



*Confirmed Minutes*  
*Burke Shire Council Ordinary General Meeting*  
*21<sup>st</sup> March 2012*  
*9.00am Council Chamber*

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## 01. Opening of Meeting

The Mayor welcomed members and declared the meeting open at 8.15am.

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## 02. Present

Cr Annie Clarke, Mayor - Chair  
Cr Ernie Camp, Deputy Mayor  
Cr Tracy Forshaw  
Cr Tonya Murray (as indicated)  
Cr Bill Olive

John Page, Acting Chief Executive Officer  
Deborah Glyde, Acting Corporate and Community Services Manager

Jenny Williams, Executive Assistant (Minutes)  
Madison Marshall, Trainee (Minutes)

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## 03. Prayer

Cr Forshaw led Council in Prayer.

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## Adjournment

That Council adjourn the proceedings of standing orders at 8.20am.

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## 15. New Business of an Urgent Nature admitted by Council

### 15.01 Change of time for Council Meeting

That in view of current weather conditions and travel arrangements Council commence its meeting at 8.15am as per *Local Government (Operations) Regulation 2010*, Chapter 5 Administration, Part 2 Local Government meetings and committees, under *Sections 55 (1)* and Council wishes to apologise to the community for not being able to give the appropriate notice of change of time of meeting.

Moved                Cr Clarke  
Seconded          Cr Olive

Carried 01.120321          4/0

FILE NO: BCS/G/CM/N

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## 04. Consideration of applications for leave of absence

That Council notes that no consideration of applications for leave of absence were received.

Moved:              Cr Forshaw  
Seconded:          Cr Olive

Carried 02.120321          4/0

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## 05. Confirmation of Minutes of Previous Meeting

### 05.01 General 15<sup>th</sup> February 2012

That the Minutes of the General Meeting of Council held on 15<sup>th</sup> February 2012 as presented be confirmed by Council.

Moved            Cr Camp  
Seconded       Cr Forshaw

Carried 03.120321       4/0

FILE NO: BCS/G/CM/Minutes

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## 06. Condolences

No condolences noted for the meeting.

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## 07. Works and Services Reports

### 07.01.01 Works and Services Monthly Update Report

That Council notes the contents of the Works Manager March 2012 Update report and further notes that an opening grade will be carried out on Council and State roads within the next week where possible subject to weather conditions.

Moved            Cr Forshaw  
Seconded       Cr Camp

Carried 04.120321       4/0

FILE NO: BCS/G/CM/R/WM

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## Attendance

Russell Cunningham entered the meeting from 8.57am to 9.17am.

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### 07.02.01 Rangers/WHSO Monthly Status Report

That Council notes the contents of the Ranger/WHSO March 2012 Update report and further notes Council staff are aware and practice compliance with signage requirements.

Moved            Cr Olive  
Seconded       Cr Forshaw

Carried 05.120321       4/0

FILE NO: BCS/G/CM/R/RWHSO

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## Attendance

Cr Murray entered the meeting at 9.20am.

## 08. Corporate and Community Services Reports

### 08.01.01 Acting Corporate and Community Services Manager Monthly Update Report

That Council notes the contents of the Acting Corporate and Community Services Officer's Monthly Update Report.

Moved                Cr Forshaw  
Seconded          Cr Olive

Carried 06.120321      5/0

FILE NO: BCS/G/CM/R/CCSM

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## Adjournment

That Council adjourn the proceedings of standing orders at 9.40am.

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## 09. Chief Executive Officer Reports

### 09.01.01 Acting Chief Executive Officer Monthly Update Report

Acting Chief Executive Officer commenced presentation of his monthly report.

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## Attendance

Cr Olive left meeting from 9.36am to 9.38am.  
Hayley Booth entered the meeting at 9.52am.

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## Resume Proceedings

That Council resume proceedings of standing orders at 9.52am.

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## 08. Corporate and Community Services Reports

### 08.02.02 Payroll Human Resources Monthly Update Report

That Council notes the contents of the Payroll Human Resources Officer's March 2012 Monthly Update Report.

Moved                Cr Murray  
Seconded          Cr Forshaw

Carried 07.120321      5/0

FILE NO: BCS/G/CM/R/PHR

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## Attendance

Hayley Booth left the meeting at 10.04am.

## 09. Chief Executive Officer Reports

### 09.01.01 Acting Chief Executive Officer Monthly Update Report

That Council notes the contents of the Acting Chief Executive Officer March 2012 Monthly Update Report.

Moved                Cr Camp  
Seconded          Cr Olive

Carried 08.120321      5/0

FILE NO: BCS/G/CM/R/CEO

Note- Review the status report with transfers as per noted at the meeting be made and that the status report be put on the agenda for the pre-Council meeting. Subject to availability relevant officers attend the pre Council meetings.

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### Attendance

Cr Camp left the meeting from 10.07am to 10.08am.  
Deborah Glyde left the meeting from 10.33am to 10.36am.  
Cr Forshaw left the meeting from 10.38am to 10.41am.  
John Page left the meeting from 10.44am to 10.47am.  
Cr Murray left the meeting from 10.59am to 11.01am.  
Madison Marshall left from 11.19am to 11.25am  
Cr Clarke left the meeting at 11.26am, Cr Camp assumed chair.

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### 09.01.02 Councillor Code of Conduct

That Council adopt the Councillor Code of Conduct as attached as a Procedure.

Moved                Cr Forshaw  
Seconded          Cr Olive

Carried 09.120321      4/0

FILE NO: BCS/PAP/Policy

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### Attendance

Cr Clarke entered the meeting at 11.28am.

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### 09.01.03 Adoption of Remuneration Tribunal Determination

That Council adopt the Remuneration Schedule for the year 2012 from the Local Government Remuneration Tribunal in accordance with s42 Local Government Operations Regulation 2010.

Moved                Cr Clarke  
Seconded          Cr Camp

Carried 10.120321      5/0

FILE NO:BCS/G/Councillors/CA

Note - Council is concerned at the level of determination for Level 1 Councillors and a motion submitted to the NQLGA conference and a report be developed utilising previous rationale presented to the remuneration tribunal.

09.01.04 Floraville/Augustus/Donors Hill/ Nardoo Roads

That the Acting Chief Executive Officer arrange a meeting with Carpentaria Shire Council to discuss this matter further.

Moved                Cr Forshaw  
Seconded          Cr Olive

Carried 11.120321          5/0

FILE NO: BCS/G/Coun/CA

09.01.05 Application for Renewal of PH 8/4536 Lot 4536 PH2261

That Council advise the Department of Environment and Resource Management that it has no objection to the application.

Moved                Cr Forshaw  
Seconded          Cr Olive

Carried 12.120321          5/0

FILE NO: PF/00406-00000-000

09.01.06 National General Assembly of Local Government 17-20 June 2012

That consideration of this matter be deferred to the first general meeting of the new Council.

Moved                Cr Camp  
Seconded          Cr Olive

Carried 13.120321          5/0

FILE NO: BCS/GR/LRL/NGALG

09.01.07 Tender 12.01 and 12.02

That Council 1. (a) Accept the tender of Pacific Toyota Cairns for the supply of a Toyota Landcruiser Utility including a crane and Tilt Tray for Gregory at a cost of \$71900.00; and

(b) Accept the Tender for the purchase of Plant 491 from Mellish Park in the sum of \$36000.

2. Defer consideration of the other tenders received till special meeting on 13<sup>th</sup> April 2012 and the ACEO provide additional information to Council.

Moved                Cr Clarke  
Seconded          Cr Olive

Carried 14.120321          5/0

FILE NO: BCS/TAQ/2012/12.01 and  
BCS/TAQ/2012/12.02

## Adjournment

That Council suspended the standing orders at 11.48am awaiting the arrival of a staff officer.

## Resume Proceedings

That Council resumed standing orders at 11.49am, as staff member was not available, all were present except Cr Olive.

## 16. Closed Session Reports

That Council move into closed session to discuss confidential items as stated in the *Local Government (Operations) Regulation 2010* in Chapter 5 Administration, Part 2 Local government meetings and committees, under *Sections 72 (1) (h)*.

Council moved into closed session at 11.49am.

Moved	Cr Murray
Seconded	Cr Camp

Carried 15.120321      4/0

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### Attendance

Cr Olive entered the meeting at 11.51am.  
Deborah Glyde left the meeting at 11.54am.  
Jenny Williams left the meeting at 11.55am.  
Madison Marshall left the meeting at 11.55am.  
Deborah Glyde entered the meeting at 12.01pm.

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### Move into Open Session

That the meeting resume in open session to consider recommendations arising out of the closed session.

Council resumed open session at 2.11pm

Moved	Cr Murray
Seconded	Cr Olive

Carried 16.120321      5/0

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### Attendance

Jenny Williams entered the meeting at 2.11pm  
Madison Marshall entered the meeting at 2.11pm  
Jenny Williams left the meeting from 2.16pm to 2.18pm

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### Declaration: Conflict of Interest

Cr Murray declared a conflict of interest in report item 16.01.

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## 16.01 Tenders Sale of Land Burketown

That Council;

1. Accept the tender of K&G Booth in the sum of \$30,000.00 for the purchase of Lot 1 B13610 Anthony Street, Burketown
2. Accept the tender of Mirra Super Fund in the sum \$38,000.00 for the purchase of Lot 204 B1361 Bowen Street, Burketown
3. Not accept the tender of Barry Evans for the purchase of Lot 80 B13610 Firefly Street, Burketown
4. Not accept the tender of G Jeffries for the purchase of Lot 77 B13610 Firefly Street, Burketown
5. Not accept the tender of G Jeffries for the purchase of Lot 402 B1361 Bowen Street, Burketown

Moved	Cr Olive
Seconded	Cr Forshaw

Carried 17.120321      5/0 (Cr Murray voted in favour)      FILE NO: BCS/TAQ/2012/12-11

Note- Council would like it noted that Cr Murray did not participate in the discussion on this matter.

## 16.02 Roadtek Lease

That the ACEO be directed to write to Roadtek outlining the terms and conditions of the occupancy of Lots 40 to 44 including rental rates and charges based on an occupancy of 20 personnel with Roadtek indemnifying Council for all damages and injuries associated with the occupancy.

Moved Cr Clarke  
Seconded Cr Murray

Carried 18.120321      5/0      FILE NO: BCS/CP/L/CLL/LEA02Roadtek

## 10. Consideration of committee recommendations

Council notes that no committee recommendations were received.

## 11. Late Item Reports

Council notes that no late item reports were received.

## 12. Consideration of Notice(s) of Motion and Petitions

## 12.01 Notices of Motion

## 12.02 Petitions

That Council notes that no Notice(s) of Motion and Petitions were received.

## Attendance

Pam deJoux entered the meeting at 2.28pm

## 08. Corporate and Community Services Reports

### 08.02.03 Home and Community Care Monthly Update Report

That Council notes the contents of the Home and Community Care Team Leaders March Update Report.

Moved                      Cr Clarke  
Seconded                Cr Forshaw

Carried 19.120321        5/0

FILE NO: BCS/CommS/HACC/CR

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### Attendance

Pam deJoux left the meeting at 2.41pm

Jenny Williams left the meeting at 2.49pm .

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## 14. Councillor Reports

### Cr Ernie Camp

Attended on behalf of Council:

1. RRG Meeting Julia Creek with ACEO John Page
2. Meeting in Burketown with auditors with Mayor, ACEO and CCSM.
3. Meetings with Rob Katter, Mick Pattel in Burketown to discuss Council issues.
4. GSD Meeting Normanton. Also met with candidates from ALP, LNP and KAP. Brought up issues such as power at Gregory especially Shire Solar Concept Plan, raising of bridges/causeways Gregory-Burketown and also Burketown-Doomadgee, reticulation of power to people of Burketown, Gregory and Doomadgee, raised concern re possible dismantling of Century power line upon closure.

### Cr Tracy Forshaw

5/3/12 – RDA Meeting in Mt Isa – Paul Woodhouse is the new Chairman – there will be more contact with the Councils with in the RDA region – more support for their issues.

8/3/12 – Attended the International Women's Days morning tea and lunch put on by HACC in Burketown. I gave a small speech of "*What it is like being a woman in the workplace*"

14/3/12 – Attended a meeting with Department of Local Government in Burketown

15/3/12 – Rang Burketown School Principal and put in my apologies for not being able to attend due to weather. Finn said he would pass on my congratulations to the School Leaders.

15/3/12 – Teleconference with BSC and Betty Kiernan

19/3/12 – Local Disaster Management Group (LDMG) – attended via teleconference

I also handed out the ANZAC packs to the local people in Gregory. Everyone was very appreciated of the lovely packs.

Cr Tonya Murray

- Burketown State School presentation of badges
- Sign on Albert River needs replacing
- Attended meeting with Betty Kiernan
- Club house building needs repairs (VMR)

Cr Bill Olive

- Whilst I've been out of the shire I've been keeping up to date via email and phone
- Will advise Council of road conditions near Hells Gate

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**Attendance**

Cr Olive left the meeting at 2.55pm.

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**15. New Business of an Urgent Nature admitted by Council**

**15.01 Regional Arts Development Fund (RADF) Special Project**

That Council seek funds up to \$25,000 for a special project (category 2) in this RADF funding round so that a concept plan can be developed for approval on the Information Trails concept.

Moved: Cr Forshaw  
Seconded: Cr Camp

Carried 20.120321 4/0

FILE NO:BCS/CommS/A/RADF

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**15.02 Regional Arts Development Fund (RADF) Funding**

That Council applies for \$5000 for projects and \$2000 for committee training in category one funding round.

Moved Cr Forshaw  
Seconded Cr Murray

Carried 21.120321 4/0

FILE NO: BCS/CommS/A/RADF

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**Declaration: Material Personal Interest**

Cr Clarke declared a material personal interest in report 15.03 and left the meeting at 3.13pm.

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**15.03 Regional Arts Development Fund (RADF) Sugar Craft Course**

That Council approve the application for a course in sugar craft to be completed and acquitted before the 30th June 2012 from RADF funds.

Moved Cr Murray  
Seconded Cr Camp

Carried 22.120321 3/0

FILE NO: BCS/CommS/A/RADF

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## Attendance

Cr Clarke entered the meeting at 3.16pm.

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### 13. Mayoral Minute and Report

#### 13.01 GSD Regional Development Australia Fund (RDAF) Priorities

That Council writes to GSD advising that Councils RDAF priority is the Gregory Solar Project and Council's GSD flagship project.

Moved            Cr Camp  
Seconded       Cr Clarke

Carried 23.120321       4/0

FILE NO: BCS/ED/A/GSD

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#### 13.02 Beefs and Roads Forum Priorities

That Council write to GSD advising that the five projects that are Councils priorities will be;

1. Royalties for Regions Program
2. Taxation Concessions
3. Higher Fuel Rebates
4. Water Charges Moratorium
5. Declaration of Savannah Way as part of National Highway

Moved            Cr Clarke  
Seconded       Cr Murray

Carried 24.120321       4/0

FILE NO: BCS/ED/A/GSD

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### 14. Councillor Reports

That Council note the verbal reports provided by Councillors Forshaw, Murray, Olive and Camp as attached.

Moved            Cr Clarke  
Seconded       Cr Camp

Carried 25.120321       4/0

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### 13. Mayoral Minute and Report

That the verbal report provided by Councillor Clarke be noted by Council.

Moved            Cr Forshaw  
Seconded       Cr Murray

Carried 26.120321       4/0

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### 17. Deputations and presentation scheduled for meeting

No deputations and presentations scheduled.

The Mayor extended Council's appreciation to Mr Gary Jeffries for the invitation to visit the Burketown Barramundi Grow-out Facility.

FILE NO: BCS/CS/FRF/BSBGF

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## 18. Closure of Meeting

The Chair declared the Meeting closed at 3.42pm.

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I hereby certify that these pages numbered 1 to 13 - constitute the  
Confirmed minutes of the Council Meeting of  
Burke Shire Council held on  
Wednesday 21 March 2012

.....  
**MAYOR**