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Confirmed Minutes
Burke Shire Council Ordinary General Meeting
Thursday 21st June 2012
9.00am Council Chamber

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01. Opening of Meeting

The Chair declared the Meeting open at 9.01am.

02 Record of Attendance

Cr Ernie Camp, Mayor - Chair
Cr Paul Poole, Deputy Mayor
Cr Zachary Duff
Cr Tracy Forshaw
Cr Tonya Murray

John Page, Chief Executive Officer
Deborah Glyde; Finance Manager
Trevor Connors; Acting Works and Services Manager
Jenny Williams, Executive Assistant

03. Prayer

Cr Murray led Council in Prayer.

04. Consideration of applications for leave of absence

That Council notes that no consideration of applications for leave of absence were received.

05. Confirmation of Minutes of Previous Meeting(s)

05.01 General Meeting 24 May 2012

That the Minutes of the General Meeting of Council held on Thursday 24 May 2012 as presented be confirmed by Council.

Moved: Cr Forshaw
Seconded: Cr Murray

Carried 01.120621 5/0

FILE: BCS/G/CM/Minutes

06. Condolences

No condolences noted for the meeting. Council asked the CEO to forward a letter of best wishes for a speedy recovery to Flinders Shire Council for the Mayor Cr Greg Jones.

07. Works and Services Reports

07.01.01 Works and Services Monthly Update Report

Council notes the contents of the Acting Works and Services Managers June 2012 report.

Moved: Cr Murray
Seconded: Cr Forshaw

Carried 02.120621 5/0

FILE NO: BCS/G/CM/R/WM

08. Corporate and Community Services Reports

08.01.01 Corporate and Community Services Monthly Update Report

Council notes the contents of the Acting Corporate and Community Services Managers June 2012 report.

Moved: Cr Camp
Seconded: Cr Duff

Carried 03.120621 5/0

FILE NO: BCS/G/CM/R/CCSM

Attendance

John Page left the meeting from 10.55am to 10.59am.

08.01.02 Finance Manager Monthly Update Report

That Council notes the contents of the Finance Managers June 2012 Update Report.

Moved: Cr Duff
Seconded: Cr Murray

Carried 04.120621 5/0

FILE NO: BCS/G/CM/R/FM

Adjournment

That Council suspended the standing orders at 11.04am for morning tea.

Resume Proceedings

That Council resume proceedings of standing orders at 11.19am.

08.02.01 Payroll HR Monthly Update Report

That Council notes the contents of the Payroll HR Officer's June 2012 Monthly Update Report.

Moved: Cr Forshaw
Seconded: Cr Murray

Carried 05.120621 5/0

FILE NO: BCS/G/CM/R/PHR

08.02.02 Home and Community Care Monthly Update Report

That Council notes the contents of the Home and Community Care Officers June 2012 Monthly Update Report.

Moved: Cr Forshaw
Seconded: Cr Camp

Carried 06.120621 5/0

FILE NO: BCS/CommS/HACC/CR

10. Late Item Reports

10.01.01 Presentation of Amended Unaudited Financial Statements 2010/2011

That Council

1. Receive and adopt the amended unaudited Financial Statements for 2010/2011;
2. Note the Qualification contained in Note 28 of the Statements;
3. Authorise the Mayor and Chief Executive Officer to sign the Management Certificate that forms part of the Financial Statements;
4. Authorise the Chief Executive Officer to submit the Amended Financial Statements for 2010/2011 to the Auditor.

Moved: Cr Camp
Seconded: Cr Forshaw

Carried 07.120621 5/0

FILE NO: BCS/FM/FR/AFR

09. Chief Executive Officer Reports

09.01.01 Chief Executive Officer Monthly Update Report

That council notes the contents of the Chief Executive Officer June 2012 Monthly Update Report.

Moved: Cr Poole
Seconded: Cr Duff

Carried 08.120621 5/0

FILE NO: BCS/G/CM/R/CEO

Adjournment

That Council suspended the standing orders at 12.40pm for lunch

Resume Proceedings

That Council resume proceedings of standing orders at 1.23pm.

Attendance

Liz Taylor – Planning Far North entered the meeting at 1.24pm.

16. Deputations and presentation scheduled for meeting

16.01 Planning Far North – Liz Taylor

Workshop and information about MCU and PIP's and Land Use Study were presented to Council by Liz Taylor.

09. Chief Executive Officer Reports

09.01.02 MCU - Laundromat

That Council agrees that;

1. The development shall be undertaken substantially in accordance with the Amended Indicative Layout Plan dated April 2012, except as modified by this approval.
2. Any future building work on the site shall be carried out generally in accordance with any relevant Council's requirements.
3. This development approval lapses four (4) years after the day that the development approval takes effect, unless extended under the Sustainable Planning Act 2009.

Urban Services

4. All stormwater and runoff from the site is to be drained in such a way that it does not concentrate flow on any abutting properties, nor does it create ground erosion problems on abutting properties.
5. Supply and install all service infrastructures and/or meet the cost of any alterations to public utility mains, existing mains, services or installations and external road works required in connection with the approved development.
6. Should any of the Council's assets be damaged during the construction of any new infrastructure, or associated works the cost of the reinstatement of all such assets shall be met by the applicant/proponent and to the satisfaction of the Chief Executive Officer.

Maintenance of the Site

7. The applicant shall ensure the site is maintained in a clean and tidy condition at all times to the satisfaction of the Chief Executive Officer.

Access and Car Parking

8. The existing vehicular access is to provide access to on site car parking for the Laundromat development.
9. Two (2) car parking spaces are required to be provided on site to service the Laundromat. A pedestrian pathway is also required to provide a connection between the car parking spaces and the Laundromat building, as shown on the Amended Indicative Layout Plan. Delineation of the car parking area and the pedestrian pathway by the use of gravel and coppers logs or similar, is acceptable. The car parking and pedestrian pathway are required to be constructed prior to the commencement of the use.

Scale and Operation of the Development

10. The Laundromat is limited to 36 m² and to containing a maximum of two (2) coin- operated front loader washing machines and a maximum of (4) coin operated clothes dryers.
11. The provision of ancillary facilities associated with the Laundromat, such as tables and chairs, vending machine (dispensing drinks, snacks and washing powder) and internet connection, is contained within the Laundromat building and the 18 m² verandah area.
12. The Laundromat is required to be operated in association with Sue Arnold Cleaning Services, which operates from adjoining Lot 102 on B 136, unless agreed otherwise in writing by the Council.
13. A note on Council's Rates Records will indicate that Lot 101 and Lot 102 cannot be separately disposed of, whereby the Laundromat would be operating as a commercial entity with no nexus to the adjoining residential premises.

14. A sign advertising the business and the operating hours of the Laundromat is required to be provided as a wall sign on the face of the Laundromat building, fronting Bowen Street. The advertising sign cannot be internally illuminated and is required to have a maximum area of 3 m². The sign is required to state that car parking is provided on site. The advertising sign is required to be erected prior to the commencement of the use.

15. The Laundromat hours of operation are limited to:

- 7 am to 7 pm
- 7 days per week.

Unless otherwise approved by the Chief Executive Officer, based on a written submission lodged following 12 months operation of the Laundromat, which justifies any change to operating hours and ensures the amenity of the surrounding area is protected.

Waste Water Disposal

16. Wastewater disposal is required to comply in full with the On-Site Effluent Disposal Report dated 30 March, 2012 and prepared by Projex North and in particular, but not limited to, Section 7 Recommendations and System Requirements.

17. Should the proponent want to increase the number of washing machines or construct a dwelling on Lot 101 B1361, the Laundromat and any associated dwelling, are required to be connected to Councils reticulated common effluent drainage system.

Moved: Cr Duff
Seconded: Cr Camp

Carried 09.120621 5/0

FILE NO: DA/2011/DA.2011-11

Attendance

Cr Camp left the meeting at 1.47pm. Cr Poole assumed chair.

Attendance

Cr Camp entered the meeting at 1.49pm and resumed chair.

09.01.04 Priority Infrastructure Plan

That Council confirms that the amended Burke Shire Planning Scheme incorporating the PIP and minor administrative amendments can proceed to public notification in accordance with the requirements of the Sustainable Planning Act 2009.

Moved: Cr Forshaw
Seconded: Cr Murray

Carried 10.120621 5/0

FILE NO: BCS/DABC/P/PIP

Attendance

Deborah Glyde left the meeting at 2.09pm.
Trevor Connors left the meeting from 2.18pm to 2.20pm..
Deborah Glyde entered the meeting at 2.23pm.
Jenny Williams left the meeting from 2.49pm to 2.50pm.

09.01.03 Land Use Study Update

That Council not commence the preparation of a new Planning Scheme until there is a final version of the QPP or any template Planning Scheme that becomes mandatory for Queensland local authorities.

Moved: Cr Murray
Seconded: Cr Forshaw

Carried 11.120621 5/0

FILE NO: BCS/LUP/Plan/PS

Adjournment

That Council suspended the standing orders at 3.35pm.

Resume Proceedings

That Council resume proceedings of standing orders at 3.43pm.

09.01.05 Fraud Prevention and Investigation Policy

That Council adopts Version Zero of the Fraud Prevention and Investigation Policy and Procedures as presented.

Moved: Cr Forshaw
Seconded: Cr Poole

Carried 12.120621 5/0

FILE NO: BSC/PAP/Policies

09.01.06 Risk Management Policy

That Council adopts Version Zero of the Risk Management Policy as submitted.

Moved: Cr Murray
Seconded: Cr Duff

Carried 13.120621 5/0

FILE NO: BCS/PAP/Polices

Attendance

Cr Poole left the meeting from 3.52pm to 3.53pm.

09.01.07 North Queensland Local Government Association Conference Townsville
8 to 10th August 2012

That Council

- (a) Nominate the Mayor Cr E Camp and a another Councillor to be advised as Delegates, with the CEO as an observer to the NQLGA Conference to be held in Townsville from the 8th to 10th August, 2012;
- (b) Authorise the Chief Executive Officer to forward the following Motions for consideration at the Conference;

MOTIONS

1. Solar Energy Provisions:

That the Local Government Association of Queensland lobby the Federal Government for Solar Energy Provision for persons in rural and remote areas not connected to the national grid and further that there should not be the major financial impediment experienced by persons living in remote areas in relation to the installation/ expansion or maintenance of Solar Powered Systems and that a permanent fixed rebate of 50% be implemented for this purpose.

Commentary from Burke Shire Council:

Council is of the opinion that the introduction of such a scheme would encourage those residents in rural and remote areas not connected to the grid to use solar energy thereby significantly reducing the reliance on diesel and other generated power and would reduce the impact of greenhouse gas emissions have on the atmosphere.

2. Rebate – Littering in Communities

That the Local Government Association of Queensland seek support from its Members for the development by the Queensland State Government of a policy for the introduction of a 10c per container rebate system such as in South Australia and Northern Territory to overcome littering within our communities.

Commentary from Burke Shire Council

Council is of the opinion that the implementation of such a Policy would reduce the amount of litter currently found within our communities as well as significantly reduce the waste disposed of in landfill sites around the State. The Policy has worked well in Northern Territory and South Australia

Moved: Cr Forshaw
Seconded: Cr Poole

Carried 14.120621 5/0

FILE NO: BCS/G/Councillors/UM

Attendance

Liz Taylor left the meeting at 4.01pm.

Real Conflict of interest

Cr Murray declared a real conflict of interest (as per section 173 of the *Local Government Act 2009*) on report item 10.01.02 and 10.01.03 due to being a related person and left the meeting room at 4.04pm, taking no part in the debate or decision of the meeting.

Declaration: Material Personal Interest

Cr Forshaw declared a material personal interest (as per section 172 of the *Local Government Act 2009*) in report 10.01.02 and 10.01.03 and left the meeting at 4.04pm.

10. Late Item Reports

10.01.02 Gregory – Lawn Hill Road Formation Quotation

That Council accepts the offer provided by Forshaw Contracting for a price of \$21,000 / km ex GST.

Moved: Cr Duff
Seconded: Cr Camp

Carried 15.120621 3/0

FILE NO: BCS/TAQ/2012/12-14

10.01.03 Gregory – Lawn Hill Road (TIDS) 'All Services' Quotation

That Council accepts the offer provided by Sunstate Group Qld for a price of \$128,428.40 ex GST.

Moved: Cr Poole
Seconded: Cr Duff

Carried 16.120621 3/0

FILE NO: BCS/TAQ/2012/12-13

Attendance

Cr Forshaw and Cr Murray entered the meeting at 4.19pm.

11 Consideration of Notice(s) of Motion and Petitions

11.01 Notices of Motion

11.02 Petitions

That Council notes that no Notices(s) of Motion and Petitions were received.

12 Mayoral Minute and Report

That the following report was provided by Councillor Camp and be noted by Council.

Attended the following:

- Meetings with CEO and D/Mayor, Paul Poole
- Meeting with DDMG – training on executive roles in Co-Ordination Centre process
- Opening of Gregory Downs Health Clinic – also in attendance QCWA State President Jenny Hill, MMG Rep Barry Riddiford, Suzanne Sandral CEO Mt Isa Health, Dominic Sandilands NWQPHC, Dr Don Bowley RFDS, Local state Member Robbie Katter, Gregory QCWA members and wider community
- 50th Anniversary Dinner Gregory QCWA – had discussions with Robbie Katter, Barry Riddiford and community members
- RRG Meeting Julia Creek – new chair is Cr John Wharton – Richmond. Deputy Chair is still Cr Fred Pascoe.
- Meeting along with CEO – met with local contractors to update present situation and where to from here
- Meeting along with CEO and D/Mayor – with Carpentaria Shire – discussed

- developing a mutually beneficial working relationship
- Meeting with CEO and D Mayor, CSC – BOM and QRA – discussed need for flood warning and river height gauging systems for flood preparedness
- GSD
- Have sent letters to: Simon Crean – Minister for Regional Development – regarding weighting being given to remote and very remote Shires with regard to submissions for RDA funding and the difficulties they seem to be facing in being successful

Moved: Cr Murray
Seconded: Cr Poole

Carried 17.120621 5/0

Attendance

Cr Duff and Trevor Connors left the meeting at 5.08pm.

Attendance

Cr Duff entered the meeting at 5.10pm.

Trevor Connors entered the meeting at 5.12pm

13. Councillor Reports

That the reports provided by Councillors Duff, Forshaw, Murray and Poole be noted by Council.

Moved: Cr Murray
Seconded: Cr Camp

Carried 18.120621 5/0

Cr Duff Report

On the 6th of June, Cr Paul Poole and I attended a meeting with the Owners of Adel's Grove.

Points of interest to arise from this meeting:

- Grading of Access roads before Easter long weekend and continual maintenance after unseasonal rain events.
- Emptying of the Caravan waste septic dump site (as there was some past arrangement Michelle spoke of)
- Michelle asked for some kind of support from the Council in regards to building a better Burke Shire Tourist Information Group. i.e. some sort of communication between our Tourists hot spots being Adel's Grove, Kingfisher Camp, Hells Gate, Gregory, Burketown etc.
- Lack of signage around Roadwork's where local Contractors are working.
- Tourist Meeting 10th November – this is an open invitation to all people in the Shire that are part of Tourism Industry.
- Community Building – Waanyi Nation and ADBT support
- No Bitumen roads – just well maintained Gravel roads.
- Minutes from council meetings more detailed.
- Lawn Hill community group starting.
- Upgrade Airstrip Due to increased workload on strip from RFDS and government groups.
- Grader left at Gregory over wet season.
- Works program. To give accurate information to travellers on when roadwork's are likely to occur.
- Reopening of Gravel Pits in local area to cut down on cartage. (Two established pits in local area – one 500mtrs from Adel's Grove and one roughly 5kms from Adel's)

No promises were made to the owners of Adel's Grove in regards to any of these points, but we did give them our word that we would take these matters to Council.

Cr Forshaw

28th and 29th May – Attended the RDA Meeting in Townsville

- DEEDI report on what is happening in the region
- NBN- Optical cable from Mount Isa to Point Parker is probably cable of carrying NBN internet. Need to find out who owns the cable.
- Burketown, Normanton, Karumba, etc will be on the NBN satellite – this will not be as fast as the cable.

Gregory Health Clinic Redevelopment Opening.

On the 2nd June at 3pm the people of Gregory Downs and surrounding region came together to open the Redevelopment of the Gregory Health Clinic. Over 70 attended to mark the event. The MC was Sue Clarke who introduced RFDS Senior Medical Officer Dr Don Bowley who delivered a speech retracing the history of the clinic and thanked all the organisations and people who supported the project. The building was then opened by Gregory CWA Clinic Coordinator Tracy Forshaw. Local Member Rob Katter and Burke Shire Council Mayor Ernie Camp then congratulated the community on their achievement. The building was then blessed by Sister Irene followed by the official cake cutting.

The original clinic building was officially opened on the 17th August 1996 by the Reverend Fred MacKay who was the Reverend John Flynn's successor as Superintendent of the Australian Inland Mission. The building consisted of a small donga with two consulting rooms with a small toilet and an old generator, which was erected thanks to the support of Qld Health and Burke Shire Council. At that time, it was decided to name the clinic building after the legendary Qld RFDS Doctor Tim O'Leary (1925-1987). He joined the RFDS in 1953 and tragically later that year his first wife Renee was killed in an RFDS aircraft accident, which also seriously injured him. Undeterred following his recovery he continued to work for the RFDS and cared for the people of Queensland's outback for the next 27 years working from RFDS bases in Cloncurry, Mount Isa, Charleville, Cairns, and Charters Towers. So when it came to naming the redeveloped building it was decided unanimously that it would remain the Tim O'Leary Building in his memory.

By 2009 the building was showing its age and leaked in the wet season and was too small to accommodate the increasing number of health providers wishes to service the people of Gregory and Bidunggu.

The Gregory CWA and RFDS decided to address this problem and with the wonderful support of the Australian Government, Qld Government, many organisations, and the people of Gregory the building was successfully redeveloped. The redeveloped Tim O'Leary Building has four air-conditioned consulting rooms, a kitchenette, and a toilet with access for disabled people, a great covered waiting area, and a brand new modern generator.

The people of Gregory would like to acknowledge and thank the following for their generous support, which made this redevelopment possible:

- Australian Government- Office of Aboriginal and Torres Strait Islander Health: \$120,000
- Qld Government- Qld Community Foundation's Gulf Area Community Social Development Trust: \$97,500
- R & M Williams Building Contractors Cairns: \$27,000
- RFDS Qld Section: \$16,000
- Gregory QCWA, North West Qld Primary Health Care, Qld Health, Burke Shire Council, Paraway Pastoral Company, Forshaw Contracting, Ringrose Transport, Edge Architecture, Century Mine, and Betty Kiernan.

Cr Murray

- SGC meeting
- Update - Donga and Rocks from MMG
- Generator for backup at Ball

Cr Poole

Include points from Adels Grove as part of Poole report.

- Adels Grove - BSC Website, Lawn Hill Community Group, Land Issues
- CEO Contract negotiations
- EMQ meeting and training
- CSC meeting - spoke about roads – savannah way
- EBA
- Telephone line disruptions

14. New business of an urgent nature admitted by Council

14.01 Sale of Land Burketown and Gregory Downs

That Council proceed with the sale of 3 Lots:-

63 RP 743009 Clarke Street
64 RP 743009 Clarke Street
51 RP 743009 Gleeson Avenue

in Gregory by public auction in conjunction with the sale of 3 lots:-

80 B13610 Firefly Street
77 B13610 Firefly Street
402 B1361 Bowen Street

in Burketown.

Moved: Cr Duff
Seconded: Cr Murray

Carried 19.120621 5/0

FILE NO: BCS/CP/VLS

14.02 Water Rates for MMG Temporary Camp at Gregory

That Council set a charge of \$3.50 per kilolitre for water consumed at the MMG Temporary Camp at the Gregory Downs Hotel.

Moved: Cr Poole
Seconded: Cr Duff

Carried 20.120621 5/0

FILE NO: PF/248-00000-000

14.03 Land and Gravel Pit Issues in Burke Shire

That Council authorise the CEO to commence discussions with CLCAC lawyers in relation to land and gravel pit issues and report to the July meeting of Council.

Moved: Cr Camp
Seconded: Cr Forshaw

Carried 21.120621 5/0

FILE NO: BCS/R/E/Q

15. Closed session reports

That Council move into closed session to discuss confidential items as stated in the *Local Government (Operations) Regulation 2010* in Chapter 5 Administration, Part 2 Local government meetings and committees, under *Sections 72 (1) (a, b, and h)*.

Council moved into closed session at 2.40pm.

Moved: Cr Murray
Seconded: Cr Duff

Carried 22.120621 5/0

Attendance

Deborah Glyde and Trevor Connors left the meeting at 5.32pm.

John Page and Jenny Williams left the meeting from 6.06pm to 6.25pm.

Move into Open Session

That the meeting resume in open session to consider recommendations arising out of the closed session.

Council resumed open session at 6.33pm.

Moved: Cr Poole
Seconded: Cr Forshaw

Carried 23.120621 5/0

15.01 Confidential Report – Operation of Tourist Information Centre - Burketown

That Council authorise the Mayor and Chief Executive Officer to negotiate an agreement with Mr Thomas for the operation of the Tourist Information Centre.

Moved: Cr Forshaw
Seconded: Cr Poole

Carried 24.120621 5/0

FILE NO: BCS/Per/C/TF

15.02 Debtors Invoice – Private Works Removal of Fallen Branches

That Council write off one third of the the invoice for Mrs Joy Arnold and hold Mrs Arnold responsible for the sum of \$623.00 for the cutting down and removal of tree and branches as a result of a storm.

Moved: Cr Camp
Seconded: Cr Poole

Carried 25.120621 5/0

FILE NO: BCS/FM/Debtors/R

15.03 Confidential Report – Claim Sick Leave

That Council authorised the CEO to settle this matter in accordance with the advice from King and Co Solicitors.

Moved: Cr Duff
Seconded: Cr Murray

Carried 26.120621 5/0

FILE NO: BCS/LS/A/PC

15.04 Appointment of CEO

That Council appoints John Page as Chief Executive Officer in line with the contract negotiated by the Mayor and Deputy Mayor.

Moved: Cr Camp
Seconded: Cr Poole

Carried 27.120621 5/0

FILE NO: HR/CS/PJ

17. Closure of Meeting

The Chair declared the Meeting closed at 6.49pm.

I hereby certify that these pages numbered 1 to 15- constitute the
Confirmed minutes of the Council Meeting of Burke Shire Council held on
Thursday 21st June 2012

Mayor Cr Ernie Camp