to the beach and fishing. It was an interesting day with sharks and the huge grouper to contend with. In between their cruising however, they managed to catch ten bream which were divided up between them.

The HACC Forum that was scheduled for Mt Isa was cancelled and has not been re- scheduled. At present Townsville is running on limited staff and from what I understand we will be getting all our help etc from out off Brisbane soon with Townsville closing down. I am in contact with management in Brisbane who are giving me support at present which is a great help.

2. ACTIVITIES AND VISITORS

- Morning of fishing down at the wharf
- Morning tea with Councillors
- Ladies have been busy with fancywork pieces on a bedspread
- Gardens looking good --- have a further 10 roses to plant down the side off the building
- Light exercise using the Health balls

We have visits from:

- Medicare Local ----- 12th October // 6th & 9th November
- Clinic each Tuesday

3. OTHER UPDATE

On Thursday 18th October – Shopping trip to Doomadgee
Trash and Treasure –Saturday, 27th October

4. OFFICER'S RECOMMENDATION

That Council notes the contents of the Home and Community Care Team Leader Officers October 2012 Monthly Update Report.

ATTACHMENTS

Nil

09 Chief Executive Officer Reports

09. Chief Executive Officer Reports

09.01.01 Chief Executive Officer Monthly Update Report

09.01.02 Annual Conference Agenda

09.01.03 Nominees for the Election of LGAQ President 2012

09.01.04 Development Application – SA Martin – Retail Frozen Seafood Outlet – Musgrave Street

Chief Executive Officer Reports

09.01.01 Chief Executive Officer Monthly Update Report

DEPARTMENT: Office of the Chief Executive Officer
RESPONSIBLE OFFICER: John Page; Chief Executive Officer
FILE NO: BCS/G/CM/R/CEO
DATE: 9th October 2012

1. COUNCILLOR ATTENDANCE CONFERENCES & TRAINING

Right Mind Training Councillors and Staff

2. CURRENT TENDERS

No tenders at present

3. DEVELOPMENT MATTERS

MCU Extraction and Associated Environmentally Relevant Activities – ERA 16(2) (c) Lawn Hill – Century Mine – Mining Lease Area ML90045:-

Council has issued an Information Request regarding road impacts- no response has been received to date;

DEHP has granted themselves an Extension of Time until 3 October 2012 to provide a response to the application; and

DTMR issued an Information Request for more traffic impact information on 14 September 2012.

On that basis there is no action required from the Council – it is now up to the applicant to respond to the Information Requests.

Burketown Hotel – Development Application – received notice of engagement by private certifier, boundaries alignment been rectified, waiting on lodgement of revised plans

Burke Shire Council – new three bed-room house

Ergon Energy – Upgrade of refuelling station, driveways being completed, tanks removed, and new fuel tanks to arrive shortly

New power supply to Communication Hut - Ready for connection by Ergon, Council side of power connection completed.

SA Martin -.Development Application – Retail outlet Frozen Seafood – Musgrave Street – See separate Report

See attachment for more information.

4. FOOD LICENSING LICENSES

EHO officer has completed inspections. Licenses have been issued to all businesses.

5. OTHER RELEVANT INFORMATION

Christmas in the Park

Ann Maree Rickerby is in the process of organising the Christmas in the Park for this year and has been sourcing interested persons to assist. A date is being decided.

Council House – Anthony Street – Glendale Homes

Quotes still being obtained for water, concreting and sewerage connection. Awaiting connection by Ergon.

Position of Deputy CEO/Manager Corporate and Community Services and Works Manager

Both positions are being readvertised

Decisions Made under Delegated Authority

Nil

Tourist Information Centre

Frank Thomas left on Saturday, 6 October 2012 and intends to return next year.

Visitors for the month – 321. Which makes a total of 24,086 since opening.

Most people have complimented the town on the cleanliness and history which most of them were unaware of.

6. UPCOMING CONFERENCE/S and/or TRAINING

Refer to attached Councillor Calendar and;

LGAQ Conference

2012 Annual Conference 'Making a Difference' 22-25 October, Brisbane Convention and Exhibition Centre, South Brisbane – Separate report

Program - approximate at this stage only

Monday 22nd October:

Registration
Exhibitor bump-in (7am -12)
Sponsor & Trade Briefing 4pm
Networking Drinks (5.30)

Tuesday 23rd October

Conference full day
Conference Free Evening

Wednesday 24th October :

Conference Starts
Gala Dinner

Thursday 25th October:

Conference Starts 8.00am
Conference Close 12.30
Exhibitor Bump out

7. MONTHLY CORRESPONDENCE REPORT

A correspondence listing has been developed and will be forwarded to Councillors at fortnightly intervals, starting 29th September 2012.

8. OFFICER'S RECOMMENDATION

That council notes the contents of the Chief Executive Officer October 2012 Monthly Update Report.

ATTACHMENTS

1. Councillor Calendar -



Councillor Calendar 1
October to 30 Novem

2. Development Applications -



Development
Applications Yearly Re

Chief Executive Officer Reports

09.01.02 Annual Conference Agenda

DEPARTMENT: Office of the Chief Executive Officer
RESPONSIBLE OFFICER: John Page; Chief Executive Officer
FILE NO: BCS/G/C/2012/LGAQ
DATE: 9th October 2012
LINK TO COUNCIL PLAN/S: Operational Plan, Budget

1. PURPOSE (Executive Summary)

To present to Council for consideration and advice to the LGAQ Conference Delegates on motions etc to be considered at the Conference as well as endorsing Cr Duff's attendance at the Conference as an Observer.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council is allowed two votes and has appointed Cr Camp and Cr Poole as Delegates and the Chief Executive Officer as an Observer.

3. PROPOSAL

Council to consider endorsing Cr Duff's Registration as well as providing advice to the Delegates in regards to voting on the resolutions to be considered at the Conference.

4. FINANCIAL & RESOURCE IMPLICATIONS

Budgeted 2012/2013

5. POLICY & LEGAL IMPLICATIONS

LGA and Council Policy

6. CRITICAL DATES & IMPLEMENTATION

Conference from 22nd to 25th October 2012

7. CONSULTATION

Nil

8. CONCLUSION

Nil

9. OFFICER'S RECOMMENDATION

That Council:

- a) Endorse the actions of the Chief Executive Officer in authorising and submitting a registration for Cr Duff's attendance at the 2012 Annual LGAQ Conference from 22nd to 25th October 2012; and
- b) Provide advice to Crs Camp and Poole as Delegates in regards to voting on the Motions submitted at the Conference.

ATTACHMENTS



LGAQ Conference
Agenda 2012.pdf

1. Agenda Annual Conference -

Chief Executive Officer Reports

09.01.03 Nominees for the Election of LGAQ President 2012

DEPARTMENT: Office of the Chief Executive Officer

RESPONSIBLE OFFICER: John Page; Chief Executive Officer

FILE NO: BCS/CorpM/LGC/LGAQ

DATE: 24th September, 2012

LINK TO COUNCIL PLAN/S: Nil

1. PURPOSE (Executive Summary)

To present to Council the nominees for the Election of LGAQ President for 2012 and for Council to consider the nominations and authorise the Mayor and Deputy Mayor as Delegates Council's preference for the LGAQ President.

The nominees are:-

- Cr Margaret de Wit, Brisbane City Council
 - nominated by Brisbane City Council
 - nominated by Hinchinbrook Shire Council
 - nominated by Gympie Regional Council
 - nominated by Western Downs Regional Council
- Cr Gerard O'Connell, Fraser Coast Regional Council
 - nominated by Fraser Coast Regional Council.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Council has two votes at the LGAQ Conference and the position of President of LGAQ will be elected at the Conference

3. PROPOSAL

For Council to advise the Delegates on the preferred candidate.

4. FINANCIAL & RESOURCE IMPLICATIONS

NA

5. POLICY & LEGAL IMPLICATIONS

NA

6. CRITICAL DATES & IMPLEMENTATION

24 October 2012

7. CONSULTATION

Nil

8. CONCLUSION

Nil

9. OFFICER'S RECOMMENDATION

That Council authorise the Mayor and Deputy Mayor to vote for Cr..... as the preferred candidate for the Presidency of the LGAQ.

ATTACHMENTS

Nil

Chief Executive Officer Reports

09.01.04 Development Application – SA Martin – Retail Frozen Seafood Outlet – Musgrave Street

DEPARTMENT: Office of the Chief Executive Officer
RESPONSIBLE OFFICER: John Page; Chief Executive Officer
FILE NO: DA/2012/DA.2012-15
DATE: 11th October 2012
LINK TO COUNCIL PLAN/S: Operational Plan

1. PURPOSE (Executive Summary)

To present to Council for consideration Development Application 2012/15 received from Mr Stephen Martin for Material Change of Use on Lot 178 B1364 Musgrave Street Burketown

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Nil

3. PROPOSAL

As per Town Planners Report

4. FINANCIAL & RESOURCE IMPLICATIONS

No financial cost to Council

5. POLICY & LEGAL IMPLICATIONS

LGA, IPA and BSC Town Planning Scheme

6. CRITICAL DATES & IMPLEMENTATION

Nil

7. CONSULTATION

Nil

8. CONCLUSION

The Town Planner has submitted her recommendation of approving the Development with conditions.

9. OFFICER'S RECOMMENDATION

That the Council resolves:

To grant a siting dispensation to allow the demountable building to be erected up to the front site boundary, on the basis that it is a small building and will be relocated during the months of December through to March each calendar year.

In accordance with the Sustainable Planning Act 2009 as amended, the applicant be notified that the application for a Development Permit for a Material Change of Use for a Business (Retail Outlet- Frozen Seafood Only) at Lot 178 Musgrave Street, Burketown, being Lot 178 on B 1364, is approved subject to the conditions detailed below.

A. ASSESSMENT MANAGER CONDITIONS (COUNCIL)

General

1. The development shall be undertaken substantially in accordance with the submitted Site Plan, except as modified by this approval.
2. Any future building work on the site shall be carried out generally in accordance with any relevant Council's requirements.
3. This development approval lapses four (4) years after the day that the development approval takes effect, unless extended under the Sustainable Planning Act 2009.
4. The Retail Outlet is limited to the following operational requirements:
 - Hours of operation are limited to 7am to 7pm Monday to Saturday. Unless otherwise approved by the Chief Executive Officer, based on a written submission lodged following 12 months operation of the Business, which justifies any change to operating hours and ensures the amenity of the surrounding area is protected.
 - The premises shall only be operational from April 01 of each calendar year to November 31 of each calendar year.
5. In the first week of December of each calendar year the building shall be re-sited at least 6 metres away from the site frontage and screened from public view when viewed from Musgrave Street.

Urban Services

1. Any re-profiling of the site to accommodate the building shall ensure stormwater and runoff from the site is drained to the street in such a way that it does not concentrate flow on any abutting properties or the roadway, nor does it create ground erosion problems on abutting properties or the roadway.
2. Should any of the Council's assets be damaged during the construction of any new infrastructure, or associated works the cost of the reinstatement of all such assets shall be met by the applicant/proponent and to the satisfaction of the Chief Executive Officer.

Maintenance of the Site

1. The applicant shall ensure the site is maintained in a clean and tidy condition at all times to the satisfaction of the Chief Executive Officer.

Access and Car Parking

1. Three (3) car parking spaces are required to be designated on the road reserve to the site frontage by line marking, for use by customers of the Retail Outlet. The car parking is required to be line marked on the road reserve, prior to the commencement of the use.

Scale and Operation of the Development

1. The Retail Outlet is limited to a maximum area of 25 m² and is limited to the sale of frozen seafood products.
2. The Retail Outlet is required to be operated primarily by the residents who reside at the site and cannot be sold as a commercial entity to any person who is not the land owner of Lot 178 B1364.

Signage

1. A sign advertising the business and the operating hours/months of the Retail Outlet is required to be provided as a wall sign on the face of the building, fronting Musgrave Street. The advertising sign cannot be internally illuminated and is required to have a maximum face area of 3 m². The advertising sign is required to be erected prior to the commencement of the use.

ATTACHMENTS



Liz Taylor - Town
Planner Report.doc

1. Town Planners Report -

10 Late Item Reports

10. Late Item Reports

10.01 12-18 Quotation for Work Utilities

10.02 12-19 Quotation for Elevated Work Platforms

Late Item Reports

10.01 12-18 Quotation for Work Utilities

DEPARTMENT:	Works & Services
RESPONSIBLE OFFICER:	Brett Harris; Work Fleet Manager
FILE NO:	BCS/TAQ/2012/12-18
DATE:	13 th September 2012
LINK TO COUNCIL PLAN/S:	2012/2013 Budget

1. PURPOSE (Executive Summary)

To determine the best option to purchase Work Utilities.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

Plant replacement options for work utilities.

3. PROPOSAL

To propose an option for the new council work utilities. To utilize quotes or go out to tender.

4. FINANCIAL & RESOURCE IMPLICATIONS

Is budgeted 2012/2013

5. POLICY & LEGAL IMPLICATIONS

Councils Purchasing Policy

6. CRITICAL DATES & IMPLEMENTATION

Nil

7. CONSULTATION

Nil

8. CONCLUSION

Three quotes have been received from Greatwall, Pacific Toyota and Pickerings Mitsubishi. The amounts of the quotes are in the attached spreadsheet. Pacific Toyota amount is under the need to go to tender.

9. OFFICER'S RECOMMENDATION

That Council accepts the quotation from Pacific Toyota for the supply 2 x 2WD Hilux's vehicles at the price of \$23,968.71 each.

ATTACHMENTS



12-18 Tender
Summary.pdf

1.

Late Item Reports

10.02 12-19 Quotation for Elevated Work Platforms

DEPARTMENT: Works & Services
RESPONSIBLE OFFICER: Brett Harris; Work Fleet Manager
FILE NO: BCS/TAQ/2012/12-19
DATE: 13th September 2012
LINK TO COUNCIL PLAN/S: 2012/2013 Budget

1. PURPOSE (Executive Summary)

To determine the best option to purchase Elevated Work Platforms.

2. BACKGROUND & PREVIOUS COUNCIL CONSIDERATION

3. PROPOSAL

An Elevated Work Platform is an expensive but necessary piece of equipment which as well as being utilised by Council, contractors like Ergon etc would hire it as there is no other machine like it in the Shire. Changing a light bulb in the Workshop, adjusting the tennis court lamps, repairing SES shed doors would be easy without the use of dangerous extension ladders etc.

4. FINANCIAL & RESOURCE IMPLICATIONS

Is budgeted 2012/2013

5. POLICY & LEGAL IMPLICATIONS

Purchasing policy
License required for over 11 meters

6. CRITICAL DATES & IMPLEMENTATION

Nil

7. CONSULTATION

Nil

8. CONCLUSION

Three quotes have been sourced as follows

- | | |
|----------------------|-------------|
| 1. Platform Sales | \$60,500.00 |
| 2. Skyreach sales | \$93,940.00 |
| 3. Queensland Access | \$56,595.00 |

9. OFFICER'S RECOMMENDATION

That Council accept the quote from Queensland Access for the supply of a self propelled work platform at a cost of \$56,595.00 inclusive of GST

ATTACHMENTS



12-19 Tender
Summary.pdf

1.

11 Consideration of Notice(s) of Motion and Petitions

11.01 Notices of Motion

None received at time of agenda preparation

11.02 Petitions

None received at time of agenda preparation

12 Mayoral Minute and Report

Report to be provided to meeting.

13 Councillor Reports

Councillors will provide reports to the meeting.

14 New business of an urgent nature admitted by Council

Recommendation (if required)

That Council consider the following matters as they are considered to be of an urgent nature requiring immediate consideration by Council:-

15 Closed session reports

15.01 Confidential Lease Proposal – Telstra Corporation Ltd

15.02 Confidential Report – Legal Advice – Sale of Lot 1 CP B13610

15.03 Confidential - Application to Purchase USL Lots 87 to 97 CP B13610

16 Deputations and presentation scheduled for meeting

16.01 Burketown Police

Sergeant Wayne Rickerby- Burketown Police in regards to ATV and consideration of possible declaration of being a ATV friendly town, and to discuss other police matters.

17 Closure of meeting

The next Ordinary Meeting of Burke Shire Council is scheduled for Thursday 15th November 2012.